



ArchivesSpace

a community served by †Lyrasis

Office of Public Affairs press release collection6939720

This finding aid was produced using ArchivesSpace on January 13, 2025.

Description is written in: English.

Describing Archives: A Content Standard

Rare Book and Manuscript Library

Butler Library, 6th Floor
Columbia University, Mail Code 1127
535 W. 114th St.
New York, NY 10027

Business Number: (212) 854-5153

Fax Number: (212) 854-1365

rbml@libraries.cul.columbia.edu

URL: <http://www.columbia.edu/cu/lweb/indiv/rbml/index.html>

Table of Contents

Summary Information	3
Summary	3
Arrangement	3
Administrative Information	4
Controlled Access Headings	5
Collection Inventory	5
Series I: Press Releases	5
Series II: Press Release Index	6

Summary Information

Repository:	Rare Book and Manuscript Library
Creator:	Columbia University. Office of Public Affairs
Title:	Office of Public Affairs press release collection
ID:	6939720
ID:	UA#0133
Date [inclusive]:	1936-1995
Date [bulk]:	1952-1995
Physical Description:	38.25 linear feet 17 record cartons, 29 index card boxes
Language of the Material:	English .

[^ Return to Table of Contents](#)

Summary

This collection consists of the press releases and a corresponding index created by the Office of Public Affairs (later known as Office of Communications and Public Affairs).

[^ Return to Table of Contents](#)

Arrangement

This collection is organized in 2 series.

[^ Return to Table of Contents](#)

Administrative Information

Publication Statement

Rare Book and Manuscript Library

Butler Library, 6th Floor

Columbia University, Mail Code 1127

535 W. 114th St.

New York, NY 10027

Business Number: (212) 854-5153

Fax Number: (212) 854-1365

rbml@libraries.cul.columbia.edu

URL: <http://www.columbia.edu/cu/lweb/indiv/rbml/index.html>

Revision Description

EAD finding aid (JKW) 2020-05-01

Restrictions on Access

This collection has no restrictions.

Restrictions on Access

This collection is located off-site. You will need to request this material at least three business days in advance to use the collection in the Rare Book and Manuscript Library reading room.

Accruals

No additions are expected.

Immediate Source of Acquisition

1999.01.

Terms Governing Use and Reproduction

Reproductions may be made for research purposes. The RBML maintains ownership of the physical material only. Copyright remains with the creator and his/her heirs. The responsibility to secure copyright permission rests with the patron.

[^ Return to Table of Contents](#)

Controlled Access Headings

- Press releases
- Columbia University. Office of Public Affairs
- Columbia University

Collection Inventory

Series I: Press Releases, 1952-1995

Scope and Contents

This series consists of press releases about various Columbia events, created by the Office of Public Affairs covering the dates of October 1952 to August 1995. They are organized by month and year - though the releases are not necessarily in chronological order within each folder.

Title/Description	Instances
1952 October-1954 December	box 1
1955 January-1956 December	box 2
1957 January-1958 December	box 3
1959 January-1960 May	box 4
1960 June-1961 December	box 5
1962 January-1963 April	box 6
1963 April-1964 December	box 7
1965 January-1966 December	box 8
1967 January-1968 May	box 9
1968 June-1970 June	box 10
1970 July-1973 May	box 11
1973 June-1976 December	box 12
1971 January-1981 March	box 13
1981 April-1985 March	box 14
1985 April-1988 May	box 15
1988 June-1993 August	box 16
1993 September-1995 August	box 17

[^ Return to Table of Contents](#)

Series II: Press Release Index, 1936-1995

Scope and Contents

This series consists of the card index to the press releases. The index includes the chronological period of the press releases found in Series I, but also contains references to releases from earlier dates as well. These boxes of index cards are located on site and are arranged by date ranges (1936-1939, 1940-1946, 1947-1995) and then alphabetically by topic. Please note that the "S-SN" section of the 1947-1995 section has always been missing from this card index.

Title/Description	Instances
A-Nutrition, 1936-1939	box 18
O-Z, 1936-1939	box 19
A-D, 1940-1946	box 19
E-P, 1940-1946	box 20
Q-Z, 1940-1946	box 21
A-Amd, 1947-1995	box 22
Ame-Ars, 1947-1995	box 23
Art-Bar, 1947-1995	box 24
Bas-Boo, 1947-1995	box 25
Bop-Cam, 1947-1995	box 26
Can-Che, 1947-1995	box 27
Chf-Columbia College, 1947-1995	box 28
Scope and Contents	
(Columbia College info to December 1962)	
Columbia College-Columbia in the Northwest, 1947-1995	box 29
Scope and Contents	
(Columbia College info to January 1963)	
Columbia in Toronto-Commencement, 1947-1995	box 30
Scope and Contents	
(Commencement info to May 1963)	
Commencement-CQ, 1947-1995	box 31

Scope and Contents

(Commencement info to June 1962)

Cr-Dh, 1947-1995	box 32
Di-Ek, 1947-1995	box 33
El-Fel, 1947-1995	box 34
Fen-Fy, 1947-1995	box 35
G-Grad, 1947-1995	box 36
Grae-Harq, 1947-1995	box 37
Harr-Horv, 1947-1995	box 38
Horw-I, 1947-1995	box 39
J-Kirj, 1947-1995	box 40
Kirk-Lamont Doherty, 1947-1995	box 41
Lamont Geological-Lin, 1947-1995	box 42
Lio-Mas, 1947-1995	box 43
Mat-Mer, 1947-1995	box 44
Mes-National Aeronautics and Space Administration, 1947-1995	box 45
National Alumni Program-Noa, 1947-1995	box 46
Nob-Pem, 1947-1995	box 47
Pen-Proc, 1947-1995	box 48
Prod-Pulitzer Prize, 1947-1995	box 49
Pulitzer Scholarship-Rod, 1947-1995	box 50
Roe-Ster, 1947-1995	box 51
Stes-Til, 1947-1995	box 52

Scope and Contents

(NOTE: "S-Sn" cards are missing from the index)

Tim-U, 1947-1995	box 53
V-Wil, 1947-1995	box 54
Wim-Z, 1947-1995	box 55

[^ Return to Table of Contents](#)