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Percy and Harold D. Uris papers 6033444

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Avery Architectural and Fine Arts Library

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Summary Information

Repository:	Avery Architectural and Fine Arts Library
Creator:	Uris, Percy, 1899-1971
Creator:	Uris, Harold D., 1905-1982
Title:	Percy and Harold D. Uris papers
ID:	6033444
Date [inclusive]:	1901-2003
Physical Description:	277.5 linear feet
Physical Description:	1353 drawings
Language of the Material:	English .

Preferred Citation

Percy and Harold D. Uris papers, 1901-2003, Department of Drawings & Archives, Avery Architectural and Fine Arts Library, Columbia University.

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Biographical Note

Percy Uris was born on August 19, 1899, and his younger brother Harold D. Uris arrived on May 26, 1905. The sons of Harris Uris and Sadie (Copland) Uris were raised in New York City where their father had established a successful ornamental ironwork factory. Percy attended Columbia University and earned a Bachelor of Science degree in business administration in 1920. After graduation, Percy and his father developed residential properties. Upon completing his degree in civil engineering at Cornell University, Harold joined the family in real estate development. In 1935, each brother married, Percy to Joanne Diotte and Harold to Ruth Chinitz. Their families maintained residences in Manhattan, Long Island, and Florida over the years.

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Biographical Note

After World War II, the Uris brothers focused on commercial properties and became profitable investment builders in New York City. Percy handled the financial side of the business, including the purchase of properties, negotiation of loans, sale of parcels, assembly of plots, financing, rental pricing, and calculation of profits while Harold was primarily involved with construction. Their commercial properties included: 380 Madison Avenue; 300 Park Avenue (Colgate-Palmolive Building); 488 Madison Avenue (Look Building); 575 Madison Avenue; 485 Lexington Avenue; 750 Third Avenue; 2 Broadway; 850 Third Avenue; 320 Park Avenue; 350 Park Avenue (Manufacturers Hanover Trust Building); 60 Broad Street; 1290 Avenue of the Americas (Sperry Rand Building); 1301 Avenue of the Americas; 245 Park Avenue; 111 Wall Street; 1633 Broadway; 10 East 53rd Street; and 55 Water Street. The Urises frequently employed the architectural firm of Emery Roth & Sons to design their buildings, including several of those listed above. In 1960, Percy and Harold organized Uris Buildings Corporation and it became a prominent investment builder. The brothers retained private ownership of four buildings: 380 Madison Avenue, 300 Park Avenue, 485 Lexington Avenue, and 750 Third Avenue.

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Biographical Note

Percy and Harold Uris were active alumni of their respective alma maters and generous philanthropists. They established the Uris Brothers Foundation, Inc. in 1956 to direct their donations to several charitable organizations and educational institutions. At Columbia, Percy served as a Trustee of the University, special advisor to the President for new construction, and was a member of several alumni councils and associations. The construction of Uris Hall, home to the Columbia University Graduate School of Business, was in large part funded by a \$3 million donation from the Uris brothers. Harold was trustee for Cornell University, the Federation of Jewish Philanthropies, the City Center for Music and Drama, Lenox Hill Hospital, the New York Building Congress, and the New York Committee of the American Cancer Society. Harold and Ruth also established an educational center at the Metropolitan Museum of Art.

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Biographical Note

Two years after Percy Uris's death in 1971, the family's interest in Uris Buildings Corporation was sold to National Kinney Corporation. Harold Uris died on March 28, 1982 and the family appears to have retained ownership of the remaining office buildings until the late 1990s.

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Scope and Content

This collection primarily contains materials related to Percy and Harold Uris and their real estate businesses. Correspondence, financial records, and estate papers document the professional and personal lives of the brothers and their wives. The bulk of the business records are from their properties at 380 Madison Avenue and 300 Park Avenue. There is limited information about the other Uris properties and Uris Building Corporation. Finally, the collection contains records from the Uris Brothers Foundation, Inc about the family's philanthropic endeavors.

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Arrangement

This material is arranged in eleven series: Percy Uris; Joanne Uris; Harold D. Uris; Ruth Uris; 380 Madison Avenue; 300 Park Avenue; Other Uris Properties; Uris Buildings Corporation; Uris Corporations [Private]; Uris Brothers Foundation, Inc.; Other Materials. The arrangement of materials within each series is described at the beginning of each series description in the finding aid.

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Administrative Information

Publication Statement

Avery Architectural and Fine Arts Library

Revision Description

File created. File revised. EAD was imported spring 2019 as part of the ArchivesSpace Phase II migration. 2007-01-23 2009-07-08 2019-05-20

Restrictions on Access

This collection is available for use by appointment in the Department of Drawings & Archives, Avery Architectural and Fine Arts Library, Columbia University. For further information, please email avery-drawings@library.columbia.edu.

Immediate Source of Acquisition

Source of acquisition--The bulk of this collection was a gift from the Uris family, through Victoria Sanger, in 2003. A second gift of two boxes of materials was received in 2004. Additionally, a gift of Uris Brothers Foundation, Inc. correspondence and administrative records was made by the Uris family from Susan Halpern in 2005. Accession number--2003.009 and 2005.020.

Processing Information

This collection was processed by Bridget T. Lurette, Processing Archivist/Cataloger, Dept. of Drawings & Archives, Avery Architectural and Fine Arts Library, 2004-2006.

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any necessary permissions rests with the persons desiring to publish the item. Columbia University makes no warranties as to the accuracy of the materials or their fitness for a particular purpose.

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Related Materials

Related Materials

The records of Emery Roth & Sons, the Uris Brothers' primary architect, are also held by Avery Library's Department of Drawings & Archives. For additional information, please see [the find aid for this collection.](#)

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Controlled Access Headings

- Architecture -- United States -- Designs and plans
- Architecture -- New York (State) -- New York
- Real estate developers -- New York (State) -- New York
- Real estate development -- New York (State) -- New York -- History -- 20th century
- Family corporations -- New York (State) -- New York -- History
- Architecture -- New York (State) -- New York -- History -- 20th century
- Correspondence
- typescripts
- Carbon typescript papers
- Holograph papers
- Printing paper
- Photographic prints
- Film negatives
- Architectural reprographic prints
- Mixed media works
- Maps (documents)
- Uris, Joanne, 1900-1985
- Uris, Ruth Chinitz, 1909-1996
- Copland, Milton
- Uris Buildings Corporation
- Uris Brothers Foundation, Inc
- Emery Roth & Sons

- Carson & Lundin
- Columbia University. Graduate School of Business
- Columbia University. Uris Hall
- Colgate-Palmolive Company
- Court Square Building (New York, N.Y.)
- Fairgrounds Shopping Center (Ithaca, N.Y.)
- Irving Trust Company
- National Cleaning Contractors, Inc
- 380 Madison Avenue (New York, N.Y.)
- 300 Park Avenue (New York, N.Y.)
- 320 Park Avenue (New York, N.Y.)
- 350 Park Avenue (New York, N.Y.)
- 45 East 49th Street (New York, N.Y.)
- 48 East 50th Street (New York, N.Y.)
- 485 Lexington Avenue (New York, N.Y.)
- 488 Lexington Avenue (New York, N.Y.)
- 49 East 49th Street (New York, N.Y.)
- 505 Park Avenue (New York, N.Y.)
- 575 Madison Avenue (New York, N.Y.)
- 750 Third Avenue (New York, N.Y.)
- 880 Fifth Avenue (New York, N.Y.)
- One University Place (New York, N.Y.)
- Two Sutton Place South (New York, N.Y.)
- 111 Wall Street (New York, N.Y.)

Collection Inventory

Series 1. Percy Uris, 1901-1984, undated

Physical Description: About 18,800 items (26.7 linear feet)

Arrangement

Arranged by type

Biographical / Historical

Percy Uris was born on August 19, 1899 to Harris Uris and Sadie (Copland) Uris at 1517 Madison Avenue, Manhattan, New York. Percy attended Townsend Harris Hall, a school designed for advanced students on an accelerated curriculum. He then earned a Bachelor of Science degree in business administration from Columbia University. Upon graduating in 1920, Percy joined his father in real estate development. With his brother Harold, Percy Uris became a profitable investment builder in New York City. Percy handled the financial side of the business, including the purchase of properties, negotiation of loans, sale of parcels, assembly of plots, financing, rental pricing, and calculation of profits. In addition to being a successful businessman, he was a competitive golfer, bridge player, and generous donor to several charitable organizations. Percy Uris was actively involved with his alma mater, Columbia University, and bestowed significant contributions on this and other educational institutions. At Columbia, Percy served as a Trustee of the University, special advisor to the President for new construction, Vice Chairman of the Board of Trustees, and Chairman of the Finance Committee.

He was also a member of the Advisory Council of the Graduate School of Business, Columbia Business Associates, the Joint Administrative Board of Columbia University and Presbyterian Hospital, and various other alumni associations. The construction of Uris Hall, home to the Columbia University Graduate School of Business, was in large part funded by a \$3 million donation from the Uris brothers. Percy and his wife Joanne raised two daughters, Julia and Lynda. Percy Uris died on November 20, 1971 at his home in Palm Beach, Florida.

Subseries 1.1. Correspondence, 1901-1972, undated

Physical Description: About 13,500 items (19.25 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Scope and Contents

Chiefly contains correspondence between Percy Uris and his business associates, relatives, friends, politicians, employees, organizations, committees, clubs, fraternities, and Columbia University. The correspondence has a mixture of professional and personal letters. Among the business topics discussed are real estate development, investment building, financing, commercial properties, hotels, architectural designs, taxes, job offers, and other corporate matters. Percy was involved in several professional associations, fraternities, and other institutions related to the real estate business and the correspondence with these organizations reflects his professional endeavors. In addition, there are reading files, 1946-1971, that contain copies of outgoing correspondence, accounts of meetings, notes about telephone conversations, and interoffice memorandums. The subjects discussed in these communications include construction projects, commercial and residential properties, funding for land and buildings, tenants, architects' plans, deal negotiations, building management, publicity, city regulations, safety, and Percy's calendar. Since Percy and Harold D. Uris were business partners, the correspondence between them often has a mixture of commercial and personal issues. Percy likewise held business lunches and other deal-making meetings at his private golf, country, and card clubs.

Scope and Contents

Percy Uris's private letters illustrate family relationships, his residences in New York and Florida, recreational activities, artwork, travel, friendly wagers, the theatre, and other everyday topics. Percy's philanthropic endeavors are often the subject of the correspondence with answers to requests for assistance, donations to a mixture of institutions, and information on his participation in charitable committees. There is some correspondence with soldiers discussing World War II and the military. Also included in the private correspondence are congratulations, expressions of gratitude, recommendations, condolences, requests for loans of artwork, holiday greetings, responses to invitations, and other personal messages.

Scope and Contents

Within the subseries, there are more than three boxes of correspondence about Percy Uris's dealings with Columbia University. The correspondence represents his involvement with the Graduate School of Business, assorted institutional associations, fundraising, alumni events, and the expansion and development of campus. Files about the Graduate School of Business cover the school's operations and the building of Uris Hall to house the school. Some of the communications center on the campus organizations Percy contributed to, including Columbia Business Associates, Associated Business Fellows Program, Association of the Alumni of Columbia College, Engineering Council, and Thomas Egleston Associates. He enthusiastically participated in the University's fundraising, serving on the Budget Austerity Committee and Capital Fund Campaign as well as making sizable personal donations. The correspondence also deals with University ceremonies such as commencement, Charter Day, Class of 1920 reunions, awards celebrations, dedications, and the groundbreaking for Uris Hall. Among the construction projects discussed in the subseries are Uris Hall, the Engineering Center, and residence

halls. Also included are files of letters between Percy Uris, head of the Graduate School of Business Dr. Courtney C. Brown, and Columbia's President Dr. Grayson Kirk.

Scope and Contents

Besides the aforementioned correspondence, the subseries also contains photographs, architectural plans, speeches, publicity, news articles, and other papers. The photographs depict the Uris brothers, commercial buildings, ceremonies, professional occasions, celebrations, family activities, artwork, and Percy's childhood. There are also pictures of Columbia University events including the awarding of the alumni medal, Business Association dinners, trustee meetings, homecoming games, and commencements. The architectural plans illustrate Percy Uris's residences in both New York and Florida.

Title/Description	Instances	
A1941-1971	box 1	folder 1-8
Abraham & Company, 1938	box 1	folder 9
Ackerman, Frank G., 1951-1970	box 1	folder 10
Ackman, Herman (Ackman Brothers Real Estate), 1953-1970	box 1	folder 11
Addresses: Percy Uris Personal Book, 1967-1968	box 1	folder 12
Ainsley, Sam, 1960-1967	box 1	folder 13
Alden, Robert (New York Times), 1964-1969	box 1	folder 14
Alpha Kappa Psi Fraternity, 1958-1964	box 1	folder 15
American Institute of Architects, 1957-1970	box 1	folder 16
American Jewish Committee, 1964-1970	box 1	folder 17
Anthony, Donald (Guaranty Trust Company of New York), 1952-1965	box 1	folder 18-19
Apartment Search (or House), 1966	box 1	folder 20
Appleman, Nathan, 1962-1971	box 1	folder 21-22
Applications for Positions, 1957-1971	box 1	folder 23-26
Applications of Students to Columbia, Barnard and misc., 1965-1971	box 1	folder 27-32
Scope and Contents		
Contains two black and white photographs.		
Architectural Forum, 1950-1955	box 1	folder 33
Arey, Robert C., 1959-1964	box 1	folder 34
Arthur-Hardgrove Company Re: Cooperative Ownership of 2 Sutton Place, 1957-1962	box 1	folder 35-36
Association for a Better New York, 1971	box 1	folder 37
Atlantic Aviation Corporation, 1959-1969		

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	box 1	folder 38
Avenue of the Americas Association, Inc., 1962-1963	box 1	folder 39
Avnet, Lester F., 1966-1970	box 1	folder 40
B1937-1971	box 1	folder 41-52
Baar, Sylvan, 1945-1953	box 1	folder 53
Bachner, Lester R., 1939-1967	box 1	folder 54-56
Bachner, Robert L., 1947-1968	box 1	folder 57
Bailey, Roy, 1961-1963	box 1	folder 58
Baker, Henry, 1944-1959	box 1	folder 59
Bancroft, Fred W., 1939-1959	box 1	folder 60
Band, Philip H., 1945-1963	box 1	folder 61
Bankers Trust Company, 1938-1972	box 1	folder 62-63
Banowit, Samuel W., 1955-1963	box 1	folder 64
Bar-Illan, David, 1963-1969	box 1	folder 65
Bares, Charles: Supt., Northwood, Jericho, Long Island, N.Y., 1964-1965	box 1	folder 66
Barnette, Leslie J., 1939-1940	box 1	folder 67
Bartlett, Ford, 1961	box 1	folder 68
Bayer, Harry, 1949-1969	box 2	folder 1
Benenson, Charles B., 1940-1971	box 2	folder 2-5
Bennett, Alfred C., 1941-1963	box 2	folder 6-7
Berg, Louis, Dr., 1945-1960	box 2	folder 8
Berle, Peter A., 1968-1970	box 2	folder 9
Berman, Louis K. (Raisler Corporation), 1953-1960	box 2	folder 10
Bernhard, Harold C. (Shreve, Lamb & Harmon Associates), 1967-1971	box 2	folder 11
Bernie, Dorothy, 1941-1958	box 2	folder 12
Beta Gamma Sigma, 1943-1971	box 2	folder 13-15
Binns, Joseph P., 1956-1962	box 2	folder 16
Binswanger, Frank G., 1953-1962	box 2	folder 17
Black, Douglas M., 1953-1957	box 2	folder 18
Bloch, Godfrey, 1963-1965	box 2	folder 19
Bloomer, Millard J., 1945-1962	box 2	folder 20

Bloor, William, 1964-1971	box 2	folder 21
Blum, Louis, 1937-1941	box 2	folder 22
Blunck, Herbert C. (Statler Hilton), 1962-1963	box 2	folder 23
Boca Raton Hotel and Club, 1959-1960	box 2	folder 24
Boisi, James O., 1962-1971	box 2	folder 25
Boscowitz, Huber, 1958 Sep-1958 Oct	box 2	folder 26
Braislin, Gordon S., 1942-1971	box 2	folder 27
Brandies University, 1968-1971	box 2	folder 28
Brearley School, 1962-1968	box 2	folder 29
Bridge: Players, 1955, undated	box 2	folder 30
Broadhollow, Brookville, Long Island, N.Y., 1967 Apr-1971	box 2	folder 31-33

Scope and Contents

Contains four black and white photographs.

Separated Materials:

Separated Materials

Separated to Roll UB_001: four diazo prints, five photostats, and one photocopy (reversed image) of Map of Property of Winthrop W. Aldrich at Brookville, Nassau County, N.Y., Joseph E. Dioguardi, Revised 1967 July 18, original survey by Mark L. Diggory, Lic. Surveyor, 1950 January 25.

Separated Materials:

Separated Materials

Separated to Roll UB_001: five diazo prints of Map of Property of Joanne Uris at Brookville, Nassau County, N.Y., Joseph E. Dioguardi, Revised 1967 July 18, original survey by Mark L. Diggory, Lic. Surveyor, 1950 January 25.

Separated Materials:

Separated Materials

Separated to Roll UB_002: six diazo prints of Architectural Woodwork and Specifications for Mr. Percy Uris Dressing Room, John Langenbacher Co., Inc., Brookville, N.Y., Job No. 97-47, Drawing No. 10-12, 1967 December 23-26.

Separated Materials:

Separated Materials

Separated to Roll UB_002: five sepia diazo prints of Weldwood Movable Interiors for Bedrooms,

Study, and Bathhouse, John Langenbacher, Co., Inc.,
Brookville, N.Y., Job No. 97-47, Drawing No. 1-5,
1967 September 8-9.

Separated Materials:

Separated Materials

Separated to Roll UB_003: four diazo prints of Floor
Plans, Broadhollow Residence of Mr. and Mrs. Percy
Uris, Brookville, Long Island, N.Y., [unidentified
creator], 1967.

Broadhollow, Brookville, Long Island, N.Y.: Fence (J. R. Moyer Sons, Inc.), 1967-1969	box 2	folder 34
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Broadhollow, Brookville, Long Island, N.Y.: Plans, 1967	box 2	folder 35
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Separated Materials:

Separated Materials

Separated to Roll UB_003: eight diazo prints of Floor
Plans, Broadhollow Residence of Mr. and Mrs. Percy
Uris, Brookville, Long Island, N.Y., [unidentified
creator], circa 1967.

Broadhollow, Brookville, Long Island, N.Y.: Storm Damage on 12 Nov. 1968, 1968-1969	box 2	folder 36
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Scope and Contents

Contains twenty two black and white photographs.

Brody, Jerome, 1963-1966	box 2	folder 37
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Bronfman, Edgar M., 1966-1971	box 2	folder 38
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Brooks, Ralph A., 1954-1957	box 2	folder 39
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Brown, Courtney C., Dr., 1954-1971	box 2	folder 40-50
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Related Materials:

Related Materials

See also Columbia University: Graduate School of
Business.

Brown, Courtney C., Dr.: Plan for Reorganization, 1968-1970	box 2	folder 51
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Related Materials:

Related Materials

See also Columbia University: Graduate School of
Business.

Brown, Davis, undated	box 2	folder 52
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Brown, R. Manning, 1960-1971	box 2	folder 53-54
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Scope and Contents

Contains one black and white and four color photographs.

Bryan, Frederick, 1967-1968	box 2	folder 55
Buckner, Walker G., 1960-1970	box 2	folder 56-57
Business Committee for Tax Reduction, 1963-1964	box 2	folder 58
Buttenwieser, Benjamin J., 1956-1968	box 2	folder 59
Byrne, Robert H., 1949-1963	box 3	folder 1-2
C1936-1971	box 3	folder 3-12
Cadillac Motor Car Division, 1947-1971	box 3	folder 13
Cafritz, Mrs. Morris (Gwen), 1962-1964	box 3	folder 14
Campbell, Joseph, 1941-1963	box 3	folder 15
Cantor, H. B., 1964-1965	box 3	folder 16
Carr, Albert L., 1950-1955	box 3	folder 17
Carr, J. Gordon, 1966-1967	box 3	folder 18
Catherine, Mother Ann (St. Rose of Lima Provincial House), 1963-1966	box 3	folder 19
Cavendish Club, 1955-1971	box 3	folder 20-21
Chalk, O. Roy, 1963-1964	box 3	folder 22
Chandler, Marvin, Mr. & Mrs., 1953-1962	box 3	folder 23
Chasins, Abram (WQXR), 1957-1962	box 3	folder 24
Chemical Bank, 1947-1970	box 3	folder 25
Childs, Theodore F. (Lenox Hill Hospital), 1957-1967	box 3	folder 26
Christopher, Marshall O., 1960-1971	box 3	folder 27
Citizens Budget Commission: Medal for Distinguished Civic Service to Percy Uris, 1963-1964	box 3	folder 28
Citizens for Transportation Progress, 1967	box 3	folder 29
Citizens Tax Council, Inc., 1965 Nov	box 3	folder 30
City Athletic Club, 1938-1971	box 3	folder 31-35
City of New York Departments, 1949-1971	box 3	folder 36
Clark, Ivor B., 1945-1960	box 3	folder 37
Clarkson, Harvey P. (Shreve Lamb & Harmon Associates), 1971 Jan	box 3	folder 38
Clifford Trust Re: Taxes, 1966-1967	box 3	folder 39

Clurman, Morris J., Dr., 1959-1961	box 3	folder 40
Coakley, Andrew J., 1941-1963	box 3	folder 41
Cohen, Arthur, 1954-1955	box 3	folder 42
Collins, Arthur, 1954-1955	box 3	folder 43
Columbia University: Alumni Association and Executive Association of the Graduate School of Business Luncheons, 1966-1970	box 3	folder 44
Columbia University: Alumni Federation of Columbia University, Inc., 1952-1966	box 3	folder 45
Columbia University: Alumni Federation of Columbia University, Inc.: University Development Committee, 1959-1961	box 3	folder 46-47
Columbia University: Alumni Medal for Distinguished Service from the Graduate School of Business, 1966 Apr-1966 May	box 3	folder 48
Columbia University: Associated Business Fellows Program, 1955 Mar-1959	box 3	folder 49-51
Columbia University: Association of the Alumni of Columbia College, 1954-1970	box 3	folder 52-54
Columbia University: Budget Austerity Committee, 1970 Apr-1970 Dec	box 3	folder 55-58
Columbia University: Capital Fund Campaign, 1966	box 3	folder 59
Columbia University: Capital Fund Campaign, 1967-1968	box 4	folder 1-2
Columbia University: Capital Fund Campaign: Ford Foundation, 1966-1967	box 4	folder 3
Columbia University: Capital Fund Campaign: Gift of \$2 Million to Nucleus Fund by Percy Uris, 1966-1967	box 4	folder 4
Columbia University: Capital Fund Campaign: Luncheon on 15 February 1967 in Palm Beach, 1967 Jan-1967 Mar	box 4	folder 5
Scope and Contents		
Contains one black and white photograph		
Columbia University: Charter Day on 9 January 1965, 1964-1965	box 4	folder 6
Columbia University: Charter Day on 31 October 1966, 1966	box 4	folder 7
Columbia University: Charter Day on 31 October 1967, 1967	box 4	folder 8
Columbia University: Class of 1920 20th Reunion, 1940 May 24	box 4	folder 9

Columbia University: Class of 1920 25th Reunion, 1945	box 4	folder 10
Columbia University: Class of 1920 30th Reunion, 1949-1950	box 4	folder 11
Scope and Contents		
Contains one black and white photograph.		
Columbia University: Class of 1920 35th Reunion, 1954-1955	box 4	folder 12
Scope and Contents		
Contains one black and white photograph.		
Columbia University: Class of 1920 40th Reunion, 1959-1960	box 4	folder 13
Scope and Contents		
Contains one black and white photograph.		
Columbia University: Class of 1920 45th Reunion, 1964-1970	box 4	folder 14
Scope and Contents		
Contains one black and white photograph and a contact sheet with three frames.		
Columbia University: Class of 1920 50th Reunion, 1967-1970	box 4	folder 15
Scope and Contents		
Contains six black and white photographs.		
Columbia University: Coffee, Joseph D., 1962-1966	box 4	folder 16
Columbia University: College Fund, 1951-1965	box 4	folder 17
Columbia University: Columbia Associates, 1951-1968	box 4	folder 18-22
Columbia University: Columbia Business Associates, 1967-1971	box 4	folder 23
Columbia University: Commencement on 2 June 1959, 1959 Apr-1959 Jun	box 4	folder 24
Columbia University: Commencement on 6 June 1961, 1961 May-1961 Jun	box 4	folder 25
Columbia University: Commencement on 2 June 1964, 1964 Apr-1964 Jun	box 4	folder 26
Columbia University: Commencement on 1 June 1965, 1965 May	box 4	folder 27

Columbia University: Commencement on 1 June 1966, 1966 Apr-1966 Jun	box 4	folder 28
Columbia University: Commencement on 6 June 1967, 1967 Apr-1967 Jun	box 4	folder 29
Columbia University: Commencement on 2 June 1970, 1970 Apr-1970 Jun	box 4	folder 30
Columbia University: Commencement on 1 June 1971, 1971 May	box 4	folder 31
Columbia University: Counselor to Jewish Students, 1942-1960	box 4	folder 32
Columbia University: Engineering Center, 1947-1961	box 4	folder 33-46

Separated Materials:

Separated Materials

Separated to Roll UB_004: one diazo print of Plan of Columbia University in the City of New York, Morningside Campus, New York, N.Y., [unidentified creator], 1947 May.

Separated Materials:

Separated Materials

Separated to Roll UB_004: two photostats and one negative photostat of Part of Section 7, Plate 132 [map], Columbia University in the City of New York, Morningside Campus, New York, N.Y., [unidentified creator], circa 1947.

Separated Materials:

Separated Materials

Separated to Roll UB_004: one diazo print of Plan of Academic Buildings Future Development, Columbia University in the City of New York, New York, N.Y., [unidentified creator], Drawing No. GRDS-1147, 1947 November 26.

Separated Materials:

Separated Materials

Separated to Roll UB_004: one diazo print, three photostats, and one negative photostat of Plan of Academic Buildings Future Development, Columbia University in the City of New York, New York, N.Y., [unidentified creator], Drawing No. GRDS-1147, 1947 November 26.

Separated Materials:

Separated Materials

Separated to Roll UB_004 one photocopy of Map of Sheffield Farms Co. Site [between W. 127th and

W. 129th Streets, New York, N.Y.], [unidentified creator], circa 1953.

Columbia University: Engineering Council, 1954-1956	box 4	folder 47-48
Columbia University: Engineering Council, 1957-1966	box 5	folder 1-2
Columbia University: General, 1947-1968	box 5	folder 3-8
Columbia University: Graduate School of Business, 1953-1966	box 5	folder 9
Columbia University: Graduate School of Business: Adams & Woodbridge, Architects, 1957 Nov	box 5	folder 10
Columbia University: Graduate School of Business: Advisory Council, 1959-1961	box 5	folder 11-12
Columbia University: Graduate School of Business: Affiliated Business Fellows, 1955	box 5	folder 13
Columbia University: Graduate School of Business: Alumni Association, 1955-1966	box 5	folder 14
Columbia University: Graduate School of Business: Bloor, William, 1959-1962	box 5	folder 15
Columbia University: Graduate School of Business: Brown, Courtney C., Dr., 1954-1964	box 5	folder 16-18
Columbia University: Graduate School of Business: Building Fund Gifts, 1960-1963	box 5	folder 19
Columbia University: Graduate School of Business: Dean's Day, 1958	box 5	folder 20
Scope and Contents		
Contains one black and white photograph.		
Columbia University: Graduate School of Business: Emery Roth & Sons, 1954	box 5	folder 21
Columbia University: Graduate School of Business: Executive Program in Business Administration, 1958-1964	box 5	folder 22
Columbia University: Graduate School of Business: Gifts, 1955-1961	box 5	folder 23
Columbia University: Graduate School of Business: Irving Trust Company, 1959 Dec 30	box 5	folder 24
Columbia University: Graduate School of Business: Jaworski, E. L.: New Construction Progress Reports, 1959-1961	box 5	folder 25
Columbia University: Graduate School of Business: Kirk, Grayson, 1962-1966	box 5	folder 26
Columbia University: Graduate School of Business: Koenig, Robert P., 1960-1961	box 5	folder 27

Columbia University: Graduate School of Business: Lighting and Electrical Work, 1954-1956	box 5	folder 28-30
Columbia University: Graduate School of Business: McGoey, Thomas A. (Business Manager), 1957-1962	box 5	folder 31
Columbia University: Graduate School of Business: Paulson, Karin, Adm. Assistant to Dean Brown, 1962-1964	box 5	folder 32
Columbia University: Graduate School of Business: Smith, Walter D., 1964-1966	box 5	folder 33
Columbia University: Graduate School of Business: Sol Cornberg Associates, Inc. (Audio Visual Facilities), 1961 Aug-1961 Sep	box 5	folder 34
Columbia University: Graduate School of Business: Sponsoring Committee, 1960-1961	box 5	folder 35
Columbia University: Graduate School of Business: Student Aid, 1955-1959	box 5	folder 36
Columbia University: Graduate School of Business: Uris Hall: Brown, Courtney C., Dr., 1957-1965	box 5	folder 37-40
Columbia University: Graduate School of Business: Uris Hall: Contractors Requesting Permission to Bid, 1958-1962	box 5	folder 41
Columbia University: Graduate School of Business: Uris Hall: Dedication Ceremony on 20 May 1964, 1964 Jan-1964 Apr	box 5	folder 42
Columbia University: Graduate School of Business: Uris Hall: Dedication Ceremony on 20 May 1964, 1964 May-1964 Jun	box 5	folder 43
Scope and Contents		
Contains four color photographs.		
Columbia University: Graduate School of Business: Uris Hall: Groundbreaking on 17 April 1962, 1962 Mar	box 5	folder 44
Columbia University: Graduate School of Business: Uris Hall: Groundbreaking on 17 April 1962, 1962 Apr-1962 Jun	box 5	folder 45
Scope and Contents		
Contains thirteen black and white photographs.		
Columbia University: Graduate School of Business: Uris Hall: Insurance Wrap Up, 1962	box 5	folder 46
Columbia University: Graduate School of Business: Uris Hall: Jaros, Baum & Bolles, Consulting Engineers, 1960-1962	box 5	folder 47

Columbia University: Graduate School of Business: Uris Hall: Johnson Service Company, 1962 Nov	box 5	folder 48
Columbia University: Graduate School of Business: Uris Hall: Moore & Hutchins, Architects, 1956-1965	box 5	folder 49-51
Scope and Contents		
Contains one black and white photograph of architectural rendering.		
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_004: six diazo prints of Floor Plans and Elevations of Proposed School of Business, Columbia University, New York, N.Y., Moore and Hutchins, Architects, Scheme E, Drawing No. P-1 to P-6, 1957 December 27.		
Columbia University: Graduate School of Business: Uris Hall: Moore & Hutchins, Architects: Conference Reports, 1957-1961	box 5	folder 52
Columbia University: Graduate School of Business: Uris Hall: Photographs, 1962-1964	box 5	folder 53
Scope and Contents		
Contains six black and white photographs and two color slides.		
Columbia University: Graduate School of Business: Uris Hall: Publicity, 1958-1962	box 5	folder 54
Columbia University: Graduate School of Business: Uris Hall: Ruderman, James, Consulting Engineer, 1959-1961	box 5	folder 55
Columbia University: Graduate School of Business: Uris Hall: Syska, Adolph G. (New York Association of Consulting Engineers), 1960	box 5	folder 56
Columbia University: Graduate School of Business: Uris Hall: Turner Construction Company, 1962	box 5	folder 57
Columbia University: Graduate School of Business: Warren, William C. Re: Lift, 1962 Oct	box 5	folder 58
Columbia University: Graduate School of Business: Whiteside, Admiral William J., 1953-1961	box 5	folder 59
Columbia University: Graduate School of Business: Woffard, Harris L., 1954-1961	box 5	folder 60
Columbia University: Graduate School of Journalism, 1960-1967	box 6	folder 1
Columbia University: John Jay Associates, 1961 Mar-1961 Dec	box 6	folder 2-3

Columbia University: Press, 1965-1967	box 6	folder 4
Columbia University: Residence Hall, 1954 Oct-1955 Mar	box 6	folder 5-9
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_004: three diazo prints of Typical Room Plans, Preliminary Design for Graduate Dormitory, Columbia University, New York, N.Y., Emery Roth & Sons, 1954 November 26.		
Columbia University: School of Architecture, 1961-1967	box 6	folder 10
Columbia University: School of Engineering, 1952-1967	box 6	folder 11-13
Columbia University: School of Engineering: Thomas Eggleston Associates, 1954-1967	box 6	folder 14-17
Columbia University: School of General Studies, 1962-1964	box 6	folder 18-19
Columbia University: School of Mines Plaque, 1953-1956	box 6	folder 20
Columbia University: Society of Forty-Niners, 1956	box 6	folder 21
Columbia University: Society of Older Graduates of Columbia, 1953-1958	box 6	folder 22
Columbia University: Tennis Club, 1967-1971	box 6	folder 23-24
Scope and Contents		
Contains three black and white photographs.		
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_004: one diazo print of Floor Plan, Baker Field Tennis Club, Office of Architectural Planning, Columbia University, New York, N.Y., 1968 October 18.		
Colwin, Arthur B., 1955-1958	box 6	folder 25
Committee for Economic Development (C.E.D.), 1959-1971	box 6	folder 26-33
Cook, Donald, 1961-1963	box 6	folder 34
Copland, Aaron, 1960-1971	box 6	folder 35
Copland, Helen, 1939-1968	box 6	folder 36
Copland, Milton, 1944-1966	box 6	folder 37
Corcoran, Francis L., 1965-1969	box 6	folder 38
Cornell University, 1962-1971	box 6	folder 39-41
Council of Uris Buildings Corp., 1971 May-1971 Jul		

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	box 6	folder 42
Cowen, Lawrence, 1945-1970	box 6	folder 43
Craigmyle, Ronald M., 1940-1970	box 6	folder 44
Crawford, Peter D. (Irving Trust Company), 1960-1965	box 6	folder 45
Crowley, Daniel F. (McGraw-Hill, Inc.), 1969-1970	box 6	folder 46
Cummings, Nathan, 1960-1969	box 6	folder 47
Curtis, David A., Captain, 1942-1955	box 6	folder 48
Curtis, Ronald J., Dr. and Mrs., 1965-1970	box 6	folder 49
Cushman & Wakefield, Inc., 1948-1971	box 6	folder 50-51
D1935-1971	box 6	folder 52-57
Davis, Evelyn Y., 1970-1971	box 6	folder 58
Delaware Valley Announcer, 1959	box 6	folder 59
Denny, Norman D., 1952-1970	box 6	folder 60
Dentan, Rene, 1960-1970	box 6	folder 61
Detwiler, Ben H., Mr. and Mrs., 1954-1958	box 6	folder 62
Detwiler, John H., 1956-1968	box 6	folder 63
Devlin, Mrs. James E. (Margaret), 1969-1970	box 7	folder 1
Diamond, Sidney R., 1959-1966	box 7	folder 2
Dilworth, J. Richardson, 1960-1970	box 7	folder 3
Diotte, Al and Ellen, 1945-1968	box 7	folder 4
Diotte, Josephine, 1961 Oct 26	box 7	folder 5
Diotte, Robert A., 1951 Feb	box 7	folder 6
Diotte, Shirley, 1963 Mar 04	box 7	folder 7
Dougherty, Richard E., 1953-1960	box 7	folder 8
Douglas L. Elliman & Co., 1963-1970	box 7	folder 9
Dowling, Robert W. (City Investment Company), 1948-1963	box 7	folder 10
Dreyfus, Jack J., Jr., 1950-1969	box 7	folder 11
Dunning, John R., 1955-1967	box 7	folder 12
<u>Related Materials:</u>		
Related Materials		
See also Columbia University: School of Engineering.		
Duroc Associates, 1956 Oct	box 7	folder 13

Dyer, Mrs. Jack (Simone), 1952-1953	box 7	folder 14
E1940-1971	box 7	folder 15-18
Economic Development Council of New York City, Inc., 1970-1971	box 7	folder 19-21
Einfeld, Charles, 1938-1969	box 7	folder 22
Elliman, Douglas L., 1950-1961	box 7	folder 23
<u>Related Materials:</u>		
Related Materials		
See also Douglas Elliman Co.		
Emery Roth & Sons, Architects, 1942-1971	box 7	folder 24
Enstrom, William N., 1954-1957	box 7	folder 25
Equitable Life Assurance Society of the United States, 1960-1965	box 7	folder 26
Erpf, Armand G., 1959-1971	box 7	folder 27
Eurich, Alvin C. (The Fund for the Advancement of Education), 1963-1964	box 7	folder 28
Eyssell, G. S., 1961-1971	box 7	folder 29
F1938-1971	box 7	folder 30-35
Fabian, Simon H., 1950-1959	box 7	folder 36
Fass, M. Monroe, 1950-1956	box 7	folder 37
Fearing, Gwen Re: Palm Beach, Florida, 1959-1971	box 7	folder 38-40
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_007: one diazo print of Proposed Subdivision for the Estate of Joseph Ridder, Land in Govt. Lots 1 and 2, Sec. 35, Twp. 43S, Rgs. 43E, Palm Beach, Florida, Brockway, Owen & Anderson Engineers, Inc., 1966 June 1.		
Federation of Jewish Philanthropies of New York, 1946-1968	box 7	folder 41
Feist, Irving (Feist & Feist Real Estate and Insurance), 1960-1967	box 7	folder 42
Felix, Max, 1946-1947	box 7	folder 43
Fifth Avenue Association, Inc., 1954	box 7	folder 44
Finkelstein, Elliot J., 1943-1945	box 7	folder 45
Finlay, Terence J., Dr. (St. Bartholomew's Church), 1960-1962	box 7	folder 46

Firestone, Frank F., Mr. and Mrs., 1955-1971	box 7	folder 47
First National Bank in Palm Beach, 1958-1971	box 7	folder 48-49
First National City Bank, 1970-1971	box 7	folder 50
First Security Company, 1967-1969	box 7	folder 51
Fischbach, Herbert, 1954-1966	box 7	folder 52
Fishberg, Arthur M., Dr., 1948-1968	box 7	folder 53
Florida: House Rental in Coral Gables, 1940-1943	box 7	folder 54-55
Florida: House Rental in Miami Beach, 1944-1946	box 7	folder 56-57
Florida: Proposed Apartment House, 1939-1941	box 7	folder 58
Flynn, Mrs. Thomas D. (Harriet), 1955-1958	box 7	folder 59
Fortune, 1960-1969	box 7	folder 60
Frankel, David W., 1955-1965	box 7	folder 61
Frankel, William V., 1956-1968	box 7	folder 62
Friedland, Leo, 1956-1959	box 7	folder 63
Friedlander, Monroe J., 1970	box 7	folder 64
Friedman, Arthur S., 1947-1961	box 7	folder 65
Friedman, Bernard (Bob) H., 1938-1969	box 7	folder 66-74
Friedman, Leonard, Mr. and Mrs., 1937-1971	box 8	folder 1-4
Friedman, Sandy, 1944-1971	box 8	folder 5-6
Friedman, Sandy Re: Theatre Project, 1954-1957	box 8	folder 7-8
Friedman, William J., 1962-1964	box 8	folder 9
Fry, Sam, Jr., 1938-1968	box 8	folder 10
G1936-1971	box 8	folder 11-17
Scope and Contents		
Contains one black and white photograph.		
Gans, Leonard S., 1943-1958	box 8	folder 18
Gateway Wine & Spirits Co., 1966-1971	box 8	folder 19
Gelder, Irving L. (Cauldwell-Wingate Company), 1955-1964	box 8	folder 20
Gerry, Henry A., 1961	box 8	folder 21
Gerson, Otto, 1961-1962	box 8	folder 22
Gibbons, Douglas, 1939-1953	box 8	folder 23

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Giles, John W., 1963-1965	box 8	folder 24
Goetz, Norman S. (Proskauer Rose Goetz & Mendelsohn), 1956-1965	box 8	folder 25
Goldfarb, Stanley S., 1963-1965	box 8	folder 26
Goldstein, Al, 1957-1961	box 8	folder 27
Good Samaritan Hospital Association, 1958-1971	box 8	folder 28
Goode, Fenimore, 1951-1959	box 8	folder 29
Goodkind, David A., 1959-1962	box 8	folder 30
Goodman, Edmund N., Dr., 1964-1967	box 8	folder 31
Gordon, Mortimer S., 1941-1962	box 8	folder 32
Gossett, William T., 1964-1970	box 8	folder 33
Gould, Harry E., 1957-1965	box 8	folder 34
Graham, Murray, 1943-1970	box 8	folder 35
Grant, Joseph B., 1940-1968	box 8	folder 36
Grant, M. Donald, 1965-1969	box 8	folder 37
Green Pastures Stud, Inc., 1962-1963	box 8	folder 38
Greene, David J., 1960-1964	box 8	folder 39
Greene, Jerome L., 1951-1964	box 8	folder 40
Greenwall, Frank K., 1965-1966	box 8	folder 41
Gremaud, Jean, 1963-1964	box 8	folder 42
Grunow, John E. D. (Martin Marietta Corporation), 1967-1971	box 8	folder 43
Guenther, Bernard W., 1964-1970	box 8	folder 44
Guggenheim Museum, 1962-1964	box 8	folder 45
H1939-1971	box 8	folder 46-51
Hamilton, Winston L., 174 Via Del Lago, Palm Beach, Florida, 1965-1971	box 8	folder 52
Hammond, Paul, 1938-1951	box 8	folder 53
Harbor View Club of New York, 1958-1971	box 8	folder 54-58
Harris, William, 1955-1968	box 8	folder 59-60
Harron, Robert, 1956-1960	box 8	folder 61
Harte, Stanley J., 1953-1966	box 8	folder 62
Harvard University, 1939-1967	box 8	folder 63

Harvey, H. Donald, 1954-1963	box 8	folder 64
Harvey, Walter M., Mr. and Mrs., 1957-1968	box 8	folder 65
Heath, Alfred R. (Marine Midland Grace Trust Company of New York), 1953-1969	box 8	folder 66
Hebrank, Cyril H., Jr. (Morgan Guaranty Trust Company), 1965-1966	box 8	folder 67
Hecht, George A. (Doublday & Company, Inc.), 1957-1962	box 8	folder 68
Heller, Isaac S., 1956	box 8	folder 69
Hendin, Herbert, Dr., 1967-1969	box 8	folder 70
Related Materials:		
Related Materials		
See also Columbia University.		
Hewen, Loring M., 1939-1960	box 8	folder 71
Heymsfeld, Ralph T., 1952-1962	box 8	folder 72
Hilkowich, Johanna R., 1942	box 8	folder 73
Hills, Robert C., 1956-1961	box 8	folder 74
Hilton, Barron, 1966-1969	box 8	folder 75
Hilton, Conrad N., 1960-1965	box 8	folder 76
Hnida, Dorothy, 1960-1963	box 8	folder 77
Hogan, Frank S., 1959-1970	box 8	folder 78
Hollingsworth, Mrs. James E. (Mildred), 1962-1970	box 8	folder 79
Hollywood Golf Club, Deal, N.J., 1964-1968	box 8	folder 80-81
Hollywood Golf Club, Deal, N.J., 1969-1971	box 9	folder 1
Horowitz, L. George, 1950-1956	box 9	folder 2
Horowitz, Saul, Mr. and Mrs., 1942-1968	box 9	folder 3
House, Nathan C., 1953-1971	box 9	folder 4
I1938-1971	box 9	folder 5
Investing Builders & Owners Association, Inc., 1967-1971	box 9	folder 6-7
Inwood Country Club, 1940-1964	box 9	folder 8-14
Irving Trust Company, 1944-1971	box 9	folder 15-18
Irving Trust Company: Advisory Custodian A/C, 1950-1961	box 9	folder 19-22
J1938-1971	box 9	folder 23-25
J. C. Penney Company, 1963-1966		

	box 9	folder 26
J. Halpern & Co., Inc., 1968-1970	box 9	folder 27
Jacobs, Robert Allan (Kahn and Jacobs, Architects), 1966 Oct	box 9	folder 28
Jacobs, Walter L., Mr. and Mrs., 1942-1964	box 9	folder 29
Jaffe, A. Sheldon, 1964-1971	box 9	folder 30
James Felt & Company, 1955-1970	box 9	folder 31-34
Javits, Benjamin A., 1954-1971	box 9	folder 35-37
Javits, Benjamin A., Mrs. (Lily), 1968 Jun	box 9	folder 38
Javits, Eric M., 1961-1971	box 9	folder 39
Javits, Jacob, 1956-1969	box 9	folder 40-41
Jones, Edward W., 1954-1958	box 9	folder 42
Jordan, Henry H., Dr., 1957-1960	box 9	folder 43
Jury Notices, 1961-1965	box 9	folder 44
K1938-1971	box 9	folder 45-50
Scope and Contents		
Contains three black and white photographs.		
Kahn, Ely Jaques (Kahn and Jacobs, Architects), 1964 Apr 16	box 9	folder 51
Kamin, S. Irvin, 1952-1954	box 9	folder 52
Kantor, Irving, 1948-1954	box 9	folder 53
Kaplan, Henry C., 1958-1963	box 9	folder 54
Kaplan, J. M., 1944-1968	box 9	folder 55-56
Kaufman, Gertrude: Condolence Letters, 1968	box 9	folder 57
Kaufman, Julius, Mr. and Mrs., 1941-1966	box 9	folder 58-59
Kaufman, Samuel H., 1948-1955	box 9	folder 60
Kennedy, Robert F.: Industrial Investment in Urban Poverty Areas, 1967	box 9	folder 61
Keyserling, Leon H.: "No Increase in Property Taxes in N.Y.C.", 1965	box 9	folder 62
Kidder, Peabody & Co., Inc., 1965-1970	box 9	folder 63
Kinzel, Augustus, 1951-1971	box 9	folder 64
Kirk, Grayson, Dr. (President of Columbia University), 1953-1965	box 9	folder 65-67

Related Materials:**Related Materials**

See also Columbia University.

