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Institute of International Education Kaufmann Conference Rooms architectural drawings and papers 6322394

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Describing Archives: A Content Standard

Avery Architectural and Fine Arts Library

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Summary Information

Repository:	Avery Architectural and Fine Arts Library
Creator:	Aalto, Alvar, 1898-1976
Title:	Institute of International Education Kaufmann Conference Rooms architectural drawings and papers
ID:	6322394
Date [inclusive]:	1961-1966
Physical Description:	2 manuscript boxes
Language of the Material:	English .

Preferred Citation

Institute of International Education, Kaufmann Conference Rooms architectural drawings and papers. Dept. of Drawings & Archives, Avery Architectural & Fine Arts Library. Columbia University, New York, NY.

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Historical Note

In 1961, noted American architectural patron, curator and critic Edgar J. Kaufmann, Jr. commissioned the respected Finnish architect Alvar Aalto and his wife, architect Elissa Aalto, to design a suite of meeting areas on the 12th floor of the Institute of International Education's headquarters in New York City, across from the United Nations complex. Construction began in 1963 and was completed by 1966. The New York architectural firm Harrison & Abramovitz coordinated the design and construction and Artek Oy Ab manufactured the furnishings. Still extant, the Kaufmann Conference Rooms are among only four works completed by Aalto in the United States.

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Scope and Content

This collection contains original and reprographic correspondence, financial papers, black and white photographs, and reprographic architectural drawings relating to the commissioning, design, and construction of the Kaufmann Conference Rooms in the Institute of International Education's headquarters in New York City, N.Y., between 1961 and 1966.

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Arrangement

This collection is organized in two series: Papers and Architectural Drawings.

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Administrative Information

Publication Statement

Avery Architectural and Fine Arts Library

Revision Description

File created. File revised. EAD was imported spring 2019 as part of the ArchivesSpace Phase II migration. 2007-11-14 2009-11-17 2019-05-20

Restrictions on Access

This collection is available for use by appointment in the Department of Drawings & Archives, Avery Architectural and Fine Arts Library, Columbia University. For further information, please email avery-drawings@library.columbia.edu.

Terms Governing Use and Reproduction

Permission to publish must be obtained in writing from the Director, Avery Architectural & Fine Arts Library, Columbia University, 1172 Amsterdam Ave., MC 0301, New York, NY 10027.

Acquisition

This collection was a gift from Edgar J. Kaufmann, Jr. to Avery Architectural and Fine Arts Library in the late 1960s or early 1970s. (1000.081)

Ownership and Custodial History

Gift of Edgar J. Kaufmann, Jr.

Processing Information

Papers Processed AvR 11/2007.

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Controlled Access Headings

- Architecture -- United States -- Designs and plans
- Aalto, Elissa
- Fitch, James Marston
- Kaufmann, Edgar, 1910-1989
- Artek Oy Ab
- Harrison and Abramovitz
- Institute of International Education (New York, N.Y.)

Collection Inventory

Series I: Papers

Arrangement

Materials are arranged chronologically.

Title/Description	Instances	
Correspondence., 1961 <u>Physical Description:</u> 5 items	box 1	folder 1
Scope and Contents		
Correspondents include: Aalto, Kaufmann, Holland (IIE).		
Correspondence., 1962	box 1	folder 2

Physical Description: 13 items

Scope and Contents

Correspondents include: Harrison & Abramovitz,
Booth (Aalto), Aalto, Kaufmann, Nava (Aalto).

Correspondence., 1963 Jan box 1 folder 3

Physical Description: 5 items

Scope and Contents

Correspondents include: Aalto, Kaufmann, Harrison &
Abramovitz, Slangus and Booth (Aalto).

Correspondence., 1963 Jan box 1 folder 4

Physical Description: 5 items

Scope and Contents

Correspondents include: Aalto, Kaufmann, Harrison &
Abramovitz, Slangus and Booth (Aalto).

Correspondence., 1963 Feb box 1 folder 5

Physical Description: 8 items

Scope and Contents

Correspondents include: Harrison & Abramovitz,
Aalto, Kaufmann.

Correspondence., 1963 Mar box 1 folder 6

Physical Description: 3 items

Scope and Contents

Correspondents include: Harrison & Abramovitz,
Aalto.

Correspondence., 1963 Apr box 1 folder 7

Physical Description: 4 items

Scope and Contents

Correspondents include: Kaufmann, Aalto.

Summary of Estimated Cost., 1963 May 13 box 1 folder 8

Physical Description: 1 item

Correspondence., 1963 May box 1 folder 9

Physical Description: 5 items

Scope and Contents

Correspondents include: Aalto, Kaufmann, Artek,
Harrison & Abramovitz.

Correspondence., 1963 Jun
Physical Description: 3 items

box 1

folder 10

Scope and Contents

Correspondents include: Holland (IIE), Kaufmann,
Harrison & Abramovitz.

Correspondence., 1963 Jul
Physical Description: 2 items

box 1

folder 11

Scope and Contents

Correspondents include: Booth, Holland (IIE).

Correspondence., 1963 Aug
Physical Description: 4 items

box 1

folder 12

Scope and Contents

Correspondents include: Kaufmann, Harrison &
Abramovitz, Holland (IIE), Booth (Aalto).

Correspondence., 1963 Sep
Physical Description: 4 items

box 1

folder 13

Scope and Contents

Correspondents include: Harrison & Abramovitz,
Slangus (Aalto).

Correspondence., 1963 Oct
Physical Description: 7 items

box 1

folder 14

Scope and Contents

Correspondents include: Harrison & Abramovitz,
Artek, Holland (IIE), Aalto, Slangus (Aalto), Edgar J.
Kaufmann Charitable Foundation, Kaufmann.

Correspondence., 1963 Nov
Physical Description: 5 items

box 1

folder 15

Scope and Contents

Correspondents include: Kaufmann; Reed, Smith Shaw
& McClay.

Correspondence., 1963 Dec
Physical Description: 4 items

box 1

folder 16

Scope and Contents

Correspondents include: Holland (IIE), Harrison & Abramovitz.

Outline Specifications, 1963 Dec 20	box 1	folder 17
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Physical Description: 1 item

Correspondence., 1964 Jan	box 1	folder 18
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Physical Description: 4 items

Scope and Contents

Correspondents include: Slangus (Aalto), Harrison & Abramovitz.

Correspondence., 1964 Feb	box 1	folder 19
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Physical Description: 3 items

Scope and Contents

Correspondents include: Harrison & Abramovitz, Slangus (Aalto).

Correspondence., 1964 Mar	box 1	folder 20
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Physical Description: 3 items

Scope and Contents

Correspondents include: Aalto, Abramovitz, Kaufmann.

Correspondence., 1964 May	box 1	folder 21
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Physical Description: 8 items

Scope and Contents

Correspondents include: Harrison & Abramovitz, Kaufmann, Slangus (Aalto), Artek.

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Series II: Drawings

Arrangement

Drawings by Alvar Aalto and his office are listed first, in numerical order, with unnumbered drawings at the beginning of this section. Drawings by Harrison & Abramovitz follow, in numerical order.

item
Request
Series II:
Drawings

Other Finding Aids

A detailed listing of individual drawings in this series can be consulted in a [downloadable Excel spreadsheet](#).

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