Kirk, Grayson, Dr. (President of Columbia University), 1966-1969	box 10	folder 1-2
<u>Related Materials:</u>		
Related Materials		
See also Columbia University.		
Kirkland, S. N., 1949-1960	box 10	folder 3
Scope and Contents		
Contains two color photographs.		
Kling, Vincent G., 1967-1971	box 10	folder 4
Knott, David H., 1943-1953	box 10	folder 5
Knott, James, 1942-1949	box 10	folder 6
Knott, James, Mrs. (Addie), 1961-1966	box 10	folder 7
Koenig, Robert P., 1955-1962	box 10	folder 8
Kramer, Arnold, 1957	box 10	folder 9
Kravick, Shirley, 1960	box 10	folder 10
Scope and Contents		
Contains eight black and white photographs.		
Krieger, Lawrence W., 1959-1960	box 10	folder 11
Krim, Arthur B., 1963-1970	box 10	folder 12
Krulewitch, Melvin L., General and Mrs., 1961-1971	box 10	folder 13-15
Scope and Contents		
Contains one black and white photograph.		
Krumb, Henry, 1956	box 10	folder 16
Kutner, Newton H., 1943-1965	box 10	folder 17
L1938-1971	box 10	folder 18-27
L. B. Emmons & Co., Inc.: House Furnishings, 1938-1939	box 10	folder 28-29
Lafferandre, Charles H., 1967	box 10	folder 30
Landauer, James D., 1963-1971	box 10	folder 31
Lapham, Edward, Jr., Mr. and Mrs., 1956-1965	box 10	folder 32
Lapidus, Morris (Architect), 1962-1967		

	box 10	folder 33
Latter, Harry, 1950-1957	box 10	folder 34
Latter, Shepard M., 1954-1962	box 10	folder 35
Leavitt, Boris, 1960-1966	box 10	folder 36
Lebhar, Bertram, Jr. Re: Loan \$10,000, 1970-1971	box 10	folder 37
Leder, Michael, 1947-1949	box 10	folder 38
Legg, Robert H., Mr. and Mrs., 1966-1968	box 10	folder 39
Lehman Brothers, 1968-1969	box 10	folder 40
Leibovit, Louis, 1965-1971	box 10	folder 41
Leichter, Hazel, 1965	box 10	folder 42
Lescaze, William, 1940-1968	box 10	folder 43-44
Scope and Contents		
Contains one black and white photograph.		
Lester, Leslie, 1938-1970	box 10	folder 45-46
Leventhal, Albert R., 1963-1968	box 10	folder 47
Levien, Francis S., 1960-1969	box 10	folder 48
Levin, George, 1951-1962	box 10	folder 49
Levin, Maurice, 1938-1963	box 10	folder 50
Levine, M. Carl, 1938-1945	box 10	folder 51
Levitt, Arthur, 1958-1971	box 10	folder 52-53
Levy, Gustave, 1955-1971	box 10	folder 54
Lewis, Alan (Hotel Du Golf), 1962-1963	box 10	folder 55
Lewis, Alvin, 1960-1967	box 10	folder 56
<u>Related Materials:</u>		
Related Materials		
See also Columbia University: Engineering.		
Lewis, Salim L., 1954-1970	box 10	folder 57
Lewitsky, Peter, 1938-1943	box 10	folder 58
Liberman, Isaac, Mrs., 1963-1969	box 10	folder 59
Licenses: Automobile, 1943-1971	box 10	folder 60-62
Licenses: Real Estate, 1934-1971	box 10	folder 63-68
Liebman, Harold M. (Architect), 1961-1964	box 11	folder 1

Lincoln Center for the Performing Arts, 1962-1971	box 11	folder 2-3
Lincoln Mercury, 1947-1965	box 11	folder 4
Lindeman, Louis H., 1955-1963	box 11	folder 5
Lindsay, John V., Mayor of New York City, 1965-1971	box 11	folder 6
Lochridge, Charles, 1969-1970	box 11	folder 7
Loew, Arthur M., 1961-1963	box 11	folder 8
Lohman, Arthur J. (J.P. Lohman Public Relations), 1969-1971	box 11	folder 9
Long, Augustus C. (Texaco, Inc.), 1961-1970	box 11	folder 10
Lonsdale, John W., 1938-1966	box 11	folder 11
Lowenstein, Leon, 1942-1961	box 11	folder 12
Luce, Charles F. (Consolidated Edison Co.), 1970	box 11	folder 13
Luckman, Charles, 1962-1964	box 11	folder 14
M1938-1971	box 11	folder 15-23
Mc, 1938-1971	box 11	folder 24-25
McAlister, C. K., Colonel, 1945-1970	box 11	folder 26-28
McCormick, Sam H. (Hialeah Park), 1942-1943	box 11	folder 29
McCurrach, James C., 1958-1966	box 11	folder 30
MacDonald, Donald S., 1965-1967	box 11	folder 31
MacDowell Colony of the Edward MacDowell Association, Inc., 1961-1963	box 11	folder 32
McGuire, Harold F., 1967-1970	box 11	folder 33
McKerchar, Christine, 1964	box 11	folder 34
Manufacturers Hanover Trust Company, 1941-1971	box 11	folder 35
Marco Polo Club, 1959-1969	box 11	folder 36
Margon, Irving (Architect), 1936-1938	box 11	folder 37
Marks, Alfred C., 1939-1941	box 11	folder 38
Marx, Burt, Mr. and Mrs., 1944-1946	box 11	folder 39
Marx, Leonard, 1941-1963	box 11	folder 40
Massie, A. M., 1962-1971	box 11	folder 41
Matisse, Pierre (Pierre Matisse Gallery Corp.), 1960-1961	box 11	folder 42
Matson, J. Richard, 1962-1967	box 11	folder 43
Matson, Max M., 1963-1970	box 11	folder 44

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Mayer, Charles (Consulting Engineer), 1939-1968	box 11	folder 45
Means, William M., 1940-1941	box 11	folder 46
Memorandums, 1943-1971	box 11	folder 47-48
Mendell, M. Lester (Bankers Trust Company), 1961-1965	box 11	folder 49
Mendell, Oliver M. (Chemical Bank), 1969	box 11	folder 50
Merrill Lynch, Pierce, Fenner & Smith, Inc., 1943-1970	box 11	folder 51
Metropolitan Fair Rent Committee, 1944-1948	box 11	folder 52-53
Metropolitan Golf Association, 1944-1949	box 11	folder 54
Meyer, Sidney, Mr. and Mrs., 1945-1964	box 11	folder 55
Miami Beach First National Bank, 1944-1945	box 11	folder 56
Miller, Lewis J., 1942-1943	box 11	folder 57
Mills, Harold M., 1963-1969	box 11	folder 58
Milwaukee Trip on 23 May 1960, 1960	box 11	folder 59
Modarelli, Alfred E., 1950-1955	box 11	folder 60
Monroe Eisenberg, Inc. Insurance, 1950-1965	box 11	folder 61-62
Moore, George S., 1968-1969	box 11	folder 63
Morgan Guaranty Trust Company of New York, 1959-1971	box 11	folder 64
Morrison, Lester M., Dr., 1966	box 11	folder 65
Moss, Ben S., 1938-1941	box 11	folder 66
Mount Sinai Hospital of Greater Miami, 1951-1956	box 11	folder 67
Mount Vernon Country Club, 1938-1940	box 11	folder 68-70
Moyer, Henry S., 1961	box 11	folder 71
Muller, John H. (Equitable Life Assurance Society), 1960-1963	box 11	folder 72
Munro, Louis W., Mr. and Mrs., 1960-1971	box 11	folder 73
Murphy, George A. (Irving Trust Company), 1959-1970	box 11	folder 74
Museum of Modern Art, 1965-1971	box 11	folder 75
N1938-1970	box 11	folder 76-80
Nalen, Paul A., 1946-1962	box 11	folder 81
National City Bank of New York, 1938-1944	box 11	folder 82
National Conference of Christians and Jews, 1938-1963	box 11	folder 83
National Conference of Christians and Jews, 1966-1970	box 12	folder 1

National Conference of Christians and Jews: Dinner Honoring R. Manning Brown, Jr. on 2 Dec. 1965, 1964 Apr-1965 Dec	box 12	folder 2-5
Neaderland, Robert (Douglas L. Elliman & Co.), 1944-1946	box 12	folder 6
New School for Social Research, 1958-1966	box 12	folder 7
New York Bridge Whist Club, 1942-1949	box 12	folder 8
New York Building Superintendents' Association, 1963-1968	box 12	folder 9
New York City Planning Commission, 1969	box 12	folder 10
New York Life Insurance Company, 1962-1970	box 12	folder 11
New York Society of Security Analysts: Lecture Series sponsored by UBC in Feb. 1963, 1962-1963	box 12	folder 12-13
New York Society of Security Analysts: Remarks by Percy Uris on 26 Dec. 1961, 1961-1962	box 12	folder 14
New York Times, 1944-1971	box 12	folder 15
New York Trust Company, 1938-1942	box 12	folder 16
New York Urban Coalition, Inc., 1970-1971	box 12	folder 17
Newman, Jerome A., 1962-1971	box 12	folder 18
Newman, Louis (Congregation Rodeph Sholom), 1939-1964	box 12	folder 19
Nicely, T. S., 1962-1965	box 12	folder 20
Ninth Street Day Nursery and Orphan Home, 1938-1940	box 12	folder 21
North Shore Hospital, 1953-1956	box 12	folder 22
Northwood, Jericho, Long Island, N.Y., 1954 Apr-1969	box 12	folder 23-33

Separated Materials:

Separated Materials

Separated to Roll UB_003: two photostats of Map of Property to be Acquired by Jack Isidor Straus at Jericho, Town of Oyster Bay, Nassau Co., N.Y., Arthur W. Leach, Civil Engineer and Surveyor, 1934 May 25.

Separated Materials:

Separated Materials

Separated to Roll UB_005: one diazo print of Map of Property at Jericho, Nassau Co., N.Y., Mark L. Diggory, Surveyor, Job #3040, 1954 July 27.

Separated Materials:

Separated Materials

Separated to Roll UB_005: one diazo print of Proposed Lakeside Patio Designed for Mr. and Mrs. Percy Uris, Brookville, N.Y., Landscape Associates, Allen F. Dalsimer, Donald F. Pollitt, 1954 September 13.

Separated Materials:

Separated Materials

Separated to Roll UB_005: two diazo prints of Maps of "Green Pastures" Property of Joanne Uris, Jericho, Nassau Co., N.Y., Mark L. Diggory, Surveyor, Job #3155, 1954 October 10.

Separated Materials:

Separated Materials

Separated to Roll UB_005: one pencil on trace of Map of Property Belonging to Lilius J. Kent Situate at Jericho and Muttontown, Nassau Co., N.Y., [unidentified creator], 1956 July.

Separated Materials:

Separated Materials

Separated to Roll UB_005: one diazo print of Bush Farms Inc. "Glen Acres" [topographical map] Jericho, Long Island, N.Y., [unidentified creator], 1958 December 18.

Separated Materials:

Separated Materials

Separated to Roll UB_005: one blueprint Bush Farms Inc. "Glen Acres" [map] Jericho, Long Island, N.Y., Uris Bldgs. Corp., 1961 April 20.

Separated Materials:

Separated Materials

Separated to Roll UB_005: one diazo print of Section 15 Block A [map], Nelson & Baldwin, File 7986-R; Order 3563, Study 3, undated.

Noselson, Moe B., Mr. and Mrs., 1949-1967	box 12	folder 34
Nostrand, S. Dudley, 1948-1971	box 12	folder 35-39
Nostrand, Stephen, 1958-1971	box 12	folder 40
Noyes, Charles F., 1944-1959	box 12	folder 41
Nye, Richard B., Mr. and Mrs., 1964-1971	box 12	folder 42
O1938-1970	box 12	folder 43-44
Oehrig, Henry B., Mr. and Mrs., 1967-1968		

Percy and Harold D. Uris papers 6033444

	box 12	folder 45
Oehrle, William, 1942	box 12	folder 46
Oestreicher, Gerald, 1956-1970	box 12	folder 47-48
Ogden, Harry, 1945-1954	box 12	folder 49
O'Keefe, Paul T., 1958-1962	box 12	folder 50
Olson, Roy C., 1965-1967	box 12	folder 51
Olympic Games, 1959-1960	box 12	folder 52
Owens, Louis C., Jr., 1958-1964	box 12	folder 53
P1938-1971	box 12	folder 54-59
Paley, William S., 1961-1971	box 12	folder 60
Palm Beach: Lease of Beach House, 1962-1963	box 12	folder 61
Palm Beach: Robert Andrew Brown Ocean Front Property, 1967	box 12	folder 62
Palm Beach Country Club, 1957-1971	box 12	folder 63-70
Palm Beach Country Realty Corporation, 1958-1969	box 13	folder 1
Pariser, Milton, Mr. and Mrs., 1938-1950	box 13	folder 2
Parker, Albert, 1963-1967	box 13	folder 3
Patecell, Ted, 1958-1970	box 13	folder 4
Patterson, Pennie, 1951-1952	box 13	folder 5
Paynter, Richard K., Jr., 1962-1967	box 13	folder 6
Pension Trust Policy, 1960 Nov 01	box 13	folder 7
Perry, Elizabeth, 1956-1963	box 13	folder 8
Peter Doelger, Inc., 1955-1958	box 13	folder 9
Peter Sharp & Co., Inc. Re: Abacus Fund, 1968-1969	box 13	folder 10-11
Peters, Anthony J., 1962-1971	box 13	folder 12
Peters, Leone J. (Cushman & Wakefield, Inc.), 1960-1971	box 13	folder 13-14
Peters, Vincent J., 1962-1965	box 13	folder 15
Petersen, L. A. (Otis Elevator Company), 1953-1964	box 13	folder 16
Petersen, William E., Mr. and Mrs., 1956-1971	box 13	folder 17
Peterson, J. Whitney (United States Tobacco Company), 1959 Sep	box 13	folder 18
Pfeiffer, Ernst E., Mr. and Mrs., 1945-1957	box 13	folder 19
Philippe, Claudius Charles, 1963-1964	box 13	folder 20

Photographs, 1956	box 13	folder 21
Scope and Contents		
Contains seven black and white photographs of the dedication of a plaque honoring the site of the School of Mines of Columbia College at the 300 Park Avenue building.		
<hr/>		
Photographs, 1957	box 13	folder 22
Scope and Contents		
Contains thirty one black and white photographs, including portraits of Percy Uris, the Demolition Ceremony at Lenox Hill Hospital, and other events.		
<hr/>		
Photographs, 1958-1959	box 13	folder 23
Scope and Contents		
Contains seven black and white photographs of the Columbia Alumni Medal Award ceremony, opening of Seamen's Bank for Savings office on Beaver Street, Real Estate Board Banquet, and Topping Out ceremony at Lenox Hill Hospital.		
<hr/>		
Photographs, 1960-1961	box 13	folder 24
Scope and Contents		
Contains sixteen black and white portrait photographs of Percy Uris and four photographs of the Columbia Business Associates dinner, three black and white and one color.		
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Photographs, 1962-1965	box 13	folder 25
Scope and Contents		
Contains twelve black and white photographs, including events at the Washington Hilton, Lenox Hill Hospital construction, Columbia University activities, and other ceremonies.		
<hr/>		
Photographs, 1966-1967	box 13	folder 26
Scope and Contents		
Contains nine black and white photographs, including four of the New York Hilton's Third Birthday party, four of Columbia University events, and one taken in Palm Beach, Florida.		
<hr/>		
Photographs, 1969-1971	box 13	folder 27

Scope and Contents

Contains two color slides and three black and white photographs of Dr. McGill's Installation at Columbia University. Also contains three black and white and one color photographs of other events.

Photographs, undated	box 13	folder 28
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Scope and Contents

Contains thirteen black and white portrait photographs and two negatives of Percy Uris. Also contains five black and white portrait photographs of Percy and Harold Uris.

Photographs: Boyhood Photos of Percy Uris, 1901, undated	box 13	folder 29
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Scope and Contents

Contains fifteen black and white photographs and six negatives, includes portraits, camp scenes, and a school class. Some of the negatives are damaged.

Photographs: Pier Luigi Nervi, 1960 Sep	box 13	folder 30
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Scope and Contents

Contains fourteen black and white photographs.

Playhouse, 1960-1969	box 13	folder 31
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Plessner, Henry, 1966	box 13	folder 32
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Polich, V. Alexander, 1965-1967	box 13	folder 33
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Poulenard, Jacques (Hotel Plaza-Athene), 1962-1963	box 13	folder 34
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Prudential Insurance Company of America, 1938-1967	box 13	folder 35
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Psai, Gerald (Manhattan Fund, Inc.), 1970 Mar 04	box 13	folder 36
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Publicity, 1953-1956 Jul	box 13	folder 37-39
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Publicity, 1956 Sep-1956 Dec	box 13	folder 40
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Scope and Contents

Contains six black and white photographs of a Federation of Jewish Philanthropies of New York dinners and two black and white photographs of the Columbia School of Forty-Niners event.

Publicity, 1957-1959	box 13	folder 41-42
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Publicity, 1960	box 13	folder 43
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Scope and Contents

Contains one black and white photograph of Harold and Percy Uris with the model for a new hotel planned for Sixth Avenue between 53rd and 54th Streets.

Publicity, 1961, undated	box 13	folder 44-45
Purcell, William F., 1965-1968	box 13	folder 46-47
Q1946-1969	box 13	folder 48
R1938-1971	box 13	folder 49-58
Rachlin, A. H., 1939-1940	box 13	folder 59
Raisler, Robert K. (Raisler Corporation), 1954-1967	box 13	folder 60
Rapee, George, 1943-1970	box 13	folder 61-63
Rappaport, Louis H., 1960-1963	box 13	folder 64
Rauchfuss, Herbert A. C., 1950-1960	box 13	folder 65
Reade, Walter, Mr. and Mrs., 1952-1969	box 13	folder 66
Reading File, 1946	box 13	folder 67
Reading File, 1947	box 13	folder 68-69
Reading File, 1948	box 13	folder 70-71
Reading File, 1949	box 13	folder 72
Reading File, 1950	box 14	folder 1
Reading File, 1951	box 14	folder 2-4
Reading File, 1952	box 14	folder 5-7
Reading File, 1953	box 14	folder 8-10
Reading File, 1954	box 14	folder 11
Reading File, 1955	box 14	folder 12-13
Reading File, 1956	box 14	folder 14
Reading File, 1961	box 14	folder 15-19
Reading File, 1962	box 14	folder 20-24
Reading File, 1963	box 14	folder 25-29
Reading File, 1964	box 14	folder 30-34
Reading File, 1965	box 14	folder 35-39
Reading File, 1966	box 14	folder 40-43
Reading File, 1967 Jan-1967 Sep	box 14	folder 44-47

Percy and Harold D. Uris papers 6033444

Reading File, 1967 Oct-1967 Dec	box 15	folder 1
Reading File, 1969	box 15	folder 2-4
Reading File, 1971	box 15	folder 5-6
Real Estate Board of New York, Inc., 1941-1971	box 15	folder 7-11
Real Estate Board of New York, Inc.: Occupancy Survey, 1937-1964	box 15	folder 12-18
Regency Whist Club, 1960-1971	box 15	folder 19-20
Regional Plan Association: Commuter Railroad Problem, 1965-1967	box 15	folder 21-22
Registrations: Automobile, 1960-1971	box 15	folder 23-30
Reidy, Peter J., 1961-1967	box 15	folder 31
Renchard, William S. (Chemical Bank), 1966-1970	box 15	folder 32
Republican National Finance Committee, 1966-1969	box 15	folder 33
Republican State Finance Committee, 1960-1971	box 15	folder 34-35
Reynolds, Mrs. John H., 1944-1951	box 15	folder 36
Ribicoff, Abraham, 1960-1968	box 15	folder 37
Ritz Carlton Hotel, 1945-1951	box 15	folder 38
Robbins, Lester, 1963-1969	box 15	folder 39
Rockefeller, David, 1962-1969	box 15	folder 40
Rockefeller, Nelson A., 1958-1969	box 15	folder 41
Rogers, Francis Day, 1958-1967	box 15	folder 42
Rolex, 1959-1970	box 15	folder 43
Rolls-Royce Inc., 1958-1960	box 15	folder 44
Rosarian Academy, 1962-1966	box 15	folder 45
Rosenson, Alvin, 1943-1959	box 15	folder 46
Ross, Cornelius, 1954-1970	box 15	folder 47
Roth, Julian, 1951-1966	box 15	folder 48
Roth, Richard, 1943-1964	box 15	folder 49
Rothenstein, J. A., 1941-1971	box 15	folder 50-54
Rubloff, Arthur, 1958-1963	box 15	folder 55
Rudin, Lewis, 1961-1971	box 15	folder 56
Ruffin, Peter B. (John W. Galbreath & Co., Inc.), 1953-1955	box 15	folder 57

Russell, Clifford, Mr. and Mrs., 1955-1965	box 15	folder 58
Ryan, John J., Jr., 1950	box 15	folder 59
S1939-1946	box 15	folder 60-62
S1947-1971	box 16	folder 1-15
St. Mary's Hospital, 1959-1969	box 16	folder 16
Saks Fifth Avenue, 1947-1952	box 16	folder 17
Salvage, Louis H., 1961-1968	box 16	folder 18
Samenow, Charles U., 1951-1968	box 16	folder 19
Sammis, Walter H., 1963-1967	box 16	folder 20
Sands Point Golf Club, 1964-1971	box 16	folder 21-27
Sandy Cay, Sands Point, Long Island, N.Y., 1947-1954 Sep	box 16	folder 28-39

Separated Materials:**Separated Materials**

Separated to Roll UB_006: four photostats of Map of Certain Property in the Inc. Village of Sands Point, Nassau County, N.Y., Arthur W. Leach, Civil Engineer and Surveyor, Job #6355, 1947 July 2.

Separated Materials:**Separated Materials**

Separated to Roll UB_006: one blueprint Sketch Map of "Tibbits Estate" Inc. Village of Sands Point, Port Washington, Nassau County, N.Y., [unidentified creator], 1952 November 10.

Separated Materials:**Separated Materials**

Separated to Roll UB_006: three diazo prints of Floor Plans, Henry W. Johanson, Architect, Sandy Cay, [Port Washington, N.Y.], 1954 June 3.

Sapinsley, Alvin T., 1943-1969	box 16	folder 40
Sarbacher, Robert I., 1959-1962	box 16	folder 41
Sarezky, Eugene, Mr. and Mrs., 1939-1963	box 16	folder 42-43
Sarezky, Milton, 1941-1945	box 16	folder 44
Sarezky, Monroe, 1944-1945	box 16	folder 45
Saturday Evening Post, 1946-1956	box 16	folder 46
Schanzer, Howard, 1941-1958	box 16	folder 47
Schary, Dore, 1961-1963	box 16	folder 48

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Scheftel, Herbert, 1958-1970	box 16	folder 49
Schiff, Frank, 1964-1965	box 16	folder 50
Schulman, Nathan, 1959-1967	box 16	folder 51
Schwarz, Arthur D., 1950-1955	box 16	folder 52
Schweitzer, William P., Mr. and Mrs., 1958-1971	box 16	folder 53
Scope, David, 1939-1971	box 16	folder 54
Seff, Manuel, 1958-1962	box 16	folder 55
Sefman, Richard, Mr. and Mrs., 1953-1955	box 16	folder 56
Segal, Paul, 1945-1949	box 16	folder 57
Seidman, Arthur, Mr. and Mrs., 1943-1956	box 16	folder 58
Seley, Louis E., 1959-1960	box 16	folder 59
Shannon, Geoffrey, Mr. and Mrs., 1962-1969	box 17	folder 1
Sharples, Philip T. (Good Samaritan Hospital), 1966-1970	box 17	folder 2
Shaw, Charles E., 1953-1968	box 17	folder 3
Shaw, Miriam, 1955-1959	box 17	folder 4
Sheaff, L'Huillier S. (Cushman & Wakefield, Inc.), 1959-1964	box 17	folder 5
Shelley, H. Michael, 1954	box 17	folder 6
Shelter Rock Tennis Club, 1959-1960	box 17	folder 7-8
Sherbell, Rhoda, 1959-1966	box 17	folder 9
Shreve, Lamb & Harmon Associates, 1967-1971	box 17	folder 10
Silverman, Herbert, 1964-1966	box 17	folder 11
Simon, Robert E., 1965	box 17	folder 12
Singer, Jules B., 1960-1965	box 17	folder 13
Slater, Edward W. (Architect), 1960-1967	box 17	folder 14
Smadback, Louis, 1960-1970	box 17	folder 15
Smith, Lee Thompson, 1946-1952	box 17	folder 16
Smith, Morley L., Jr., 1962-1963	box 17	folder 17
Smith, Perry Coke, 1957-1967	box 17	folder 18
Sonnabend, A. M., 1947-1964	box 17	folder 19
Southwood, 174 Via Del Lago, Palm Beach, Fla., 1958 Mar-1971	box 17	folder 20-29

Southwood, 174 Via Del Lago, Palm Beach, Fla.: Harry Landfield, 1958-1961	box 17	folder 30
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_006: one diazo print of Proposed Building Addition for Mr. and Mrs. Percy Uris, Via Del Lago, Palm Beach, Fla., Norman C. Schmid & Assoc., Engineers, Design by John G. Oxer, 1959 June 22.</p>		
Southwood, 174 Via Del Lago, Palm Beach, Fla.: Landscaping, 1959 Apr-1960 Jan	box 17	folder 31-33
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_006: one diazo print, one photostat, and one negative photostat of Proposed Landscaping and Tennis Court Placement at the Estate of Mr. and Mrs. Percy Uris, Palm Beach, Fla., Boynton Landscape Company, 1959 May 25.</p>		
Southwood, 174 Via Del Lago, Palm Beach, Fla.: Proposals for Work, 1958-1959	box 17	folder 34
<p><u>Related Materials:</u> Related Materials</p> <p>Separated to Roll UB_006: one diazo print of Roof Plan, Mr. and Mrs. Percy Uris, 174 Via Del Lago, Palm Beach, Fla., Boys Roofing and Sheet Metal Works, Inc., Not to Scale, 1959 October 9.</p>		
Southwood, 174 Via Del Lago, Palm Beach, Fla.: Roofing, 1970	box 17	folder 35
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_007: one diazo print of Roof Plan, 174 Via Del Lago, Palm Beach, Fla., Boys, Inc., circa 1970.</p>		
Southwood, 174 Via Del Lago, Palm Beach, Fla.: Stationary, undated	box 17	folder 36
Spark, Victor, 1949-1955	box 17	folder 37
Spear, Leon R., 1948-1956	box 17	folder 38
Speeches, 1956-1969	box 17	folder 39-44
Spellman, Francis Cardinal (Archbishop of New York), 1948-1949	box 17	folder 45
Spencer, William C., 1967-1971	box 17	folder 46

Sporn, Philip (American Electric Power Company), 1960-1966	box 17	folder 47
Stayman, Samuel M., Mr. and Mrs., 1951-1968	box 17	folder 48-49
Stern, Franklin D. Roosevelt, 1944-1945	box 17	folder 50
Steuer, Aron, 1939-1955	box 17	folder 51
Stilson, W. G., 1960 Aug	box 17	folder 52
Stocks and Bonds, 1942-1954	box 17	folder 53-63
Stocks and Bonds, 1955-1966	box 18	folder 1-8
Stocks and Bonds: Inventory, 1963-1966	box 18	folder 9
Stocks and Bonds: Steiner Rouse & Company, 1942-1944	box 18	folder 10
Stone, Billie, 1955-1968	box 18	folder 11
Stone, Maurice L., 1939-1955	box 18	folder 12
Sueskind, Philip R., 1940-1948	box 18	folder 13
Sulzberger, Arthur Ochs (The New York Times), 1968-1971	box 18	folder 14
Sulzberger, Myron, 1940-1956	box 18	folder 15
Swartburg, B. Robert (Architect), 1948-1950	box 18	folder 16
Swig, Ben (Fairmont Hotel), 1956-1957	box 18	folder 17
Symes, James M. (The Pennsylvania Railroad Company), 1954-1963	box 18	folder 18
Syracuse University, 1967-1970	box 18	folder 19
T1937-1970	box 18	folder 20-24
Tally, Charles H., 1963-1968	box 18	folder 25
Tankoos, S. Joseph, Mr. and Mrs., 1965-1969	box 18	folder 26
Tanney, Allen D., 1962-1963	box 18	folder 27
Taxes, 1940-1967	box 18	folder 28
Taylor, Durand, 1943-1965	box 18	folder 29
Taylor, William T., 1956-1964	box 18	folder 30
Tennis Party, 1958-1961	box 18	folder 31
Thomas, Walter F. (Manufacturers Hanover Trust Company), 1960-1971	box 18	folder 32
Tiffany & Co., 1942-1958	box 18	folder 33
Time Incorporated, 1953-1967	box 18	folder 34
Tisch, Laurence A., Mr. and Mrs., 1965-1970	box 18	folder 35

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Tishman Realty & Construction Co., Inc., 1941-1970	box 18	folder 36
Title Guarantee & Trust Co., 1958-1959	box 18	folder 37
Tolley, William P., 1967-1970	box 18	folder 38
Town Tennis Club, 1955-1968	box 18	folder 39-41
Triborough Bridge and Tunnel Authority, 1967 Jul	box 18	folder 42
Troy, Carl E., 1942-1965	box 18	folder 43
Trust Company of North America, 1939	box 18	folder 44
Tuttle, Wylie F. L., Jr., 1950-1956	box 18	folder 45
U1946-1971	box 18	folder 46-47
Udell, Jerome I., 1962-1964	box 18	folder 48
Ungerleider, Samuel, 1958	box 18	folder 49
Unterberg, Clarence, 1946-1969	box 18	folder 50
Uris, Auren, 1948-1965	box 18	folder 51
Uris, Dorothy, 1954 Nov	box 18	folder 52
Uris, Edith, 1947 Aug 01	box 18	folder 53
Uris, H. H., 1942 Jan 22	box 18	folder 54
Uris, H. H.: Condolence Letters, 1945 May-1945 Jun	box 18	folder 55-58
Uris, Harold D., 1938-1971	box 18	folder 59-79
Uris, Joseph, Mr. and Mrs., 1961-1967	box 19	folder 1
Uris, Linda M., 1959-1962	box 19	folder 2
Uris, Michael, 1952-1963	box 19	folder 3
Uris, Percy: Awards, 1959-1966	box 19	folder 4
Uris, Percy: Biographical Information, 1963-1968	box 19	folder 5-6
Uris, Percy: Birthday, 1959-1969	box 19	folder 7-10
Uris, Percy: Obituary, 1971 Nov 21	box 19	folder 11
Uris, Percy: Passports, 1935, undated	box 19	folder 12
Uris, Percy: Payroll Data, 1960-1961	box 19	folder 13
Uris, Percy: Uris Buildings Corporation Salary, 1971	box 19	folder 14
Uris, Percy: Will, undated	box 19	folder 15
Uris, Ruth, 1964-1971	box 19	folder 16
V1940-1971	box 19	folder 17-18
Van de Water, Edward T., 1955	box 19	folder 19

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Van Saun, Grant W. (Irving Trust Company), 1953-1965	box 19	folder 20
Vernon Hills Country Club, 1948	box 19	folder 21
Vieser, Milford A. (The Mutual Benefit Life Insurance Company), 1949-1970	box 19	folder 22-23
Vines, Ellsworth, 1956-1957	box 19	folder 24
W1939-1971	box 19	folder 25-34
Wagner, Edmund F., 1955-1970	box 19	folder 35-36
Wagner, Robert F., 1960-1971	box 19	folder 37
Wakefield, Bernard, 1955-1958	box 19	folder 38
Waldorf-Astoria Towers: Apt. 30-H, 1964-1971	box 19	folder 39
Waldorf-Astoria Towers: Apt. 42-C, 1962-1964	box 19	folder 40
Walker, Robert B. (The American Tobacco Company), 1965-1967	box 19	folder 41
Walker, Samuel R., 1957-1970	box 19	folder 42
Wall Street Journal, 1962 Oct	box 19	folder 43
Walton, Clarence C., 1964-1971	box 19	folder 44
Ward, Elmer L., 1963	box 19	folder 45
Warren, George E., 1965-1970	box 19	folder 46
Warshow, Joseph, 1963-1967	box 19	folder 47
Washington Square Association, 1938-1944	box 19	folder 48
Wasserman, John, 1945-1962	box 19	folder 49
Watkins, Herman M., 1961-1967	box 19	folder 50
Watt, Robert W., 1947-1969	box 19	folder 51
Webb, Blaine, 1967 Aug	box 19	folder 52
Wechsler, A. I., 1938-1947	box 19	folder 53
Wechsler, Abraham F., Mr. and Mrs., 1939-1970	box 19	folder 54-55
Weiler, J. D., 1956-1967	box 19	folder 56
Weiss, Harry M., 1956-1960	box 19	folder 57
Weissbuch, William, 1951-1955	box 19	folder 58
West Side Tennis Club, 1950-1956	box 19	folder 59
West, R. H., 1955-1962	box 19	folder 60
West, Samuel W., 1940-1969	box 19	folder 61
Western Union Telegraph Company, 1941-1964	box 19	folder 62

White, Percy, 1938-1941	box 19	folder 63
Whitebrook, Charles H. Re: \$5,000 Loan, 1953-1969	box 19	folder 64-67
Whitney Museum of American Art, 1961-1970	box 19	folder 68
Who's Who, Inc., 1957-1962	box 19	folder 69
Wibell Property, Jericho, Long Island, N.Y., 1967-1968	box 19	folder 70-71
Wien, Lawrence A., 1955-1971	box 19	folder 72-73
Wild, Morton (Simon Manges & Son), 1938-1951	box 19	folder 74
Williams, Arthur T., 1949-1967	box 19	folder 75
Winter, Benjamin, 1941 Dec	box 19	folder 76
Wishnick, Robert I., 1960-1968	box 20	folder 1
Withington, Frederick B., 1967-1971	box 20	folder 2
Witty Brothers, 1950	box 20	folder 3
Wm. A. White & Sons, 1941-1969	box 20	folder 4
Wofford, Harris L., 1959-1971	box 20	folder 5
<u>Related Materials:</u>		
Related Materials		
See also Columbia University.		
Wofford, Harris L., Jr., 1967-1970	box 20	folder 6
Wohlstetter, Charles, 1950-1971	box 20	folder 7
Wolper, Bernard, 1940-1944	box 20	folder 8
Wormser, Felix E., 1951-1964	box 20	folder 9
Y1954-1970	box 20	folder 10
Yates, Douglas T., 1959	box 20	folder 11
Yoars, Harry A., 1938-1941	box 20	folder 12
Z1947-1959	box 20	folder 13
Zabriskie, Paul, 1940-1956	box 20	folder 14
Zax, Stanley R., 1960-1970	box 20	folder 15
Zeckendorf, William, 1953-1959	box 20	folder 16
Zeta Beta Tau Fraternity, 1957-1964	box 20	folder 17
Zinsser, William H., 1956-1963	box 20	folder 18
Zoning Regulations in New York City, 1944-1958	box 20	folder 19-20

Subseries 1.2. Financial Records, 1930-1971

Physical Description: About 4,300 items (6.1 linear feet)

Arrangement

Arrangement is by type

Scope and Contents

Contains paid bills, tax documents, bank statements, and related financial records. The paid bills detail the expenses incurred by Percy and Joanne Uris for household operations, leisure activities, personal care, charitable donations, and other costs. In the tax files, there are state and federal income tax returns, supporting documentation, correspondence, legal papers, and connected materials. These documents describe the taxes paid by the Urises, audits, valuations, adjustments, and disputes. Also includes bank statements with cancelled checks for Percy Uris's accounts at three different institutions.

1.2.1. Paid Bills, 1937-1971

Physical Description: About 1,700 items (2.5 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Consists of bills paid for expenses incurred by Percy and Joanne Uris. These records detail residential expenditures for utilities, cleaning, groceries, landscaping, rubbish, pool maintenance, interior design, furnishings, laundry, repairs, utilities, books, flowers, and automobiles. There are also records about the Urises' leisure activities, country club and association dues, medical expenses, jewelry, clothes, and commissions on stock sales. Also included are Columbia University contributions and sporadic business related purchases.

Title/Description	Instances	
U1937	box 20	folder 21
Columbia University, 1938	box 20	folder 22
U1938	box 20	folder 23
Columbia University, 1939	box 20	folder 24
Friedman, Madeleine, 1940	box 20	folder 25
United Jewish Appeal for Refugees & Overseas Needs, 1940	box 20	folder 26
Columbia University, 1941	box 20	folder 27
Hilkowich, Abraham M., 1941	box 20	folder 28
University Landscape Supply, 1941	box 20	folder 29
Columbia University, 1942	box 20	folder 30
Washington Tremlett, Ltd., 1942	box 20	folder 31
Columbia University, 1943	box 20	folder 32
Columbia University, 1944	box 20	folder 33

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United Hospital Campaign Committee, 1944	box 20	folder 34
Columbia University, 1945	box 20	folder 35
E. Gubelin, Inc., 1945	box 20	folder 36
United Hospital Campaign, 1945	box 20	folder 37
Columbia University, 1946	box 20	folder 38
Diotte, Peter, 1946	box 20	folder 39
Columbia University, 1947	box 20	folder 40
Howe Monument Company, 1947	box 20	folder 41
Uris, Edith, 1948	box 20	folder 42
B. Weinstein, 1949	box 20	folder 43
Columbia University, 1949	box 20	folder 44
Ellis, Josepha, 1949	box 20	folder 45
Uris, Edith, 1949	box 20	folder 46
Bergdorf Goodman, 1950	box 20	folder 47
Columbia University, 1950	box 20	folder 48
B1951	box 20	folder 49
City Athletic Club, 1951	box 20	folder 50
Columbia University, 1951	box 20	folder 51
Joint Defense Appeal, 1951	box 20	folder 52
Columbia University, 1952	box 20	folder 53
Home and Hospital of the Daughters of Israel, 1952	box 20	folder 54
Vandervalk Sales Co., 1952	box 20	folder 55
Ackman Brothers, 1953	box 20	folder 56
Columbia University, 1953	box 20	folder 57
Tiffany & Co., 1953	box 20	folder 58
Columbia University, 1954	box 20	folder 59
Hare, Richard V., 1954	box 20	folder 60
A. Beshar and Co., Inc., 1955	box 20	folder 61
Columbia University, 1955	box 20	folder 62
Mims, Leon H., 1955	box 20	folder 63
Beth Israel Hospital, 1956	box 20	folder 64
Columbia University, 1956	box 20	folder 65

Fairmont Hotel, 1956	box 20	folder 66
Gattle's Exclusive Linens, 1956	box 20	folder 67
L1956	box 20	folder 68
Malvese Tractor & Implement Co., Inc., 1956	box 20	folder 69
Vogue Laundry & Cleaners, 1956	box 20	folder 70
Columbia University, 1957	box 20	folder 71
Goldsmith, George J., 1957	box 20	folder 72
L1957	box 20	folder 73
P1957	box 20	folder 74
Weiss, Harry M., 1957	box 20	folder 75
Columbia University, 1958	box 20	folder 76
Lenox Hill Hospital, 1958	box 20	folder 77
American Rolex Watch, 1959	box 20	folder 78
Boca Raton Hotel & Club, 1959	box 20	folder 79
Columbia University, 1959	box 20	folder 80
Lenox Hill Hospital, 1959	box 20	folder 81
Shelter Rock Tennis Club, 1959	box 20	folder 82
Waldorf-Astoria, 1959	box 20	folder 83
City Athletic Club, 1960	box 20	folder 84
Columbia University, 1960	box 20	folder 85
Kimball Union Academy, 1960	box 20	folder 86
Liberty Music Shops, Inc., 1960	box 20	folder 87
Mario Buccellati, Inc., 1960	box 20	folder 88
P1960	box 20	folder 89
Taylor Import Motors, 1960	box 20	folder 90
U1960	box 20	folder 91
Waldorf-Astoria, 1960	box 20	folder 92
B1961	box 20	folder 93
C1961	box 20	folder 94
Columbia University, 1961	box 20	folder 95
Family Service Association, 1961	box 20	folder 96
Mario Buccellati, Inc., 1961	box 20	folder 97

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Palm Beach Country Club, 1961	box 20	folder 98
Rosen, Victor H., 1961	box 20	folder 99
Tiffany & Co., 1961	box 20	folder 100
Welding Engineering Company, 1961	box 20	folder 101
City Athletic Club, 1962	box 20	folder 102
Columbia University, 1962	box 20	folder 103
Flower Hill Building Corporation, 1962	box 20	folder 104
Hotel Excelsior, 1962	box 20	folder 105
Lenox Hill Hospital, 1962	box 20	folder 106
Mario Buccellati, Inc., 1962	box 20	folder 107
National Institute of Social Sciences, 1962	box 20	folder 108
P1962	box 20	folder 109
Springfield College, 1962	box 20	folder 110
Tiffany & Co., 1962	box 20	folder 111
U1962	box 20	folder 112
Waldorf-Astoria Towers: 42-C, 1962	box 20	folder 113
White-Griffith Motors, Inc., 1962	box 20	folder 114
A1963	box 20	folder 115
B1963	box 20	folder 116
C1963	box 20	folder 117
Columbia University, 1963	box 20	folder 118
D1963	box 20	folder 119
E. B. Meyrowitz, Inc., 1963	box 20	folder 120
F1963	box 20	folder 121
G1963	box 20	folder 122
H1963	box 20	folder 123
J. W. Manny, Inc., 1963	box 20	folder 124
K1963	box 20	folder 125
L1963	box 20	folder 126
M1963	box 20	folder 127
New York Hilton, 1963	box 20	folder 128
Oyster Bay Roofing & Sheetmetal Inc., 1963	box 20	folder 129

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P1963	box 20	folder 130
R1963	box 20	folder 131
S1963	box 20	folder 132
T1963	box 20	folder 133
United Republican Finance Committee, 1963	box 20	folder 134
W1963	box 20	folder 135
Waldorf-Astoria Towers: 42-C, 1963	box 20	folder 136
A1964	box 20	folder 137
B1964	box 20	folder 138
C1964	box 20	folder 139
Charitable Contributions, 1964	box 20	folder 140
Columbia University, 1964	box 20	folder 141
D1964	box 20	folder 142
E1964	box 20	folder 143
F1964	box 20	folder 144
G1964	box 20	folder 145
H1964	box 20	folder 146
J1964	box 20	folder 147
L1964	box 20	folder 148
M1964	box 20	folder 149
N1964	box 20	folder 150
O1964	box 21	folder 1
P1964	box 21	folder 2
R1964	box 21	folder 3
S1964	box 21	folder 4
Sands Point Golf Club, 1964	box 21	folder 5
T1964	box 21	folder 6
Val/Grune Shell Super Center, 1964	box 21	folder 7
W1964	box 21	folder 8
Waldorf-Astoria Towers: 30-H, 1964	box 21	folder 9
Waldorf-Astoria Towers: 42-C, 1964	box 21	folder 10
A1965	box 21	folder 11

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B1965	box 21	folder 12
C1965	box 21	folder 13
Charitable Contributions, 1965	box 21	folder 14
Columbia University, 1965	box 21	folder 15
D1965	box 21	folder 16
Edward Seh Jr., Inc., 1965	box 21	folder 17
F1965	box 21	folder 18
G1965	box 21	folder 19
H1965	box 21	folder 20
Hollywood Golf Club, 1965	box 21	folder 21
J1965	box 21	folder 22
Kaufman Pharmacy, 1965	box 21	folder 23
L1965	box 21	folder 24
M1965	box 21	folder 25
P1965	box 21	folder 26
R1965	box 21	folder 27
S1965	box 21	folder 28
Sands Point Golf Club, 1965	box 21	folder 29
T1965	box 21	folder 30
Val/Grune Shell Super Center, 1965	box 21	folder 31
W1965	box 21	folder 32
Waldorf-Astoria Towers: 30-H, 1965	box 21	folder 33
A1966	box 21	folder 34
B1966	box 21	folder 35
C1966	box 21	folder 36
Charitable Contributions, 1966	box 21	folder 37
Columbia University, 1966	box 21	folder 38
D1966	box 21	folder 39
F1966	box 21	folder 40
G1966	box 21	folder 41
H1966	box 21	folder 42
Hollywood Golf Club, 1966	box 21	folder 43

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J1966	box 21	folder 44
K1966	box 21	folder 45
L1966	box 21	folder 46
M1966	box 21	folder 47
Newsday, 1966	box 21	folder 48
P1966	box 21	folder 49
R1966	box 21	folder 50
S1966	box 21	folder 51
Sands Point Golf Club, 1966	box 21	folder 52
T1966	box 21	folder 53
W1966	box 21	folder 54
Waldorf-Astoria Towers: 30-H, 1966	box 21	folder 55
A1967	box 21	folder 56
B1967	box 21	folder 57
C1967	box 21	folder 58
Charitable Contributions, 1967	box 21	folder 59
Columbia University, 1967	box 21	folder 60
D1967	box 21	folder 61
E. B. Meyrowitz, Inc., 1967	box 21	folder 62
F1967	box 21	folder 63
G1967	box 21	folder 64
H1967	box 21	folder 65
Hollywood Golf Club, 1967	box 21	folder 66
J1967	box 21	folder 67
Kaufman Pharmacy, 1967	box 21	folder 68
L1967	box 21	folder 69
M1967	box 21	folder 70
Oknok Farm and Nursery, 1967	box 21	folder 71
P1967	box 21	folder 72
R1967	box 21	folder 73
S1967	box 21	folder 74
Sands Point Golf Club, 1967	box 21	folder 75

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T1967	box 21	folder 76
Val/Grune Shell, 1967	box 21	folder 77
W1967	box 21	folder 78
Waldorf-Astoria Towers: 30-H, 1967	box 21	folder 79
Zoltan Market, Inc., 1967	box 21	folder 80
A. Sulka & Company, 1968	box 22	folder 1
B1968	box 22	folder 2
C1968	box 22	folder 3
Charitable Contributions, 1968	box 22	folder 4
Columbia University, 1968	box 22	folder 5
F1968	box 22	folder 6
George's Hardware, 1968	box 22	folder 7
H1968	box 22	folder 8
Hollywood Golf Club, 1968	box 22	folder 9
Jericho Water District, 1968	box 22	folder 10
K1968	box 22	folder 11
L1968	box 22	folder 12
M1968	box 22	folder 13
P1968	box 22	folder 14
R1968	box 22	folder 15
S1968	box 22	folder 16
Sands Point Golf Club, 1968	box 22	folder 17
Tuppen's, 1968	box 22	folder 18
Val/Grune Shell, 1968	box 22	folder 19
W1968	box 22	folder 20
A1969	box 22	folder 21
B1969	box 22	folder 22
C1969	box 22	folder 23
Columbia University, 1969	box 22	folder 24
F1969	box 22	folder 25
G1969	box 22	folder 26
H1969	box 22	folder 27

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Hollywood Golf Club, 1969	box 22	folder 28
J1969	box 22	folder 29
K1969	box 22	folder 30
L1969	box 22	folder 31
M1969	box 22	folder 32
P1969	box 22	folder 33
R1969	box 22	folder 34
S1969	box 22	folder 35
Sands Point Golf Club, 1969	box 22	folder 36
T1969	box 22	folder 37
United Fund of Greater New York, 1969	box 22	folder 38
W1969	box 22	folder 39
A1970	box 22	folder 40
B1970	box 22	folder 41
C1970	box 22	folder 42
Columbia University, 1970	box 22	folder 43
D1970	box 22	folder 44
E1970	box 22	folder 45
F1970	box 22	folder 46
G1970	box 22	folder 47
H1970	box 22	folder 48
Hollywood Golf Club, 1970	box 22	folder 49
J1970	box 22	folder 50
K1970	box 22	folder 51
Lainhart & Potter Building Materials, 1970	box 22	folder 52
M1970	box 22	folder 53
Nut Hut, 1970	box 22	folder 54
O1970	box 22	folder 55
P1970	box 22	folder 56
R1970	box 22	folder 57
S1970	box 22	folder 58
Sands Point Golf Club, 1970	box 22	folder 59

T1970	box 22	folder 60
W1970	box 22	folder 61
A1971	box 22	folder 62
B1971	box 22	folder 63
C1971	box 22	folder 64
Columbia University, 1971	box 22	folder 65
Dame, William, 1971	box 22	folder 66
F1971	box 22	folder 67
G1971	box 22	folder 68
H1971	box 22	folder 69
Hollywood Golf Club, 1971	box 22	folder 70
J. P. Carroll, Inc., 1971	box 22	folder 71
K1971	box 22	folder 72
M1971	box 22	folder 73
New York Hilton, 1971	box 22	folder 74
P1971	box 22	folder 75
R1971	box 22	folder 76
S1971	box 22	folder 77
Sands Point Golf Club, 1971	box 22	folder 78
T1971	box 22	folder 79
W1971	box 22	folder 80

1.2.2. Taxes, 1930-1971

Physical Description: About 600 items (0.85 linear feet)

Arrangement

Reverse chronological by tax year

Conditions Governing Access:

Conditions Governing Access

The sub-subseries also includes one folder of payroll taxes from 1970 that is restricted from access until January 1, 2080.

Scope and Contents

Comprised of the tax returns, supporting documentation, correspondence, legal documents, and other records related to Percy Uris's taxes. There are state and federal income tax returns from 1930 to 1971 for Percy as well as Joanne Uris. Often accompanying these returns are forms, balance sheets, deduction records, accounting work sheets, income statements, payment vouchers, extension

filings, and estimated tax calculations. The correspondence with the New York State Department of Taxation and Finance, State Tax Commission, Internal Revenue Service, and accountants explains audits, assessment of taxes, adjustments, and tax disputes. Legal documents including affidavits, hearing dates and requests, court proceedings, court opinions, and other papers further detail the tax disputes.

Title/Description	Instances	
Taxes, 1971	box 22	folder 81
Taxes, 1970	box 22	folder 82
Payroll Taxes, 1970	box 256	folder 1
<p><u>Conditions Governing Access:</u> Conditions Governing Access Restricted.</p>		
Taxes, 1969	box 22	folder 83
Taxes, 1968	box 22	folder 84
Taxes, 1967	box 22	folder 85
Taxes, 1966	box 22	folder 86
Taxes, 1965	box 22	folder 87
Taxes, 1964	box 22	folder 88
Taxes, 1963	box 22	folder 89
Taxes, 1962	box 22	folder 90
Taxes, 1961	box 22	folder 91
Taxes, 1960	box 22	folder 92
Taxes, 1959	box 23	folder 1
Taxes, 1958	box 23	folder 2
Taxes, 1957	box 23	folder 3
Taxes, 1956	box 23	folder 4
Taxes, 1955	box 23	folder 5
Taxes, 1954	box 23	folder 6
Taxes, 1953	box 23	folder 7
Taxes, 1952	box 23	folder 8
Taxes, 1951	box 23	folder 9
Taxes, 1950	box 23	folder 10
Taxes, 1949	box 23	folder 11
Taxes, 1948	box 23	folder 12

Taxes, 1947	box 23	folder 13
Taxes, 1946	box 23	folder 14
Taxes, 1945	box 23	folder 15
Taxes, 1944	box 23	folder 16
Taxes, 1943	box 23	folder 17
Taxes, 1942	box 23	folder 18
Taxes, 1941	box 23	folder 19
Taxes, 1940	box 23	folder 20
Taxes, 1939	box 23	folder 21
Taxes, 1938	box 23	folder 22
Taxes, 1937	box 23	folder 23
Taxes, 1936	box 23	folder 24
Taxes, 1935	box 23	folder 25
Taxes, 1934	box 23	folder 26
Taxes, 1933	box 23	folder 27
Taxes, 1932	box 23	folder 28
Taxes, 1931	box 23	folder 29
Taxes, 1930	box 23	folder 30

1.2.3. Bank Accounts, 1965-1971

Physical Description: About 2,000 items (2.75 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Primarily bank statements, checkbook stubs, and cancelled checks for bank accounts held by Percy Uris. The accounts were with Irving Trust Company, Bankers Trust Company, and First National Bank in Palm Beach. Some of the accounts were held jointly with Joanne Uris.

Title/Description	Instances	
Bankers Trust Company: Joint Account, 1965 Jan-1966 Feb	box 23	folder 31-37
Irving Trust Company: Percy Uris Account, 1966 Jan-1966 Feb	box 23	folder 38
Bankers Trust Company: Joint Account, 1966 Mar-1966 Apr	box 23	folder 39

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Irving Trust Company: Percy Uris Account, 1966 Mar-1966 Apr	box 23	folder 40
Bankers Trust Company: Joint Account, 1966 May-1966 Jun	box 23	folder 41
Irving Trust Company: Percy Uris Account, 1966 May-1966 Jun	box 23	folder 42
Bankers Trust Company: Joint Account, 1966 Jul-1966 Aug	box 23	folder 43
Irving Trust Company: Percy Uris Account, 1966 Jul-1966 Aug	box 23	folder 44
Bankers Trust Company: Joint Account, 1966 Sep-1966 Oct	box 23	folder 45
Irving Trust Company: Percy Uris Account, 1966 Sep-1966 Oct	box 24	folder 1
Bankers Trust Company: Joint Account, 1966 Nov-1966 Nov	box 24	folder 2
Irving Trust Company: Percy Uris Account, 1966 Nov-1966 Dec	box 24	folder 3
Bankers Trust Company: Joint Account, 1967 Jan-1967 Feb	box 24	folder 4
Irving Trust Company: Percy Uris Account, 1967 Jan-1967 Feb	box 24	folder 5
Bankers Trust Company: Joint Account, 1967 Mar-1967 Apr	box 24	folder 6
Irving Trust Company: Percy Uris Account, 1967 Mar-1967 Apr	box 24	folder 7
Bankers Trust Company: Joint Account, 1967 May-1967 Jun	box 24	folder 8
Irving Trust Company: Percy Uris Account, 1967 May-1967 Jun	box 24	folder 9
Bankers Trust Company: Joint Account, 1967 Jul-1967 Aug	box 24	folder 10
Irving Trust Company: Percy Uris Account, 1967 Jul-1967 Aug	box 24	folder 11
Bankers Trust Company: Joint Account, 1967 Sep-1967 Oct	box 24	folder 12
Irving Trust Company: Percy Uris Account, 1967 Sep-1967 Oct	box 24	folder 13
Bankers Trust Company: Joint Account, 1967 Nov-1967 Dec	box 24	folder 14

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Irving Trust Company: Percy Uris Account, 1967 Nov-1967 Dec	box 24	folder 15
Bankers Trust Company: Joint Account, 1968 Jan-1968 Feb	box 24	folder 16
Irving Trust Company: Percy Uris Account, 1968 Jan-1968 Feb	box 24	folder 17
Bankers Trust Company: Joint Account, 1968 Mar-1968 Apr	box 24	folder 18
First National Bank in Palm Beach: Joint Account, 1968 Mar-1968 Apr	box 24	folder 19
Irving Trust Company: Percy Uris Account, 1968 Mar-1968 Apr	box 24	folder 20
Bankers Trust Company: Joint Account, 1968 May-1968 Jun	box 24	folder 21
First National Bank in Palm Beach: Joint Account, 1968 May-1968 Jun	box 24	folder 22
Irving Trust Company: Percy Uris Account, 1968 May-1968 Jun	box 24	folder 23
Bankers Trust Company: Joint Account, 1968 Jul-1968 Aug	box 24	folder 24
First National Bank in Palm Beach: Joint Account, 1968 Jul-1968 Aug	box 24	folder 25
Irving Trust Company: Percy Uris Account, 1968 Jul-1968 Aug	box 24	folder 26
Bankers Trust Company: Joint Account, 1968 Sep-1968 Oct	box 24	folder 27
First National Bank in Palm Beach: Joint Account, 1968 Sep	box 24	folder 28
Irving Trust Company: Percy Uris Account, 1968 Sep-1968 Oct	box 24	folder 29
Bankers Trust Company: Joint Account, 1968 Nov-1968 Dec	box 24	folder 30
First National Bank in Palm Beach: Joint Account Check Stubs #3350-#3416, 1968 Nov-1968 Dec	box 24	folder 31
Irving Trust Company: Percy Uris Account, 1968 Nov-1968 Dec	box 24	folder 32
Bankers Trust Company: Joint Account, 1969 Jan-1969 Feb	box 24	folder 33
First National Bank in Palm Beach: Joint Account Check Stubs #3417-#3508, 1969 Jan-1969 Feb	box 25	folder 1

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Irving Trust Company: Percy Uris Account, 1969 Jan-1969 Feb	box 25	folder 2
Bankers Trust Company: Joint Account, 1969 Mar-1969 Apr	box 25	folder 3
First National Bank in Palm Beach: Joint Account Check Stubs #3509-#3598, 1969 Mar-1969 Apr	box 25	folder 4
Irving Trust Company: Percy Uris Account, 1969 Mar-1969 Apr	box 25	folder 5
Bankers Trust Company: Joint Account, 1969 May-1969 Jun	box 25	folder 6
First National Bank in Palm Beach: Joint Account Check Stubs #3602-#3649, 1969 May-1969 Jun	box 25	folder 7
Irving Trust Company: Percy Uris Account, 1969 May-1969 Jun	box 25	folder 8
Bankers Trust Company: Joint Account, 1969 Jul-1969 Aug	box 25	folder 9
First National Bank in Palm Beach: Joint Account, 1969 Jul-1969 Aug	box 25	folder 10
Irving Trust Company: Percy Uris Account, 1969 Jul-1969 Aug	box 25	folder 11
Bankers Trust Company: Joint Account, 1969 Sep-1969 Oct	box 25	folder 12
First National Bank in Palm Beach: Joint Account Check Stubs #3677-#3703, 1969 Sep-1969 Oct	box 25	folder 13
Irving Trust Company: Percy Uris Account, 1969 Sep-1969 Oct	box 25	folder 14
Bankers Trust Company: Joint Account, 1969 Nov-1969 Dec	box 25	folder 15
First National Bank in Palm Beach: Joint Account Check Stubs #3704-#3778, 1969 Nov-1969 Dec	box 25	folder 16
Irving Trust Company: Percy Uris Account, 1969 Nov-1969 Dec	box 25	folder 17
Bankers Trust Company: Joint Account, 1970 Jan-1970 Feb	box 25	folder 18
First National Bank in Palm Beach: Joint Account, 1970 Jan-1970 Feb	box 25	folder 19
Irving Trust Company: Percy Uris Account, 1970 Jan-1970 Feb	box 25	folder 20
Bankers Trust Company: Joint Account, 1970 Mar-1970 Apr	box 25	folder 21

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First National Bank in Palm Beach: Joint Account, 1970 Mar-1970 Apr	box 25	folder 22
Irving Trust Company: Percy Uris Account, 1970 Mar-1970 Apr	box 25	folder 23
Bankers Trust Company: Joint Account, 1970 May-1970 Jun	box 25	folder 24
First National Bank in Palm Beach: Joint Account, 1970 May-1970 Jun	box 25	folder 25
Irving Trust Company: Percy Uris Account, 1970 May-1970 Jun	box 25	folder 26
Bankers Trust Company: Joint Account, 1970 Jul-1970 Aug	box 25	folder 27
First National Bank in Palm Beach: Joint Account, 1970 Jul-1970 Aug	box 25	folder 28
Irving Trust Company: Percy Uris Account, 1970 Jul-1970 Aug	box 25	folder 29
Bankers Trust Company: Joint Account, 1970 Sep-1970 Oct	box 25	folder 30
First National Bank in Palm Beach: Joint Account, 1970 Sep-1970 Oct	box 25	folder 31
Irving Trust Company: Percy Uris Account, 1970 Sep-1970 Oct	box 25	folder 32
Bankers Trust Company: Joint Account, 1970 Nov-1970 Dec	box 25	folder 33
First National Bank in Palm Beach: Joint Account, 1970 Nov-1970 Dec	box 25	folder 34
Irving Trust Company: Percy Uris Account, 1970 Nov-1970 Dec	box 25	folder 35
Bankers Trust Company: Joint Account, 1971 Jan-1971 Feb	box 25	folder 36
First National Bank in Palm Beach: Joint Account, 1971 Jan-1971 Feb	box 26	folder 1
Irving Trust Company: Percy Uris Account, 1971 Jan-1971 Feb	box 26	folder 2
Bankers Trust Company: Joint Account, 1971 Mar-1971 Apr	box 26	folder 3
First National Bank in Palm Beach: Joint Account, 1971 Mar-1971 Apr	box 26	folder 4
Irving Trust Company: Percy Uris Account, 1971 Mar-1971 Apr	box 26	folder 5

Bankers Trust Company: Joint Account, 1971 Jun	box 26	folder 6
First National Bank in Palm Beach: Joint Account, 1971 May-1971 Jun	box 26	folder 7
Irving Trust Company: Percy Uris Account, 1971 Jun-1971 Oct	box 26	folder 8
Bankers Trust Company: Joint Account, 1971 Jul-1971 Aug	box 26	folder 9
First National Bank in Palm Beach: Joint Account, 1971 Jul-1971 Aug	box 26	folder 10
Irving Trust Company: Percy Uris Account, 1971 Jul-1971 Aug	box 26	folder 11
Bankers Trust Company: Joint Account, 1971 Sep-1971 Oct	box 26	folder 12
First National Bank in Palm Beach: Joint Account, 1971 Sep-1971 Nov	box 26	folder 13
Irving Trust Company: Percy Uris Account, 1971 Sep-1971 Oct	box 26	folder 14

Subseries 1.3. Estate Records, 1935-1984, undated

Physical Description: About 1,000 items (1.35 linear feet)

Arrangement

Arrangement is alphabetical

Scope and Contents

Contains correspondence, legal papers, financial records, property documents, and other materials concerning the resolution of Percy Uris's estate. The correspondence with Harold Uris, executor of the estate, Irving Trust Company, co-executor, attorneys, accountants, and others describes their activities regarding the estate. These communications discuss payments, investments, handling of trust accounts for family members, insurance, burial arrangements, and the distribution of wealth in accordance to the will. Included in the legal papers consist of applications to the court, a death certificate, birth certificates, will, judicial settlement, affidavits, and other documentation of legal proceedings. The financial records showing Percy Uris's monetary position at time of his death and that of his subsequent estate. They consist of financial statements, balance sheets, invoices, investment reports, securities holdings, and an outstanding note owed to Percy Uris. There also are account statements from Irving Trust Company about the trust accounts established for Percy's wife, Joanne. Appraisals, agreements of sale, and other documents represent the estate's handling of properties owned or partially owned by Percy Uris. The subseries also includes insurance policies, social security records, news clippings, obituaries, condolences, and a copy of Percy's Navy discharge.

Title/Description	Instances	
Account of Proceedings by Executors, 1975	box 26	folder 15
Affidavit Appraisal of Real Estate: 300 Park Avenue, 1972 Nov 30	box 26	folder 16

Percy and Harold D. Uris papers 6033444

Appraisal of Furnishings "Southwood", Palm Beach, Fla., 1958	box 26	folder 17
Bachner, Tally & Mantell, 1971-1981	box 26	folder 18-21
Bankers Trust Company, 1971-1972	box 26	folder 22
Bills, 1971-1972	box 26	folder 23
Birth Certificates, 1954-1971	box 26	folder 24
Condolences, 1971-1972	box 26	folder 25-26
Death Certificate, 1971 Nov 23	box 26	folder 27
Divesting Properties, 1972-1973	box 26	folder 28-31
Ferncliff Niche, 1972-1974	box 26	folder 32-33
First National City Bank, 1974	box 26	folder 34
General, 1971-1975	box 26	folder 35-37
Insurance, 1971-1975	box 26	folder 38-40
Irving Trust Company, 1971-1974	box 26	folder 41-48
Irving Trust Company, 1975-1982	box 27	folder 1-3
Irving Trust Company: A/C Account, 1971-1972	box 27	folder 4-5
Joanne Uris Trust, 1973-1981	box 27	folder 6-8
Joanne Uris Trust: Statements, 1973-1980	box 27	folder 9-16
Lebhar, Inc.: \$10,000 Note, 1970-1971	box 27	folder 17
Leibowitz, Harry, 1971-1972	box 27	folder 18
National Kinney Corp., 1973-1975	box 27	folder 19
Navy Discharge (photocopy), 1918	box 27	folder 20
Palm Beach County Realty Corporation, 1972-1973	box 27	folder 21
Power of Attorney: Joanne Uris Account No. 2, 1971 Nov 30	box 27	folder 22
Probate Proceeding Will of Percy Uris, 1971	box 27	folder 23
Reserve Account Statements, 1975-1982	box 27	folder 24
Roberts & Holland (Attorneys at Law), 1977-1979	box 27	folder 25
Sands Point Golf Club, 1971-1974	box 27	folder 26
Summary of Securities Held by Individuals, 1970-1973	box 27	folder 27
Taxes, 1971-1975	box 27	folder 28-29
Uris Brothers Foundation, 1973-1977	box 27	folder 30

Related Materials:

Related Materials

See also Series 10.

Uris, Harold D., 1971-1972	box 27	folder 31
Uris, Percy: Obituaries, 1971 Nov-1972 Feb	box 27	folder 32
Uris, Percy: Publicity, 1973	box 27	folder 33
Will of Percy Uris, 1966 Nov 07	box 27	folder 34

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Series 2. Joanne Uris Papers, 1934-1988

Physical Description: About 3,800 items (6.75 linear feet)

Arrangement

Arranged by type

Biographical / Historical

Joanne Uris was born on October 4, 1900 in Canada, the daughter of Peter and Josephine Diotte. Joanne had a brother, Albert Diotte and a sister, Mrs. Benj. Gibson (Jeannette). Prior to her marriage to Percy Uris on March 20, 1935, she worked as a model. Percy and Joanne raised two daughters, Julia and Lynda. She was an active golfer who often won local tournaments and championships. Joanne Uris died on March 9, 1985 at Broadhollow Estate, her home in Brookville, New York.

Scope and Contents

The series has correspondence, financial records, estate papers, and employee files about Joanne Uris. In the correspondence, there are discussions of her personal affairs and surroundings. Her personal finances, including assets, expenditures, taxes, are detailed in the bank accounts, bills, tax returns, and other fiscal documents. The papers concerning the disposition of her estate describe the execution of the will, settlement of estate expenses, asset distribution, and other legal issues. Also included are the insurance, payroll, and tax records related to the private employees of Joanne Uris and her subsequent estate.

Subseries 2.1. Correspondence, 1934-1985

Physical Description: About 800 items (1.085 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Scope and Contents

Consists of correspondence, appraisals, insurance policies, legal documents, and other miscellaneous papers. These documents describe the value of her possessions, insurance coverage and claims, and the services rendered by accountants, lawyers, and other professionals. The subseries contains deeds, mortgages, sales records, maintenance expenses, and tax materials regarding her residences in Miami, Florida, Brookville, New York, and Palm Beach, Florida. Also included are driver's licenses with automobile registrations and undated color photograph negatives of Percy and Joanne Uris.

Title/Description

Instances

Appraisals, 1954, undated	box 27	folder 35-36
Auto Insurance, 1979-1983	box 27	folder 37
Auto Insurance: Accident on 4 September 1981, 1981	box 27	folder 38
Auto Insurance: Accident on 6 December 1982, 1982-1983	box 27	folder 39
Auto Insurance: Damage to Rolls Royce on 21 December 1981, 1981-1982	box 27	folder 40
Broadhollow, Brookville, Long Island, N.Y.: Stairway Elevator, 1984 Oct-1984 Nov	box 27	folder 41
Copland, Milton, 1979-1985	box 27	folder 42
Davis, Dorland & Co. Insurance Brokers, 1974-1982	box 27	folder 43-44
Homeowners Insurance: Broadhollow, Brookville, Long Island, N.Y., 1975-1982	box 27	folder 45-46
Homeowners Insurance: Southwood, 174 Via Del Lago, Palm Beach, Fla., 1972-1984	box 27	folder 47-50
Ideal Corporation: Southwood Estate, 1941-1958 Jul	box 27	folder 51-54
Ideal Corporation: Southwood Estate, 1958 Aug-1963	box 28	folder 1-2
Ideal Corporation: Southwood Estate: Agreement, 1958 Apr 12	box 28	folder 3
Ideal Corporation: Southwood Estate: Drafts, 1958	box 28	folder 4
Insurance, 1960-1983	box 28	folder 5
Insurance: Damage to "Three Graces" Sculpture, 1970	box 28	folder 6
Insurance: Disability Benefits Policy, 1982-1983	box 28	folder 7
Insurance: Excess Indemnity (Umbrella), 1981-1984	box 28	folder 8
Insurance: Fine Arts Floater Policy, 1982-1984	box 28	folder 9
Insurance: Furs and Silverware Floater Policy, 1972-1980	box 28	folder 10
Insurance: Jewelry, 1944-1972	box 28	folder 11-12
Insurance Company of North America (INA), 1981-1982	box 28	folder 13
Investor Diversified Services, Inc.: 401 Allendale Road, Miami Beach, Fla., 1961-1967	box 28	folder 14
Jericho Northwood Corporation: Brookville Estate, 1963-1973	box 28	folder 15-16
Licenses, 1951-1972	box 28	folder 17-19
Miscellaneous, 1972-1984	box 28	folder 20
Northwood, Jericho, Long Island, N.Y., 1949-1967	box 28	folder 21
Photographs, undated	box 28	folder 22

Scope and Contents

Contains color negatives of family snapshots.

Power of Attorneys, 1976-1984	box 28	folder 23
Schedules of Fine Arts, 1976-1979	box 28	folder 24
Schedules of Insurance, 1976-1983	box 28	folder 25-26
750 Third Avenue Corp: Wibell Property, 1954-1969	box 28	folder 27-28

Scope and Contents

Separated to Roll UB_007: one diazo print of Map of Property on North Side of Jericho Turnpike, Muttontown, Town of Oyster, Nassau County, N.Y., J. J. Bohn and R. W. Phillips, Land Planners and Surveyors, 1967 September.

Scope and Contents

Separated to Roll UB_007: one diazo print map of Sec. 15, Blk. A, Jericho, Nassau County, N.Y., Department of Assessment, County of Nassau, New York, 1955 February 1.

Sherbell, Rhonda: Yogi Berra Sculpture, 1971-1972	box 28	folder 29
Southwood, 174 Via Del Lago, Palm Beach, Fla., 1958 Mar-1984	box 28	folder 30-34
Southwood, 174 Via Del Lago, Palm Beach, Fla.: Alarm System, 1982	box 28	folder 35
Southwood, 174 Via Del Lago, Palm Beach, Fla.: Water Damage, 1979	box 28	folder 36
Straus, Jack Isidor, 1934-1954	box 28	folder 37-39

Separated Materials:

Separated Materials

Separated to Roll UB_005: one diazo print and one photostat of Part of the Property at Jericho, Nassau County, N.Y. Belonging to Jack Isidor Straus Esq., Mark L. Diggory, Surveyor, S-1690, 1949 August 31.

Separated Materials:

Separated Materials

Separated to Roll UB_005: two photostats of Map of Property to be Acquired by Jack Isidor Straus at Jericho, Town of Oyster Bay, Nassau County, N.Y., Arthur W. Leach, Civil Engineer and Surveyor, L-7709, 1934 May 25.

Related Materials:

Related Materials

See also Series 1.1. Northwood.

Waldorf-Astoria: Lease 30-H, 1975 Sep-1975 Oct	box 28	folder 40
Walter Kaye Associates, Inc., 1980-1985	box 28	folder 41-42
Wibell Property, Jericho, Long Island, N.Y., 1954-1968	box 28	folder 43-45
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_007: one diazo print of Sketch of Certain Property in Inc. Village of Muttontown, Nassau County, N.Y., Murrett H. Delorme, Civil Engineer and Surveyor, Job #9697, 1965 October 6.		
Wm. H. McGee & Co., Inc.: Fine Arts Insurance, 1972-1981	box 28	folder 46

Subseries 2.2. Financial Records, 1953-1985

Physical Description: About 1,300 items (1.75 linear feet)

Arrangement

Arrangement is by type

Scope and Contents

Contains records of Joanne Uris's personal finances, including bank statements, account reconciliations, paid bills, cash expenditures, real estate tax records, income tax returns, and checkbook stubs. These documents primarily describe Joanne living expenses and assets.

2.2.1. Paid Bills, 1972-1985

Physical Description: About 100 items (0.125 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Receipts of cash payments and paid bills for household expenditures from 1972 to 1985. The bills include regular charges for utilities, exterminator service, newspaper subscription, laundry service, gas, hardware store purchases, and car maintenance.

Title/Description	Instances	
Belcher Oil Company, 1972	box 28	folder 47
C1972	box 28	folder 48
George's Hardware, 1972	box 28	folder 49
Hamilton Electric, Inc., 1972	box 28	folder 50
P1972	box 28	folder 51

S1972	box 28	folder 52
Terminix, 1972	box 28	folder 53
Davis, Dorland & Co., 1981	box 28	folder 54
Davis, Dorland & Co., 1982	box 28	folder 55
Walter Kaye Associates, Inc., 1982	box 28	folder 56
Walter Kaye Associates, Inc., 1983	box 28	folder 57
Cash Payments for Household Expenses, 1984	box 28	folder 58
Holm-Anderson, I., 1984	box 28	folder 59
Walter Kaye Associates, Inc., 1984	box 28	folder 60
Cash Payments for Household Expenses, 1985	box 28	folder 61
New York Telephone Company, 1985	box 28	folder 62
Walter Kaye Associates, Inc., 1985	box 28	folder 63

2.2.2. Taxes, 1953-1984

Physical Description: About 500 items (0.625 linear feet)

Arrangement

Reverse chronological by tax year

Scope and Contents

Consists primarily of real estate tax records for Joanne's properties in Miami, Florida, Brookville, New York, and Palm Beach, Florida. These materials include tax bills, payments, accounting work sheets, and other related documents. Also includes records regarding her income tax returns, both federal and state. These records, 1980-1985, contain forms, balance sheets, deductions, accounting work sheets, income statements, payment vouchers, extension requests, and estimated tax calculations.

Title/Description	Instances	
Income Taxes, 1984	box 28	folder 64
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1984	box 28	folder 65
Real Estate Taxes: Southwood, Palm Beach, Fla., 1984	box 28	folder 66
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1983	box 28	folder 67
Real Estate Taxes: Southwood, Palm Beach, Fla., 1983	box 28	folder 68
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1982	box 29	folder 1
Real Estate Taxes: Southwood, Palm Beach, Fla., 1982	box 29	folder 2
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1981	box 29	folder 3

Real Estate Taxes: Southwood, Palm Beach, Fla., 1981	box 29	folder 4
Income Taxes, 1980	box 29	folder 5
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1980	box 29	folder 6
Real Estate Taxes: Southwood, Palm Beach, Fla., 1980	box 29	folder 7
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1979	box 29	folder 8
Real Estate Taxes: Southwood, Palm Beach, Fla., 1979	box 29	folder 9
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1978	box 29	folder 10
Real Estate Taxes: Southwood, Palm Beach, Fla., 1978	box 29	folder 11
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1977	box 29	folder 12
Real Estate Taxes: Southwood, Palm Beach, Fla., 1977	box 29	folder 13
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1976	box 29	folder 14
Real Estate Taxes: Southwood, Palm Beach, Fla., 1976	box 29	folder 15
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1975	box 29	folder 16
Real Estate Taxes: Southwood, Palm Beach, Fla., 1975	box 29	folder 17
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1974	box 29	folder 18
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1974	box 29	folder 19
Real Estate Taxes: Southwood, Palm Beach, Fla., 1974	box 29	folder 20
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1973	box 29	folder 21
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1973	box 29	folder 22
Real Estate Taxes: Southwood, Palm Beach, Fla., 1973	box 29	folder 23
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1972	box 29	folder 24
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1972	box 29	folder 25
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1971	box 29	folder 26
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1971	box 29	folder 27

Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1970	box 29	folder 28
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1970	box 29	folder 29
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1969	box 29	folder 30
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1969	box 29	folder 31
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1968	box 29	folder 32
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1968	box 29	folder 33
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1967	box 29	folder 34
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1967	box 29	folder 35
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1966	box 29	folder 36
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1965	box 29	folder 37
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1964	box 29	folder 38
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1963	box 29	folder 39
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1962	box 29	folder 40
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1961	box 29	folder 41
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1960	box 29	folder 42
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1959	box 29	folder 43
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1958	box 29	folder 44
Real Estate Taxes: Southwood, Palm Beach, Fla., 1958	box 29	folder 45
Real Estate Taxes: 401 Allendale Road, Miami Beach, Fla., 1953-1957	box 29	folder 46

2.2.3. Bank Accounts, 1956-1985

Physical Description: About 700 items (1 linear foot)

Arrangement

Chronological, then alphabetical

Scope and Contents

Comprised of bank statements, checkbook stubs, and reconciliations for Joanne Uris's bank accounts at Irving Trust Company. The statements detail activities in her custody, house checking, and trust accounts. Within the reconciliations of checking accounts, there are accounting balance worksheets, records of disbursements, and lists of checks. The stubs include information on the account balance, date of the check, payee, amount, and notation of the purpose of the payment. Most of the checks are not numbered.

Title/Description	Instances	
Chemical Corn Exchange Bank: Account No. 2, 1956-1957	box 29	folder 47
Irving Trust Company: Account No. 2, 1975 Jul-1977 Dec	box 29	folder 48-52
Irving Trust Company: House Account Check Stubs #101-#160, 1978-1979	box 29	folder 53-54
Irving Trust Company: House Account Check Stubs Unnumbered, 1979	box 29	folder 55
Irving Trust Company: Custody Account, 1980	box 29	folder 56
Irving Trust Company: House Account Check Stubs #161-#192, 1980	box 29	folder 57
Irving Trust Company: House Account Check Stubs Unnumbered, 1980	box 29	folder 58
Irving Trust Company: Custody Account, 1981	box 29	folder 59
Irving Trust Company: House Account Check Stubs #193-#241, 1981	box 29	folder 60
Irving Trust Company: House Account Check Stubs Unnumbered, 1981	box 29	folder 61
Irving Trust Company: Trust U/W Account, 1981	box 29	folder 62
Irving Trust Company: Custody Account, 1982	box 29	folder 63
Irving Trust Company: House Account Check Stubs #242-#316, 1982	box 29	folder 64
Irving Trust Company: House Account Reconciliations, 1982 Jan-1982 Aug	box 29	folder 65-66
Irving Trust Company: House Account Reconciliations, 1982 Sep-1982 Dec	box 30	folder 1
Irving Trust Company: Trust U/W Account, 1982	box 30	folder 2
Irving Trust Company: Custody Account, 1983	box 30	folder 3

Irving Trust Company: House Account Reconciliations, 1983	box 30	folder 4-6
Irving Trust Company: Trust U/W Account, 1983	box 30	folder 7
Irving Trust Company: Custody Account, 1984	box 30	folder 8
Irving Trust Company: House Account Reconciliations, 1984	box 30	folder 9-11
Irving Trust Company: Trust U/W Account, 1984	box 30	folder 12
Irving Trust Company: Custody Account, 1985 Jan-1985 Feb	box 30	folder 13
Irving Trust Company: House Account Reconciliations, 1985 Jan-1985 Feb	box 30	folder 14

Subseries 2.3. Estate Records, 1975-1988, undated

Physical Description: About 1,700 items (2.5 linear feet)

Arrangement

Arrangement is alphabetical

Scope and Contents

Comprised of correspondence, financial records, legal documents, and other papers related to Joanne Uris's estate. The correspondence discusses the resolution of Joanne's estate including sale of properties, dispersal of estate assets, and giving of legacies to various people and organizations. The financial records document the payments of household expenses, estate bills, and taxes. There are also bank statements from the executors account, house account, custody account and trust account at Irving Trust Company. Probate papers and other legal documents from 1985 to 1987 describe the execution of the will and subsequent operations of the estate. Also included are appraisals of artwork, antiques, rugs, furniture, and other items owned by Joanne Uris.

Title/Description	Instances	
Aaronson, Sylvia: Copies, 1986 Oct	box 30	folder 15
Appraisals, 1975-1982	box 30	folder 16-17
AT&T Information Systems, 1986-1987	box 30	folder 18-19
Automobile Registrations, 1985-1987	box 30	folder 20-21
Bachner, Tally, Polevoy, Misher & Brinberg, 1985-1987	box 30	folder 22-24
Broadhollow, Brookville, Long Island, N.Y., 1985, undated	box 30	folder 25-31

Related Materials:

Related Materials

Separated to Roll UB_003: one diazo print of Map of property of Winthrop W. Aldrich at Brookville, Nassau County, N.Y., Charles E. Ward, Inc., Engineers and Surveyors, Revised 1985 November 25; Original survey by Mark L. Diggory, 1950

January 25, Continued to 1967 July 18 by Joseph E.
Dioguardi.

Broadhollow, Brookville, Long Island, N.Y.: Closing Statement, 1985 Aug	box 30	folder 32
Broadhollow, Brookville, Long Island, N.Y.: Sketch Plan Re: Village of Brookville and Old Westbury, 1985, undated	box 30	folder 33
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_003: three diazo prints of Sketch Plan Possible Subdivision at Inc. Village of Brookville and Old Westbury, Nassau County, N.Y., Charles E. Ward, Inc., Engineers and Surveyors, Map #943-80852, 1985.		
Cash Payments for Household Expenses, 1985-1986	box 30	folder 34-35
Copland, Milton, 1985-1987 Mar	box 30	folder 36-37
Copland, Milton, 1987 Apr-1988	box 31	folder 1-3
Estate Tax Return, 1985	box 31	folder 4
Friedman, Carl, 1985-1987	box 31	folder 5
Gibson, Jeannette, 1985-1987	box 31	folder 6
Insurance, 1985 Mar-1985 Aug	box 31	folder 7
Irving Trust Company, 1985-1988	box 31	folder 8
Irving Trust Company: Copies of Forwarding Letters in Payment of Estate Bills, 1987 Jan-1987 Jun	box 31	folder 9
Irving Trust Company: Custody Account, 1985 Mar-1985 Jul	box 31	folder 10
Irving Trust Company: Executors Account, 1985-1988	box 31	folder 11-23
Irving Trust Company: House Account Reconciliations, 1985-1987	box 31	folder 24-25
Irving Trust Company: List of Payments of Estate Bills, 1985-1987	box 31	folder 26
Irving Trust Company: Ricci, George P. Re: Payment of Estate bills, 1987	box 31	folder 27-28
Irving Trust Company: Trust U/W Account, 1985-1987	box 31	folder 29-31
Legacies, 1985-1987	box 31	folder 32-36
Liquidation, 1985-1987	box 31	folder 37-41
Liquidation: Christie's, 1985-1987	box 31	folder 42-45
Meetings, 1985-1987	box 31	folder 46

Modigliani Painting, 1985-1987	box 31	folder 47
Palm Beach Daily News, 1986 Mar 23	box 31	folder 48
Probate Papers, 1984-1987	box 32	folder 1-2
Real Estate Taxes: Broadhollow, Brookville, Long Island, N.Y., 1985-1986	box 32	folder 3
Real Estate Taxes: Southwood, 174 Via Del Lago, Palm Beach, Fla., 1985-1987	box 32	folder 4
Southwood, 174 Via Del Lago, Palm Beach, Fla., 1985-1987	box 32	folder 5-13
Southwood, 174 Via Del Lago, Palm Beach, Fla.: Insurance, 1985-1986	box 32	folder 14
Southwood, 174 Via Del Lago, Palm Beach, Fla.: Tollman, Beatrice, 1987 Feb-1987 Dec	box 32	folder 15
Southwood, 174 Via Del Lago, Palm Beach, Fla.: Tollman, Beatrice: Closing Statement, 1987 Apr 22	box 32	folder 16
Taxes, 1985-1987	box 32	folder 17-19

Series 2.4. Employee and Payroll Records, 1959-1987

Physical Description: About 1,100 items (1.375 linear feet)

Conditions Governing Access:

Conditions Governing Access

RESTRICTED UNTIL JANUARY 1, 2080

Arrangement

Arrangement is alphabetical

Scope and Contents

Contains the insurance, payroll, and tax records related to employees of Joanne Uris and her subsequent estate. The insurance materials describe the Blue Cross Blue Shield medical coverage, Companion of New York disability insurance, and workers compensation insurance for the employees, including individual claims for benefits. The payroll records consist of registers of monthly payments to each worker and communications regarding hours worked, time off, and other employee matters. There are also employee tax records with wage statements and tax forms.

Title/Description	Instances	
Blue Cross Blue Shield, 1981-1986	box 256	folder 2-3
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Blue Cross Blue Shield: Changes to SC88, 1983	box 256	folder 4
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Employee Taxes, 1980-1986	box 256	folder 5-6
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Employees Disability Insurance (Companion of New York), 1985-1987	box 256	folder 7
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Employees Disability Insurance (Companion of New York): Dorothy Samenow, 1982-1983	box 256	folder 8
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll Communications, 1981-1987	box 256	folder 9-15
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll Register, 1982 Dec	box 256	folder 16
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll Register, 1983	box 256	folder 17-28
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll Register, 1984	box 256	folder 29-40
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll Register, 1985 Jan-1985 Aug	box 256	folder 41-48
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Payroll Register, 1985 Sep-1985 Dec	box 257	folder 1-4
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll Register, 1986	box 257	folder 5-16
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll Register, 1987 Jan	box 257	folder 17
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Regulations Re: Florida Employees, 1979-1984	box 257	folder 18
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Worker's Compensation Insurance, 1979-1982	box 257	folder 19
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Worker's Compensation Insurance: Bess, Mary Elizabeth, 1985	box 257	folder 20
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Worker's Compensation Insurance: Employee Claims, 1959-1982	box 257	folder 21
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Worker's Compensation Insurance: Howard, Tommy Lee, Accident on 24 Mar. 1986, 1986 Mar-1986 May	box 257	folder 22
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

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Series 3. Harold D. Uris Descriptions, 1934-1995

Physical Description: About 8,300 items (12.325 linear feet)

Arrangement

Arranged by type

Biographical / Historical

Harold David Uris was the fourth child of Harris and Sadie Uris, born on May 26, 1905 in New York City. Harold Uris earned a degree in civil engineering from Cornell University and went to work with his elder brother Percy in real estate development. Harold was primarily involved with the construction operations for the Uris companies. He was an active philanthropist and served as a trustee for Cornell University, the Federation of Jewish Philanthropies, the City Center for Music and Drama, Lenox Hill Hospital, the New York Building Congress, and the New York Committee of the American Cancer Society. Harold married Ruth Chinitz on July 14, 1935 and they raised four daughters: Judith Haber, Susan Halpern, Linda Sanger, and Jane Bayard. Harold Uris died March 28, 1982 in at St. Mary's Hospital in Palm Beach, Florida.

Scope and Contents

The series has correspondence, financial records, legal documents, estate papers, and domestic employee files generated by Harold D. Uris. In the correspondence, there is a mixture of professional and personal communications as well as photographs, press clippings, medical papers, and other materials. The correspondence is between Harold D. Uris and colleagues, family members, friends, business associates, politicians, and other individuals. The business correspondence describes Harold Uris's real estate development activities, membership in professional associations and committees, requests for employment assistance, building maintenance, tax preparation, and other administrative matters. In the personal correspondence with family and friends, the letters discuss leisure activities, residences in Florida, artwork, invitations, thank you notes, and best wishes. In addition to this correspondence, there are communications regarding charitable contributions to various public and private organizations. The financial records are comprised of investment account information, invoices, tax documents, bank statements, and ledgers. In the investment account files, there are reports, statements, correspondence, and other supporting documentation of Harold Uris's investments. The tax information concerns both income and gift tax returns for the Uris along with estimated payments, deductions, and accounting work sheets. Paid invoices, monthly bank statements, and bound ledgers give details about private expenditures and receipts. In legal papers, there are powers of attorney, stock certificates, wills, tax disputes, and other legal materials. The estate records document the management of Harold D. Uris's estate, including financial statements, correspondence, agreements, mortgage loan papers, and materials regarding the establishment of the Uris Education Center at the Metropolitan Museum of Art. Also included are employee files, tax documents, and unemployment insurance information about the Uris household employees.

Subseries 3.1. Correspondence, 1938-1982

Physical Description: About 1,700 items (2.45 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Scope and Contents

Consists primarily of correspondence between Harold D. Uris and colleagues, family members, friends, business associates, politicians, and other individuals. The business correspondence describes Harold Uris's real estate development activities, membership in professional associations, involvement with industry related committees, requests for employment assistance, building maintenance, tax preparation, and other administrative matters. Some of the letters document Mr. Uris' contributions to various public and private organizations including Columbia University, Lenox Hill, medical researchers, and political campaigns. Personal correspondence with family and friends discusses leisure activities, residences in Florida, travel, artwork, invitations, thank you notes, congratulations, and the celebration of Harold's 75th birthday. In addition to letters, the series contains driver's licenses, pension trust policy, press clippings, and photographs. The photographs depict Harold D. Uris, Percy Uris, Columbia University events, business engagements, and other activities.

Title/Description	Instances	
Ad-Hoc Committee on Energy Efficiency in Large Structures, 1972 Aug-1972 Sep	box 32	folder 20
Avenue of the Americas Association, Inc., 1972-1974	box 32	folder 21
Birthday (75th) Thank You Notes, 1980	box 32	folder 22-25
Broadway Association, Inc., 1967-1975	box 32	folder 26
Broadway Association, Inc.: Luncheon Honoring Harold D. Uris on Nov. 15, 1972, 1972 Aug-1972 Nov	box 32	folder 27
Columbia University: Contributions, 1960-1982	box 32	folder 28-33
Scope and Contents		
Contains five black and white photographs.		
Columbia University: Student Dormitories, 1976-1979	box 32	folder 34
Scope and Contents		
Contains three black and white photographs.		
Fire Safety Committee, 1971-1978	box 32	folder 35-38
Green Pastures Stud, Inc., 1962-1963	box 32	folder 39
Investing Builders & Owners Association, Inc. (IBOA), 1957-1975	box 32	folder 40-42
Investing Builders & Owners Association, Inc. (IBOA): Lew Whiteman Pension, 1962-1963	box 32	folder 43
J1952-1981	box 32	folder 44
Javits, Jacob K., 1961-1980	box 32	folder 45
K1960-1980	box 33	folder 1
Kajima Construction Co., Ltd., 1965		

	box 33	folder 2
Kaufman, Gertrude (Mrs. Julius), 1960-1967	box 33	folder 3
Kuvin, Dr. Sanford F., 1978-1980	box 33	folder 4
L1962-1981	box 33	folder 5
La Costa, 1968-1980	box 33	folder 6-8
La Sala Contracting Company, Inc., 1976-1981	box 33	folder 9
Latter, Shepard M., 1966-1973	box 33	folder 10
Lehman Brothers, 1973 Apr	box 33	folder 11
Lenox Hill Hospital Dedication on Nov. 15, 1975, 1975	box 33	folder 12
Scope and Contents		
Contains one black and white photograph.		
Lester, Leslie, 1974-1975	box 33	folder 13
Licenses: Cars, 1977-1980	box 33	folder 14
Lincoln Avenue Associates: Strathglass Farm, 1960-1963	box 33	folder 15-17
Lindsay, John V., 1964-1973	box 33	folder 18
Longevity Center, CA, 1979	box 33	folder 19
M1960-1981	box 33	folder 20-21
Mayor's Committee on Real Estate Development, 1969-1972	box 33	folder 22-23
Metropolitan Museum of Art: Agreement and Publicity, 1981-1982	box 33	folder 24-26
Metropolitan Museum of Art: List of Acknowledgment Letters Sent Re: Donation, 1981	box 33	folder 27
Metropolitan Opera Association, 1964-1979	box 33	folder 28-31
Meyer, Hyman, 1976-1981	box 33	folder 32
Miscellaneous, 1938-1981	box 33	folder 33-34
Mitsubishi Estate Company, Ltd., 1970	box 33	folder 35
Mitsui Real Estate Development Co., Ltd., 1970	box 33	folder 36
Mortgage: Florida Home, 1974-1979	box 33	folder 37
N1960-1981	box 33	folder 38-39
National Cleaning Contractors, Inc., 1973-1979	box 33	folder 40
National Realty Committee, Inc., 1963-1975	box 33	folder 41-45
Nederlander, James, 1970-1974	box 33	folder 46

New York Building Superintendent's Association, 1962	box 33	folder 47
New York Life Insurance Company, 1979	box 33	folder 48
New York Times, 1962-1983	box 33	folder 49
O1962-1980	box 33	folder 50
P1960-1981	box 33	folder 51-52
Scope and Contents		
Contains five color photographs.		
Pace Editions, 1970-1979	box 33	folder 53
Palm Beach Country Club, 1969-1981	box 33	folder 54-55
Palm Beach Residence: Lot 9, El Mirasol, 1974	box 33	folder 56
Palm Beach Residence: Lot 15, Eden Properties, 1974	box 33	folder 57
Pariser, Alfred, 1960-1961	box 33	folder 58
Pension Trust Policy, 1960 Nov 01	box 33	folder 59
Personal Contributions, 1971-1972	box 33	folder 60
Peters, Anthony, 1969-1973	box 33	folder 61
Peters, Leone, 1964-1973	box 33	folder 62
Philharmonic Hall, 1967	box 33	folder 63
Photographs, 1949-1979	box 33	folder 64

Scope and Contents

Contains nine black and white photographs.

Separated Materials:

Separated Materials

Separated to Box 278 Folder 1: two mounted black and white photographs of Percy Uris with other businessmen, one mounted black and white photograph of the J.C. Penney Co. Lease signing, three mounted black and white photographs of office building interiors, one mounted black and white photograph of office employees, and one mounted black and white photograph of Cornell University students.

Separated Materials:

Separated Materials

Separated to Box 278 Folder 2: one black and white photograph of the 37th Annual Reunion Dinner of the Real Estate Board of New York and one black

and white photograph of Harold Uris, Joe Beins, and Percy Uris.

Photographs, undated	box 33	folder 65
Scope and Contents		
Contains nine black and white photographs.		
<u>Separated Materials:</u>		
Separated Materials		
Separated to Box 278 Folder 3: two mounted color photographs, six mounted black and white photographs, and eight black and white photographs of Percy and Harold Uris.		
Pi Lambda Phi Fraternity, 1970-1971	box 33	folder 66
Price, Lorin E., 1981	box 33	folder 67
Publicity: 380 Madison, undated	box 33	folder 68
Quaker Ridge Golf Club, 1961-1979	box 33	folder 69-72
R1961, undated	box 34	folder 1-2
Rao, Charles, 1969-1972	box 34	folder 3
Real Estate Board of New York, Inc., 1973-1981	box 34	folder 4-6
Real Estate Board of New York, Inc.: Committee on Energy Management Planning, 1973 Apr	box 34	folder 7
Real Estate Board of New York, Inc.: Committee on Ethics, Commissions, and Professional Practices, 1970-1975	box 34	folder 8
Regency Whist Club, 1978-1980	box 34	folder 9
Reisler, Raymond, 1977-1978	box 34	folder 10
Residences: Purchase, New York, 1951-1971	box 34	folder 11
Residences: Purchase, New York: Inventory, 1971 Jun 14	box 34	folder 12
Roberts, Thomas J., 1979-1980	box 34	folder 13
Rose, Fred, 1961-1981	box 34	folder 14
Rostenberg, Lee O., 1961-1962	box 34	folder 15
Rothenstein, Jack, 1960	box 34	folder 16
Rubinger, Jerome, 1965-1966	box 34	folder 17
Rugler-Kloth, Gertrud ("Fry"), 1949	box 34	folder 18
Scope and Contents		
Contains one black and white photograph.		

S1960-1981

Percy and Harold D. Uris papers 6033444

	box 34	folder 19-21
Sculls Angels (Communicar) Taxi Service, 1978	box 34	folder 22
Seattle Hilton, 1962 Mar 07	box 34	folder 23
Seidman, Walter, 1968-1980	box 34	folder 24
Shreve Lamb & Harmon Associates, 1973 Jul	box 34	folder 25
Silverman, Roslyn S., 1965-1966	box 34	folder 26
Slavin, Philip, 1961-1973	box 34	folder 27
Smith, Earl E. T., 1980-1981	box 34	folder 28
Solomon, Herbert, 1974-1976	box 34	folder 29
Stein, Kenneth L., 1978	box 34	folder 30
Tax Shelters, 1980	box 34	folder 31
Taxes: Income, 1956-1981	box 34	folder 32-34
Taxes: Real Estate, 1972-1979	box 34	folder 35
Taxes: Real Estate, 575 Madison Ave. Refund, 1979	box 34	folder 36
Thanhauser, Joseph, 1975	box 34	folder 37
Thomson, Chester L., 1975 May 15	box 34	folder 38
Trust Agreement: Irving Trust Company Re: Percy Uris, 1974	box 34	folder 39
U1961-1981	box 34	folder 40
United Investment Trust, 1960	box 34	folder 41
University of Pennsylvania, 1960	box 34	folder 42
Uris, Dorothy, 1975-1976	box 34	folder 43
Uris, Jane C., 1961-1963	box 34	folder 44
Uris, Linda M., 1959-1961	box 34	folder 45
Uris Building Corporation, 1972	box 34	folder 46
V1961-1975	box 34	folder 47
W1972-1981	box 34	folder 48
Winer, Dr. Nahum J., 1976-1980	box 34	folder 49
Wood, Louise F., 1980	box 34	folder 50
YMCA, 1980	box 34	folder 51
Z1970-1975	box 34	folder 52
Zax, Stanley R., 1972-1976	box 34	folder 53
Zinsser, William, 1971-1973	box 34	folder 54

Series 3.2. Financial Records, 1934-1982

Physical Description: About 5,600 items (8.5 linear feet)

Arrangement

Arrangement is by type

Scope and Contents

The financial records are comprised of investment account information, invoices, tax documents, bank statements, and ledgers. In the investment account files, there are annual financial reports, monthly account statements, records of investments, and details of payments as well as tax information, correspondence, and other supporting documentation about the investments. Paid invoices, 1981-1982, record Harold Uris's expenditures for living expenses, leisure activities, taxes, insurance, business commitments, philanthropy, and other obligations. The tax records contain income and gift tax returns and estimated payments accompanied by applicable calculations, records charitable contributions, deductions, and investment return reports. In addition, there are monthly bank statements and bound ledgers itemizing disbursements and revenue.

3.2.1. Investment Accounts, 1967-1982

Physical Description: About 2,100 items (3.05 linear feet)

Arrangement

Reverse chronological

Scope and Contents

Consists of annual financial reports, monthly account statements, records of investments, details about payments, tax information, and correspondence. These documents are accompanied by accounting work sheets with calculations of income and value, valuation of assets, audits, and other summary reports. The records detail the value and composition of Harold Uris's fiscal ventures.

Title/Description	Instances	
Irving Trust Company: Advisory Custody Account, 1982	box 34	folder 55
Irving Trust Company: Investment Account, 1982	box 34	folder 56
Irving Trust Company: Valuations, 1982	box 34	folder 57
Oil Ventures, 1982	box 34	folder 58
Summary of Investment Accounts, 1982	box 34	folder 59
Allocation of Investment Expense, 1981	box 34	folder 60
Amortization of Bond Premium, 1981	box 34	folder 61
BTA Oil Producers, 1981	box 34	folder 62
Citibank: Investment Account, 1981	box 34	folder 63
Citibank: Valuations, 1981	box 34	folder 64
Glen Burnie Associates Limited Partnership, 1981	box 34	folder 65
Harry Hurt, Inc., 1981	box 34	folder 66

Irving Trust Company: Advisory Custody Account, 1981	box 34	folder 67
Irving Trust Company: Investment Account, 1981	box 34	folder 68
Irving Trust Company: Valuations, 1981	box 34	folder 69
Oil Ventures, 1981	box 34	folder 70
Summary of Investment Accounts, 1981	box 34	folder 71
Allocation of Investment Expense, 1980	box 34	folder 72
Amortization of Bond Premium, 1980	box 34	folder 73
BTA Oil Producers, 1980	box 34	folder 74
Citibank: Investment Account, 1980	box 35	folder 1
Citibank: Valuations, 1980	box 35	folder 2
Glen Burnie Associates Limited Partnership, 1980	box 35	folder 3
Harry Hurt, Inc., 1980	box 35	folder 4
Irving Trust Company: Advisory Custody Account, 1980	box 35	folder 5
Irving Trust Company: Investment Account, 1980	box 35	folder 6
Irving Trust Company: Valuations, 1980	box 35	folder 7
Oil Ventures, 1980	box 35	folder 8
Summary of Investment Accounts, 1980	box 35	folder 9
Allocation of Investment Expense, 1979	box 35	folder 10
Amortization of Bond Premium, 1979	box 35	folder 11
BTA Oil Producers, 1979	box 35	folder 12
Citibank: Investment Account, 1979	box 35	folder 13
Citibank: Valuations, 1979	box 35	folder 14
Glen Burnie Associates Limited Partnership, 1979	box 35	folder 15
Harry Hurt, Inc., 1979	box 35	folder 16
Irving Trust Company: Advisory Custody Account, 1979	box 35	folder 17
Irving Trust Company: Investment Account, 1979	box 35	folder 18
Oil Ventures, 1979	box 35	folder 19
Summary of Investment Accounts, 1979	box 35	folder 20
Allocation of Investment Expense, 1978	box 35	folder 21
Amortization of Bond Premium, 1978	box 35	folder 22
BTA Oil Producers, 1978	box 35	folder 23
Citibank: Investment Account, 1978	box 35	folder 24

Citibank: Valuations, 1978	box 35	folder 25
Glen Burnie Associates Limited Partnership, 1978	box 35	folder 26
Harry Hurt, Inc., 1978	box 35	folder 27
Irving Trust Company: Advisory Custody Account, 1978	box 35	folder 28
Irving Trust Company: Investment Account, 1978	box 35	folder 29
Oil Ventures, 1978	box 35	folder 30
Summary of Investment Accounts, 1978	box 35	folder 31
Allocation of Investment Expense, 1977	box 36	folder 1
Amortization of Bond Premium, 1977	box 36	folder 2
BTA Oil Producers, 1977	box 36	folder 3
Citibank: Investment Account, 1977	box 36	folder 4
Citibank: Valuations, 1977	box 36	folder 5
First National City Bank (FNCB): Advisory Custody Account, 1977	box 36	folder 6
Glen Burnie Associated Limited Partnership, 1977	box 36	folder 7
Harry Hurt, Inc., 1977	box 36	folder 8
Irving Trust Company: Advisory Custody Account, 1977	box 36	folder 9
Irving Trust Company: Investment Account, 1977	box 36	folder 10
Irving Trust Company: Statements of Securities, 1977	box 36	folder 11
Oil Ventures, 1977	box 36	folder 12
Summary of Investment Accounts, 1977	box 36	folder 13
Allocation of Investment Expense, 1976	box 36	folder 14
Amortization of Bond Premium, 1976	box 36	folder 15
BTA Oil Producers, 1976	box 36	folder 16
Citibank: Investment Account, 1976	box 36	folder 17
Citibank: Valuations, 1976	box 36	folder 18
First National City Bank (FNCB): Advisory Custody Account, 1976	box 36	folder 19
First National City Bank (FNCB): Investment Account, 1976	box 36	folder 20
First Security Company, 1976	box 36	folder 21
Glen Burnie Associates Limited Partnership, 1976	box 36	folder 22
Harry Hurt, Inc., 1976	box 36	folder 23

Irving Trust Company: Advisory Custody Account, 1976	box 36	folder 24
Irving Trust Company: Investment Account, 1976	box 36	folder 25
Irving Trust Company: Statements of Securities, 1976	box 36	folder 26
Oil Ventures, 1976	box 36	folder 27
Summary of Investment Accounts, 1976	box 36	folder 28
BTA Oil Producers, 1975	box 36	folder 29
Estimate of Investment Income, 1975	box 36	folder 30
First National City Bank (FNCB): Advisory Custody Account, 1975	box 36	folder 31
First National City Bank (FNCB): Investment Account, 1975	box 36	folder 32
First Security Company, 1975	box 36	folder 33
Glen Burnie Associated Limited Partnership, 1975	box 36	folder 34
Harry Hurt, Inc., 1975	box 36	folder 35
Irving Trust Company: Advisory Custodian Account, 1975	box 36	folder 36
Irving Trust Company: Investment Account, 1975	box 36	folder 37
Irving Trust Company: Statement of Securities, 1975	box 36	folder 38
Oil Ventures, 1975	box 36	folder 39
Summary of Investment Accounts, 1975	box 36	folder 40
BTA Oil Producers, 1974	box 36	folder 41
First National City Bank (FNCB): Advisory Custodian Account, 1974	box 36	folder 42
First National City Bank (FNCB): Investment Account, 1974	box 36	folder 43
First Security Company, 1974	box 36	folder 44
Glen Burnie Associates Limited Partnership, 1974	box 36	folder 45
Harry Hurt, Inc., 1974	box 36	folder 46
Irving Trust Company: Advisory Custodian Account, 1974	box 36	folder 47
Irving Trust Company: Investment Account, 1974	box 37	folder 1
Irving Trust Company: Statements of Securities, 1974	box 37	folder 2
Oil Ventures, 1974	box 37	folder 3
Summary of Investment Accounts, 1974	box 37	folder 4

United States Trust Company: Advisory Custodian Account, 1974	box 37	folder 5
United States Trust Company: Investment Account, 1974	box 37	folder 6
BTA Oil Producers, 1973	box 37	folder 7
First National City Bank (FNCB): Advisory Custodian Account, 1973	box 37	folder 8
First National City Bank (FNCB): Investment Account, 1973	box 37	folder 9
Harry Hurt, Inc., 1973	box 37	folder 10
Irving Trust Company: Advisory Custodian Account, 1973	box 37	folder 11
Oil Ventures, 1973	box 37	folder 12
Summary of Investment Accounts, 1973	box 37	folder 13
United States Trust Company: Advisory Custodian Account, 1973	box 37	folder 14
United States Trust Company: Investment Account, 1973	box 37	folder 15
First Security Company, 1972	box 37	folder 16
United States Trust Company: Advisory Custodian Account, 1972	box 37	folder 17
Irving Trust Company: Advisory Custodian Account, 1969	box 37	folder 18
First Security Company, 1967	box 37	folder 19

3.2.2. Paid Bills, 1971-1982

Physical Description: About 100 items (0.15 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Paid invoices, 1971-1982, for various expenses incurred by Harold D. Uris. The expenditures include residential costs, charitable contributions, credit card balances, club memberships, dining, travel, healthcare, insurance, estimated federal and state tax payments, and fees associated with his real estate business.

Title/Description	Instances	
795 Fifth Avenue Corporation-The Pierre, 1971-1980	box 37	folder 20-22
A1981	box 37	folder 23
The Board Room, 1981	box 37	folder 24
Cartier, 1981	box 37	folder 25

City Atheletic Club, 1981	box 37	folder 26
Eastern Air Lines, Inc., 1981	box 37	folder 27
Flagler System, Inc., 1981	box 37	folder 28
Harmonie Club, 1981	box 37	folder 29
I1981	box 37	folder 30
Lincoln Ticket Agency, 1981	box 37	folder 31
M1981	box 37	folder 32
N1981	box 37	folder 33
Palm Beach Country Club, 1981	box 37	folder 34
The Pierre, 1981	box 37	folder 35
Quaker Ridge Golf Club, 1981	box 37	folder 36
R1981	box 37	folder 37
Richard A. Eisner & Company, 1981	box 37	folder 38
795 Fifth Avenue Corporation-The Pierre, 1981	box 37	folder 39
Statler Club, 1981	box 37	folder 40
T1981	box 37	folder 41
A1982	box 37	folder 42
B1982	box 37	folder 43
City Athletic Club, 1982	box 37	folder 44
Cornell Club of New York, 1982	box 37	folder 45
Eastern Air Lines, Inc., 1982	box 37	folder 46
Flagler System, Inc., 1982	box 37	folder 47
Good Samaritan Hospital, 1982	box 37	folder 48
H1982	box 37	folder 49
I1982	box 37	folder 50
M1982	box 37	folder 51
Palm Beach Country Club, 1982	box 37	folder 52
The Pierre, 1982	box 37	folder 53
Quaker Ridge Golf Club, 1982	box 37	folder 54
S1982	box 37	folder 55

3.2.3. Taxes, 1934-1982 [bulk 1973-1982]

Physical Description: About 1,200 items (1.75 linear feet)

Arrangement

Reverse chronological by tax year

Scope and Contents

Contains federal and state income tax returns and estimated tax calculations for Mr. and Mrs. Harold D. Uris. These returns are accompanied by taxable income calculations, records charitable contributions, deductions, investment return reports, records of estimated payments, and accountant's work sheets. Also includes gift tax returns submitted to the IRS and State of New York for the Uris.

Title/Description	Instances	
Tax Charitable Contributions, 1982	box 37	folder 56
Tax File, 1982	box 37	folder 57
Tax Returns, 1982	box 37	folder 58
Eisners Copy, 1981	box 37	folder 59
Tax File, 1981	box 37	folder 60
Tax Returns, 1981	box 37	folder 61
Income Tax Returns, 1980	box 37	folder 62
Refunds, 1980	box 37	folder 63
Vouchers Re: 1980 Returns, 1980	box 37	folder 64
Florida Taxes, 1979	box 37	folder 65
Tax File, 1979	box 38	folder 1
Tax Returns, 1979	box 38	folder 2
Tax Returns: Work Copies, 1979	box 38	folder 3
Gift Tax, 1978	box 38	folder 4
Gift Tax Returns, 1978	box 38	folder 5
Lybrand Auditor: Norma Pane, 1978	box 38	folder 6
Tax File, 1978	box 38	folder 7
Tax Returns, 1978	box 38	folder 8
Tax Returns, 1977	box 38	folder 9
Tax Returns: Supporting Items, 1977	box 38	folder 10
Tax Returns, 1976	box 38	folder 11
Tax Returns: Supporting Items, 1976	box 38	folder 12
Estimated Payments, 1975	box 38	folder 13
Planning, 1975	box 38	folder 14
Tax Returns, 1975	box 38	folder 15

Tax Returns: Supporting Items, 1975	box 38	folder 16
Estimated Payments, 1974	box 38	folder 17
Planning, 1974	box 38	folder 18
Tax Returns, 1974	box 38	folder 19
Tax Returns: Supporting Items, 1974	box 38	folder 20
Estimated Payments, 1973	box 38	folder 21
Gift Tax Returns, 1973	box 38	folder 22
Tax Returns, 1973	box 38	folder 23
Tax Returns: Supporting Items, 1973	box 38	folder 24
Tax Returns, 1972	box 38	folder 25
Estimated Taxes, 1971	box 38	folder 26
Tax Returns, 1971	box 38	folder 27
Tax Returns, 1970	box 38	folder 28
Tax Returns, 1969	box 38	folder 29
Tax Returns, 1968	box 38	folder 30
Tax Returns, 1967	box 39	folder 1
Tax Returns, 1966	box 39	folder 2
Tax Returns, 1965	box 39	folder 3
Tax Returns, 1964	box 39	folder 4
Tax Returns, 1963	box 39	folder 5
Tax Returns, 1962	box 39	folder 6
Tax Returns, 1961	box 39	folder 7
Tax Returns, 1960	box 39	folder 8
Tax Returns, 1959	box 39	folder 9
Tax Returns, 1958	box 39	folder 10
Tax Returns, 1957	box 39	folder 11
Tax Returns, 1956	box 39	folder 12
Tax Returns, 1955	box 39	folder 13
Tax Returns, 1954	box 39	folder 14
Tax Returns, 1953	box 39	folder 15
Tax Returns, 1952	box 39	folder 16
Tax Returns, 1951	box 39	folder 17

Tax Returns, 1950	box 39	folder 18
Tax Returns, 1949	box 39	folder 19
Tax Returns, 1948	box 39	folder 20
Tax Returns, 1947	box 39	folder 21
Tax Returns, 1946	box 39	folder 22
Tax Returns, 1945	box 39	folder 23
Tax Returns, 1944	box 39	folder 24
Tax Returns, 1943	box 39	folder 25
Tax Returns, 1942	box 39	folder 26
Tax Returns, 1941	box 39	folder 27
Tax Returns, 1940	box 39	folder 28
Tax Returns, 1939	box 39	folder 29
Tax Returns, 1938	box 39	folder 30
Tax Returns, 1937	box 39	folder 31
Tax Returns, 1936	box 39	folder 32
Tax Returns, 1935	box 39	folder 33
Tax Returns, 1934	box 39	folder 34

3.2.4. Bank Accounts, 1970-1982

Physical Description: About 2,200 items (3.15 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Monthly statements with cancelled checks from different banks with accounts for Harold D. Uris. The accounts documented were at Chase Manhattan Bank, Chemical Bank, Citibank, First National City Bank, New York, First National Bank in Palm Beach, and Irving Trust Company.

Title/Description	Instances	
Chemical Bank, 1970 Jan-1970 Jun	box 39	folder 35
Irving Trust Company, 1970 Jan-1970 Jun	box 39	folder 36
Chemical Bank, 1970 Jul-1970 Dec	box 39	folder 37
Irving Trust Company, 1970 Jul-1970 Dec	box 39	folder 38
Chemical Bank, 1971 Jan-1971 Jun	box 39	folder 39
Irving Trust Company, 1971 Jan-1971 Jun	box 39	folder 40

Chemical Bank, 1971 Jul-1971 Dec	box 39	folder 41
Irving Trust Company, 1971 Jul-1971 Dec	box 39	folder 42
Chemical Bank, 1972 Jan-1972 Jun	box 39	folder 43
Chemical Bank: Special Account, 1972 Jan-1972 Jun	box 39	folder 44
Irving Trust Company, 1972 Jan-1972 Jun	box 39	folder 45
Chemical Bank, 1972 Jul-1972 Dec	box 39	folder 46
Chemical Bank: Special Account, 1972 Jul-1972 Dec	box 39	folder 47
Irving Trust Company, 1972 Jul-1972 Dec	box 39	folder 48
Chemical Bank, 1973 Jan-1973 Jun	box 40	folder 1
Chemical Bank: Special Account, 1973 Jan-1973 Jun	box 40	folder 2
First National City Bank, New York, 1973 Feb-1973 Jun	box 40	folder 3
Irving Trust Company, 1973 Jan-1973 Jun	box 40	folder 4
Chemical Bank, 1973 Jul-1973 Dec	box 40	folder 5
Chemical Bank: Special Account, 1973 Jul-1973 Dec	box 40	folder 6
First National City Bank, New York, 1973 Jul-1973 Dec	box 40	folder 7
Irving Trust Company, 1973 Jul-1973 Dec	box 40	folder 8
Chemical Bank, 1974 Jan-1974 Jun	box 40	folder 9
Chemical Bank: Special Account, 1974 Jan-1974 May	box 40	folder 10
First National Bank in Palm Beach, 1974 Jan-1974 Jun	box 40	folder 11
First National City Bank, New York, 1974 Jan-1974 Jun	box 40	folder 12
Irving Trust Company, 1974 Jan-1974 Jun	box 40	folder 13
First National City Bank, New York, 1974 Jul-1974 Dec	box 40	folder 14
Irving Trust Company, 1974 Jul-1974 Dec	box 40	folder 15
Irving Trust Company: Special, 1974 May-1974 Dec	box 40	folder 16
First National City Bank, New York, 1975 Jan-1975 Jun	box 40	folder 17
Irving Trust Company, 1975 Jan-1975 Jun	box 40	folder 18
Irving Trust Company: Special, 1975 Jan-1975 Jun	box 40	folder 19
First National City Bank, New York, 1975 Jul-1975 Dec	box 40	folder 20
Irving Trust Company, 1975 Jul-1975 Dec	box 40	folder 21
Irving Trust Company: Special, 1975 Jul-1975 Dec	box 40	folder 22
First National City Bank, New York, 1976 Jan-1976 Jun	box 40	folder 23
Irving Trust Company, 1976 Jan-1976 Jun	box 40	folder 24

Irving Trust Company: Special, 1976 Jan-1976 Jun	box 40	folder 25
First National City Bank, New York, 1976 Jul-1976 Dec	box 41	folder 1
Irving Trust Company, 1976 Jul-1976 Dec	box 41	folder 2
Irving Trust Company: Special, 1976 Jul-1976 Dec	box 41	folder 3
Citibank, 1977 Jan-1977 Jun	box 41	folder 4
Irving Trust Company, 1977 Jan-1977 Jun	box 41	folder 5
Irving Trust Company: Special, 1977 Jan-1977 Jun	box 41	folder 6
Citibank, 1977 Jul-1977 Dec	box 41	folder 7
Irving Trust Company, 1977 Jul-1977 Dec	box 41	folder 8
Irving Trust Company: Special, 1977 Jul-1977 Dec	box 41	folder 9
Citibank, 1978 Jan-1978 Jun	box 41	folder 10
Irving Trust Company, 1978 Jan-1978 Jun	box 41	folder 11
Irving Trust Company: Special, 1978 Jan-1978 Jun	box 41	folder 12
Citibank, 1978 Jul-1978 Dec	box 41	folder 13
Irving Trust Company, 1978 Jul-1978 Dec	box 41	folder 14
Irving Trust Company: Special, 1978 Jul-1978 Dec	box 41	folder 15
Citibank, 1979 Jan-1979 Jun	box 41	folder 16
Irving Trust Company, 1979 Jan-1979 Jun	box 41	folder 17
Irving Trust Company: Special, 1979 Jan-1979 Jun	box 41	folder 18
Chase Manhattan, 1979 Jun-1979 Dec	box 41	folder 19
Citibank, 1979 Jul-1979 Dec	box 41	folder 20
Irving Trust Company, 1979 Jul-1979 Dec	box 41	folder 21
Irving Trust Company: Special, 1979 Jul-1979 Dec	box 41	folder 22
Chase Manhattan Bank, 1980 Jan-1980 Jun	box 41	folder 23
Citibank, 1980 Jan-1980 Jun	box 41	folder 24
Irving Trust Company, 1980 Jan-1980 Jun	box 41	folder 25
Irving Trust Company: Special, 1980 Jan-1980 Jun	box 42	folder 1
Chase Manhattan Bank, 1980 Jul-1980 Dec	box 42	folder 2
Citibank, 1980 Jul-1980 Dec	box 42	folder 3
Irving Trust Company, 1980 Jul-1980 Dec	box 42	folder 4
Irving Trust Company: Special, 1980 Jul-1980 Dec	box 42	folder 5
Chase Manhattan Bank, 1981 Jan-1981 Jun	box 42	folder 6

Citibank, 1981 Jan-1981 May	box 42	folder 7
Irving Trust Company, 1981 Jan-1981 Jun	box 42	folder 8
Irving Trust Company: Special, 1981 Jan-1981 Jun	box 42	folder 9
Chase Manhattan Bank, 1981 Jul-1981 Dec	box 42	folder 10
Irving Trust Company, 1981 Jul-1981 Dec	box 42	folder 11
Irving Trust Company: Special, 1981 Jul-1981 Dec	box 42	folder 12
Chase Manhattan Bank, 1982 Jan-1982 Jun	box 42	folder 13
Irving Trust Company, 1982 Jan-1982 Apr	box 42	folder 14
Irving Trust Company: Special, 1982 Jan-1982 Apr	box 42	folder 15

3.2.5. Ledgers, 1974-1982

Physical Description: 5 items (0.4 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Five bound ledgers containing records of receipts and disbursements for Harold D. Uris.

Title/Description	Instances	
Record of Receipts and Disbursements, 1974-1982	box 42	folder 16-20

Subseries 3.3. Legal Documents, 1950-1981

Physical Description: About 200 items (0.35 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Scope and Contents

Contains correspondence with lawyers, powers of attorney, stock certificates, and records from court cases involving Mr. and Mrs. Harold D. Uris. One file documents a lawsuit against Eastern Air Conditioning Corp. over property damages at their apartment in The Pierre, New York City. The other court cases involve disputes with the Internal Revenue Service and New York State Tax Commission about tax liabilities.

Title/Description	Instances	
Aetna a/s/o Harold D. and Ruth Uris V. Eastern Air Conditioning Corp., 1980-1981	box 43	folder 1
Charles B. Benenson: Stock Certificates, 1960-1963	box 43	folder 2
Powers of Attorney, 1950-1979	box 43	folder 3-4
Securities Form 4, 1964-1973	box 43	folder 5

Stock Certificates, 1953-1980	box 43	folder 6
Tax Dispute 1969 and 1970 (485 Lexington), 1975-1980	box 43	folder 7-9
Wills, 1971-1980	box 43	folder 10

Subseries 3.4. Estate Records, 1981-1995

Physical Description: About 500 items (0.65 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Scope and Contents

Consists of correspondence, financial records, certificates, agreements, and other documents related to the handling of Harold D. Uris's estate. There is correspondence, bank statements, agreements, fiscal reports, and other materials from lawyers, Irving Trust Company, The Bank of New York, and Richard A. Eisner & Company. Included in the series are financial statements, agreements, and materials regarding the establishment of the Uris Education Center at the Metropolitan Museum of Art. The donation to the museum concerned the reconstruction and endowment of the Junior Museum area and educational programs. Also contains correspondence, agreements, and related documents about the mortgage loans with the New York State Common Retirement Fund for the 300 Park Avenue and 380 Madison Avenue buildings.

Title/Description	Instances	
Bachner, Tally, Polevoy, Misher & Brinberg, 1982-1985	box 43	folder 11
Bank of New York, 1994	box 43	folder 12
Certificates, 1982	box 43	folder 13
Irving Trust Company, 1982-1985	box 43	folder 14-15
Irving Trust Company: Agreement on Fees as Executor and Trustee, 1981-1993	box 43	folder 16
Lowin, Jeffrey A., Esq., 1982	box 43	folder 17
Metropolitan Museum of Art Center for Education, 1981-1985	box 43	folder 18-19
New York State Common Retirement Fund, 1983-1991	box 43	folder 20-24
New York State Common Retirement Fund: Exhibit A, 1986	box 43	folder 25
New York State Common Retirement Fund: Exhibit B, 1986	box 43	folder 26
Projected Statements of Cash Flow from Building Operations, 1983-1995	box 43	folder 27

Subseries 3.5. Employee and Payroll Records, 1958-1982

Physical Description: About 300 items (0.375 linear feet)

Arrangement

Arrangement is alphabetical

Conditions Governing Access:**Conditions Governing Access**

RESTRICTED UNTIL JANUARY 1, 2080

Scope and Contents

Contains employee files, tax documents, and unemployment insurance information about Harold D. Uris household employees. The employee files have information on the date of hire, length of service, position held, and salary. Tax forms indicate withholding from employee salaries, Mr. Uris's payment of the quarterly payroll taxes, and supporting documentation.

Title/Description	Instances	
Annual Report of Earnings Re: Social Security, 1976-1982	box 257	folder 23
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Employee Records: Aguilerra, Eduardo, 1975	box 257	folder 24
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Employee Records: Aguilerra, Josefa V., 1975	box 257	folder 25
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Employee Records: Bajraszewska, Wanda, 1976-1977	box 257	folder 26
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Employee Records: Barth, Gerhard and Theodora, 1974	box 257	folder 27
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Employee Records: Bronson, Suzanne, 1978-1981	box 257	folder 28
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Employee Records: Crean, Siobhan T., 1973	box 257	folder 29
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Employee Records: Jefferson, Nicki, 1976	box 257	folder 30
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Employee Records: Prior Years, 1973	box 257	folder 31
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Employee Records: Seuch, Grace, 1973-1974	box 257	folder 32
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Employee Records: Underhay, Christine, 1975-1976	box 257	folder 33
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Employee Records: Underhay, Keith, 1975-1976	box 257	folder 34
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll Taxes, 1967-1982	box 257	folder 35-50
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Unemployment Insurance, 1971	box 257	folder 51
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Unemployment Insurance: Florida, 1978	box 257	folder 52
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Unemployment Insurance: Rate, 1958-1974	box 257	folder 53
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Conditions Governing Access:
Conditions Governing Access

Restricted.

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Series 4. Ruth Uris Papers, 1954-1997

Physical Description: About 4,100 items (6.25 linear feet)

Arrangement

Arranged by type

Biographical / Historical

Ruth Chinitz Uris was born on June 23, 1909 in Manhattan, the daughter of Aaron and Rose (Sadowsky) Chinitz. Ruth attended Smith College and married Harold D. Uris on July 14, 1935. She had four daughters: Judith Haber, Susan Halpern, Linda Sanger, and Jane Bayard and eight grandchildren. Ruth served as chairwoman of the Uris Brothers Foundation and continued the philanthropic endeavors of her husband, Harold. Ruth Uris died on March 19, 1996 in New York City.

Scope and Contents

The series has correspondence, financial records, employee payroll information, and other papers related to Ruth Uris. In the correspondence subseries, there are materials describing Mrs. Uris's personal interests, finances, and residential activities. The financial records detail her investments, individual expenses, tax issues, and other fiscal matters. Payroll tax records and related documents have to do with domestic staff under her employ. In addition, there are legal documents, insurance papers, and correspondence about her estate.

Subseries 4.1. Correspondence, 1953-1997

Physical Description: About 1,100 items (1.65 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Consists of correspondence, insurance papers, financial records, legal documents, bills, statements, and other materials related to Ruth Uris and her subsequent estate. These documents explain Mrs. Uris's

insurance coverage, personal assets, recreational activities, and residencies at the Hotel Pierre in New York City and in Palm Beach, Florida. The records from her estate describe payments of outstanding bills, canceling of insurance, and disposition of financial matters. Also included are copies of family birth certificates.

Title/Description	Instances	
Automobile Policy, 1974-1979	box 43	folder 28
Bank of New York: Custom Banking, 1991, undated	box 43	folder 29
Birth Certificates, 1953-1966	box 43	folder 30
Breakers Row Apartment, Flagler System, Inc., Palm Beach, Florida, 1979-1985	box 43	folder 31
Christmas Gifts: Hotel Pierre, 1982-1995	box 43	folder 32-34
Confirmations Re: Bond Portfolio, 1971-1995	box 43	folder 35-36
Estate of Ruth Uris, 1996-1997	box 43	folder 37-40
Insurance, 1988-1995	box 43	folder 41-42
Insurance: Chubb, 1989-1995	box 43	folder 43-45
Insurance: Cooperative Policy, 1995-1996	box 44	folder 1
Insurance: Fire, Vandalism, and Malicious Mischief on Rents (Hotel Pierre), 1962-1982	box 44	folder 2
Insurance: Homeowners Tenants Coverage, 1988-1995	box 44	folder 3-5
Insurance: New York Disability, 1994-1996	box 44	folder 6
Insurance: Personal Articles Floater, 1988-1996	box 44	folder 7-9
Insurance: The St. Paul, 1982-1985	box 44	folder 10
Insurance: Umbrella (Personal), 1988-1995	box 44	folder 11-12
Insurance: Workers Compensation, 1988-1990	box 44	folder 13
Insurance: Workers Compensation, 1991-1996	box 44	folder 14-16
Inta-Boro Car Service, 1990	box 44	folder 17
Invitations, 1986-1987	box 44	folder 18
Palm Beach Country Club, 1984-1987	box 44	folder 19
Palm Beach Towers, 44 Coconut Row, Palm Beach, Florida, 1990-1996	box 44	folder 20-23
The Pierre: 795 Fifth Avenue Corporation, 1971-1993	box 44	folder 24-27
Quaker Ridge Golf Club, 1982-1987	box 44	folder 28

Subseries 4.2. Financial Records, 1975-1996

Physical Description: About 2,800 items (4.35 linear feet)

Arrangement

Arrangement is by type

Scope and Contents

Contains documents regarding Ruth Uris's personal finances. Includes investment account summaries, paid invoices, tax returns, bank statements, accounting work sheets, correspondence, bound ledgers, checkbook stubs, and other monetary records. These records were primarily generated by the banks, accountants, and other financial institutions handling Ruth Uris's assets and expenses from 1976 to 1996.

4.2.1. Investment Accounts, 1975-1996

Physical Description: About 700 items (1 linear foot)

Arrangement

Reverse chronological

Scope and Contents

Comprised of transaction records, bank statements, account summaries, accountant's work sheets, and correspondence regarding the status of Ruth Uris's investment accounts at different financial institutions. The institutions include the Bank of New York, Irving Trust Company, Citibank, and First National City Bank (FNCB).

Title/Description	Instances	
Bank of New York, 1996	box 44	folder 29
Bank of New York: Investment Counsel Account, 1996	box 44	folder 30
Bank of New York: Investment Management Account, 1996	box 44	folder 31
Bank of New York, 1995	box 44	folder 32
Bank of New York: Investment Counsel Account, 1995	box 44	folder 33
Bank of New York: Investment Management Account, 1995	box 44	folder 34-35
Bank of New York: Ruth Uris Trust U/W, 1995	box 44	folder 36
Bank of New York, 1994	box 44	folder 37
Bank of New York: Investment Counsel Account, 1994	box 45	folder 1
Bank of New York: Investment Management Account, 1994	box 45	folder 2-3
Bank of New York: Ruth Uris Trust U/W, 1994	box 45	folder 4
Bank of New York, 1993	box 45	folder 5
Bank of New York: Investment Counsel Account, 1993	box 45	folder 6
Bank of New York: Investment Management Account, 1993	box 45	folder 7-8

First Union National Bank of Florida, 1992	box 45	folder 9
Irving Trust Company: Ruth Uris Trust U/W, 1985	box 45	folder 10
Irving Trust Company: Investment Account, 1979-1982	box 45	folder 11-14
Citibank: Investment Account, 1976-1978	box 45	folder 15-17
First National City Bank (FNCB), 1975	box 45	folder 18

4.2.2. Paid Bills, 1982-1996

Physical Description: About 1,500 items (2.15 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Paid invoices for various expenses incurred by Ruth Uris from 1982 to 1996. These everyday expenditures include utilities, insurance premiums, tax payments, living expenses, charitable contributions, transportation, legal fees, accounting services, leisure activities, healthcare, and other personal bills.

Title/Description	Instances	
American Express, 1982	box 45	folder 19
B1982	box 45	folder 20
Delroy Limousines Limited, 1982	box 45	folder 21
Equitable Travel Service, Inc., 1982	box 45	folder 22
F1982	box 45	folder 23
Guggenheimer & Untermyer, 1982	box 45	folder 24
H1982	box 45	folder 25
Harmonie Club, 1982	box 45	folder 26
Jimmy's Car Service, 1982	box 45	folder 27
New York Telephone, 1982	box 45	folder 28
Palm Beach Country Club, 1982	box 45	folder 29
The Pierre, 1982	box 45	folder 30
Quaker Ridge Golf Club, 1982	box 45	folder 31
Southern Bell, 1982	box 45	folder 32
B1983	box 45	folder 33
Delroy Limousines Limited, 1983	box 45	folder 34
F. R. Tripler, 1983	box 45	folder 35
Flagler System, Inc., 1983	box 45	folder 36

Guggenheimer & Untermeyer, 1983	box 45	folder 37
Hamilton Air, 1983	box 45	folder 38
Harmonie Club, 1983	box 45	folder 39
J1983	box 45	folder 40
Merlin Car & Truck Rental, 1983	box 45	folder 41
New York Telephone, 1983	box 45	folder 42
Palm Beach Country Club, 1983	box 45	folder 43
The Pierre, 1983	box 45	folder 44
Quaker Ridge Golf Club, 1983	box 45	folder 45
Richard A. Eisner & Company, 1983	box 45	folder 46
Southern Bell, 1983	box 45	folder 47
The Breakers, 1984	box 45	folder 48
Delroy Limousines Limited, 1984	box 45	folder 49
Eastern Air Lines, Inc., 1984	box 45	folder 50
Flagler System, Inc., 1984	box 45	folder 51
Guggenheimer & Untermeyer, 1984	box 45	folder 52
Harmonie Club, 1984	box 45	folder 53
Insurance, 1984	box 45	folder 54
Jimmy's Limo Service, 1984	box 45	folder 55
Merlin Car & Truck Rental, 1984	box 45	folder 56
New York Telephone, 1984	box 45	folder 57
Palm Beach Country Club, 1984	box 45	folder 58
The Pierre, 1984	box 45	folder 59
Quaker Ridge Golf Club, 1984	box 45	folder 60
Richard A. Eisner & Company, 1984	box 45	folder 61
Southern Bell, 1984	box 45	folder 62
AT&T, 1985	box 46	folder 1
The Breakers, 1985	box 46	folder 2
Delroy Limousines Limited, 1985	box 46	folder 3
Flagler System, Inc., 1985	box 46	folder 4
G1985	box 46	folder 5
H1985	box 46	folder 6

Insurance, 1985	box 46	folder 7
Merlin Car & Truck Rental, 1985	box 46	folder 8
New York Telephone, 1985	box 46	folder 9
Palm Beach Country Club, 1985	box 46	folder 10
The Pierre, 1985	box 46	folder 11
Quaker Ridge Golf Club, 1985	box 46	folder 12
Richard A. Eisner & Company, 1985	box 46	folder 13
Southern Bell, 1985	box 46	folder 14
AT&T, 1986	box 46	folder 15
The Breakers, 1986	box 46	folder 16
Delroy Limousines Limited, 1986	box 46	folder 17
Delta Mechanical Corp., 1986	box 46	folder 18
Flagler System, Inc., 1986	box 46	folder 19
G1986	box 46	folder 20
H1986	box 46	folder 21
Harmonie Club, 1986	box 46	folder 22
I1986	box 46	folder 23
Insurance, 1986	box 46	folder 24
Merlin Car & Truck Rental, 1986	box 46	folder 25
New York Telephone, 1986	box 46	folder 26
Out-Of-Town Newspapers, 1986	box 46	folder 27
Palm Beach Country Club, 1986	box 46	folder 28
The Pierre, 1986	box 46	folder 29
Quaker Ridge Golf Club, 1986	box 46	folder 30
Richard A. Eisner & Company, 1986	box 46	folder 31
Southern Bell, 1986	box 46	folder 32
U1986	box 46	folder 33
A1987	box 46	folder 34
B1987	box 46	folder 35
C1987	box 46	folder 36
Del Bove Market, 1987	box 46	folder 37
Delroy Limousines Limited, 1987	box 46	folder 38

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Harmonie Club, 1987	box 46	folder 39
Herzfeld & Rubin, P.C., 1987	box 46	folder 40
Insurance, 1987	box 46	folder 41
M1987	box 46	folder 42
N1987	box 46	folder 43
New York Telephone, 1987	box 46	folder 44
The Pierre, 1987	box 46	folder 45
Quaker Ridge Golf Club, 1987	box 46	folder 46
Richard A. Eisner & Company, 1987	box 46	folder 47
Rosedale Fish Market, 1987	box 46	folder 48
SmithKline Bio-Science Laboratories, 1987	box 46	folder 49
Tepper Galleries, Inc., 1987	box 46	folder 50
W.G. Lemmon, Ltd., 1987	box 46	folder 51
A1988	box 46	folder 52
Christmas Gratuities, 1988	box 46	folder 53
Del Bove Market, 1988	box 46	folder 54
Delroy Limousines Limited, 1988	box 46	folder 55
Feit & Ahrens, 1988	box 46	folder 56
H1988	box 46	folder 57
Harmonie Club, 1988	box 46	folder 58
I1988	box 46	folder 59
Insurance, 1988	box 46	folder 60
M1988	box 46	folder 61
N1988	box 46	folder 62
New York Telephone, 1988	box 46	folder 63
Oberlin College, 1988	box 46	folder 64
The Pierre, 1988	box 46	folder 65
Richard A. Eisner & Company, 1988	box 46	folder 66
A1989	box 46	folder 67
Christmas Gratuities, 1989	box 46	folder 68
D1989	box 46	folder 69
Delroy Limousines Limited, 1989	box 46	folder 70

F1989	box 46	folder 71
I1989	box 46	folder 72
Insurance, 1989	box 46	folder 73
LILCO, 1989	box 46	folder 74
Manhattan Cable Television, 1989	box 46	folder 75
N1989	box 46	folder 76
New York Telephone, 1989	box 46	folder 77
The Pierre, 1989	box 46	folder 78
Richard A. Eisner & Company, 1989	box 46	folder 79
S1989	box 46	folder 80
A1990	box 46	folder 81
Bank of New York, 1990	box 46	folder 82
C1990	box 46	folder 83
D1990	box 46	folder 84
Delroy Limousines Limited, 1990	box 46	folder 85
Harmonie Club, 1990	box 46	folder 86
I1990	box 46	folder 87
Insurance, 1990	box 46	folder 88
L1990	box 46	folder 89
M1990	box 46	folder 90
N1990	box 46	folder 91
New York Telephone, 1990	box 46	folder 92
The Pierre, 1990	box 46	folder 93
Richard A. Eisner & Company, 1990	box 46	folder 94
S1990	box 46	folder 95
A1991	box 47	folder 1
Bank of New York, 1991	box 47	folder 2
C1991	box 47	folder 3
D1991	box 47	folder 4
Delroy Limousines Limited, 1991	box 47	folder 5
General Electric Co., 1991	box 47	folder 6
Harmonie Club, 1991	box 47	folder 7

I1991	box 47	folder 8
Insurance, 1991	box 47	folder 9
M1991	box 47	folder 10
N1991	box 47	folder 11
New York Telephone, 1991	box 47	folder 12
Palm Beach Towers, 1991	box 47	folder 13
The Pierre, 1991	box 47	folder 14
Richard A. Eisner & Company, 1991	box 47	folder 15
S1991	box 47	folder 16
T1991	box 47	folder 17
A1992	box 47	folder 18
Bank of New York, 1992	box 47	folder 19
Del Bove Market, 1992	box 47	folder 20
Delroy Limousines Limited, 1992	box 47	folder 21
Harmonie Club, 1992	box 47	folder 22
Herzfeld & Rubin, P.C., 1992	box 47	folder 23
I1992	box 47	folder 24
Insurance, 1992	box 47	folder 25
M1992	box 47	folder 26
N1992	box 47	folder 27
New York Telephone, 1992	box 47	folder 28
P1992	box 47	folder 29
The Pierre, 1992	box 47	folder 30
Richard A. Eisner & Company, 1992	box 47	folder 31
S1992	box 47	folder 32
A1993	box 47	folder 33
Bank of New York, 1993	box 47	folder 34
C1993	box 47	folder 35
Delroy Limousines Limited, 1993	box 47	folder 36
Flowers by Philip, 1993	box 47	folder 37
Harmonie Club, 1993	box 47	folder 38
I1993	box 47	folder 39

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Insurance, 1993	box 47	folder 40
M1993	box 47	folder 41
N1993	box 47	folder 42
New York Telephone, 1993	box 47	folder 43
P1993	box 47	folder 44
The Pierre, 1993	box 47	folder 45
Richard A. Eisner & Company, 1993	box 47	folder 46
S1993	box 47	folder 47
Time Warner Cable, 1993	box 47	folder 48
A1994	box 47	folder 49
Bank of New York, 1994	box 47	folder 50
Delroy Limousines Limited, 1994	box 47	folder 51
Grima Painting Company, Inc., 1994	box 47	folder 52
Harmonie Club, 1994	box 47	folder 53
I1994	box 47	folder 54
Insurance, 1994	box 47	folder 55
Kalvin-Miller International, Inc., 1994	box 47	folder 56
N1994	box 47	folder 57
Palm Beach Towers, 1994	box 47	folder 58
The Pierre, 1994	box 47	folder 59
Richard A. Eisner & Company, 1994	box 47	folder 60
Southern Bell, 1994	box 47	folder 61
Time Warner Cable, 1994	box 47	folder 62
AT&T, 1995	box 47	folder 63
D1995	box 47	folder 64
EAB, 1995	box 47	folder 65
I1995	box 47	folder 66
Insurance, 1995	box 47	folder 67
N1995	box 47	folder 68
Palm Beach Towers, 1995	box 47	folder 69
The Pierre, 1995	box 47	folder 70
Richard A. Eisner & Company, 1995	box 47	folder 71

Sherry-Lehmann, Inc., 1995	box 47	folder 72
Time Warner Cable, 1995	box 47	folder 73
Uris Brothers Foundation, Inc., 1995	box 47	folder 74
AT&T, 1996	box 47	folder 75
Del Bove Market, 1996	box 47	folder 76
Frank E. Campbell Funeral Chapel, 1996	box 47	folder 77
Harmonie Club, 1996	box 47	folder 78
Insurance, 1996	box 47	folder 79
Metropolitan Homecare Service, 1996	box 47	folder 80
N1996	box 47	folder 81
Palm Beach Towers, 1996	box 47	folder 82
The Pierre, 1996	box 47	folder 83
Time Warner Cable, 1996	box 47	folder 84

4.2.3. Taxes, 1993-1996

Physical Description: About 300 items (0.375 linear feet)

Arrangement

Chronological by tax year

Scope and Contents

Contains income and gift tax returns submitted to the IRS and State of New York along with estimated tax payment vouchers for Ruth Uris. These materials were prepared by her accountants. Also includes records of charitable contributions, deduction records, calculations of accrued interest, bank statements, accounting work sheets, and other supporting documentation used in drawing up the returns.

Title/Description	Instances	
Gift Tax Returns, 1996	box 47	folder 85
Income Tax Items, 1996	box 47	folder 86
Gift Tax Returns, 1995	box 47	folder 87
Income Tax Items, 1995	box 47	folder 88
Income Tax Returns, 1995	box 47	folder 89
Gift Tax Returns, 1994	box 47	folder 90
Income Tax Items, 1994	box 48	folder 1
Income Tax Returns, 1994	box 48	folder 2
Income Tax Returns, 1993	box 48	folder 3

4.2.4. Bank Accounts, 1982-1996

Physical Description: About 300 items (0.45 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Consists of checkbook stubs from Ruth Uris's bank accounts at Irving Trust Company and Bank of New York. The stubs include information on the account balance, date of the check, payee, and amount.

Title/Description	Instances	
Irving Trust Company: Regular Account Check Stubs #251-#258, 1982-1983	box 48	folder 4
Irving Trust Company: Special Account Check Stubs #101-#337, 1982-1983	box 48	folder 5
Irving Trust Company: Regular Account Check Stubs #259-#269, 1984-1985	box 48	folder 6
Irving Trust Company: Special Account Check Stubs #338-#650, 1984-1985	box 48	folder 7
Bank of New York: Regular Account Check Stubs #270, 1986	box 48	folder 8
Bank of New York: Special Account Check Stubs #651-#931, 1986-1987	box 48	folder 9
Bank of New York: Regular Account Check Stubs #272-#293, 1988-1989	box 48	folder 10
Bank of New York: Special Account Check Stubs #932-#1138, 1988-1989	box 48	folder 11
Bank of New York: Regular Account Check Stubs #294-#315, 1990-1991	box 48	folder 12
Bank of New York: Special Account Check Stubs #1139-#1383, 1990-1991	box 48	folder 13
Bank of New York: Regular Account Check Stubs #1301-#1321, 1992-1993	box 48	folder 14
Bank of New York: Special Account Check Stubs #1384-#1594, 1992-1993	box 48	folder 15
Bank of New York: Regular Account Check Stubs #1322-#3002, 1994	box 48	folder 16
Bank of New York: Special Account Check Stubs #1595-#1691, 1994	box 48	folder 17
Bank of New York: Regular Account Check Stubs #3003-#3025, 1995-1996	box 48	folder 18

Bank of New York: Special Account Check Stubs
#1692-#1842, 1995-1996

box 48

folder 19

4.2.5. Ledgers, 1982-1989

Physical Description: 4 items (0.375 linear feet)

Arrangement

Chronological

Scope and Contents

Four bound ledgers contain records of receipts, disbursements, and transfers of funds for Ruth Uris.

Title/Description	Instances	
Receipts and Disbursements, 1982-1996	box 48	folder 20-23

Subseries 4.3. Employee and Payroll Records, 1986-1996

Physical Description: About 200 items (0.25 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Conditions Governing Access:

Conditions Governing Access

RESTRICTED UNTIL JANUARY 1, 2080

Scope and Contents

Contains payroll tax forms and supporting documentation for payment of taxes for Ruth Uris's domestic staff. There is also paperwork regarding a domestic employee's check and jury duty.

Title/Description	Instances	
A. E. Johnson Employment Agency, 1995	box 257	folder 54
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Kelly, Pauline, 1995-1996	box 257	folder 55
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
O'Sullivan, Margaret: Jury Notice, 1995 Dec	box 257	folder 56
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Payroll Forms: Domestics, 1993-1995	box 257	folder 57-65
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Rivero, Teresa, 1990	box 257	folder 66
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Weekly Payroll: Nursing Staff, 1996	box 257	folder 67
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Conditions Governing Access:
Conditions Governing Access

Restricted.

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Series 5. 380 Madison Avenue, 1949-1996

Physical Description: About 54,100 items (76.95 linear feet and 21 rolls)

Arrangement

Arranged by type

Biographical / Historical

The 25 story office building with a five level garage stands on the block-front on the west side of Madison Avenue between 46th and 47th Streets. It was erected on the former site of the Ritz-Carlton Hotel after the property was acquired from City Bank Farmers Trust Company, trustee of the William Waldorf Astor Estate. Construction began in 1950 to execute the design by Emery Roth & Sons and most the commercial space was leased before completion. Among the prominent tenants were Irving Trust Company, Caltex Petroleum Corporation, Cities Services Company (formerly Columbia Carbon Company), Frank G. Shattuck Company, General American Transportation Corporation, Hercules Incorporated (formerly Hercules Powder Company), Richard A. Eisner & Company, Philip Morris Incorporated (formerly American Safety Razor Corporation), Binney & Smith, Inc., and Charles W. Hoyt Company, Inc. When most of the Uris buildings were incorporated in 1960, this building remained in under the family's private ownership. It was sold in the late 1980s to Howard P. Ronson of HRO International Ltd. and subsequently purchased by Barclay Brothers in 1991.

Scope and Contents

The series has administrative records, correspondence, financial records, construction files, and drawings. These documents portray the both the creation and subsequent commercial operation of 380 Madison Avenue by three successive corporate entities. The first was Uris Building, Inc., then Uris 380 Madison Corporation, and finally 380 Madison Uris Avenue, LLC. Within the administrative records, there are tenant files, Cross & Brown property statements, subject files, mortgage and loan records, and

employee related files. The correspondence deals with the building management, financial matters, provided services, insurance, structure maintenance, corporate issues, and other business activities. In the financial records, there are general files, financial statements, paid bills, and bank account materials about fiscal matters. Both the construction records and drawings illustrate the building's design by Emery Roth & Sons and modification for tenants.

Subseries 5.1. Administrative Records, 1949-1996

Physical Description: About 33,000 items (47.3 linear feet)

Arrangement

Arrangement is by type

Scope and Contents

Contains the tenant files, Cross & Brown property statements, subject files, mortgage and loan records, and employee related files for 380 Madison Avenue. The tenant files are comprised of correspondence, leases, plans, modification documents, rent inclusions, invoices, and other records associated with individual tenants at 380 Madison Avenue. These documents portray the business relationship the Uris had with their commercial tenants. Monthly property statements issued by Cross & Brown Company contain paid invoices, payroll records, tenant information, financial statements, and other management documents. The invoices reveal the monthly business expenses, the payroll records explain the compensation and benefits earned by employees of the building, and the receipts of tenant charges indicate how much individual tenants paid for rent and building services. Financial statements of different types illustrate the property's overall fiscal operations and earnings. In the subject files, correspondence, agreements, reports, registers, financial records, proposals, and other materials further describe the building's operation. These documents depict building management activities, lease provisions, negotiations with potential lessees, renovations, tenant services, Local Law observance, and structural upkeep. The mortgage and loan records have statements, agreements, and correspondence regarding the financing of 380 Madison Avenue. These documents on the funding of initial construction and subsequent fiscal arrangements involve a number of lenders. Correspondence, insurance papers, contracts, payroll reports, personnel files, pension plan records, and other materials are contained in the employee records. Subjects addressed in these files include employees' insurance coverage, pension plan participation, earnings, taxes, and personnel information.

5.1.1. Tenant Files, 1950-1989

Physical Description: About 8,000 items (11.55 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Comprised of correspondence, leases, plans, modification documents, rent inclusions, invoices, and other records associated with individual tenants at 380 Madison Avenue. These documents portray the business relationship the Uris had with their commercial tenants. Tenants at 380 Madison Avenue were engaged in diverse occupations and leased space for corporate executive offices, retail stores, financial institutions, graphic imaging, marketing, real estate, and storage. The correspondence with tenants explains all aspects of their leases, alterations to the premises, fire codes, rent escalations, permissions to sublet space, legal actions involving tenants, and corporate changes. Included are letters to and from Cross & Brown Company regarding leases, modifications, tenant charges with collection and overdue instances, and other building management activities. There are also communications about the building's construction, including communications with lawyers, architects, contractors regarding building space to tenant specifications and needs.

Interoffice memorandums in these files discuss negotiated lease terms, rent arrears, calculation of tenant charges, proposed leases, rent freezes, renewals, and lease modifications.

Scope and Contents

The leases each specify the tenant, terms of lease, length of lease, portion of building being rented, riders, and construction or alteration requirements for the premise. Subleases and under-subleases incorporate similar information as well as consent from the landlord for the arrangement. Often appended to the leases are blueprints and other plans of tenant premises illustrating Emery Roth & Sons construction drawings, furniture arrangements, electrical diagrams, floor plans, and interior design layouts. All of these leases are for entire floors, portions of floors, store locations, mezzanine areas, or basement levels. Documents modifying the leases describe revisions to lease terms over the course of tenancy and escalations of rent based on increases in electricity costs, real estate taxes, and wage rates. These lease modifications consist of permissions to sublet space, tenant billing statements, amendments, extensions, brokerage settlements, light and air covenants, changes in rental rate, surrender agreements, mortgage deals, draft copies, and records regarding renovations and other installations to the premise. Also included are assignments, a type of agreement executed when a company merged, underwent an acquisition, changed its name, or experienced other transformations that transferred the lease from one corporate entity to another.

Scope and Contents

Records on electric rent inclusions in the tenant files detail the increases and decreases in electric rates and the subsequent adjustments to lease terms and tenant charges for service. They have surveys of premises to determine usage, equipment inspections, billing notifications sent by Cross & Brown Company, supplementary agreements with landlord, and reports of increases in rates granted to Consolidated Edison by the Public Service Commission of the State of New York. The invoices for work performed on tenant's premises itemize labor and materials charges for installations of electrical panels, acoustic tiles, wooden floors, air conditioning and ventilation systems, light fixtures, doors, ventilation as well as work on plumbing, wiring, lighting, and carpentry work. In addition to all these documents, the tenant files have a coffee service license agreement, newspaper clippings, articles, letters, credit reviews, bankruptcy filings, reports and other papers about individual tenants and their business operations.

Title/Description	Instances	
ABC Vending Corporation: Lease: Concession Area, 1953 Aug 24	box 49	folder 1
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_019: one blueprint of Part Plan of Stores at Madison Ave. and East 47th St., 380 Madison Avenue, New York, N.Y., [Emery Roth & Sons], undated.		
Alexander Grant & Company: Correspondence: 18th Floor, 1967-1983	box 49	folder 2-3
Alexander Grant & Company: Correspondence: Portion of 3rd Sub-basement, 1969-1973	box 49	folder 4
Alexander Grant & Company: Electric Rent Inclusion, 1969-1983	box 49	folder 5
Alexander Grant & Company: Lease: 18th Floor, 1968 Feb 15	box 49	folder 6

Separated Materials:

Separated Materials

Separated to Roll UB_025: one diazo print of Furniture Plan of 18th Floor, Alexander Grant & Company, 380 Madison Avenue, New York, N.Y., FSA Freidin Studley Associates, Drawing No. F1, 1968 January 31.

Alexander Grant & Company: Lease: Portion of 3rd Sub-basement, 1969 Sep 30	box 49	folder 7
Alexander Grant & Company: Lease Modifications, 1969-1983	box 49	folder 8
Alexander Grant & Company: Sublease: Prime Tenant Caltex Petroleum Corporation: Portion of 8th Floor, 1969-1971	box 49	folder 9
Alexander Grant & Company: Sublease: Prime Tenant Hercules Incorporated: Portion of 16th Floor, 1969 Nov-1969 Dec	box 49	folder 10
Arthur Frommer Enterprises, Inc.: Correspondence: Portion of 2nd Floor, 1976-1981	box 49	folder 11-13
Arthur Frommer Enterprises, Inc.: Correspondence: Portion of 4th Sub-basement, 1977-1982	box 49	folder 14
Arthur Frommer Enterprises, Inc.: Drafts, 1976-1980	box 49	folder 15
Arthur Frommer Enterprises, Inc.: Electric Rent Inclusion: Portion of 2nd Floor, 1977-1981	box 49	folder 16
Arthur Frommer Enterprises, Inc.: Electric Rent Inclusion: Portion of 4th Sub-basement, 1977-1981	box 49	folder 17
Arthur Frommer Enterprises, Inc.: Lease: Portion of 2nd Floor, 1976 Oct 28	box 49	folder 18

Separated Materials:

Separated Materials

Separated to Roll UB_020: one diazo print of 2nd Floor Plan, 380 Madison Avenue, New York, N.Y., Design Interiors Incorporated, Drawing No. SP-A, 1976 October 27.

Arthur Frommer Enterprises, Inc.: Lease: Portion of 2nd Floor, 1977 Jun 29	box 49	folder 19
Arthur Frommer Enterprises, Inc.: Lease: Portion of 4th Sub-basement, 1977 Apr 08	box 49	folder 20
Arthur Frommer Enterprises, Inc.: Lease: Portion of 4th Sub-basement, 1977 Dec 09	box 49	folder 21
Arthur Frommer Enterprises, Inc.: Lease Modifications, 1976-1981	box 49	folder 22

Arthur Frommer Enterprises, Inc.: Sublease: Prime Tenant Bank of Scotland: Portion of 2nd Floor, 1980 Oct 10	box 49	folder 23
Associated Transport, Inc.: Bankruptcy File, 1977-1982	box 49	folder 24
Associated Transport, Inc.: Correspondence, 1953-1976	box 49	folder 25-35
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_020: one diazo print of Additional Supply and Spill Ductwork, 2nd Floor, 380 Madison Avenue, New York, N.Y., Mandell & Corsini, Inc., 1964 June 29.		
Associated Transport, Inc.: Electric Rents, 1954-1975	box 49	folder 36
Associated Transport, Inc.: Invoices, 1954	box 49	folder 37
Associated Transport, Inc.: Lease: 2nd Floor, 1953 Sep 30	box 49	folder 38
<u>Separated Materials:</u> Separated Materials		
Separated to UB_020: two diazo prints of 2nd Floor Plan, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 6, 1951 May 22.		
Associated Transport, Inc.: Lease: 2nd Floor, 1964 Nov 16	box 49	folder 39
Associated Transport, Inc.: Lease: Portion of 4th Sub-basement, 1953 Nov 23	box 49	folder 40
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_014: one blueprint 4th Sub-Level Plan, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. T-4SL, 1951 May 22.		
Associated Transport, Inc.: Lease: Portion of 4th Sub-basement, 1960 Apr 30	box 49	folder 41
Associated Transport, Inc.: Lease: Portion of 4th Sub-basement, 1970 May 29	box 49	folder 42
Associated Transport, Inc.: Lease Modifications: 2nd Floor, 1954-1976	box 49	folder 43
Associated Transport, Inc.: Lease Modifications: Portion of 4th Sub-basement, 1960-1969	box 50	folder 1
<u>Separated Materials:</u>		

Separated Materials

Separated to Roll UB_014: two diazo prints of 4th Sub-level Plan, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, undated.

Associated Transport, Inc.: Sublease: Prime Tenant Cities Service Company: Portion of 3rd Floor, 1952-1975	box 50	folder 2
AT&T Information Systems, Inc. formerly New York Telephone Company: Correspondence, 1953-1985	box 50	folder 3-4
AT&T Information Systems, Inc. formerly New York Telephone Company: Lease: Portion of 3rd Sub-basement, 1953 Aug 19	box 50	folder 5
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_015: two blueprints of 3rd Sub-level Plan, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. T-3SL, 1951 May 22.		
AT&T Information Systems, Inc. formerly New York Telephone Company: Lease: Portion of 3rd Sub-basement, 1971 Sep 30	box 50	folder 6
AT&T Information Systems, Inc. formerly New York Telephone Company: Lease: Portion of 3rd Sub-basement, 1982 Sep 28	box 50	folder 7
AT&T Information Systems, Inc. formerly New York Telephone Company: Lease Modifications, 1958-1984	box 50	folder 8
Banca Commerciale Italiana: Lease: Portion of 3rd Sub-basement, 1975 Apr 30	box 50	folder 9
Banca Commerciale Italiana: Lease Modifications: Portion of 3rd Sub-basement, 1975-1985	box 50	folder 10
Barrett Smith Schapiro Simon & Armstrong: Sublease: Prime Tenant Hugo Neu & Sons, Inc.: Portion of 17th Floor, 1980-1983	box 50	folder 11
Benenson Realty Company: Undersublease: Prime Tenant Brout, Isaacs & Company: Portion of 14th Floor, 1969-1984	box 50	folder 12
Binney & Smith, Inc.: Correspondence, 1952-1976	box 50	folder 13-23
Binney & Smith, Inc.: Lease: 5th Floor, 1952 Mar 24	box 50	folder 24
Binney & Smith, Inc.: Lease: 5th Floor, 1975 Apr 30	box 50	folder 25
Binney & Smith, Inc.: Lease: Portion of 3rd Sub-basement, 1969 Mar 31	box 50	folder 26
Binney & Smith, Inc.: Lease Modifications, 1951-1976	box 50	folder 27-28

Booz, Allen & Hamilton: Correspondence, 1950-1967	box 50	folder 29-37
Booz, Allen & Hamilton: Lease: 17th Floor, 1951 Jun 15	box 50	folder 38
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_025: one printed paper of 21st Floor Plan, Cross & Brown Company, circa 1951.		
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_026: one printed paper of 22nd Floor plan, Cross & Brown Company, circa 1951.		
Booz, Allen & Hamilton: Lease Modifications: 17th Floor, 1951-1962	box 50	folder 39-40
Booz, Allen & Hamilton: Lease Modifications: 17th Floor, 1963-1967	box 51	folder 1
Booz, Allen & Hamilton: Sublease: Prime Tenant Cities Services Company: 5th Floor, 1964-1967	box 51	folder 2
Brout, Isaacs & Company: Correspondence, 1968-1986	box 51	folder 3-5
Brout, Isaacs & Company: Electric Rent, 1970-1984	box 51	folder 6
Brout, Isaacs & Company: Lease: 14th Floor, 1968 Oct 16	box 51	folder 7
Brout, Isaacs & Company: Lease: Portion of 1st Sub-basement, 1978 Oct 16	box 51	folder 8
Brout, Isaacs & Company: Lease: Portion of 3rd Sub-basement, 1974 Aug 22	box 51	folder 9
Brout, Isaacs & Company: Lease: Portion of 3rd Sub-basement, 1977 May 31	box 51	folder 10
Brout, Isaacs & Company: Lease: Portion of 3rd Sub-basement, 1977 Nov 18	box 51	folder 11
Brout, Isaacs & Company: Lease: Portion of 3rd Sub-basement, 1977 Nov 21	box 51	folder 12
Brout, Isaacs & Company: Lease Modifications: 14th Floor, 1970-1984	box 51	folder 13
Brout, Isaacs & Company: Lease Modifications: Portion of 3rd Sub-basement, 1974-1985	box 51	folder 14
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Assignments, 1958-1959	box 51	folder 15

Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Consent to Sublease, 1969 May-1969 Jun	box 51	folder 16
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Correspondence, 1951-1976	box 51	folder 17-42
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Correspondence, 1977-1982	box 52	folder 1-3
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Draft Letters of Assignment, Unsent, 1958-1959	box 52	folder 4
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Electric Rent, 1960-1981	box 52	folder 5-7
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Interoffice Memos, 1970-1972	box 52	folder 8
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Lease: 3rd or 4th Sub-basement, 1953 Apr 21	box 52	folder 9
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_015: one diazo print of 3rd Sub-level Plan, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. T-3SL, 1951 May 22.</p>		
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Lease: 8th to 13th Floors, 1951 May 01	box 52	folder 10
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Lease: 9th to 13th Floors, Mezzanine and Ramp, and Storage, 1971 Jul 01	box 52	folder 11
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Lease: Mezzanine and Ramp, 1958 Jun 11	box 52	folder 12
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_018: one blueprint of Mezzanine Floor Plan of Mezzanine, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. C-T-1, 1958 May 9.</p>		
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_018: seven diazo prints of Office Layouts of Mezzanine, California Texas Oil Company Ltd., 380 Madison Avenue, New</p>		

York, N.Y., Rodgers Associates, Interior Designers,
Drawing No. SK-4 and SK-5, 1957 Nov-Dec.

Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Lease: Portion of 2nd Sub-basement, 1953 Aug 24	box 52	folder 13
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_016: three blueprints of 2nd Sub-level Plan, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 3, 1951 May 22.		
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Lease Modifications: 3rd or 4th Sub-basement, 1952-1953	box 52	folder 14
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Lease Modifications: 8th to 13th Floors, 1951-1973	box 52	folder 15-18
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Lease Modifications: 9th to 13th Floors, Mezzanine and Ramp, and Storage, 1971-1982	box 52	folder 19-21
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Lease Modifications: Mezzanine and Ramp, 1958-1971	box 52	folder 22-23
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_018: one diazo print and one photostat of Preliminary Layout, Mezzanine, Rodgers Associates, Interior Designers, Drawing No. SK-5, 1957 December 14.		
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Lease Modifications: Portion of 2nd Sub-basement, 1953-1967	box 52	folder 24
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Partial Surrender of Storage Space, 1967 Feb	box 52	folder 25
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Proposed Tenants for Space, 1981 Apr-1981 May	box 52	folder 26
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Rent Freeze, 1971-1974	box 52	folder 27
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Sublease: Prime Tenant International Ore & Fertilizer Corporation: Portion of 20th Floor, 1974 Oct	box 52	folder 28

Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd.: Sublease: Prime Tenant Ogilvy & Mather Inc.: Portion of 20th Floor, 1978 Apr-1978 Jun	box 52	folder 29
Charles W. Hoyt Company, Inc.: Correspondence, 1953-1955	box 52	folder 30-34
Charles W. Hoyt Company, Inc.: Lease: 21st Floor, 1953 Mar 02	box 52	folder 35
Charles W. Hoyt Company, Inc.: Lease: Portion of 3rd Sub-basement, 1953 Apr 29	box 52	folder 36
<u>Separated Materials:</u> Separated Materials Separated to Roll UB_015: one blueprint of 3rd Sub-level Plan, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. T-3SL, 1951 May 22.		
Charles W. Hoyt Company, Inc.: Lease Modifications, 1953-1966	box 52	folder 37
Charles W. Hoyt Company, Inc.: Sublease: Prime Tenant Associate Transport, Inc.: Portion of 20th Floor, 1953-1966	box 52	folder 38
Chemical Bank: Correspondence, 1981-1989	box 52	folder 39
Chemical Bank: Lease: Portion of 6th Floor, 1987-1988	box 52	folder 40
Chemical Bank: Sublease: Prime Tenant Brout, Isaacs & Company: Portion of 14th Floor, 1983 May	box 52	folder 41
Cities Services Company formerly Columbia Carbon Company: Correspondence, 1952 Feb-1952 Sep	box 52	folder 42-43
Cities Services Company formerly Columbia Carbon Company: Correspondence, 1952 Oct-1953 Dec	box 53	folder 1-10
<u>Separated Materials:</u> Separated Materials Separated to Roll UB_013: one diazo print of Store Directory, Floors 12-17, Otis Elevator Company, Sheet No. ZD-12554-7, 1953.		
Cities Services Company formerly Columbia Carbon Company: Correspondence, 1954-1975	box 53	folder 11-13
<u>Separated Materials:</u>		

Separated Materials

Separated to Roll UB_020: one diazo print of 3rd Floor Plan, 380 Madison Avenue, New York, N.Y., Cross & Brown Company, undated.

Cities Services Company formerly Columbia Carbon Company: Electric Rent, 1953-1974	box 53	folder 14
Cities Services Company formerly Columbia Carbon Company: Lease: 3rd and 4th Floors, 1952 Mar 24	box 53	folder 15
Cities Services Company formerly Columbia Carbon Company: Lease: Area #2 in 3rd Sub-basement, 1968 Apr 30	box 53	folder 16
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_015: two blueprints of 3rd Sub-level Plan, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. T-3SL, 1951 May 22.		
Cities Services Company formerly Columbia Carbon Company: Lease: Area #3 in 3rd Sub-basement, 1960 Apr 27-1960 Apr 29	box 53	folder 17
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_015: two blueprints of 3rd Sub-level Plans, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. T-3SL, 1951 May 22.		
Cities Services Company formerly Columbia Carbon Company: Lease Modifications, 1952-1974	box 53	folder 18
Cities Services Company formerly Columbia Carbon Company: Sublease: Prime Tenant Trans World Airlines, Inc.: Portion of 3rd Sub-basement, 1964 Sep 18	box 53	folder 19
Compton Advertising: Sublease: Prime Tenant Ogilvy & Mather Inc.: 21st and 22nd Floors, 1978-1981	box 53	folder 20
Conahay & Lyon, Inc.: Sublease: Prime Tenant Ogilvy & Mather Inc.: 24th and 25th Floors, 1976-1978	box 53	folder 21
Conco Service Corporation: Correspondence, 1974-1980	box 53	folder 22-23
Conco Service Corporation: License, 1974 Sep 03	box 53	folder 24
Consulate General of Japan: Correspondence, 1976-1979	box 53	folder 25
Consulate General of Japan: Lease: Portion of 4th Sub-level, 1976 Aug 16	box 53	folder 26
Consulate General of Japan: Lease Modifications: Portion of 4th Sub-level, 1977-1979	box 53	folder 27

Cook Electric Company: Sublease: Prime Tenant Hercules Incorporated: Portion of 24th Floor, 1954 Jul-1954 Sep	box 53	folder 28
Copland Garage Corporation: Correspondence, 1966-1974	box 53	folder 29
Copland Garage Corporation: Lease: Ground Floor, Mezzanine, 1st Sub-level, and 2nd Sub-level, 1953 Oct 30	box 53	folder 30
Copland Garage Corporation: Lease: Mezzanine and Ramp, Portions of Ground Floor, 1st Sub-level, and 2nd Sub-level, 1958 May 01	box 53	folder 31

Separated Materials:
Separated Materials

Separated to Roll UB_016: two blueprints of 2nd
Sub-level Plan, 380 Madison Avenue, New York,
N.Y., Emery Roth & Sons, Drawing No. 3, 1951
May 22.

Separated Materials:
Separated Materials

Separated to Roll UB_017: two blueprints of Cellar
1st Sub-level Plan, 380 Madison Avenue, New
York, N.Y., Emery Roth & Sons, Drawing No. 4,
1951 May 22.

Separated Materials:
Separated Materials

Separated to Roll UB_018: one blueprint of
Mezzanine Floor Plan, 380 Madison Avenue, New
York, N.Y., Emery Roth & Sons, Drawing No. C-
T-1, 1958 May 9.

Separated Materials:
Separated Materials

Separated to Roll UB_018: one diazo print of
Alteration of First Floor and Mezzanine Level, 380
Madison Avenue, New York, N.Y., Emery Roth &
Sons, Architect, 1954 October 5.

Separated Materials:
Separated Materials

Separated to Roll UB_019: two blueprints of 1st
Floor Plan, 380 Madison Avenue, New York, N.Y.,
Emery Roth & Sons, Drawing No. 5, 1951 May 22.

Copland Garage Corporation: Lease Modifications, 1953-1973	box 53	folder 32
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Copland Garage Corporation: Management Agreement with 380 Garage Inc., 1953-1968	box 53	folder 33
Curtis Publishing Company: Lease: 14th Floor, 1952 May 22	box 53	folder 34
Curtis Publishing Company: Lease: Portion of 4th Sub-basement, 1956 Apr 26	box 53	folder 35
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_014: one blueprint of 4th Sub-level Plan, 380 Madison Avenue, New York. N.Y., Emery Roth & Sons, Drawing No. T-4SL, 1951 May 22.		
Curtis Publishing Company: Lease Modifications: 14th Floor, 1952-1962	box 53	folder 36
Curtis Publishing Company: Lease Modifications: Portion of 4th Sub-basement, 1960-1964	box 53	folder 37
Dammann & Heming: Correspondence, 1968-1978	box 53	folder 38
Dammann & Heming: Lease: Portion of 20th Floor, 1968 Sep 30	box 53	folder 39
Dammann & Heming: Lease Modifications: Portion of 20th Floor, 1970-1978	box 53	folder 40
Dammann & Heming: Sublease: Prime Tenant International Ore & Fertilizer Corporation: Portion of 20th Floor, 1969 Jan-1969 Apr	box 53	folder 41
The dataStation Corporation: Undersublease: Prime Tenant Copland Garage Corporation: Mezzanine and Ramp, 1968-1969	box 53	folder 42
David Ehrlich & Company: Contract Arnott-Bennis, Inc.: Portion of 6th Floor, 1975-1976	box 53	folder 43
David Ehrlich & Company: Correspondence, 1975-1986	box 53	folder 44
David Ehrlich & Company: Electric Rent Inclusion, 1976-1983	box 53	folder 45
David Ehrlich & Company: Escalation: Labor Rate, 1976-1986	box 53	folder 46
David Ehrlich & Company: Escalation: Real Estate Tax, 1976-1985	box 53	folder 47
David Ehrlich & Company: Lease: Portion of 6th Floor, 1975 Oct 15	box 54	folder 1
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_021: two diazo prints of Construction Plan, Telephone and Electrical Plan,		

and Reflected Ceiling Plan for 6th Floor, David Ehrlich & Co., 380 Madison Avenue, New York, N.Y., Environment Planning, Inc., Drawing No. 601, 1975 October 2.

Separated Materials:

Separated Materials

Separated to Roll UB_021: two diazo prints of Furniture Plan for 6th Floor, David Ehrlich & Co., 380 Madison Avenue, New York, N.Y., Environment Planning, Inc., Drawing No. 602, 1975 October 7.

David Ehrlich & Company: Lease Extension Agreements: Portion of 6th Floor, 1976-1986	box 54	folder 2
David Geller Associates, Inc.: Sublease: Prime Tenant McCall Corporation: 19th Floor, 1974-1979	box 54	folder 3
Dempa Publications, Inc.: Correspondence, 1975-1984	box 54	folder 4
Dempa Publications, Inc.: Lease: Portion of 3rd Sub-basement, 1975 Aug 29	box 54	folder 5
Dempa Publications, Inc.: Sublease: Prime Tenant Popular Science Publishing Company, Inc.: Portion of 6th Floor, 1973 May 16	box 54	folder 6
Dempa Publications, Inc.: Sublease: Prime Tenant Richard A. Eisner & Company: Portion of 17th Floor, 1977-1979	box 54	folder 7
Donovan Communications, Inc.: Undersublease: Prime Tenant Brout, Isaacs & Company: Portion of 14th Floor, 1971-1978	box 54	folder 8
E.N.I. Corporation: Sublease: Prime Tenant Times Mirror Magazines, Inc.: Portion of 6th Floor, 1975	box 54	folder 9
Edward Isaacs & Company: Lease: Portion of 4th Sub-basement, 1975 Feb 06	box 54	folder 10
Edward Isaacs & Company: Lease: Portion of 4th Sub-basement, 1984 Dec 01	box 54	folder 11
Edward Isaacs & Company: Lease Modifications: Portion of 4th Sub-basement, 1975-1985	box 54	folder 12
Edward Isaacs & Company: Sublease: Prime Tenant Hercules Incorporated: Portion of 15th Floor, 1973-1979	box 54	folder 13

Separated Materials:

Separated Materials

Separated to Roll UB_023: three diazo prints of
15th Floor Plan, 380 Madison Avenue, New York,
N.Y., Cross & Brown Company, undated.

Energy Assets International Corporation: Lease: Portion of 3rd Sub-basement, 1983 Aug 01	box 54	folder 14
Energy Assets International Corporation: Lease Modifications: Portion of 3rd Sub-basement, 1983-1987	box 54	folder 15
Ernest J. Newman, Inc.: Sublease: Prime Tenant Arthur Frommer Enterprises, Inc.: Portion of 2nd Floor, 1977 Nov-1977 Dec	box 54	folder 16
First Federal Savings and Loan Association of New York: Correspondence, 1974-1983	box 54	folder 17-18
First Federal Savings and Loan Association of New York: Drafts, 1974, undated	box 54	folder 19
First Federal Savings and Loan Association of New York: Lease: Store and Basement Space, 1974 Sep 06	box 54	folder 20
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_017: one diazo print of Part Plan of First Cellar Floor Plan, Plan No. 2, Kahn & Jacobs, Architects, Job No. 7629-13, circa 1974.		
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_019: one diazo print of 47th Street Store Plan, Plan No. 1, Cross & Brown Company, 1974.		
First Federal Savings and Loan Association of New York: Lease Modifications: Store and Basement Space, 1974-1983	box 54	folder 21
First Manhattan Company: Lease: Portion of 4th Sub-basement, 1981 Jun 29	box 54	folder 22
First Manhattan Company: Lease Modifications: Portion of 4th Sub-basement, 1981-1984	box 54	folder 23
First Manhattan Company: Undersublease: Prime Tenant Alexander Grant & Company: Portion of 18th Floor, 1974 Oct-1974 Dec	box 54	folder 24
First Manhattan Company: Undersublease: Prime Tenant Alexander Grant & Company: Portion of 18th Floor, 1975-1983	box 54	folder 25
Frank G. Shattuck Company: Correspondence, 1953-1974	box 54	folder 26-43

Frank G. Shattuck Company: Lease: Store, Basement Space, and Sub-basement Space, 1953 Jun 08	box 54	folder 44
Frank G. Shattuck Company: Lease Modifications, 1953-1974	box 55	folder 1-3
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_019: two blueprints of Part Plan of Stores at Madison Avenue and East 47th Street, 380 Madison Avenue, New York, N.Y., [Emery Roth & Sons], 1953 August 31.</p> <p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_019: one blueprint of Part Plan of 1st Floor Store Area for John Ward, 380 Madison Avenue, Emery Roth & Sons, Architect, 1953 August 5.</p>		
General American Transportation Corporation: Correspondence: 23rd Floor, 1951-1976	box 55	folder 4-10
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_026: one printed paper of 23rd Floor Plan, Cross & Brown Co., 380 Madison Avenue, New York, N.Y., circa 1952.</p>		
General American Transportation Corporation: Correspondence: Portion of 4th Sub-basement, 1969-1971	box 55	folder 11
General American Transportation Corporation: Lease: 23rd Floor, 1953 Jan 30	box 55	folder 12
General American Transportation Corporation: Lease: 23rd Floor, 1968 Apr 01	box 55	folder 13
General American Transportation Corporation: Lease: Portion of 4th Sub-basement, 1969 Apr 30	box 55	folder 14
General American Transportation Corporation: Lease Modifications, 1953-1978	box 55	folder 15-16
Gimbel, Hammond, Farrell & Walsh, Inc.: Undersublease: Prime Tenant Caltex Petroleum Corporation: Portion of 8th Floor, 1971 Apr	box 55	folder 17
Gotaas-Larsen, Inc. (Golar Shipping Services, Inc.): Correspondence, 1974-1982	box 55	folder 18
Gotaas-Larsen, Inc. (Golar Shipping Services, Inc.): Extension Agreements, 1979-1981	box 55	folder 19

Gotaas-Larsen, Inc. (Golar Shipping Services, Inc.): Lease: Portion of 3rd Sub-basement, 1974 Aug 26	box 55	folder 20
Grand Central Photoprint, Co., Inc.: Correspondence, 1954-1973	box 55	folder 21-22
Grand Central Photoprint, Co., Inc.: Lease: Portion of 1st Sub-basement, 1954 Feb 05	box 55	folder 23
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_017: one diazo print and one photostat of Part Plan of First Sublevel, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, 1953.		
Grand Central Photoprint, Co., Inc.: Lease: Portion of 1st Sub-basement, 1967 May 31	box 55	folder 24
Grand Central Photoprint, Co., Inc.: Lease Modifications: Portion of 1st Sub-basement, 1954-1973	box 55	folder 25
Gross, George M. and Alfred: Lease: 25th Floor, 1953-1959	box 55	folder 26
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_026: one photostat of 24th Floor Plan, Cross & Brown Company, 380 Madison Avenue, New York, N.Y., undated.		
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_026: one photostat of 25th Penthouse Floor Plan, Cross & Brown Company, 380 Madison Avenue, New York, N.Y., undated.		
Harry W. Graff, Inc. and Graff International, Inc.: Undersublease: Prime Tenant Alexander Grant & Company: Portion of 18th Floor, 1968	box 55	folder 27
Harry W. Graff, Inc. and Graff International, Inc.: Undersublease: Prime Tenant Alexander Grant & Company: Portion of 18th Floor, 1970-1978	box 55	folder 28
Hercules Incorporated formerly Hercules Powder Company: Correspondence: 15th and 16th Floors, 1967-1979	box 55	folder 29-30
Hercules Incorporated formerly Hercules Powder Company: Correspondence: 24th Floor, 1952-1965	box 55	folder 31-34
Hercules Incorporated formerly Hercules Powder Company: Invoices: 24th Floor, 1953-1954	box 55	folder 35

Hercules Incorporated formerly Hercules Powder Company: Lease: 15th and 16th Floors, 1967 Nov 06 <u>Separated Materials:</u> Separated Materials Separated to Roll UB_023: one diazo print of Preliminary Space Study of 14th Floor, Brout , Isaacs & Co., 380 Madison Avenue, New York , N.Y., Geiman & Company, Drawing No. A-1, 1968 September 26.	box 55	folder 36
Hercules Incorporated formerly Hercules Powder Company: Lease: 24th Floor, 1952 Dec 17	box 55	folder 37
Hercules Incorporated formerly Hercules Powder Company: Lease Modifications: 15th and 16th Floors, 1968-1979	box 55	folder 38-39
Hercules Incorporated formerly Hercules Powder Company: Lease Modifications: 24th Floor, 1953-1967	box 55	folder 40
Hercules Incorporated formerly Hercules Powder Company: Sublease: Prime Tenant Richard A. Eisner & Company: Portion of 17th Floor, 1979 Apr-1979 Jul	box 55	folder 41
Hugo Neu & Sons, Inc.: Contract Joseph J. Leto, Inc.: Portion of 17th Floor, 1977 Oct-1977 Nov	box 55	folder 42
Hugo Neu & Sons, Inc.: Correspondence: Extension of Term Agreements, 1987-1988	box 55	folder 43
Hugo Neu & Sons, Inc.: Correspondence: Portion of 17th Floor, 1977-1988	box 56	folder 1-2
Hugo Neu & Sons, Inc.: Drafts, 1976-1977	box 56	folder 3
Hugo Neu & Sons, Inc.: Electric Rent Inclusion: Portion of 17th Floor, 1978-1983	box 56	folder 4
Hugo Neu & Sons, Inc.: Escalation: Labor Rate: Portion of 17th Floor, 1978-1986	box 56	folder 5
Hugo Neu & Sons, Inc.: Escalation: Real Estate Tax: Portion of 17th Floor, 1978-1987	box 56	folder 6
Hugo Neu & Sons, Inc.: Lease: Portion of 17th Floor, 1977 Aug 15	box 56	folder 7
Hugo Neu & Sons, Inc.: Lease Modifications: Portion of 17th Floor, 1987 Jun 16	box 56	folder 8
Humbert Travel Agency, Inc.: Sublease: Prime Tenant Tower Travel Corporation: Portion of 3rd Floor, 1979 Jan-1979 Feb	box 56	folder 9
In-Store Publications, Inc.: Correspondence, 1973-1974	box 56	folder 10
In-Store Publications, Inc.: Lease: Portion of 4th Sub-basement, 1973 Oct 01	box 56	folder 11

In-Store Publications, Inc.: Lease Modifications: Portion of 4th Sub-basement, 1974 Aug 26	box 56	folder 12
In-Store Publications, Inc.: Sublease: Prime Tenant Vector Management Corporation: Portion of 22nd Floor, 1973-1974	box 56	folder 13
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_026: one diazo print of 22nd Floor Plan, 380 Madison Avenue, New York, N.Y., Cross & Brown Company, undated.		
International Business Machines Corporation: Sublease: Prime Tenant Hercules Incorporated: 15th Floor, 1967-1968	box 56	folder 14
International Institutional Services, Inc.: Correspondence, 1974-1976	box 56	folder 15
International Institutional Services, Inc.: Lease: Portion of 4th Sub-basement, 1974 Aug 01	box 56	folder 16
International Institutional Services, Inc.: Lease Modifications: Portion of 4th Sub-basement, 1974-1975	box 56	folder 17
International Institutional Services, Inc.: Sublease: Prime Tenant Ogilvy & Mather Inc.: Portion of 20th Floor, 1978 Apr 10	box 56	folder 18
International Institutional Services, Inc.: Sublease: Prime Tenant Ogilvy & Mather Inc.: Portion of 20th Floor, 1978 May-1983 Nov	box 56	folder 19
International Institutional Services, Inc.: Sublease: Prime Tenant Vector Management Corporation: Portion of 22nd Floor, 1973-1978	box 56	folder 20
International Ore & Fertilizer Corporation: Correspondence, 1967-1978	box 56	folder 21
International Ore & Fertilizer Corporation: Lease: Portion of 20th Floor, 1967 Nov 10	box 56	folder 22
International Ore & Fertilizer Corporation: Lease Modifications: Portion of 20th Floor, 1969-1978	box 56	folder 23
International Travel Bureau, Inc.: Undersublease: Prime Tenant Brout, Isaacs & Company: Portion of 14th Floor, 1980-1984	box 56	folder 24
Inverness Management Corporation: Correspondence, 1978-1981	box 56	folder 25
Inverness Management Corporation: Sublease: Prime Tenant Gatx Corporation: 23rd Floor, 1976-1977	box 56	folder 26
Inverness Management Corporation: Sublease: Prime Tenant Ogilvy & Mather Inc: 23rd Floor, 1978-1981	box 56	folder 27

Irving Trust Company: Correspondence, 1950-1979	box 56	folder 28-42
Irving Trust Company: Drafts, 1978	box 56	folder 43
Irving Trust Company: Electric Rent, 1973-1977	box 56	folder 44
Irving Trust Company: Lease: Basement Space, 1st Floor, and Portion of 2nd and 3rd Floors, 1951 Mar 14	box 56	folder 45
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_027: two blueprints and one pencil drawing of Vault Space, 1st Sub-level Part Plan, NW Corner 46th St. and Madison Ave., New York, N.Y., Voorhees Walker Foley & Smith, Architects and Engineers, 1950 March 21.		
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_027: three blueprints of Floor Plans, Irving Trust Company, 380 Madison Avenue, New York, N.Y., Carson & Lundin, Drawing No. 1-No. 3, 1952.		
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_027: two diazo prints of Proposed Layouts of Credit and Bookkeeping Departments for Irving Trust Company, Plan of Mezzanine Level, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, 1955 January 20.		
Irving Trust Company: Lease: Southwest Portion of 4th Sub-basement, 1957 Apr 26	box 56	folder 46
Irving Trust Company: Lease Modifications: Basement Space, 1st Floor, and Portions of 2nd and 3rd Floors, 1952-1978	box 57	folder 1-3
Irving Trust Company: Lease Modifications: Portion of 4th Sub-basement, 1957-1961	box 57	folder 4
Jarman of Manhattan, Inc. (John Ward Shoes): Correspondence, 1964-1973	box 57	folder 5-6
Jarman of Manhattan, Inc. (John Ward Shoes): Lease: Store Space, 1963 Dec 30	box 57	folder 7
Jarman of Manhattan, Inc. (John Ward Shoes): Lease: Store Space, 1968 Mar 27	box 57	folder 8
John Hayman Associates, Inc.: Sublease: Prime Tenant Benenson Realty Company: Portion of 14th Floor, 1976 Jan	box 57	folder 9

John Hayman Associates, Inc.: Undersublease: Prime Tenant Brout, Isaacs & Company: Portion of 14th Floor, 1973-1974	box 57	folder 10
Kelley, Drye, Warren, Clark, Carr & Ellis formerly Kelley, Drye, Mewhall & Maginnes: Correspondence, 1960-1982	box 57	folder 11
Kelley, Drye, Warren, Clark, Carr & Ellis formerly Kelley, Drye, Mewhall & Maginnes: Lease: Portion of 4th Sub-basement, 1961 Jan 09	box 57	folder 12
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_014: one diazo print of 4th Sub-level, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 1, 1951 May 22.		
Kelley, Drye, Warren, Clark, Carr & Ellis formerly Kelley, Drye, Mewhall & Maginnes: Lease: Portion of 4th Sub-basement, 1982 Apr 30	box 57	folder 13
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_014: one diazo print of 4th Sub-level, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 1, 1951 May 22.		
Kelley, Drye, Warren, Clark, Carr & Ellis formerly Kelley, Drye, Mewhall & Maginnes: Lease Modifications: Portion of 4th Sub-basement, 1970-1983	box 57	folder 14
Kommel, Rogers, Lorber, Kaufman & Shenkman: Sublease: Prime Tenant Hercules Incorporated: Portion of 16th Floor, 1975 Jun-1975 Jul	box 57	folder 15
Lennen & Newell, Inc.: Lease: 7th Floor and 2nd Floor, 1953 Apr 09	box 57	folder 16
Lennen & Newell, Inc.: Sublease: Prime Tenant 360 Lexington Avenue Corporation and 125 East 40th Street: 22nd Floor, 1958-1962	box 57	folder 17
Lennen & Newell, Inc.: Sublease: Prime Tenant Caltex Petroleum Corporation: Portion of 8th Floor, 1968-1971	box 57	folder 18
Louis de Rochemont Associates, Inc: Sublease: Prime Tenant Associated Transport Inc.: Portion of 2nd Floor, 1954-1962	box 57	folder 19
Marc Rich & Co. Grain Ltd.: Undersublease: Prime Tenant Edward Isaacs & Company: Portion of 15th Floor, 1981 Mar-1981 Dec	box 57	folder 20
Marc Rich & Co. Grain Ltd.: Undersublease: Prime Tenant Edward Isaacs & Company: Portion of 15th Floor: Drafts, 1981	box 57	folder 21

Masius, Wynne-Williams, Street & Finney, Inc.: Sublease: Prime Tenant Alexander Grant & Company: Portion of 18th Floor, 1971-1973	box 57	folder 22
The Matrix Corporation: Undersublease: Prime Tenant Copland Garage Corporation: Mezzanine and Ramp, 1966-1968	box 57	folder 23
McCall Corporation: Correspondence, 1973-1979	box 57	folder 24
McCall Corporation: Lease: 19th Floor, 1964 Jun 04	box 57	folder 25
<u>Separated Materials:</u> Separated Materials Separated to Roll UB_025: three printed papers of 19th Floor Plans, 380 Madison Avenue, New York, N.Y., Cross & Brown Company, Plan No. 1, undated.		
McCall Corporation: Lease Modifications: 19th Floor, 1964-1979	box 57	folder 26
McCall Corporation: Sublease: Prime Tenant Brout, Isaacs & Company: Portion of 14th Floor, 1969-1971	box 57	folder 27
Meamco Advertising & Marketing Corp.: Correspondence, 1978-1982	box 57	folder 28
Meamco Advertising & Marketing Corp.: Lease: Portion of 3rd Floor, 1978 Feb 01	box 57	folder 29
Meamco Advertising & Marketing Corp.: Lease Modifications: Portion of 3rd Floor, 1978-1982	box 57	folder 30
Media Payment Corporation: Correspondence, 1973-1978	box 57	folder 31-32
Media Payment Corporation: Lease: Portion of 3rd Floor, 1973 Apr 02	box 57	folder 33
<u>Separated Materials:</u> Separated Materials Separated to Roll UB_022: one diazo print of 8th Floor Plan, 380 Madison Avenue, New York, N.Y., Cross & Brown Company, 1972 October 12.		
Media Payment Corporation: Lease: Portion of 3rd Sub- basement, 1974 Sep 16	box 57	folder 34
Media Payment Corporation: Lease Modifications, 1973-1977	box 57	folder 35
Melville Realty Company, Inc: Lease: Store Space, 1953 Jun 10	box 57	folder 36
Meredith Enterprises, Inc.: Sublease: Prime Tenant Hercules Incorporated: Portion of 16th Floor, 1975	box 57	folder 37

Metropolitan Petroleum Company, Inc. formerly The Pittston Company: Correspondence, 1971-1981	box 57	folder 38
Metropolitan Petroleum Company, Inc. formerly The Pittston Company: Electric Rent Inclusion, 1971-1981	box 57	folder 39-41
Metropolitan Petroleum Company, Inc. formerly The Pittston Company: Lease: 4th Floor, 1971 Apr 29	box 57	folder 42
Metropolitan Petroleum Company, Inc. formerly The Pittston Company: Lease Modifications: 4th Floor, 1973-1980	box 57	folder 43
National Alliance of Businessmen, Inc.: Sublease: Prime Tenant Brout, Isaacs & Company: Portion of 14th Floor, 1973-1979	box 58	folder 1
National Bulk Carriers, Inc.: Correspondence, 1951-1966	box 58	folder 2-6
National Bulk Carriers, Inc.: Lease: 19th Floor, 1951 Aug 28	box 58	folder 7
National Bulk Carriers, Inc.: Lease: Portion of 3rd Sub-basement, 1953 Jul 17	box 58	folder 8
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_015: two blueprints and one diazo print of 3rd Sub-level Plan, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. T-3SL, 1951 May 22.		
National Bulk Carriers, Inc.: Lease Modifications: 19th Floor, 1951-1966	box 58	folder 9-10
National Bulk Carriers, Inc.: Lease Modifications: Portion of 3rd Sub-basement, 1953-1961	box 58	folder 11
New York Times Syndication Sales Corporation: Correspondence, 1976-1977	box 58	folder 12
New York Times Syndication Sales Corporation: Lease: Portion of 3rd Floor, 1976 Mar 05	box 58	folder 13
Nippon Oil (Delaware) Limited: Sublease: Prime Tenant Caltex Petroleum Corporation: Portion of 12th Floor, 1966 Apr-1966 Jun	box 58	folder 14
Ogilvy & Mather Inc.: Sublease: Prime Tenant Reader's Digest Books, Inc.: Portion of 17th Floor, 1977 Jan-1977 Feb	box 58	folder 15
Park Shoe Corporation: Lease: Portion of 1st Sub-basement, 1978 Feb 15	box 58	folder 16
Park Shoe Corporation: Lease Modifications: Portion of 1st Sub-basement, 1979 Mar-1979 Apr	box 58	folder 17

Payment Systems Incorporated: Sublease: Prime Tenant Binney & Smith, Inc.: Portion of 5th Floor, 1971 Feb	box 58	folder 18
Peter Patterson Associates, Inc.: Sublease: Prime Tenant Richard A. Eisner & Company: Portion of 16th Floor, 1979-1983	box 58	folder 19
Philip Morris Incorporated formerly American Safety Razor Corporation: Assignment of Lease: 20th Floor, 1960-1966	box 58	folder 20
Philip Morris Incorporated formerly American Safety Razor Corporation: Correspondence, 1953 Feb-1958	box 58	folder 21-23
Philip Morris Incorporated formerly American Safety Razor Corporation: Lease: 20th Floor, 1953 Mar 25	box 58	folder 24
Philip Morris Incorporated formerly American Safety Razor Corporation: Lease Modifications: 20th Floor, 1953-1966	box 58	folder 25-26
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_025: five diazo prints of Construction and Electrical plans for 20th Floor, American Safety Razor Corporation, 380 Madison Avenue, New York, N.Y., Designs for Business, Inc., Drawing No. 2000, 1953 May 12.		
Pond's Extract Company Export, Ltd.: Lease: Portion of 6th Floor, 1953 Mar 20	box 58	folder 27
Pond's Extract Company Export, Ltd.: Lease Modifications: Portion of 6th Floor, 1953-1966	box 58	folder 28
Prads, Inc.: Sublease: Prime Tenant Binney & Smith, Inc.: Portion of 5th Floor, 1972 Jan	box 58	folder 29
Prads, Inc.: Sublease: Prime Tenant Edward Isaacs & Company: Portion of 15th Floor, 1979-1982	box 58	folder 30
Prads, Inc.: Sublease: Prime Tenant Hercules Incorporated: Portion of 15th Floor, 1974 Sep-1974 Nov	box 58	folder 31
R. E. Hart & Co., Incorporated: Sublease: Prime Tenant Hercules Incorporated: Portion of 16th Floor, 1973-1975	box 58	folder 32
R. E. Hart & Co., Incorporated: Sublease: Prime Tenant Richard A. Eisner & Company: Portion of 16th Floor, 1979-1981	box 58	folder 33
R. E. Hart & Co., Incorporated: Undersublease: Prime Tenant Hercules Incorporated: Portion of 16th Floor, 1971 Aug-1971 Sep	box 58	folder 34
Reader's Digest Books, Inc.: Correspondence, 1966-1977	box 58	folder 35-36

Separated Materials:

Separated Materials

Separated to Roll UB_024: two diazo prints of 17th Floor Plans, 380 Madison Avenue, New York, N.Y., Ebner-Schmidt Associates, Consulting Engineers, 1967 March 1.

Reader's Digest Books, Inc.: Electric Rent, 1967-1977	box 58	folder 37
Reader's Digest Books, Inc.: Lease: 17th Floor, 1967 Jan 31	box 58	folder 38
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_024: four blueprints of Layouts and Floor Plans for 17th Floor, Booz, Allen & Hamilton, 380 Madison Avenue, New York, N.Y., Carson & Lundin, Drawing No. 444-E1 to 444-E3, 1953.		
Reader's Digest Books, Inc.: Lease Modifications: 17th Floor, 1967-1971	box 58	folder 39
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_024: one diazo print of 17th Floor, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Dwg. No. T17, 1953.		
The Reliance Group, Inc.: Correspondence, 1975-1977	box 58	folder 40
The Reliance Group, Inc.: Lease: Portion of 3rd Sub-basement, 1975 Aug 22	box 58	folder 41
Richard A. Eisner & Company: Contract: Joseph J. Leto, Inc.: Portion of 16th Floor, 1979 Jul 01	box 58	folder 42
Richard A. Eisner & Company: Contract: Structure-Tone Inc.: Portion of 17th Floor, 1977-1978	box 58	folder 43
Richard A. Eisner & Company: Correspondence: Portion of 16th Floor, 1979-1988	box 58	folder 44-45
Richard A. Eisner & Company: Correspondence: Portion of 17th Floor, 1976-1987	box 58	folder 46-47
Richard A. Eisner & Company: Drafts, Memos, Articles and Miscellaneous, 1977, undated	box 58	folder 48
Richard A. Eisner & Company: Electric Rent Inclusion: Portion of 16th Floor, 1983	box 58	folder 49
Richard A. Eisner & Company: Electric Rent Inclusion: Portion of 17th Floor, 1977-1983	box 58	folder 50
Richard A. Eisner & Company: Escalation: Labor Rate: Portion of 16th Floor, 1980-1987	box 59	folder 1

Richard A. Eisner & Company: Escalation: Labor Rate: Portion of 17th Floor, 1978-1987	box 59	folder 2
Richard A. Eisner & Company: Escalation: Real Estate Tax: Portion of 16th Floor, 1979-1987	box 59	folder 3
Richard A. Eisner & Company: Escalation: Real Estate Tax: Portion of 17th Floor, 1978-1986	box 59	folder 4
Richard A. Eisner & Company: Lease: Portion of 16th Floor, 1987 May 27	box 59	folder 5
Richard A. Eisner & Company: Lease: Portion of 17th Floor, 1977 Jan 18	box 59	folder 6
Richard A. Eisner & Company: Lease: Portion of 3rd Sub-basement, 1979 May 21	box 59	folder 7
Richard A. Eisner & Company: Lease: Portion of 3rd Sub-basement, 1980 Apr 25	box 59	folder 8
Richard A. Eisner & Company: Lease: Portion of 3rd Sub-basement, 1982 Apr 01	box 59	folder 9
Richard A. Eisner & Company: Lease Modifications: Portion of 17th Floor, 1977-1987	box 59	folder 10
Richard A. Eisner & Company: Lease Modifications: Portion of 3rd Sub-basement, 1979-1987	box 59	folder 11
The Riordan Group, Inc.: Correspondence, 1977-1978	box 59	folder 12
The Riordan Group, Inc.: Drafts and Early Memos, 1977 Jan	box 59	folder 13
The Riordan Group, Inc.: Lease: Portion of 3rd Floor, 1977 Jan 21	box 59	folder 14
The Riordan Group, Inc.: Lease Modifications: Portion of 3rd Floor, 1977-1978	box 59	folder 15
Ritter, Sheldon: Under-undersublease: Prime Tenant Brout, Isaacs & Company: Portion of 14th Floor, 1977 Jul-1977 Dec	box 59	folder 16
Ron Greenberg Productions: Sublease: Prime Tenant Alexander Grant & Company: Portion of 8th Floor, 1971 Oct-1971 Nov	box 59	folder 17
Santora, Shenkman & Kushnel: Sublease: Prime Tenant Hercules Incorporated: Portion of 16th Floor, 1978-1979	box 59	folder 18
Saturday Review Industries, Inc.: Correspondence, 1964-1973	box 59	folder 19-22
Saturday Review Industries, Inc.: Sublease: Prime Tenant Lennen & Newell, Inc.: Portion of 18th Floor, 1971 Nov-1971 Dec	box 59	folder 23

Saturday Review Industries, Inc.: Sublease: Prime Tenant Vector Management Corporation: Portion of 22nd Floor, 1972 Jan	box 59	folder 24
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_026: three diazo prints of 22nd Floor Plan, 380 Madison Avenue, New York, N.Y., Cross & Brown Company, undated.		
Saturday Review Industries, Inc.: Sublease: Prime Tenant Vector Management Corporation: Portion of 22nd Floor, 1972 Feb-1976 Mar	box 59	folder 25
Selectronic Logic Corporation (Boulton Stereo Systems): Contract Rein Construction Incorporated, 1975-1977	box 59	folder 26
Selectronic Logic Corporation (Boulton Stereo Systems): Contractors, 1975	box 59	folder 27
Selectronic Logic Corporation (Boulton Stereo Systems): Correspondence, 1975-1985	box 59	folder 28-30
Selectronic Logic Corporation (Boulton Stereo Systems): Lease: Store and Portion of 1st Sub-level, 1975 Jul 17	box 59	folder 31
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_016: one diazo print of HVAC 2nd Basement MER Plan, Boulton Stereo Co., 380 Madison Avenue, New York, N.Y., Environmental Planning, Inc., Drawing No. M-3, 1975 May 22.		
Selectronic Logic Corporation (Boulton Stereo Systems): Lease Modifications: Store and Portion of 1st Sub-level, 1975-1984	box 59	folder 32
Shell Chemical Corporation: Lease: 18th Floor, 1952 Dec 09	box 59	folder 33
Shell Chemical Corporation: Lease Modifications: 18th Floor, 1953-1959	box 59	folder 34
Sipser, Weinstock, Harper & Dorn: Sublease: Prime Tenant Hercules Incorporated: Portion of 15th Floor, 1973 Mar-1973 May	box 59	folder 35
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_023: two diazo prints of 15th Floor Plans, 380 Madison Avenue, New York, N.Y., Cross & Brown Company, undated.		
Spotmasters, Inc. formerly Avco Radio Television Sales, Inc.: Correspondence, 1967-1978	box 59	folder 36

Spotmasters, Inc. formerly Avco Radio Television Sales, Inc.: Lease: 24th and 25th Floors, 1967 Dec 21	box 59	folder 37
Spotmasters, Inc. formerly Avco Radio Television Sales, Inc.: Lease Modifications: 24th and 25th Floors, 1967-1978	box 59	folder 38
Sri Book Company, Inc.: Sublease: Prime Tenant Brout, Isaacs & Company: Portion of 14th Floor, 1971-1978	box 59	folder 39
State of New York: Sublease: Prime Tenant Hercules Incorporated: Portion of 16th Floor, 1968-1971	box 59	folder 40
Stauffer Chemical Company: Lease: Portion of 14th Floor, 1952 Aug 25	box 59	folder 41
Stauffer Chemical Company: Sublease: Prime Tenant Trans World Airlines, Inc.: Portion of 3rd Sub-basement, 1964 Jul 20	box 59	folder 42
Studio Films, Inc.: Lease: Area #4 in 4th Sub-basement, 1955 May 18	box 59	folder 43
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_014: one blueprint of 4th Sub-level, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. T-4SL, 1951 May 22.		
Thomas Cook, Inc.: Contract Joseph J. Leto, Inc.: Portion of 2nd Floor, 1977 Mar	box 59	folder 44
Thomas Cook, Inc.: Correspondence, 1976-1987	box 59	folder 45-46
Thomas Cook, Inc.: Drafts, Memos, and Notes, 1977, undated	box 59	folder 47
Thomas Cook, Inc.: Electric Rent Inclusion, 1978-1983	box 59	folder 48
Thomas Cook, Inc.: Escalation: Labor Rate, 1978-1986	box 59	folder 49
Thomas Cook, Inc.: Escalation: Real Estate Tax, 1978-1987	box 59	folder 50
Thomas Cook, Inc.: Lease: Portion of 2nd Floor, 1977 Feb	box 59	folder 51
Thomas Cook, Inc.: Lease Modifications: Portion of 2nd Floor, 1977-1987	box 59	folder 52
360 Lexington Avenue Corp.: Sublease: Prime Tenant National Bulk Carriers: Portion of 3rd Sub-basement and 22nd Floor, 1958 Oct-1958 Nov	box 59	folder 53
Tower Travel Corporation: Correspondence, 1976-1981	box 59	folder 54
Tower Travel Corporation: Drafts and Notes, 1976, undated	box 60	folder 1

Tower Travel Corporation: Electric Rent Inclusion, 1977-1981	box 60	folder 2
Tower Travel Corporation: Lease: Portion of 3rd Floor, 1976 Sep 17	box 60	folder 3
Tower Travel Corporation: Lease Modifications: Portion of 3rd Floor, 1976-1981	box 60	folder 4
Trans World Airlines, Inc.: Lease: 15th Floor and Portion of 16th Floor, 1952 May 08	box 60	folder 5
Trans World Airlines, Inc.: Lease: Area #2 in 3rd Sub-basement, 1954 Sep 17	box 60	folder 6
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_015: one blueprint of 3rd Sub-level Plan, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. T-3SL, 1951 May 22.</p>		
Trans World Airlines, Inc.: Lease: Portion of 3rd Sub-basement, 1953 Sep 28	box 60	folder 7
Trans World Airlines, Inc.: Lease Modifications, 1952-1968	box 60	folder 8
Transcontinent Television Corporation: Lease: 25th Floor, 1959 Sep 14	box 60	folder 9
Transcontinent Television Corporation: Lease Modifications: 25th Floor, 1964 Mar 30	box 60	folder 10
Ultramar Company Limited: Correspondence, 1967	box 60	folder 11
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_026: two diazo prints of 24th Office Floor plan, 380 Madison Avenue, New York, N.Y., I. Stein's Sons, Inc., 1967.</p>		
Ultramar Company Limited: Lease: 24th and 25th Floors, 1967	box 60	folder 12
Uris 380 Madison Corporation: Lease: Portion of 1st Sub-basement, 1982 Sep 10	box 60	folder 13
Uris 380 Madison Corporation: Lease: Portion of 6th Floor, 1980 Dec 19	box 60	folder 14
Uris 380 Madison Corporation: Lease Modifications: Portion of 1st Sub-basement, 1982-1989	box 60	folder 15
Uris 380 Madison Corporation: Lease Modifications: Portion of 6th Floor, 1980-1983	box 60	folder 16

Uris 380 Madison Corporation: Sublease: Prime Tenant Edward Isaacs & Company: Portion of 15th Floor, 1981-1982	box 60	folder 17
Uris, Harold D.: Undersublease: Prime Tenant Brout, Isaacs & Company: Portion of 14th Floor, 1969-1973	box 60	folder 18
Vector Management Corporation formerly Rumrill-Hoyt, Inc.: Correspondence: 21st and 22nd Floors, 1966-1979	box 60	folder 19-20
Vector Management Corporation formerly Rumrill-Hoyt, Inc.: Correspondence: Portion of 3rd Sub-basement, 1978-1979	box 60	folder 21
Vector Management Corporation formerly Rumrill-Hoyt, Inc.: Electric Rent, 1969-1976	box 60	folder 22
Vector Management Corporation formerly Rumrill-Hoyt, Inc.: Lease: 21st and 22nd Floors, 1966 Nov 07	box 60	folder 23
Vector Management Corporation formerly Rumrill-Hoyt, Inc.: Lease: Portion of 3rd Sub-basement, 1968 Sep 30	box 60	folder 24
Vector Management Corporation formerly Rumrill-Hoyt, Inc.: Lease Modifications: 21st and 22nd Floors, 1968-1976	box 60	folder 25
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_026: one diazo print of 22nd Floor Plan, 380 Madison Avenue, New York, N.Y., Cross & Brown Company, undated.		
Vector Management Corporation formerly Rumrill-Hoyt, Inc.: Lease Modifications: Portion of 3rd Sub-basement, 1969-1978	box 60	folder 26
Vector Management Corporation formerly Rumrill-Hoyt, Inc.: Sublease: Prime Tenant Brout, Isaacs & Company: Portion of 14th Floor, 1969 May	box 60	folder 27
Venus Esterbrook Corporation: Sublease: Prime Tenant Spotmasters, Inc.: Portion of 24th Floor, 1967-1968	box 60	folder 28
Walden Book Company, Inc.: Lease: Portions of Ground Floor, 1st Sub-level, and 2nd Sub-level, 1978	box 60	folder 29
Warshavsky & Hoffman: Sublease: Prime Tenant Times Mirror Magazines: Portion of 6th Floor, 1976-1979	box 60	folder 30
Westwood One: Undersublease: Prime Tenant Citibank: Portion of 2nd Floor, 1984-1986	box 60	folder 31
Williams Real Estate Co., Inc.: Lease: Portion of 4th Sub-basement, 1984 Mar 26	box 60	folder 32
Williams Real Estate Co., Inc.: Lease Modifications: Portion of 4th Sub-basement, 1984 Apr-1984 May	box 60	folder 33

5.1.2. Cross & Brown Property Statements, 1953-1989

Physical Description: About 20,000 items (28.5 linear feet)

Arrangement

Reverse chronological

Conditions Governing Access:

Conditions Governing Access

PAYROLL RECORDS RESTRICTED UNTIL JANUARY 1, 2080

Scope and Contents

Monthly property statements issued by Cross & Brown Company for the operation of 380 Madison Avenue. These statements contain paid invoices, payroll records, tenant information, financial statements, and other management documents. The invoices reveal the monthly operating expenses for supplies, audits, consultant services, elevator service, security personnel, cleaning fees, utilities, maintenance, petty cash disbursements, taxes, repairs, waste removal, uniform rentals, check requests, and landscaping. Payroll summaries, weekly registers, tax forms, union contributions, and other records explain the compensation and benefits earned by employees of the building. These payroll records are restricted. Receipts of tenant charges indicate how much individual lessees paid for steam and water usage, electricity, air conditioning, heating, repairs, elevator operation, and the overtime services of electricians, engineers, and mechanics. There are also tenant rental adjustments, escalations, and property rolls detailing the square feet occupied and individual tenant expenditures. In 1959, the Cross & Brown Company monthly statements begin including financial reports. The type of financial report appearing in the statement changes over time. First there are Statements of Receipts, 1959-1965, that report individual tenant information on debits and credits, summaries of income and expenditures, and tax reserves. For 1965 and 1966, Statements of Owners Account reports state the balances of the building operation, billing and collection summary, rundown of expenditures, and tax reserves. Starting in November 1966, Agency Building Transaction reports record management expenditures, summaries of billing and collections, and overall fiscal balances. Finally, Budget Operating Reports from May 1977 to May 1989 recapitulate the receipts, disbursements, tenant charges, and general business ledger for the property.

Title/Description	Instances	
Budget Operation Report, Paid Invoices & Tenant Charges, 1989	box 60	folder 34-43
Payroll, 1989	box 258	folder 1-3
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1988 Dec	box 60	folder 44-46
Payroll, 1988 Dec	box 258	folder 4
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Budget Operating Report, 1988 Nov	box 60	folder 47
Paid Invoices, 1988 Nov	box 60	folder 48
Payroll, 1988 Nov	box 258	folder 5
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Tenant Charges, 1988 Nov	box 61	folder 1
Budget Operation Report, Paid Invoices & Tenant Charges, 1988 Mar-1988 Oct	box 61	folder 2-25
Payroll, 1988 Mar-1988 Oct	box 258	folder 6-13
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1988 Jan-1988 Feb	box 62	folder 1-6
Payroll, 1988 Jan-1988 Feb	box 258	folder 14-15
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1987 Jun-1987 Dec	box 62	folder 7-27
Payroll, 1987 Jun-1987 Dec	box 258	folder 16-22
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Budget Operating Report, 1987 May	box 62	folder 28
Paid Invoices, 1987 May	box 63	folder 1
Payroll, 1987 May	box 258	folder 23
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Tenant Charges, 1987 May	box 63	folder 2

Budget Operation Report, Paid Invoices & Tenant Charges, 1987 Jan-1987 Apr	box 63	folder 3-14
Payroll, 1987 Jan-1987 Apr	box 258	folder 24-27
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1986 May-1986 Dec	box 63	folder 15-38
Payroll, 1986 May-1986 Dec	box 258	folder 28-35
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1986 Jan-1986 Apr	box 64	folder 1-12
Payroll, 1986 Jan-1986 Apr	box 258	folder 36-39
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1985 Mar-1985 Dec	box 64	folder 13-42
Payroll, 1985 Mar-1985 Dec	box 258	folder 40-49
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1985 Jan-1985 Feb	box 65	folder 1-6
Payroll, 1985 Jan-1985 Feb	box 259	folder 1-2
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1984	box 65	folder 7-42
Payroll, 1984	box 259	folder 3-14
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Budget Operation Report, Paid Invoices & Tenant Charges, 1983 Dec	box 65	folder 43-45
Payroll, 1983 Dec	box 259	folder 15
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1983 Jan-1983 Nov	box 66	folder 1-31
Payroll, 1983 Jan-1983 Nov	box 259	folder 16-26
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1982 Jul-1982 Dec	box 66	folder 32-49
Payroll, 1982 Jul-1982 Dec	box 259	folder 27-32
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Budget Operating Report, 1982 Jun	box 66	folder 50
Paid Invoices, 1982 Jun	box 67	folder 1
Payroll, 1982 Jun	box 259	folder 33
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Tenant Charges, 1982 Jun	box 67	folder 2
Budget Operation Report, Paid Invoices & Tenant Charges, 1982 Jan-1982 May	box 67	folder 3-17
Payroll, 1982 Jan-1982 May	box 259	folder 34-38
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1981 Aug-1981 Dec	box 67	folder 18-32
Payroll, 1981 Aug-1981 Dec		

<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 259	folder 39-43
Budget Operation Report, Paid Invoices & Tenant Charges, 1981 Mar-1981 Jul	box 67	folder 33-47
Payroll, 1981 Mar-1981 Jul	box 260	folder 1-5
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Budget Operating Report, 1981 Feb	box 67	folder 48
Paid Invoices, 1981 Feb	box 68	folder 1
Payroll, 1981 Feb	box 260	folder 6
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Tenant Charges, 1981 Feb	box 68	folder 2
Budget Operation Report, Paid Invoices & Tenant Charges, 1981 Jan	box 68	folder 3-5
Payroll, 1981 Jan	box 260	folder 7
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1980	box 68	folder 6-41
Payroll, 1980	box 260	folder 8-19
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1979	box 69	folder 1-36
Payroll, 1979	box 260	folder 20-31
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Budget Operation Report, Paid Invoices & Tenant Charges, 1978 Nov-1978 Dec	box 69	folder 37-42
Payroll, 1978 Nov-1978 Dec	box 260	folder 32-33
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1978 Jan-1978 Oct	box 70	folder 1-30
Payroll, 1978 Jan-1978 Oct	box 260	folder 34-43
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1977 Sep-1977 Dec	box 70	folder 31-42
Payroll, 1977 Sep-1977 Dec	box 261	folder 1-4
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Budget Operation Report, Paid Invoices & Tenant Charges, 1977 May-1977 Aug	box 71	folder 1-12
Payroll, 1977 May-1977 Aug	box 261	folder 5-8
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1977 Jan-1977 Apr	box 71	folder 13-24
Payroll, 1977 Jan-1977 Apr	box 261	folder 9-12
Agency Building Transaction, Paid Invoices & Tenant Charges, 1976 Apr-1976 Dec	box 71	folder 25-51
Payroll, 1976 Apr-1976 Dec	box 261	folder 13-21
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Agency Building Transaction, Paid Invoices & Tenant Charges, 1976 Jan-1976 Mar	box 72	folder 1-9
Payroll, 1976 Jan-1976 Mar	box 261	folder 22-24
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1975 Feb-1975 Dec	box 72	folder 10-42
Payroll, 1975 Feb-1975 Dec	box 261	folder 25-35
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1975 Jan	box 73	folder 1-3
Payroll, 1975 Jan	box 261	folder 36
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1974	box 73	folder 4-39
Payroll, 1974	box 261	folder 37-48
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1973 Dec	box 73	folder 40-42
Payroll, 1973 Dec	box 261	folder 49
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, 1973 Nov	box 73	folder 43
Paid Invoices, 1973 Nov	box 73	folder 44
Payroll, 1973 Nov	box 261	folder 50
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Tenant Charges, 1973 Nov	box 74	folder 1
Paid Invoices, 1973 Oct	box 74	folder 2
Payroll, 1973 Oct	box 261	folder 51
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Tenant Charges, 1973 Oct	box 74	folder 3
Agency Building Transaction, Paid Invoices & Tenant Charges, 1973 Jan-1973 Sep	box 74	folder 4-28
Payroll, 1973 Jan-1973 Sep	box 261	folder 52-60
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1972 May-1972 Dec	box 74	folder 29-52
Payroll, 1972 May-1972 Dec	box 261	folder 61-68
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1972 Jan-1972 Apr	box 75	folder 1-12
Payroll, 1972 Jan-1972 Apr	box 261	folder 69-72
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1971 Apr-1971 Dec	box 75	folder 13-39
Payroll, 1971 Apr-1971 Dec	box 261	folder 73-81
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1971 Jan-1971 Mar	box 75	folder 40-48
Payroll, 1971 Jan-1971 Mar		

<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 262	folder 1-3
Agency Building Transaction, Paid Invoices & Tenant Charges, 1970 Aug-1970 Dec	box 75	folder 49-63
Payroll, 1970 Aug-1970 Dec	box 262	folder 4-8
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Agency Building Transaction, 1970 Jul	box 75	folder 64
Paid Invoices, 1970 Jul	box 76	folder 1
Payroll, 1970 Jul	box 262	folder 9
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Tenant Charges, 1970 Jul	box 76	folder 2
Agency Building Transaction, Paid Invoices & Tenant Charges, 1970 Jan-1970 Jun	box 76	folder 3-20
Payroll, 1970 Jan-1970 Jun	box 262	folder 10-15
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1969	box 76	folder 21-56
Payroll, 1969	box 262	folder 16-27
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1968 Nov-1968 Dec	box 76	folder 57-62
Payroll, 1968 Nov-1968 Dec	box 262	folder 28-29
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Agency Building Transaction, Paid Invoices & Tenant Charges, 1968 Jan-1968 Oct	box 77	folder 1-30
Payroll, 1968 Jan-1968 Oct	box 262	folder 30-39
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1967 Mar-1967 Dec	box 77	folder 31-60
Payroll, 1967 Mar-1967 Dec	box 262	folder 40-49
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1967 Jan-1967 Feb	box 78	folder 1-6
Payroll, 1967 Jan-1967 Feb	box 262	folder 50-51
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agency Building Transaction, Paid Invoices & Tenant Charges, 1966 Nov-1966 Dec	box 78	folder 7-12
Payroll, 1966 Nov-1966 Dec	box 262	folder 52-53
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Paid Invoices, Statement of Owners Account & Tenant Charges, 1966 Jan-1966 Oct	box 78	folder 13-41
Payroll, 1966 Jan-1966 Oct	box 262	folder 54-63
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Paid Invoices, 1965 Jul-1965 Dec	box 78	folder 42-59
Payroll, 1965 Jul-1965 Dec	box 262	folder 64-69
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Paid Invoices, Statement of Receipts & Tenant Charges, 1965 Jun	box 78	folder 60-62
Payroll, 1965 Jun	box 262	folder 70
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Paid Invoices, Statement of Receipts & Tenant Charges, 1965 Jan-1965 May	box 79	folder 1-15
Payroll, 1965 Jan-1965 May	box 262	folder 71-75
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Paid Invoices, Statement of Receipts & Tenant Charges, 1964	box 79	folder 16-51
Payroll, 1964	box 262	folder 76-87
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Paid Invoices, Statement of Receipts & Tenant Charges, 1963 Jul-1963 Dec	box 79	folder 52-69
Payroll, 1963 Jul-1963 Dec	box 262	folder 88-93
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Paid Invoices, Statement of Receipts & Tenant Charges, 1963 Jan-1963 Jun	box 80	folder 1-18
Payroll, 1963 Jan-1963 Jun	box 262	folder 94-99
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Paid Invoices, Statement of Receipts & Tenant Charges, 1962	box 80	folder 19-54
Payroll, 1962	box 263	folder 1-12
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Paid Invoices, Statement of Receipts & Tenant Charges, 1961 Apr-1961 Nov	box 80	folder 55-81
Payroll, 1961 Apr-1961 Nov	box 263	folder 13-21
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Paid Invoices, Statement of Receipts & Tenant Charges, 1961 Jan-1961 Mar	box 81	folder 1-9
Payroll, 1961 Jan-1961 Mar	box 263	folder 22-24
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Paid Invoices, Statement of Receipts & Tenant Charges, 1960	box 81	folder 10-45
Payroll, 1960	box 263	folder 25-36
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Paid Invoices, Statement of Receipts & Tenant Charges, 1959	box 81	folder 46-81
Payroll, 1959	box 263	folder 37-40
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Paid Invoices & Tenant Charges, 1958 Sep-1958 Dec	box 81	folder 82-89
Paid Invoices & Tenant Charges, 1958 Jan-1958 Aug	box 82	folder 1-16
Paid Invoices & Tenant Charges, 1957	box 82	folder 17-40
Paid Invoices & Tenant Charges, 1956	box 82	folder 41-64
Paid Invoices & Tenant Charges, 1955	box 82	folder 65-88
Paid Invoices & Tenant Charges, 1954	box 83	folder 1-24
Paid Invoices & Tenant Charges, 1953 Nov-1953 Dec	box 83	folder 25-28
Paid Invoices & Tenant Charges, 1953 Aug-1953 Oct	box 83	folder 29-30

5.1.3. Subject Files, 1949-1989

Physical Description: About 2,200 items (3.20 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Consists of correspondence, agreements, reports, registers, security logbooks, financial records, proposals, and other materials related to the building's operation. These documents describe building management activities, lease provisions, negotiations with potential tenants, renovations, and Local Law observance. The correspondence discusses electric rate increases, elevator upgrades, preparations of leases for prospective tenants, and contractor bids for repair and restoration work. Lease registers, digests, and summaries list detailed tenant information, lease conditions, notes concerning term modifications, rent increases, and terminations. In the security logbooks, there are daily entries about the staff's activities and any incidents in the building. Service contracts, building engineer's reports, weekly accounts, water treatment field studies, inspections, Local Law compliance records, and elevator specifications hold information about the management, cleaning, porter, elevator, fire protection, and emergency services provided in the building. Records including a property lease, appraisal, invoices, promissory notes, and custody account agreement document the financial aspects of the building. In addition to these materials, there are bids, specifications for work, contracts, agreements, and other documents regarding the repair, rehabilitation, restoration, and improvement of the building itself.

Title/Description	Instances	
Appraisal, 1956-1986	box 83	folder 31
Assignment of Stock Interest in Shannon Park Corporation and the Fairgrounds Company by Uris 380 Madison Corporation to 750 Third Avenue Corporation, 1968 Feb 09	box 83	folder 32
Blank Forms for Basement Summaries, 1985, undated	box 83	folder 33
Brown, Harris, Stevens: Wall Agreement, 1951 Mar-1951 Apr	box 83	folder 34
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_013: one blueprint of New Enclosure Wall to be added to b'ld'g. on s. side of E. 47th St. adjoining west lot line of 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, 1951 March 16.		
Building Engineer's Reports, 1961-1963	box 83	folder 35
Building Expenses: Proposals, 1986-1988	box 83	folder 36
City Bank Farmers Trust Company, 1949-1951	box 83	folder 37
City Bank Farmers Trust Company: Lease, 1949 Sep 01	box 83	folder 38
Completed Proposals, 1987 Jul	box 83	folder 39

Cross & Brown Company: Management and Leasing Agreement, 1950-1989	box 83	folder 40-42
Custody Account Agreement, 1975 Apr	box 83	folder 43
Deed: Recorded in Liber 4863 of Conveyances, Page 48, bearing No. 4070091, 1953 Dec 15	box 83	folder 44
Domestic Water Tank Replacement, 1987	box 83	folder 45
Electric Rate Increase, 1981-1982	box 83	folder 46-47
Extra Summaries Re: Tenants, 1974, undated	box 83	folder 48
Façade Rehabilitation, 1987-1989	box 83	folder 49
Green Pastures Stud, Inc., 1962-1963	box 83	folder 50
Insurance, 1964-1967	box 83	folder 51
Lease Digests, 1951-1963	box 84	folder 1-2
Lease Register, 1970-1989	box 84	folder 3-10
Local Law No. 5, 1974-1987	box 84	folder 11-17
Local Law No. 5: Walker Thomas Associates, Ltd., 1984-1986	box 84	folder 18-19
Local Law No. 10, 1981-1982	box 84	folder 20
Local Law No. 16, 1987	box 84	folder 21
Local Law No. 76: Asbestos, 1987-1988	box 84	folder 22
Miscellaneous, 1952-1960	box 84	folder 23
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_013: one diazo print of Survey Map of 380 Madison Avenue, New York, N.Y., Earl B. Lovell-S.P. Belcher, Inc., City Surveyor, 1952 January 9.		
National Cleaning Contractors, Inc.: Contract, 1957-1979	box 84	folder 24-26
National Cleaning Contractors, Inc.: Insurance, 1974-1976	box 84	folder 27
New York City Police Department: Operation Indentification, 1974	box 84	folder 28
Otis Elevator Company, 1961-1963	box 84	folder 29
Proposed Leases: American Credit Indemnity Company, 1977 Jan	box 84	folder 30
Proposed Leases: Broadcasting Division Inc., 1976 Jul-1976 Dec	box 84	folder 31

Proposed Leases: Geuer, Fritz: Sandwich Shop, 1974 Jun 03	box 84	folder 32
Proposed Leases: Greenbaum, Wolff & Ernst, 1976	box 84	folder 33
Proposed Leases: Moses & Singer, 1976-1977	box 84	folder 34
Proposed Leases: Oak River, Inc., 1984	box 84	folder 35
Proposed Leases: Reliance Group, 1976 Aug	box 84	folder 36
Proposed Leases: Reliance Group, 1976 Sep-1976 Dec	box 85	folder 1-3
Proposed Leases: Reliance Group: Broker Agreement, 1976	box 85	folder 4
Proposed Leases: Riese Bros., 1974	box 85	folder 5-6
Proposed Leases: TRG Communications, Inc., 1977 Aug 09	box 85	folder 7
Proposed Leases: Walden Book Company, Inc., 1978	box 85	folder 8-9
Prudential Building Maintenance: Contract, 1979-1983	box 85	folder 10
Rentable Areas, 1986-1987	box 85	folder 11
Security Book 12AM-8AM, 1985	box 85	folder 12
Security Book 4PM-12AM & Weekends, 1985	box 85	folder 13
Security Book 12AM-8AM, 1986 Jan-1986 May	box 85	folder 14
Security Book 12AM-8AM, 1986 May-1986 Dec	box 85	folder 15
Security Book 4PM-12AM & Weekends, 1986	box 85	folder 16
Security Book 12AM-8AM, 1987	box 85	folder 17
Security Book 4PM-12AM & Weekends, 1987	box 85	folder 18
Security Book 12AM-8AM, 1988	box 86	folder 1
Security Book 4PM-12AM & Weekends, 1988	box 86	folder 2
Security Book 12AM-8AM, 1989	box 86	folder 3
Security Book 4PM-12AM & Weekends, 1989	box 86	folder 4
Terminated Leases, 1953-1988	box 86	folder 5-11
Thermocycle International, Inc., 1980-1982	box 86	folder 12
23rd Floor Parapet, 1987	box 86	folder 13
Water Treatment Field Reports, 1960-1963	box 86	folder 14
Weekly Reports, 1961-1963	box 86	folder 15-17

5.1.4. Mortgage and Loan Records, 1950-1987

Physical Description: About 300 items (0.45 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Primarily statements, agreements, and correspondence regarding the financing of 380 Madison Avenue. Applications with supporting documentation, mortgage agreements, amendments, and correspondence detail the fiscal arrangements made by the Urises to fund the building's construction and subsequent financing. The consolidation, refinancing, and extension of mortgages are discussed in closing statements, assignments, agreements, financial statements, stock purchases, and other related papers. These documents involved the following lenders: The State of New York/Comptroller of the State of New York, Trustee of the Common Retirement Fund, the Greenwich Saving Bank, the Prudential Insurance Company of America, and Irving Trust Company.

Title/Description	Instances	
Closing of Mortgage with Comptroller of the State of New York, 1978-1979	box 86	folder 18
Closing of Mortgage with Prudential Insurance Company, 1955-1973	box 86	folder 19
Closing Statement, 1950-1955	box 86	folder 20-22
Closing Statement: Purchase of 200 Shares of Stock of Uris Building, Inc., 1955 Oct 21	box 86	folder 23
Closing Statement: Refinancing of Mortgage, 1978 Dec	box 86	folder 24
Closing Statement: Second Mortgage Financing, 1983	box 86	folder 25
Closing Statement: State of New York and the Greenwich Saving Bank, 1973-1974	box 86	folder 26
Estoppel Letters, 1986 Aug-1986 Sep	box 87	folder 1
Greenwich Savings Bank: Mortgage Loan Application, 1973 Sep-1973 Oct	box 87	folder 2
Greenwich Savings Bank: Mortgage Papers, 1973 Nov-1974 Jan	box 87	folder 3
New York State Employees Retirement System, 1978-1983	box 87	folder 4-5
Prudential Insurance Company: Mortgage Loan Application, 1962 Sep 18	box 87	folder 6
Prudential Insurance Company: Mortgage Papers, 1953-1960	box 87	folder 7
Prudential Insurance Company: Substitution Loan Papers, 1950-1955	box 87	folder 8
Refinancing, 1970-1986	box 87	folder 9
Subordination, Attornment and Non-Disturbance Agreement Papers, 1986-1987	box 87	folder 10

5.1.5. Employee and Payroll Records, 1973-1996

Physical Description: About 2,500 items (3.6 linear feet)

Arrangement

Alphabetical, then chronological

Conditions Governing Access:

Conditions Governing Access

RESTRICTED UNTIL 2080

Scope and Contents

Contains correspondence, insurance papers, contracts, payroll reports, personnel files, pension plan records, and other employee related materials. The correspondence with insurance companies describes employee insurance coverage, premium payments, plan options, policy changes, rate increases, and benefits. There are also letters about the employees' pension plan participation and communication with ADP regarding payroll issues. The insurance papers have applications, claims, plan brochures, administrator handbooks, notices regarding policy benefits, and records of payments for the Blue Cross Blue Shield group medical insurance policy and Guardian Insurance group life insurance. In the payroll reports, there are monthly management reports about employee checks, weekly payroll registers, employee earnings records, and tax reports. Applications for employment, contracts, personal information sheets, vacation days, wages, and insurance matters make up the personnel files for individual workers. The pension plan records, 1977-1996, include balance sheets of plan contributions, statements of deductions from payroll, reports from Shearson Lehman, bank account information, forms, and individual employee monthly reports of plan and retirement account performance. In addition, there are W-2 forms, 1989-1996, and a worker's compensation claim from May 1987.

Title/Description	Instances	
ADP Payroll: Correspondence, 1989-1996 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 263	folder 41-43
ADP Payroll: Fees: Uris 380 Madison Company, 1989-1997 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 263	folder 44
Blue Cross Blue Shield: Uris 380 Madison Company: Applications, 1995 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 263	folder 45
Blue Cross Blue Shield: Uris 380 Madison Company: Brochure, 1988	box 263	folder 46

Conditions Governing Access:

Conditions Governing Access

Restricted.

Blue Cross Blue Shield: Uris 380 Madison Company: box 263 folder 47
Claim Forms, 1977 Apr

Conditions Governing Access:

Conditions Governing Access

Restricted.

Blue Cross Blue Shield: Uris 380 Madison Company: box 263 folder 48
Coordination of Benefits (COB) Program, 1989 Feb

Conditions Governing Access:

Conditions Governing Access

Restricted.

Blue Cross Blue Shield: Uris 380 Madison Company: box 263 folder 49-51
Correspondence, 1973-1996

Conditions Governing Access:

Conditions Governing Access

Restricted.

Blue Cross Blue Shield: Uris 380 Madison Company: box 263 folder 52-53
Group Administrator's Handbook, 1992-1993

Conditions Governing Access:

Conditions Governing Access

Restricted.

Blue Cross Blue Shield: Uris 380 Madison Company: box 263 folder 54
Group Applications, 1985 Oct

Conditions Governing Access:

Conditions Governing Access

Restricted.

Blue Cross Blue Shield: Uris 380 Madison Company: box 263 folder 55
Group Member and Dependent Information Forms, 1995
Dec

Conditions Governing Access:

Conditions Governing Access

Restricted.

Blue Cross Blue Shield: Uris 380 Madison Company: box 263 folder 56
Major Medical, 1973

Conditions Governing Access:

Conditions Governing Access

Restricted.

Blue Cross Blue Shield: Uris 380 Madison Company: Plans Available: Individuals, 1977	box 263	folder 57
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Blue Cross Blue Shield: Uris 380 Madison Company: Record of Payments, 1976-1996	box 263	folder 58-59
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Blue Cross Blue Shield: Uris 380 Madison Company: Terminations, 1993-1995	box 263	folder 60
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Blue Cross Blue Shield: Uris 380 Madison Company: TraditionPLUS, 1988-1995	box 263	folder 61-62
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Codey, John W: Contract, 1973-1986	box 263	folder 63-64
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Group Insurance: Uris 380 Madison Company, 1973-1995	box 263	folder 65
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Guardian Insurance: Uris 380 Madison Company, 1973-1989	box 263	folder 66-67
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Conditions Governing Access:

Conditions Governing Access

Restricted.

Guardian Insurance: Uris 380 Madison Company, 1990, undated	box 264	folder 1-2
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Guardian Insurance: Uris 380 Madison Company: Amendments to Contract, 1993-1993	box 264	folder 3
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Guardian Insurance: Uris 380 Madison Company: Claim Forms, 1995, undated	box 264	folder 4-5
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Guardian Insurance: Uris 380 Madison Company: Notices, Etc., 1976-1994	box 264	folder 6
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Guardian Insurance: Uris 380 Madison Company: Plan, undated	box 264	folder 7
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Payroll: Uris 380 Madison Co., 1989	box 264	folder 8-18
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Payroll: Uris 380 Madison Co., 1990	box 264	folder 19-30
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Payroll: Uris 380 Madison Co., 1991	box 264	folder 31-42
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Payroll: Uris 380 Madison Co., 1992 Jan-1992 Mar box 264 folder 43-45

Conditions Governing Access:
Conditions Governing Access

Restricted.

Payroll: Uris 380 Madison Co., 1992 Apr-1992 Dec box 265 folder 1-9

Conditions Governing Access:
Conditions Governing Access

Restricted.

Payroll: Uris 380 Madison Co., 1993 box 265 folder 10-21

Conditions Governing Access:
Conditions Governing Access

Restricted.

Payroll: Uris 380 Madison Co., 1994 box 265 folder 22-33

Conditions Governing Access:
Conditions Governing Access

Restricted.

Payroll: Uris 380 Madison Co., 1995 box 265 folder 34-45

Conditions Governing Access:
Conditions Governing Access

Restricted.

Payroll: Uris 380 Madison Co., 1996 box 265 folder 46-57

Conditions Governing Access:
Conditions Governing Access

Restricted.

Personnel File: Adrian, Gloria Jeanne, 1982-1996 box 265 folder 58

Conditions Governing Access:
Conditions Governing Access

Restricted.

Personnel File: Copland, Helen W., 1991 box 265 folder 59

Conditions Governing Access:

Conditions Governing Access

Restricted.

Personnel File: Gessula, Benjamin, 1973-1996	box 265	folder 60
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Personnel File: Sumague, Buen U., 1983-1996	box 266	folder 1
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Personnel File: Taub, Ruth J., 1983	box 266	folder 2
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Personnel File: Ulmer, Jane S., 1979-1980	box 266	folder 3-4
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Simplified Employee Pension Plan, 1978-1989	box 266	folder 5-9
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Simplified Employee Pension Plan: Adrian, Gloria J., 1988-1996	box 266	folder 10-13
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Simplified Employee Pension Plan: Butler, John P., 1988-1996	box 266	folder 14-17
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Simplified Employee Pension Plan: Cancelled Passbooks, 1979-1987	box 266	folder 18
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Conditions Governing Access:

Conditions Governing Access

Restricted.

Simplified Employee Pension Plan: Correspondence, 1992-1996	box 266	folder 19
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Simplified Employee Pension Plan: Gessula, Benjamin, 1988-1993	box 266	folder 20-21
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Simplified Employee Pension Plan: Miscellaneous Forms, undated	box 266	folder 22
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Simplified Employee Pension Plan: Miscellaneous Ref., 1977, undated	box 266	folder 23
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Simplified Employee Pension Plan: Sumague, Buen U., 1988-1996	box 266	folder 24-27
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Conditions Governing Access:
Conditions Governing Access

Restricted.

W-2 Forms: Uris 380 Madison Co., 1989-1996	box 267	folder 1
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Workers' Compensation, 1987 May	box 267	folder 2
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Physical Description: About 1,100 items (1.625 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Scope and Contents

Primarily correspondence about the business activities at 380 Madison Avenue. The correspondence deals with the building management, financial matters, provided services, insurance, structure maintenance, corporate issues, and other subjects. Letters to and from Cross & Brown Company portray their administration of the property. Topics discussed in these documents include tenants, leases, collection of rent and tenant charges, maintenance and repair of the building, payment of invoices, broker commissions, utility bills, complaints, Department of Buildings inspections, taxes, supplies, fire safety, reports, employees, and the management agreement and fees. Most of the correspondence about financial matters is with Irving Trust Company regarding the confirmations of purchases for the custody account, service charges, account agreement, signature authorizations, and associated transactions. The rest of the financial communications deal with investments, statements, taxes, and the purchase of corporate office equipment and supplies. Several services were provided to the building's tenants including cleaning, electricity, water, cable television, steam, security, elevators, fire safety systems, air conditioning, paper supplies, and related operations. Their implementation is explained in correspondence with Otis Elevator Company, Consolidated Edison, National Cleaning Contractors, Prudential Building Maintenance, and others. Alongside these letters are service contracts, maintenance information, daily elevator reports, proposals, complaints, Fire Department inspections, violations, staffing records, and repair work documents. The physical condition of the building is also described in communications about repairs, renovations, improvements, and continuing upkeep. Also included in the correspondence are insurance claims for accidents, injuries, workers' compensation, and damage cause by leaks and fire. The insurance papers also have premium payments, disability benefits policy, health care plan brochures, and information on the public plate glass. Interoffice memorandums offer accounts of building operations, employee matters, utilities, insurance coverage, financial conditions, issues concerning tenants, inspections, maintenance, meetings, and the original construction project. There is also corporate related correspondence on a possible merger, sale, legal advice, labor union agreements, commercial travel, and other business activities. In addition to the correspondence, the sub-subseries contains company performance reports, labor reports, mail distribution instructions, magazine subscriptions, and U.S. Census information.

Title/Description	Instances	
Air Conditioning, 1959-1961	box 87	folder 11
Air Filter Maintenance, 1961 Dec 04	box 87	folder 12
Bechhold, Benno, 1960 Nov 02	box 87	folder 13
Bettex, Donald A., 1989-1993	box 87	folder 14
C1983-1995	box 87	folder 15
Checkwriter Systems, 1988-1989	box 87	folder 16
Cooling Tower, 1960-1962	box 87	folder 17
Cross & Brown Company, 1960-1989	box 87	folder 18-27
Department of Water Supply, Gas and Electricity, 1961	box 87	folder 28
Dun & Bradstreet Information Services, 1989-1995	box 87	folder 29
E1990-1993	box 87	folder 30

Eastern Airlines, 1973-1993	box 87	folder 31
Electric Consumption, 1960 Sep 29	box 87	folder 32
Elevators, 1958-1960	box 87	folder 33
Elevators, 1961-1962	box 87	folder 34
Elevators: Daily Report Memos, 1963-1967	box 87	folder 35-40
Exterior Masonry Repairs, 1963 Apr	box 87	folder 41
F1983-1994	box 87	folder 42
Fire Damage on October 28, 1960, 1960 Oct-1960 Dec	box 87	folder 43
Fire Damage on January 6, 1988, 1988-1989	box 87	folder 44
Flooring, 1963 Feb	box 87	folder 45
G1989	box 87	folder 46
H1989-1991	box 87	folder 47
Health Care Plans, 1995, undated	box 87	folder 48
House Tanks, 1963-1964	box 88	folder 1
Insurance: Claims, 1960-1988	box 88	folder 2-3
Insurance: Plate Glass, 1960-1962	box 88	folder 4
Irving Trust Company, 1975-1989	box 88	folder 5
Irving Trust Company: Investments, 1983-1989	box 88	folder 6-17
Kitchen Exhaust, 1960-1961	box 88	folder 18
Labor Union, 1963 May 24	box 88	folder 19
Leak: 1st Basement, Stair No. 5, 1961 Sep	box 88	folder 20
Mail Distribution, 1963	box 88	folder 21
Manhattan Cable TV, 1981-1989	box 88	folder 22
Memos, 1951-1960	box 88	folder 23-28
Miscellaneous, 1973-1992	box 88	folder 29
National Cleaning Contractors, Inc., 1950-1982	box 88	folder 30-34
Prudential Building Maintenance, 1979-1983	box 88	folder 35-36
Prudential Building Maintenance: Complaints, 1980-1983	box 88	folder 37
Purchase Offers, 1984-1985	box 88	folder 38
Service Contracts, 1950-1960	box 88	folder 39
Sprinkler System, 1961-1963	box 88	folder 40
Sprinkler Violations, 1962-1963	box 88	folder 41-42

State of New York Department of Labor, 1962-1963	box 88	folder 43-44
Steam Consumption, 1960-1963	box 88	folder 45
Tenant Herculite Door, 1961 Apr 19	box 88	folder 46
Time Clocks, 1961 Jan-1961 Feb	box 88	folder 47
U1993	box 88	folder 48
Venetian Blinds, 1993 Jul	box 88	folder 49
Water Damage, 1961	box 88	folder 50
Waterproofing, 1960-1961	box 88	folder 51

Series 5.3. Financial Records, 1950-1996

Physical Description: About 17,100 items (24.475 linear feet)

Arrangement

Arrangement is by type

Scope and Contents

Initially, 380 Madison Avenue was controlled by a corporate entity called Uris Building, Inc. After the initial phases of the project were completed, Uris 380 Madison Corporation was formed. Finally, in early 1996 the 380 Madison Avenue, LLC became the successor to Uris 380 Madison Company. The series contains financial records about these corporate entities and the building itself. In the general files, there are reports, correspondence, statements, forms, worksheets, and other documents regarding fiscal matters at 380 Madison. This sub-subseries includes information on tenants, building upkeep, custody accounts, securities transactions, and monthly analysis of the property's economic status. The financial statements, often accompanied by supporting calculations, document income, expenses, budgets, and related issues. Paid bills, 1950-1991, detail the expenses for both the construction of the building and its subsequent commercial operation. In addition, there are bank statements, cancelled checks, deposit slips, and checkbook stubs from checking, custodian, and savings accounts managed by the corporate entities involved with the building.

5.3.1. General, 1951-1996

Physical Description: About 6,700 items (9.5 linear feet)

Arrangement

Alphabetical, then chronological (includes taxes 2 folders)

Scope and Contents

Comprised of reports, correspondence, blank forms, financial statements, receipts, invoices, accounting worksheets, and other fiscal records. These records document the income and expenses generated by the successive corporate entities. The general fiscal operations are illustrated in aged trial balances, audits, custody account statements, completed securities transaction records, building maintenance contracts, cleaning price adjustments, stock order receipts, and tax documents. There are rental materials including tenant status reports, unit charges listings, rent rolls, tenant charges, and escalations for labor, real estate taxes, and electricity. In addition, there are monthly analysis of

agent's statements with itemized information on taxes, stocks, assets, rent, tenant charges, tenants, escalations, building' expenses for repairs, utilities, and maintenance.

Title/Description	Instances	
Aged Arrears Report, 1977-1978	box 88	folder 52
Aged Trial Balance, 1974	box 88	folder 53-57
Aged Trial Balance, 1975 Jan	box 88	folder 58
Aged Trial Balance, 1975 Feb-1975 Dec	box 89	folder 1-11
Aged Trial Balance, 1976	box 89	folder 12-23
Aged Trial Balance, 1977	box 89	folder 24-27
Annual Information Returns, 1996	box 89	folder 28
Annualized Rent Rolls, 1977-1978	box 89	folder 29
Audits, 1975-1981	box 89	folder 30
Bank of New York: Custody Account, 1989-1996	box 89	folder 31-38
Commissions Payable, 1955 Mar 22	box 89	folder 39
Commissions Pending, 1975-1981	box 89	folder 40
Common Stocks, 1980-1982	box 90	folder 1
Completed Securities Transactions, 1961-1979	box 90	folder 2-25
Completed Securities Transactions, 1980-1983	box 91	folder 1-10
Current Arrears, 1978-1989	box 91	folder 11
Electric Expenses, 1976-1988	box 91	folder 12
Electric Invoice Form, undated	box 91	folder 13
Electric Rate Increases, 1979-1987	box 91	folder 14
Expense Follow-Up, 1970-1989	box 91	folder 15
Expense Form (blank), undated	box 91	folder 16
Expenses for Cooling Tower Repairs, 1978-1979	box 91	folder 17
Expenses for Elevator Repairs, 1977	box 91	folder 18
Expenses for Roof Repairs, 1974-1976	box 91	folder 19
Financial Records, 1951-1973	box 91	folder 20-21
Goldman, Sachs & Co.: Brokers Statements, 1963-1967	box 91	folder 22
Honeywell Protection Services, 1985	box 91	folder 23
Honzak & Honzak, Inc., 1977-1988	box 91	folder 24
Irving Trust Company: Advisory Custody Account, 1963-1965	box 91	folder 25-27

Irving Trust Company: Advisory Custody Account, 1966-1968	box 92	folder 1-3
Irving Trust Company: Statement of Assets, 1983-1989	box 92	folder 4-10
Labor Rate Escalation, 1967-1989	box 92	folder 11-12
Lansdell Protective Agency, Inc.: Guard Service, 1986-1987	box 92	folder 13
Lease Commissions, 1970-1984	box 92	folder 14
Market Prices: Current, 1966-1968	box 92	folder 15
Miscellaneous Expenses, 1976-1984	box 92	folder 16
Miscellaneous Tenant Charges Billed Directly, 1979-1989	box 92	folder 17-19
Monthly Analysis of Agent's Statements, 1953-1962	box 92	folder 20-38
Monthly Analysis of Agent's Statements, 1963-1970	box 93	folder 1-22
Monthly Analysis of Agent's Statements, 1971-1974	box 94	folder 1-21
Monthly Analysis of Agent's Statements, 1975-1979	box 95	folder 1-26
National Cleaning Contractors, Inc.: Price Adjustments, 1975-1979	box 96	folder 1-4
Operating Expenses, 1969-1985	box 96	folder 5
Porter Service, 1982-1991	box 96	folder 6
Prior Dated Rent Rolls, 1973-1979	box 96	folder 7
Pro Forma Income and Expenses, 1973-1979	box 96	folder 8
Pro Forma Rent Rolls, 1973-1978	box 96	folder 9
Prudential Building Maintenance of New York, 1979-1981	box 96	folder 10-13
Prudential Building Maintenance of New York: 1980 Contract Price, 1980 Apr	box 96	folder 14
Prudential Building Maintenance of New York: 1981 Contract Price, 1981 Mar	box 96	folder 15
Prudential Building Maintenance of New York: 1982 Contract Price, 1982 Jan	box 96	folder 16
Prudential Building Maintenance of New York: 1983 Contract Price, 1983 Jan-1983 Mar	box 96	folder 17
Real Estate Tax Escalations, 1956-1988	box 96	folder 18-19
Real Estate Taxes, 1962-1988	box 96	folder 20
Receipts of Stock Orders, 1965-1971	box 96	folder 21-26
Record of Stock Prices, 1961-1963	box 96	folder 27

Rent Bills Not Sent, 1976-1981	box 96	folder 28-30
Rent Projections, 1985	box 96	folder 31
Rent Register: Expired Leases, 1988-1989	box 96	folder 32-34
Rent Rolls, 1962-1972	box 96	folder 35
Rent Rolls and Financial Information, 1970-1987	box 96	folder 36-40
Rent Rolls and Schedules, 1958-1973	box 96	folder 41
Serv-In Foods, 1974-1982	box 96	folder 42
Spaeth Design: Christmas Décor, 1984-1987	box 96	folder 43
Steam Expenses, 1975-1989	box 96	folder 44
Steam Invoice Form, undated	box 97	folder 1
Taxes, 1973-1981	box 97	folder 2
Tenant Charges Completed, 1987-1988	box 97	folder 3
Tenant Charges Open, 1973-1989	box 97	folder 4
Tenant Services, 1956	box 97	folder 5
Tenant Status Report, 1977-1978	box 97	folder 6-18
Unit/Charges Listing, 1977 Oct-1980 Jun	box 97	folder 19-51
Unit/Charges Listing, 1980 Jul-1981 Jun	box 98	folder 1-12
Walker Thomas Associates: Fire Alarm System, 1985-1988	box 98	folder 13
Walsh Associates, Ltd.: Elevator Consulting Services, 1985	box 98	folder 14
Waste Removal, 1963-1987	box 98	folder 15
Work Papers, 1974	box 98	folder 16

5.3.2. Financial Statements, 1955-1996

Physical Description: About 600 items (0.875 linear feet)

Arrangement

Chronological

Scope and Contents

Monthly, quarterly, and annual reports on the financial status of the building and its related corporations. Includes financial statements, accounting worksheets, budgets, balance sheets, notes, and memos about fiscal matters. These documents detail overall expenditures on taxes, insurance, payroll, operation costs as well as the income from rent, interest, and other adjustments. There are also calculations of profits, depreciations, cash flow, credits, and arrears.

Title/Description

Instances

Uris Building, Inc.: Comparative Statement of Income and Expense, 1955 Aug 15	box 98	folder 17
Uris 380 Madison Corporation: Comparative Statements of Income and Expense, 1960	box 98	folder 18
Uris 380 Madison Corporation: Schedule of Notes Receivable, 1960	box 98	folder 19
Uris 380 Madison Corporation: Comparative Statements of Income and Expense, 1961	box 98	folder 20
Uris 380 Madison Corporation: Commissions Paid, 1962	box 98	folder 21
Uris 380 Madison Corporation: Comparative Statements of Income and Expense, 1962	box 98	folder 22
Uris 380 Madison Corporation: Financial Statements, 1963-1972	box 98	folder 23-32
Uris 380 Madison Corporation: Interim Office Financial Statements f/y/e 4/30/74, 1973-1974	box 98	folder 33
Uris 380 Madison Corporation: Interim Office Financial Statements f/y/e 4/30/75, 1974-1975	box 98	folder 34
Uris 380 Madison Corporation: Interim Office Financial Statements f/y/e 4/30/76, 1975-1976	box 98	folder 35
Uris 380 Madison Corporation: Interim Office Financial Statements f/y/e 4/30/77, 1976-1977	box 98	folder 36
Uris 380 Madison Corporation: Interim Office Financial Statements f/y/e 4/30/78, 1977-1978	box 98	folder 37
Uris 380 Madison Corporation: Interim Office Financial Statements f/y/e 4/30/79, 1978-1979	box 98	folder 38
Uris 380 Madison Corporation: Interim Office Financial Statements f/y/e 4/30/80, 1979-1980	box 98	folder 39
Uris 380 Madison Corporation: Interim Office Financial Statements f/y/e 4/30/81, 1980-1981	box 98	folder 40
Uris 380 Madison Corporation: Interim Office Financial Statements f/y/e 4/30/82, 1981-1982	box 98	folder 41
Uris 380 Madison Corporation: Interim Office Financial Statements f/y/e 4/30/83, 1982-1983	box 98	folder 42
Uris 380 Madison Company: Interim Office Financial Statements f/y/e 2/28/84, 1983-1984	box 98	folder 43
Uris 380 Madison Company: Interim Office Financial Statements f/y/e 2/28/85, 1984-1985	box 98	folder 44
Uris 380 Madison Company: Interim Office Financial Statements f/y/e 1/31/86, 1985-1986	box 98	folder 45
Uris 380 Madison Company: Interim Office Financial Statements f/y/e 1/31/87, 1986-1987	box 98	folder 46

Uris 380 Madison Company: Interim Office Financial Statements y/e 12/31/87, 1987	box 99	folder 1
Uris 380 Madison Company: Interim Office Financial Statements y/e 12/31/88, 1988	box 99	folder 2
Uris 380 Madison Company: Interim Office Financial Statements y/e 12/31/89, 1989	box 99	folder 3
Uris 380 Madison Company: Interim Office Financial Statements y/e 12/31/90, 1990	box 99	folder 4
Uris 380 Madison Company: Interim Office Financial Statements y/e 12/31/91, 1991	box 99	folder 5
Uris 380 Madison Company: Interim Office Financial Statements y/e 12/31/92, 1992	box 99	folder 6
Uris 380 Madison Company: Interim Office Financial Statements y/e 12/31/93, 1993	box 99	folder 7
Uris 380 Madison Company: Interim Office Financial Statements y/e 12/31/94, 1994	box 99	folder 8
Uris 380 Madison Company: Interim Office Financial Statements y/e 12/31/95, 1995	box 99	folder 9
380 Madison Avenue, LLC: Interim Office Financial Statements y/e 12/31/96, 1996	box 99	folder 10

5.3.3. Paid Bills, 1950-1991

Physical Description: About 5,100 items (7.35 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Contains the paid bills associated with 380 Madison Avenue, from the initial building project through construction and subsequent operation. These bills were originally incurred by Uris Building, Inc. and then Uris 380 Madison Corporation and Uris 380 Madison Company. From 1950 to 1972, the records are organized by calendar year. Starting in 1973, the bills are grouped by fiscal year until 1989 when it returns to calendar year. These records detail expenses for entire building development including loan payments, rental campaigns, blueprints, stock transactions, construction, interest, and transfers to other Uris corporations. There are invoices for professional services from Emery Roth & Sons, Cross & Brown Company, attorneys, engineers, accountants, contractors, photographers, leasing agents, and financial institutions. Also included are bills for the building's operation such as taxes, utilities, cleaning, insurance, organization membership dues, messaging, transportation, advertising, business lunches, and other reoccurring costs. Occasionally, an invoice contains charges for 300 Park Avenue or members of the Uris family.

Title/Description	Instances	
Uris Building, Inc.: A-Y, 1950	box 99	folder 11-24
Uris Building, Inc.: A-W, 1951	box 99	folder 25-42
Uris Building, Inc.: A-W, 1952		

Percy and Harold D. Uris papers 6033444

	box 99	folder 43-64
Uris Building, Inc.: Monroe Eisenberg, Inc., 1953	box 99	folder 65
Uris Building, Inc.: A-W, 1954	box 99	folder 66-87
Uris Building, Inc.: A-V, 1955	box 99	folder 88-93
Uris Building, Inc.: Monroe Eisenberg, Inc., 1958	box 99	folder 94
Uris Building, Inc.: A-U, 1959	box 99	folder 95-108
Uris 380 Madison Corporation: A-U, 1960	box 100	folder 1-15
Uris 380 Madison Corporation: C, 1961	box 100	folder 16
Uris 380 Madison Corporation: A-U, 1962	box 100	folder 17-27
Uris 380 Madison Corporation: A-U, 1964	box 100	folder 28-43
Uris 380 Madison Corporation: B-U, 1965	box 100	folder 44-59
Uris 380 Madison Corporation: A-U, 1970	box 100	folder 60-75
Uris 380 Madison Corporation: A-U, 1971	box 100	folder 76-92
Uris 380 Madison Corporation: A-U, 1972	box 100	folder 93-108
Uris 380 Madison Corporation - f/y/e 4/30/74: A-R, 1973-1974	box 100	folder 109-133
Uris 380 Madison Corporation - f/y/e 4/30/74: S-X, 1973-1974	box 101	folder 1-6
Uris 380 Madison Corporation - f/y/e 4/30/75: A-X, 1974-1975	box 101	folder 7-43
Uris 380 Madison Corporation - f/y/e 4/30/76: A-G, 1975-1976	box 101	folder 44-55
Uris 380 Madison Corporation - f/y/e 4/30/76: H-X, 1975-1976	box 102	folder 1-23
Uris 380 Madison Corporation - f/y/e 4/30/77: A-R, 1976-1977	box 102	folder 24-52
Uris 380 Madison Corporation - f/y/e 4/30/77: R & A Messenger Service-Xerox, 1976-1977	box 103	folder 1-7
Uris 380 Madison Corporation - f/y/e 4/30/78: A-Y, 1977-1978	box 103	folder 8-44
Uris 380 Madison Corporation - f/y/e 4/30/79: National Cleaning Contractors, Inc., 1978-1979	box 103	folder 45
Uris 380 Madison Corporation - f/y/e 4/30/80: Prudential Building Maintenance, 1979-1980	box 103	folder 46
Uris 380 Madison Corporation - f/y/e 4/30/81: A-C, 1980-1981	box 103	folder 47-50

Uris 380 Madison Corporation - f/y/e 4/30/81: Classic Restaurants Corp.-Y, 1980-1981	box 104	folder 1-33
Uris 380 Madison Corporation - f/y/e 4/30/82: A-C, 1981-1982	box 104	folder 34-42
Uris 380 Madison Corporation - f/y/e 4/30/82: D-Y, 1981-1982	box 105	folder 1-30
Uris 380 Madison Company - f/y/e 4/30/83: Prudential Building Maintenance, 1982-1983	box 105	folder 31
Uris 380 Madison Company - f/y/e 4/30/84: National Cleaning Contractors, Inc., 1984	box 105	folder 32
Uris 380 Madison Company - f/y/e 4/30/84: Prudential Building Maintenance, 1983-1984	box 105	folder 33
Uris 380 Madison Company - f/y/e 4/30/85: National Cleaning Contractors, Inc., 1984-1985	box 105	folder 34
Uris 380 Madison Company - f/y/e 4/30/86: National Cleaning Contractors, Inc., 1985-1986	box 105	folder 35
Uris 380 Madison Company - f/y/e 4/30/87: National Cleaning Contractors, Inc., 1986-1987	box 105	folder 36
Uris 380 Madison Company - f/y/e 4/30/88: National Cleaning Contractors, Inc., 1987-1988	box 105	folder 37
Uris 380 Madison Company - f/y/e 4/30/89: National Cleaning Contractors, Inc., 1988-1989	box 105	folder 38
Uris 380 Madison Company - c/y/e 12/31/89: A-G, 1989	box 105	folder 39-52
Uris 380 Madison Company - c/y/e 12/31/89: H-W, 1989	box 106	folder 1-14
Uris 380 Madison Company - c/y/e 12/31/90: A-U, 1990	box 106	folder 15-31
Uris 380 Madison Company - c/y/e 12/31/91: A-W, 1991	box 106	folder 32-46

5.3.4. Bank Accounts, 1953-1996

Physical Description: About 4,700 items (6.75 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Monthly statements, cancelled checks, deposit slips, and checkbook stubs from checking, custodian, and savings accounts related to 380 Madison Avenue. The accounts were with Irving Trust Company, Morgan Guaranty Trust Company, Chase Manhattan Bank, and the Bank of New York. These bank

accounts were managed by the corporate entities involved with the building, including Uris Building, Inc., Uris 380 Madison Corporation, Uris 380 Madison Company and 380 Madison Avenue, LLC.

Title/Description	Instances	
Uris Building, Inc.: Irving Trust Company Checking, 1953	box 106	folder 47-50
Uris Building, Inc.: Irving Trust Company Advisory Custodian, 1963-1968	box 106	folder 51-56
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1970	box 107	folder 1-4
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1971	box 107	folder 5-8
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1972	box 107	folder 9-12
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1973	box 107	folder 13-16
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1974	box 107	folder 17-22
Uris 380 Madison Corporation: Irving Trust Company Checking, 1975 Jan-1975 Mar	box 108	folder 1
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1975 Jan-1975 Mar	box 108	folder 2
Uris 380 Madison Corporation: Irving Trust Company Checking, 1975 Apr-1975 Jun	box 108	folder 3
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1975 Apr-1975 Jun	box 108	folder 4
Uris 380 Madison Corporation: Irving Trust Company Checking, 1975 Jul-1975 Sep	box 108	folder 5
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1975 Jul-1975 Sep	box 108	folder 6
Uris 380 Madison Corporation: Irving Trust Company Checking, 1975 Oct-1975 Dec	box 108	folder 7
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1975 Oct-1975 Dec	box 108	folder 8
Uris 380 Madison Corporation: Irving Trust Company Checking, 1976 Jan-1976 Mar	box 108	folder 9
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1976 Jan-1976 Mar	box 108	folder 10
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1976 Jan-1976 Mar	box 108	folder 11
Uris 380 Madison Corporation: Irving Trust Company Checking, 1976 Apr-1976 Jun	box 108	folder 12

Uris 380 Madison Corporation: Irving Trust Company Saveway, 1976 Apr-1976 Jun	box 108	folder 13
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1976 Apr-1976 Jun	box 108	folder 14
Uris 380 Madison Corporation: Irving Trust Company Checking, 1976 Jul-1976 Sep	box 108	folder 15
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1976 Jul-1976 Sep	box 108	folder 16
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1976 Jul-1976 Sep	box 108	folder 17
Uris 380 Madison Corporation: Irving Trust Company Checking, 1976 Oct-1976 Dec	box 108	folder 18
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1976 Oct-1976 Dec	box 108	folder 19
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1976 Oct-1976 Dec	box 108	folder 20
Uris 380 Madison Corporation: Irving Trust Company Checking, 1977 Jan-1977 Mar	box 108	folder 21
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1977 Jan-1977 Mar	box 108	folder 22
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1977 Jan-1977 Mar	box 108	folder 23
Uris 380 Madison Corporation: Irving Trust Company Checking, 1977 Apr-1977 Jun	box 109	folder 1
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1977 Apr-1977 Jun	box 109	folder 2
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1977 Apr-1977 Jun	box 109	folder 3
Uris 380 Madison Corporation: Irving Trust Company Checking, 1977 Jul-1977 Sep	box 109	folder 4
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1977 Jul-1977 Sep	box 109	folder 5
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1977 Jul-1977 Sep	box 109	folder 6
Uris 380 Madison Corporation: Irving Trust Company Checking, 1977 Oct-1977 Dec	box 109	folder 7
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1977 Oct-1977 Dec	box 109	folder 8
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1977 Oct-1977 Dec	box 109	folder 9

Uris 380 Madison Corporation: Irving Trust Company Checking, 1978 Jan-1978 Mar	box 109	folder 10
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1978 Jan-1978 Mar	box 109	folder 11
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1978 Jan-1978 Mar	box 109	folder 12
Uris 380 Madison Corporation: Irving Trust Company Checking, 1978 Apr-1978 Jun	box 109	folder 13
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1978 Apr-1978 Jun	box 109	folder 14
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1978 Apr-1978 Jun	box 109	folder 15
Uris 380 Madison Corporation: Irving Trust Company Checking, 1978 Jul-1978 Sep	box 109	folder 16
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1978 Jul-1978 Sep	box 109	folder 17
Uris 380 Madison Corporation: Morgan Guaranty Trust Company Checking, 1978 Jul-1978 Aug	box 109	folder 18
Uris 380 Madison Corporation: Irving Trust Company Checking, 1978 Oct-1978 Dec	box 109	folder 19
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1978 Oct-1978 Dec	box 109	folder 20
Uris 380 Madison Corporation: Irving Trust Company Checking, 1979 Jan-1979 Mar	box 109	folder 21
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1979 Jan-1979 Mar	box 109	folder 22
Uris 380 Madison Corporation: Irving Trust Company Checking, 1979 Apr-1979 May	box 110	folder 1
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1979 Apr-1979 May	box 110	folder 2
Uris 380 Madison Corporation: Chase Manhattan Bank Checking, 1979 Jun-1979 Aug	box 110	folder 3
Uris 380 Madison Corporation: Irving Trust Company Checking, 1979 Jun-1979 Aug	box 110	folder 4
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1979 Jun-1979 Aug	box 110	folder 5
Uris 380 Madison Corporation: Chase Manhattan Bank Checking, 1979 Aug-1979 Dec	box 110	folder 6
Uris 380 Madison Corporation: Irving Trust Company Checking, 1979 Aug-1979 Dec	box 110	folder 7

Uris 380 Madison Corporation: Irving Trust Company Saveway, 1979 Aug-1979 Dec	box 110	folder 8
Uris 380 Madison Corporation: Chase Manhattan Bank Checking, 1980 Jan-1980 Mar	box 110	folder 9
Uris 380 Madison Corporation: Irving Trust Company Checking, 1980 Jan-1980 Mar	box 110	folder 10
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1980 Jan-1980 Mar	box 110	folder 11
Uris 380 Madison Corporation: Chase Manhattan Bank Checking, 1980 Apr-1980 Jun	box 110	folder 12
Uris 380 Madison Corporation: Irving Trust Company Checking, 1980 Apr-1980 Jun	box 110	folder 13
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1980 Apr-1980 Jun	box 110	folder 14
Uris 380 Madison Corporation: Chase Manhattan Bank Checking, 1980 Jul-1980 Sep	box 110	folder 15
Uris 380 Madison Corporation: Irving Trust Company Checking, 1980 Jul-1980 Sep	box 110	folder 16
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1980 Jul-1980 Sep	box 110	folder 17
Uris 380 Madison Corporation: Chase Manhattan Bank Checking, 1980 Oct-1980 Dec	box 110	folder 18
Uris 380 Madison Corporation: Irving Trust Company Checking, 1980 Oct-1980 Dec	box 110	folder 19
Uris 380 Madison Corporation: Irving Trust Company Saveway, 1980 Oct-1980 Dec	box 110	folder 20
Uris 380 Madison Corporation: Chase Manhattan Bank Check Stubs #1696-#1881, 1981 Jan-1981 Jun	box 110	folder 21
Uris 380 Madison Corporation: Irving Trust Company Check Stubs #2382-#2465, 1981 Jan-1981 Jun	box 110	folder 22
Uris 380 Madison Corporation: Chase Manhattan Bank Check Stubs #1882-#2129, 1981 Jul-1981 Dec	box 110	folder 23
Uris 380 Madison Corporation: Irving Trust Company Check Stubs #2466-#2588, 1981 Jul-1981 Dec	box 110	folder 24
Uris 380 Madison Corporation: Chase Manhattan Bank Check Stubs #2130-#2327, 1982 Jan-1982 Jun	box 111	folder 1
Uris 380 Madison Corporation: Irving Trust Company Check Stubs #2589-#2651, 1982 Jan-1982 Jun	box 111	folder 2
Uris 380 Madison Corporation: Chase Manhattan Bank Check Stubs #2328-#2492, 1982 Jul-1982 Dec	box 111	folder 3

Uris 380 Madison Corporation: Irving Trust Company Check Stubs #2652-#2713, 1982 Jul-1983 Apr	box 111	folder 4
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #2500-#2652, 1983 Jan-1983 Jun	box 111	folder 5
Uris 380 Madison Company: Irving Trust Company Check Stubs #101-#169, 1983 Jan-1983 Jun	box 111	folder 6
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #2653-#2838, 1983 Jul-1983 Dec	box 111	folder 7
Uris 380 Madison Company: Irving Trust Company Check Stubs #170-#211, 1983 Jul-1983 Dec	box 111	folder 8
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #2839-#3024, 1984 Jan-1984 Jun	box 111	folder 9
Uris 380 Madison Company: Irving Trust Company Check Stubs #212-#241, 1984 Jan-1984 Jun	box 111	folder 10
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #3025-#3201, 1984 Jul-1984 Dec	box 111	folder 11
Uris 380 Madison Company: Irving Trust Company Check Stubs #242-#286, 1984 Jul-1984 Dec	box 111	folder 12
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #3202-#3372, 1985 Jan-1985 Jun	box 111	folder 13
Uris 380 Madison Company: Irving Trust Company Check Stubs #287-#346, 1985 Jan-1985 Jun	box 111	folder 14
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #3373-#3542, 1985 Jul-1985 Dec	box 111	folder 15
Uris 380 Madison Company: Irving Trust Company Check Stubs #347-#400, 1985 Jul-1985 Dec	box 111	folder 16
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #3543-#3704, 1986 Jan-1986 Jun	box 111	folder 17
Uris 380 Madison Company: Irving Trust Company Check Stubs #401-#448, 1986 Jan-1986 Jun	box 111	folder 18
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #3705-#3872, 1986 Jul-1986 Dec	box 111	folder 19
Uris 380 Madison Company: Irving Trust Company Check Stubs #449-#496, 1986 Jul-1986 Dec	box 111	folder 20
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #3873-#4052, 1987 Jan-1987 Jun	box 111	folder 21
Uris 380 Madison Company: Irving Trust Company Check Stubs #497-#547, 1987 Jan-1987 Jun	box 111	folder 22
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #4053-#4223, 1987 Jul-1987 Dec	box 111	folder 23

Uris 380 Madison Company: Irving Trust Company Check Stubs #548-#595, 1987 Jul-1987 Dec	box 111	folder 24
Uris 380 Madison Company: Bank of New York Check Stubs #596-#640, 1988 Jan-1988 Jun	box 111	folder 25
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #4224-#4394, 1988 Jan-1988 Jun	box 111	folder 26
Uris 380 Madison Company: Bank of New York Check Stubs #641-#688, 1988 Jul-1988 Dec	box 111	folder 27
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #4395-#4530, 1988 Jul-1988 Dec	box 111	folder 28
Uris 380 Madison Company: Bank of New York Check Stubs #689-#883, 1989	box 111	folder 29
Uris 380 Madison Company: Chase Manhattan Bank Check Stubs #4531-#4550, 1989	box 111	folder 30
Uris 380 Madison Company: Bank of New York Check Stubs #884-#1003, 1990	box 111	folder 31
Uris 380 Madison Company: Bank of New York Business Savings, 1991	box 111	folder 32
Uris 380 Madison Company: Bank of New York Check Stubs #1004-#1129, 1991	box 111	folder 33
Uris 380 Madison Company: Bank of New York Business Savings, 1992	box 111	folder 34
Uris 380 Madison Company: Bank of New York Check Stubs #1130-#1528, 1992-1994	box 111	folder 35-37
Uris 380 Madison Company: Bank of New York Business Savings, 1995 Jan-1995 Mar	box 111	folder 38
Uris 380 Madison Company: Bank of New York Checking, 1995 Jan-1995 Mar	box 111	folder 39
Uris 380 Madison Company: Bank of New York Business Savings, 1995 Apr-1995 Jun	box 111	folder 40
Uris 380 Madison Company: Bank of New York Checking, 1995 Apr-1995 Jun	box 111	folder 41
Uris 380 Madison Company: Bank of New York Business Savings, 1995 Jul-1995 Sep	box 111	folder 42
Uris 380 Madison Company: Bank of New York Checking, 1995 Jul-1995 Sep	box 111	folder 43
Uris 380 Madison Company: Bank of New York Business Savings, 1995 Oct-1995 Dec	box 112	folder 1
Uris 380 Madison Company: Bank of New York Checking, 1995 Oct-1995 Dec	box 112	folder 2

Uris 380 Madison Company: Bank of New York Business Savings, 1996 Jan-1996 Feb	box 112	folder 3
Uris 380 Madison Company: Bank of New York Checking, 1996 Jan-1996 Feb	box 112	folder 4
380 Madison Avenue, LLC: Bank of New York Savings, 1996 Mar-1996 Apr	box 112	folder 5
Uris 380 Madison Company: Bank of New York Business Savings, 1996 Mar-1996 Apr	box 112	folder 6
Uris 380 Madison Company: Bank of New York Checking, 1996 Mar-1996 Jul	box 112	folder 7
380 Madison Avenue, LLC: Bank of New York Combined Checking & Savings, 1996 May-1996 Dec	box 112	folder 8-11

Subseries 5.4. Construction, 1950-1957

Physical Description: About 2,500 items (3.55 linear feet)

Arrangement

Arrangement is by tenant

Scope and Contents

Correspondence, transmittal sheets, construction orders, contracts, progress schedules, financial records, specifications, bids, invoices, reports, and other materials about the erection of the twenty-five-story office building at 380 Madison Avenue. These documents encompass all aspects of the development project from preliminary structural plans to final punch lists. They portray the general topics of architectural design, estimates, instructions to bidders, floor plans, equipment rentals, work performed by contractors, materials, labor, installations, tenant modifications, engineering requirements, strategy alterations, cost analysis, and city government regulations. Correspondents include the Uris Building Inc. employees, architects at Emery Roth & Sons, consulting engineers, general contractor Cauldwell-Wingate Company, subcontractors, tenants, and other individuals engaged in the construction project. Work on the bank space designed by Carson & Lundin for Irving Trust Company is also discussed in these records.

5.4.1. General, 1950-1957

Physical Description: About 2,000 items (2.85 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Comprised of correspondence, transmittal sheets, construction orders, contracts, financial records, specifications, and other materials about the erection of the twenty-five-story office building at 380 Madison Avenue. These documents encompass all aspects of the development project from preliminary structural plans to final punch lists. They portray the general topics of architectural design, estimates, instructions to bidders, floor plans, equipment rentals, work performed by contractors, materials, labor, installations, tenant modifications, engineering requirements, strategy alterations, cost analysis, and city government regulations. Other aspects described in the sub-series include air conditioning, heating, ventilation, computation of rentable space allotments,

telephone system, fire alarm system, plumbing, roofing, hardware, welding, sheet metal, sprinklers, power, columns, spandrels, waterproofing, lighting fixtures, store fronts, signs, doors, and windows.

Scope and Contents

The correspondence involves the Uris Building Inc. employees, architects at Emery Roth & Sons, consulting engineers, general contractor Cauldwell-Wingate Company, subcontractors, tenants, and other individuals engaged in the construction project. Subjects discussed include approval of architectural drawings, requests for bids, construction specifications, engineers' recommendations, costs, Department of Housing codes, proposals, meetings, contracts for labor and materials, insurance coverage, changes to design, issued orders, tenant requests, problems, progress reports, subcontractor performance, payment of invoices, and other building work. Interoffice memorandums between Harold Uris, Ernst Pfeiffer, Marvin Rothenstein, and other staff further detail building permits, meeting accounts, drawings, government codes, supply quotations, telephone call reports, project status, subcontractor matters, and specific aspects of the construction work. Besides communication with the Uris brothers about the real estate development project, the Emery Roth & Sons files also have correspondence with Shreve, Lamb & Harmon Associates about the building's design and specifications. It appears Shreve, Lamb, & Harmon examined and reviewed their architectural plans and subsequent revisions on behalf of the lessor, City Bank Farmers Trust Company. In addition to all these matters, the correspondence also discusses space allocations, rentable area calculations, easements, floor plans, air conditioning, duct work, elevators, fire safety, windows, electric system, inspections, cost comparisons, surveys, and other information on construction work.

Scope and Contents

Together with the correspondence, the sub-subseries has several other kinds of records about the construction project. These include transmittal sheets, construction orders, contracts, financial records, specifications, and other materials have to do with the activities of the various interested parties. Each of the transmittals list the name of drawings, drawing numbers, quantity of copies, purpose of the transmission, instructions, and other information. Dated job orders and proceed orders issued by Uris Building, Inc. to Cauldwell-Wingate Company, generally specify the part of structure requiring attention, applicable tenant, status of job at time of order, description of work to proceed with, costs, whether tenant agreed to pay for work, acceptor's approval, and further information. Similar detailed information about the construction work is also contained in extra orders, change orders, repair job information sheets, punch lists, and acknowledgement of orders. The Uris Building Inc. contracts with several firms for the labor and materials required to complete a portion of the building contain a description of work to completed, price of contract work, and legal terms in relation to the subcontractor's obligations. In the financial records, there are estimates, purchase orders, invoices, credit orders, supply price quotations, accounting worksheets, and other calculations delineate the costs of the construction project. The architectural specifications written by Emery Roth & Sons illustrate how each component of the office building was designed and erected. These specifications refer to demolition, excavation and foundation work, steel, reinforced structural concrete, walls, masonry, cement, marble, granite, electrical work, plumbing, air conditioning, heating and ventilating, roofing, sheet metal, metal lath furring, wrought iron work, glazing, spandrel and column protection, automatic sprinklers, elevators, plastering, doors, painting, lighting, terrazzo, tile, ornamental metal, and finishing items. Along with these documents, the sub-subseries has work schedules, surveys, Department of Housing and Building permits, engineers' statements, samples of building materials, instructions to bidders, inspection reports, punch lists, tenant move in dates, and other records about various project endeavors.

Title/Description	Instances	
Acoustic Plaster, 1952-1953	box 112	folder 12
Air Conditioning, 1952-1954	box 112	folder 13-15
Binney & Smith, Inc., 1952-1954	box 112	folder 16

Booz, Allen & Hamilton, 1953	box 112	folder 17
Caltex Petroleum Corporation formerly California Texas Oil Company, Ltd., 1952-1953	box 112	folder 18
Carr, J. Gordon, 1952-1953	box 112	folder 19
Cauldwell-Wingate Company, 1952-1953	box 112	folder 20-25
Charles W. Hoyt, Inc., 1953	box 112	folder 26
Cities Services Company formerly Columbia Carbon Company, 1952-1956	box 112	folder 27
Computation of Floor Areas, 1951, undated	box 112	folder 28
Duct Work, 1951-1954	box 112	folder 29
Emery Roth & Sons, 1950-1952	box 112	folder 30-34
Emery Roth & Sons, 1953-1954	box 113	folder 1-3
Emery Roth & Sons: Transmittals, 1953-1957	box 113	folder 4-6
Estimates, 1951-1952	box 113	folder 7
Fire Alarms, 1950-1952	box 113	folder 8
Floors: 1-5, 1953-1954	box 113	folder 9
Floors: 6-10, 1953-1954	box 113	folder 10
Floors: 11-14, 1953-1954	box 113	folder 11
Floors: 15-19, 1953-1954	box 113	folder 12
Floors: 20-25, 1953-1954	box 113	folder 13
Floors: Lobby and Sublevels, 1953-1954	box 113	folder 14
Frank G. Shattuck Company, 1953-1954	box 113	folder 15
General, 1952-1955	box 113	folder 16-18
Gotham Lighting Corporation, 1953	box 113	folder 19
Grilles, 1954	box 113	folder 20
Job Orders, 1953-1954	box 113	folder 21-35
Lennen & Newell, Inc., 1954 Feb	box 113	folder 36
Permits, 1952-1953	box 113	folder 37
Pfeiffer, Ernst E., 1951-1953	box 113	folder 38
Plumbing, 1951-1953	box 113	folder 39
Proceed Orders, 1951-1954	box 114	folder 1-8
Radiator Enclosures, 1953 Apr 14	box 114	folder 9
Raisler Corporation, 1951-1957	box 114	folder 10-19

Reinforced Structural Concrete, 1951 May-1951 Jun	box 114	folder 20
Rolled Steel Sash, 1951 Mar	box 114	folder 21
Roofing and Sheet Metal, 1951-1952	box 114	folder 22
Rothenstein, Marvin, 1952-1954	box 114	folder 23-36
Ruderman, James, 1951-1954	box 114	folder 37
Schwartz, Paul, 1950-1951	box 114	folder 38
Sewer, Water, Sprinkler, and Standpipe Connections, 1951	box 114	folder 39
Sheet Metal, 1951 Jul	box 114	folder 40
Shreve, Lamb & Harmon Associates, 1950-1952	box 114	folder 41
Shulman, Louis, 1953-1954	box 114	folder 42
Signs, 1951-1953	box 114	folder 43
Smith & Silverman, 1953-1954	box 114	folder 44
Sobel & Kraus, 1952-1954	box 114	folder 45
Spandrel and Column Protection, 1952	box 114	folder 46
Specifications, 1950-1953	box 114	folder 47-52
Stauffer Chemical Company, 1952-1954	box 114	folder 53
Steel Samples, 1953 Jul 02	box 114	folder 54
Storage Areas, 1953 Oct 16	box 114	folder 55
Stores, 1953	box 114	folder 56
Subcontracts, 1951	box 114	folder 57
Subcontracts, 1952-1953	box 115	folder 1-3
Surveys, 1950-1954	box 115	folder 4

Separated Materials:**Separated Materials**

Separated to Roll UB_013: three diazo prints of Survey Maps, 380 Madison Avenue, New York, N.Y., Earl B. Lovell-S. P. Belcher, Inc., City Surveyor, 1950-1953.

Take Off Data for Floor Area, 1950-1952	box 115	folder 5
Telephone Company, 1952-1953	box 115	folder 6

Separated Materials:**Separated Materials**

Separated to Roll UB_015: one diazo print of Partial 3rd Sub-basement Fl. Plan #711-A P.B.X., Trans World Airlines Inc., 380 Madison Avenue,

New York, N.Y., New York Telephone Co. Plant
 Department, Drawing No. A3639-1-D, 1954
 September 15.

Separated Materials:

Separated Materials

Separated to Roll UB_016: five diazo prints of
 Wiring and Partial 2nd Basement Floor Plan,
 380 Madison Avenue, New York, N.Y., New York
 Telephone Co. Plant Department, Drawing No.
 A-3589-1-B and No. M22, 1952 May-June.

Terrazzo Work, 1951-1953	box 115	folder 7
Tile, 1952-1953	box 115	folder 8-9
Toilets, 1951-1953	box 115	folder 10
United Metal Box Company Inc., 1954 May 21	box 115	folder 11
Uris, Harold D., 1950-1953	box 115	folder 12
Venetian Blinds, 1951-1952	box 115	folder 13
Ventilating, 1951 Mar 01	box 115	folder 14
Voorhees, Foley, Walker & Smith, 1950	box 115	folder 15
Waterproofing, 1952-1953	box 115	folder 16
Weiss & Basser, 1953 Nov-1953 Dec	box 115	folder 17
Western Union, 1952 Apr	box 115	folder 18
William H. Stevens, Inc., 1952 Jun 26	box 115	folder 19
Windows, 1952-1953	box 115	folder 20
Woodwork, 1953-1954	box 115	folder 21
Wrought Iron Stairs, 1951	box 115	folder 22

5.4.2. Irving Trust Company, 1951-1954

Physical Description: About 500 items (0.70 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Contains files about the work performed on the commercial space for Irving Trust Company. Construction in this area included plumbing, duct work, vault installation, acoustical tile, metal work, elevators, stairs, terrazzo, painting, plastering, plate glass, woodwork, sidewalk, and signs. Carson & Lundin, Architects designed the bank space at 380 Madison Avenue, in consultation with Emery Roth & Sons. Correspondence between the two firms discusses the drawings, revisions based on the bank requirements, meetings, requests for changes, drafting, and plan filing with the New York City Department of Housing and Buildings. There are communications with Henry B. Oehrig, the mechanical and electrical engineer engaged by Emery Roth & Sons, about the plans for the HVAC,

plumbing, and electrical work. Additional correspondence with Uris Building, Inc., Otis Elevator Company, subcontractors, engineers, and other involved parties describes the bank, vault, sidewalk, and sub-basement. Besides the correspondence, the Irving Trust Company files include construction orders, progress schedules, contracts, architectural plans and specifications, bids, cost statements, invoices, and weekly reports on work performed. The construction orders are comprised of purchase orders, equipment rental agreements, change orders, approvals, extra orders for additional work, and requisitions. Each of these documents describes project revisions, installations, insurance coverage, mechanical equipment requirements, safety, and agreements with subcontractors about labor and materials charges for the bank and sublevel areas.

Title/Description	Instances	
Auth Electric Company, Inc., 1953	box 115	folder 23
Charles Kurzon, Inc., 1952	box 115	folder 24
Construction Progress Schedule, 1952-1953	box 115	folder 25
Emery Roth & Sons, 1951-1953	box 115	folder 26
Forest, W. E., 1952-1953	box 115	folder 27
Isadore Rosen & Sons, 1953	box 115	folder 28
McGuire, James W., 1953	box 115	folder 29
Minneapolis-Honeywell, 1953	box 115	folder 30
Oehrig, Henry B., 1952-1953	box 115	folder 31
Otis Elevator Company, 1952-1954	box 115	folder 32-33
Otis Elevator Company: Samples, 1953, undated	box 115	folder 34
Pittsburgh Plate Glass Company, 1952-1954	box 115	folder 35
Plastering, 1952-1953	box 115	folder 36
Plumbing, 1952-1953	box 115	folder 37
Raisler Corporation, 1952-1954	box 115	folder 38-40
Richardson & Dutt, 1953 Feb-1953 Mar	box 115	folder 41
Rizzi Construction Company, Inc., 1952-1953	box 115	folder 42
Ruderman, James, 1952-1953	box 115	folder 43
Scherbak Specialties Company, 1953	box 115	folder 44
Second Sub-level, 1952-1953	box 115	folder 45
Shatz Painting Co., Inc., 1953-1954	box 115	folder 46
Sidewalk Vault Insulation, 1952	box 115	folder 47
Signs, 1952-1953	box 115	folder 48
Specifications for Painting, 1953 May 21	box 115	folder 49
Stairs, 1952-1953	box 115	folder 50
Syska & Hennessy, Inc., 1952-1954	box 115	folder 51

Toilet Accessories, 1953	box 115	folder 52
Tuttle & Bailey, Inc., 1953	box 115	folder 53
United States Rubber Company, 1953	box 115	folder 54
Universal Sheet Metal Corporation, 1952-1953	box 115	folder 55
Uris Building, Inc., 1952-1953	box 115	folder 56
Wachtel Plumbing Co., Inc., 1952-1954	box 115	folder 57-58
Waldvogel Brothers, Inc., 1953	box 115	folder 59
Weekly Reports, 1953	box 115	folder 60
William J. Scully, Inc., 1953	box 115	folder 61
Woodwork, 1953	box 115	folder 62

Subseries 5.5. Drawings, 1950-1996

Physical Description: 454 items (26 rolls: 209 blueprints; 225 diazo prints; 6 photostats; 6 negative photostats; 7 printed papers; 1 graphite on trace)

Arrangement

Arrangement is by type

Scope and Contents

Architectural drawings regarding the building's construction and adjustment to meet the needs of tenants. These drawings provide information about the building's design by Emery Roth & Sons including floor plans, office space layouts, metalwork, elevators, woodwork, doors, and related elements. They also illustrate the HVAC, electrical, telephone, lighting, plumbing, fire alarm, and mechanical systems for the property. Some of the drawings are for the substantial space leased by Irving Trust Company with information from their architectural firm, Carson and Lundin.

5.5.1. General, 1953-1996

Physical Description: 244 items (14 rolls: 90 blueprints; 135 diazo prints; 6 photostats; 6 negative photostats; 7 printed papers)

Arrangement

By floor

Scope and Contents

Principally architectural drawings of the initial construction of the building and some of the subsequent alterations and modifications to the space for specific tenants. The sub-subseries has plans, details, elevations, sketches, sections, specifications, and instruction sheets. These drawings represent floor plans for construction and space layout of offices, stores, storage space, garage, and other areas of lease. They also illustrate the HVAC, electrical, telephone, lighting, plumbing, and mechanical systems as well as the design layouts of furniture, partitions, toilets, metalwork, elevators, woodwork, doors, kitchens, hardware, signage, and other elements. Some of the drawings delineate the area being leased by a particular tenant or store. In addition, the sub-subseries has surveys of the building site and a plan for an enclosure wall on E. 47th Street.

Other Finding Aids

A detailed listing of the drawings in this sub-subseries can be consulted in a [downloadable Excel spreadsheet](#).

5.5.2. Irving Trust Company, 1950-1955

Physical Description: 210 items (12 rolls: 119 blueprints; 90 diazotypes; 1 graphite on trace)

Arrangement

Alphabetical by construction category

Scope and Contents

Drawings concerning the space leased by Irving Trust Company at 380 Madison Avenue. Plans, elevations, sections, and details illustrate the construction of this area to the tenant's requirements and the specifications of their architectural firm, Carson and Lundin. These drawings provide information about the bank's doors, ductwork, electrical systems, elevators, fire alarm system, HVAC, lighting, locks, metalwork, plumbing, the service alcove, signage, stairs, steel work, stonework, the vault, windows, and woodwork.

Other Finding Aids

A detailed listing of the drawings in this sub-subseries can be consulted in a [downloadable Excel spreadsheet](#).

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Series 6. 300 Park Avenue, 1942-1999

Physical Description: About 70,900 items (101.5 linear feet and 38 rolls)

Arrangement

Arranged by type

Biographical / Historical

Built on part of the site of Columbia University's campus from 1857-1897, the twenty-five-story office building is located on the western side of Park Avenue between 49th and 50th Streets. The property was obtained in 1951 through an exchange with Webb & Knapp, the Court Square Building at 2 Lafayette Street for the 300 Park Avenue residential building and two adjoining properties. They also leased the air rights from New York Central (Railroad) System for this structure. After two years of negotiations, the tenants agreed to leave the seventeen-story apartment house and construction began with Emery Roth & Sons serving as architects. Completed in 1955, it is often referred to as the Colgate-Palmolive Building after one of its primary tenants. Other prominent firms leasing space were Barclays Bank of New York (formerly Chemical Corn Exchange Bank), Cerro Corporation, Proskauer, Rose, Goetz & Mendelsohn, Kaiser Services (formerly Henry J. Kaiser Company), Phelps Dodge Corporation, Crane Co., Galow Restaurant, Inc. (formerly Chandler's Restaurant, Inc.), and West Merchant Bank Ltd. When most of the Uris buildings were incorporated in 1960, this building remained in under the family's private ownership. It was purchased in 1999 by Tishman Speyer Properties from the Uris estate and subsequently renovated.

Scope and Contents

This series contains administrative records, correspondence, financial records, construction files, and drawings. The documents generated by the four successive corporate entities managing the commercial property represent the initial project planning stages through the next forty years of operation. Park Avenue Offices, Inc. was the first administrative corporation, followed by Colcorn Company, Uris Holding Company, and finally 300 Park Avenue, LLC. Within the administrative records, there are tenant files, monthly property statements, subject files, mortgage and loan records, and employee related files for the property. Correspondence details the deal arranged to purchase the property, construction of the office building, business activities concerning to 300 Park Avenue, and everyday operations at the premises. In the financial records, there are general files, financial statements, paid bills, and bank account materials about fiscal matters. Both the construction records and drawings illustrate the building's design by Emery Roth & Sons and modification for tenants.

Subseries 6.1. Administrative Records, 1942-1999

Physical Description: About 42,100 items (61.225 linear feet)

Arrangement

Arrangement is by type

Scope and Contents

Contains tenant files, monthly property statements, subject files, mortgage and loan records, and employee related files for 300 Park Avenue. The tenant files include correspondence, leases, plans, modification documents, rent inclusions, financial records, and other materials portraying the business involvements the Uris had with their commercial tenants. Monthly property statements issued by the five firms who administered the property that provide information about the commercial operation of the 300 Park Avenue building. The monthly property statements contain financial reports, paid invoices, payroll records, tenant information, and related management documents. In general, the monthly financial reports provide information on income, expenditures, taxes, billing, collection, tenant charges, and related fiscal matters. The invoices reveal the monthly business expenses, the payroll records explain the compensation and benefits earned by employees of the building, and the receipts of tenant charges indicate how much individual tenants paid for rent and building services. In the subject files, correspondence, corporate records, management agreements, service and maintenance contracts, construction documents, and other materials represent the construction and operation of 300 Park Avenue. These items describe administrative activities, building management operations, structural maintenance, local law compliance, lease discussions, inspections, and the initial construction of the office building. The mortgage and loan records have statements, agreements, correspondence, assignments, promissory notes, and financial records about the financing of the 300 Park Avenue project. These documents on the funding of initial construction and subsequent fiscal arrangements involve a number of lenders. Correspondence, union records, payroll statements, insurance claims, personnel files, tax information, and other papers are contained in the employee records. These records discuss payroll information, tax documents, union matters, insurance, pensions, wage increases, absences, job training, retirements, applications, and other issues associated with the employees.

6.1.1. Tenant Files, 1942-1999

Physical Description: About 9,000 items (13.2 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Comprised of correspondence, leases, plans, modification documents, rent inclusions, financial records, and other materials associated with individual tenants at 300 Park Avenue. These documents portray the business involvements the Urises had with their commercial tenants. Tenants at 300 Park Avenue were engaged in diverse occupations and leased space for corporate executive offices, retail stores, financial institutions, travel agencies, securities firms, designers, marketing, real estate, showrooms, restaurants, and storage. The correspondence with tenants explains all aspects of their leases, alterations to the premises, rent escalations, permissions to sublet space, legal issues, tenant expenses, occupancy schedules, mortgages, and relevant corporate matters. Included are communications about services provided by the landlord, information on individual tenants, complaints, security concerns, elevator use, insurance claims, fire safety, signs, building passes, keys, and adherence to local laws concerning asbestos, fire, smoking, and drought restrictions. Letters to and from the management companies and facilities staff handling the building discuss rent, security deposits, tenant charges, maintenance of the property, safety measures, renovations, elevators, authorizations, and operating services offered tenants. Additional correspondence regarding the initial erection of the office building describes the customization of space for tenants, architectural plans and specifications, progress meetings, inspections, contractor work, alterations, financial matters, and other construction subjects. Subsequent construction projects are likewise documented with communications concerning renovations, repairs, compliance with zoning regulations, environmental impact, cost worksheets, interactions with the Department of Buildings, professional installations, design plans, work completed, and distribution of payments for labor, materials, equipment and related expenses. Interoffice memorandums in these files also discuss negotiated lease terms, tenant's financial situation, modification agreements, calculation of tenant charges, proposed leases, renewals, lease abstracts, and move in/out particulars.

Scope and Contents

The leases each specify the tenant, terms of lease, length of lease, portion of building being rented, riders, work allowances, formulas for calculating rent payments, and construction or alteration requirements for the premise. Subleases and under-subleases incorporate similar information as well as consent from the landlord for the arrangement. Often appended to the leases are blueprints, exhibits, and other plans of tenant space illustrating Emery Roth & Sons' construction drawings, furniture arrangements, electrical diagrams, floor plans, and interior design layouts. All of these leases are for entire floors, portions of floors, store locations, mezzanine areas, or basement levels. Documents modifying the leases describe revisions to lease terms over the course of tenancy and escalations of rent based on increases in electricity costs, real estate taxes, and wage rates. These lease modifications consist of permissions to sublet space, tenant billing statements, amendments, extensions, brokerage settlements, light and air covenants, changes in rental rate, surrender agreements, mortgage deals, draft copies, and records regarding renovations and other installations to the premise. Also included are assignments, agreements executed when company merges, acquisitions, changes name, or experiences other transformations that transfer the lease by one corporate entity to another and the assignee assumes the obligations of the lease.

Scope and Contents

The records on electric rent inclusions in the tenant files detail the increases and decreases in electric rates and the subsequent adjustments to lease terms and tenant charges for service. There are agreements on the rental consideration of electric current, bills, statements, and notifications of the Consolidated Edison increases approved by the Public Service Commission of the State of New York. Reports on surveys of equipment and usage are included as part of the information utilized in determining fees. Tenant charge statements, reports, and other financial records further document the expenditures, and fiscal status of the tenants. Individual tenants paid for overtime freight service, elevator mechanics, air conditioning, rubbish removal, water usage, porter services, heat, engineers, and the labor and materials stemming from work orders. Financial statements, balance sheets, and the sales reports used to calculate the percentage rent assessed for retail shops provide an account of several tenant's economic performance. In addition to all these documents, the tenant files have

license agreements for coffee and antenna television services, elevator log records, news articles, bankruptcy filings, and other papers about the building's operations and occupant activities.

Scope and Contents

Since Colgate-Palmolive Company was the primary occupant at 300 Park Avenue, the subseries contains a significant amount of materials about their tenancy. In almost four boxes of files, correspondence, leases, rental agreements, financial records, construction materials and other documentation define the relationship with Colgate-Palmolive. The correspondence between the corporation and representatives of the Uris discusses the lease, tenant expenses, upkeep on the space, facilities matters, services provided by the landlord, the cafeteria, problems, and other issues. Letters and interoffice memorandums address all aspects of the lease from term negotiations, modifications, extensions, subtenants, electric inclusions, painting requirements, and other agreements. They furthermore cover operating expenses, rental price adjustments, safety, mortgage deals, alterations to the office areas, maintenance performed, and Colgate-Palmolive's business activities. Communications about facilities management and services include access to buildings, elevators, security, cleaning, utilities, insurance claims, waste disposal, exterminating, fire safety, directory listings, and the operation of their cafeteria. In addition, there are complaints about smells, sub par construction, elevators, cleaning, temperature, damage, thefts, and other incidents. The leases are accompanied by sublease permissions, rental agreements, inclusions, surveys, negotiation documents, extensions, plans, proposals, and related modifications. In the financial records, there are tenant charges, work orders, purchase orders, and Cross & Brown Company remittance statements. The bills itemize water, air conditioning, heating, engineer service, labor and materials for repairs and maintenance, overtime freight operations, porter service, elevator mechanic, and rubbish removal expenditures. Documents connected to the formation of the Colgate-Palmolive areas include correspondence, architectural specifications, progress reports, meeting minutes, building permits, interoffice memorandums, and construction orders. These construction records involve Uris Brothers Inc., Ernest E. Pfeiffer, Emery Roth & Sons, company executives, the Department of Housing and Building, subcontractors, and Ebasco Services, Inc., who served as the architects and engineers for Colgate-Palmolive. They illustrate the tenant's involvement with construction project and the arrangement of their premises. Changes to the design, New York City building regulations, disputes concerning the work completed, inspections, kitchen, murals, lights, fixtures, equipment, a conveyor system, doors, tile, and a move in schedule are among the aspects addressed.

Scope and Contents

Besides the information about tenants in the office building at 300 Park Avenue, there are also records for Sherry Catering, Inc. Sherry Catering, Inc. was a restaurant and gift shop located in the apartment house previously situated on the property. Before the building was demolished, the Uris Brothers purchased and briefly operated the catering business. The files about Sherry Catering, Inc. consist of correspondence, appraisals, inventories, legal papers, financial records, and other materials. The correspondence between the original owners, Uris personnel, management company, and other interested parties explain the provisional business arrangement and subsequent dissolution of the firm. These exchanges deal with lease provisions, the estate of the former owner, the monthly financial statements, meetings on the project, rent payments, utility bills, appraisals, performance assessments, adherence to city regulations, banquet schedules, and insurance coverage as well as the general operations of the restaurant, catering, and gift shop. Interoffice memorandums also express the efforts to cancel the lease, business performance, the planned new building, rent roll list, lease modifications, financial analysis, taxes, valuation of inventories, sale of equipment, and liquidation of the company. The appraisals and inventories list the furnishings, equipment, office machines, supplies, food, and candy shop contents further illustrate the disposal of business assets. Papers generated by the lawyer, Lester Bachner discuss his handling of the legal issues regarding company liquidation, collections on unsettled debts, sale of inventory, insurance, employees, and contract terminations. In the financial records, there are balance sheets on the business status, calculations of the percentage of profits paid to the Uris, rent charges, monthly reports, accounts receivable statements, transaction documents, and information on outstanding fiscal obligations. Also included

are alphabetical files of purchases detailing the outstanding client accounts receivable, collection letters, balances owed vendors, payment of liabilities, relinquishment of licenses, insurance coverage, and refunds. In addition, there are lease modification agreements, Department of Housing and Buildings violation information, and lists of Sherry Catering, Inc. bookings.

Title/Description	Instances	
Allan Riley Company, Inc: Construction, 1990-1993	box 115	folder 63-64
Allan Riley Company, Inc: Correspondence, 1987-1997	box 116	folder 1-3
Allan Riley Company, Inc: Electric Inclusion, 1993-1996	box 116	folder 4
Allan Riley Company, Inc: Escalation: Labor Rate, 1994 Jun	box 116	folder 5
Allan Riley Company, Inc: Escalation: Real Estate Tax, 1993 Aug 01	box 116	folder 6
Allan Riley Company, Inc: Lease: Portion of 23rd Floor, 1992 Dec 28	box 116	folder 7
Allan Riley Company, Inc: Tenant Charges, 1993 May 20	box 116	folder 8
B.T.R. Associates: Undersublease: Prime Tenant Kaiser Services: Portion of 23rd Floor, 1968 Nov	box 116	folder 9
Banco De Galicia Y Buenos Aires: Correspondence, 1991-1996	box 116	folder 10
Banco De Galicia Y Buenos Aires: Electric Inclusion, 1992-1996	box 116	folder 11
Banco De Galicia Y Buenos Aires: Escalation: Labor Rate, 1994 Jun 01	box 116	folder 12
Banco De Galicia Y Buenos Aires: Escalation: Real Estate Tax, 1992-1993	box 116	folder 13
Banco De Galicia Y Buenos Aires: Lease: Portion of 21st Floor, 1991 Oct 11	box 116	folder 14
Bank of America National Trust and Savings Association: Sublease: Prime Tenant Proskauer, Rose, Goetz & Mendelsohn: Portion of 15th Floor, 1979 Aug-1979 Dec	box 116	folder 15
Barclays Bank of New York formerly Chemical Bank & Trust Company: Assignments, 1955-1970	box 116	folder 16
Barclays Bank of New York formerly Chemical Bank & Trust Company: Building Pass Requests, 1977-1990	box 116	folder 17
Barclays Bank of New York formerly Chemical Bank & Trust Company: Correspondence, 1954-1994	box 116	folder 18-35
Barclays Bank of New York formerly Chemical Bank & Trust Company: Correspondence: Facilities, 1988-1992	box 116	folder 36
Barclays Bank of New York formerly Chemical Bank & Trust Company: Electric Inclusion, 1956-1974	box 116	folder 37

Barclays Bank of New York formerly Chemical Bank & Trust Company: Electric Inclusion, 1992-1994	box 116	folder 38
Barclays Bank of New York formerly Chemical Bank & Trust Company: Escalation: Labor Rate, 1989-1994	box 116	folder 39
Barclays Bank of New York formerly Chemical Bank & Trust Company: Escalation: Real Estate Tax, 1989-1993	box 116	folder 40
Barclays Bank of New York formerly Chemical Bank & Trust Company: Lease: Portion of Ground Floor and Basement, 1976 Jul 28	box 116	folder 41
Barclays Bank of New York formerly Chemical Bank & Trust Company: Lease: Store, 1954 Jul 21	box 117	folder 1
<u>Separated Materials:</u> Separated Materials Separated to Roll UB_068: one blueprint of First Floor Plan, 300 Park Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 2, 1954.		
Barclays Bank of New York formerly Chemical Bank & Trust Company: Lease: Store, Mezzanine, and Portion of 2nd Floor, 1974 Apr 03	box 117	folder 2
Barclays Bank of New York formerly Chemical Bank & Trust Company: Lease Modifications: Store, 1954-1970	box 117	folder 3-4
<u>Separated Materials:</u> Separated Materials Separated to Roll UB_069: two diazo prints of Floor Plans, Chemical Corn Exchange Bank, 300 Park Avenue, New York, N.Y., Office of Alfred Easton Poor, Job #862, Drawing No. 1-A and No. 2-A, 1954 July 13.		
Barclays Bank of New York formerly Chemical Bank & Trust Company: Lease Modifications: Store, Mezzanine, and Portion of 2nd Floor, 1974-1992	box 117	folder 5
Barclays Bank of New York formerly Chemical Bank & Trust Company: Miscellaneous, 1955-1956	box 117	folder 6
Barclays Bank of New York formerly Chemical Bank & Trust Company: Specifications, 1955 Mar 14	box 117	folder 7
Barclays Bank of New York formerly Chemical Bank & Trust Company: Sublease: Prime Tenant Cerro Corporation: Portion of 13th Floor, 1964-1969	box 117	folder 8
Barclays Bank of New York formerly Chemical Bank & Trust Company: Subordination, Non-Disturbance, and Attornment Agreement, 1972 Jan 10	box 117	folder 9

Barclays Bank of New York formerly Chemical Bank & Trust Company: Tenant Charge Correspondence, 1991-1995	box 117	folder 10
Barclays Bank of New York formerly Chemical Bank & Trust Company: Tenant Charges, 1986-1990	box 117	folder 11-12
Barclays Bank of New York formerly Chemical Bank & Trust Company: Tenant Installations, 1976 Sep-1976 Oct	box 117	folder 13
Barclays Bank of New York formerly Chemical Bank & Trust Company: Tenant Work Orders, 1991-1994	box 117	folder 14-15
Battalia Winston International: Electric Rent, 1993-1996	box 117	folder 16
Battalia Winston International: Escalation: Labor Rate, 1994 Jun 01	box 117	folder 17
Battalia Winston International: Escalation: Real Estate Tax, 1993 Aug 01	box 117	folder 18
Battalia Winston International: Lease: Portion of 23rd Floor, 1992 Sep 15	box 117	folder 19
Briger & Associates: Correspondence, 1991-1996	box 117	folder 20
Briger & Associates: Draft Lease, 1991 Apr 01	box 117	folder 21
Briger & Associates: Electric Inclusion, 1992-1996	box 117	folder 22
Briger & Associates: Escalation: Labor Rate, 1994 Jun 01	box 117	folder 23
Briger & Associates: Escalation: Real Estate Tax, 1993 Aug 01	box 117	folder 24
Briger & Associates: Lease: Portion of 24th Floor, 1991 Jun 18	box 117	folder 25
C.G. Lopp & Company: Sublease: Prime Tenant Phelps Dodge Corporation: Portion of 17th Floor, 1987 Jan-1987 Jun	box 117	folder 26
Café 49: Correspondence, 1998-1999	box 117	folder 27
Café 49: Lease: Portion of 1st Floor and Basement, 1998 Jun 12	box 117	folder 28
Carolina Barnes Corporation: Correspondence, 1993-1997	box 117	folder 29
Carolina Barnes Corporation: Electric Rent, 1993-1996	box 117	folder 30
Carolina Barnes Corporation: Escalation: Labor Rate, 1994 Jun 01	box 117	folder 31
Carolina Barnes Corporation: Escalation: Real Estate Tax, 1993 Aug 01	box 117	folder 32
Carolina Barnes Corporation: Lease: Portion of 23rd Floor, 1993 May 07	box 117	folder 33

Cerro Corporation formerly Cerro de Pasco: Correspondence, 1955-1978	box 117	folder 34-40
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_042: two diazo prints of Alterations to the Offices of Cerro de Pasco Corp., 300 Park Avenue, New York, N.Y., George A. Bielich, Architect, Dwg. No. A-1 and A-2, 1959.		
Cerro Corporation formerly Cerro de Pasco: Electric Rent, 1955-1977	box 117	folder 41
Cerro Corporation formerly Cerro de Pasco: Escalation: Labor Rate, 1974-1977	box 117	folder 42
Cerro Corporation formerly Cerro de Pasco: Escalation: Real Estate Tax, 1976-1977	box 117	folder 43
Cerro Corporation formerly Cerro de Pasco: Lease: 13th Floor, 1964 Aug 28	box 117	folder 44
Cerro Corporation formerly Cerro de Pasco: Lease: 15th Floor, 1974 Nov 22	box 117	folder 45
Cerro Corporation formerly Cerro de Pasco: Lease: 15th Floor and Portion of 14th Floor, 1954 Sep 14	box 118	folder 1
Cerro Corporation formerly Cerro de Pasco: Lease: Portion of 15th Floor, 1975 Sep 09	box 118	folder 2
Cerro Corporation formerly Cerro de Pasco: Lease Modifications: 13th Floor, 1964-1972	box 118	folder 3-4
Cerro Corporation formerly Cerro de Pasco: Lease Modifications: 15th Floor, 1975 Feb 07	box 118	folder 5
Cerro Corporation formerly Cerro de Pasco: Lease Modifications: 15th Floor and Portion of 14th Floor, 1955-1966	box 118	folder 6
Cerro Corporation formerly Cerro de Pasco: Lease Modifications: Portion of 15th Floor, 1975-1977	box 118	folder 7
Cerro Corporation formerly Cerro de Pasco: Plans, undated	box 118	folder 8
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_045: one diazo print plan of 14th floor, 300 Park Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 5, 1954 April 30.		
Cerro Corporation formerly Cerro de Pasco: Proposed Lease, undated	box 118	folder 9

Cerro Corporation formerly Cerro de Pasco: Sublease: Prime Tenant Colgate-Palmolive Company: Portion of 4th Floor, 1971 Sep-1971 Oct	box 118	folder 10
Cerro Corporation formerly Cerro de Pasco: Sublease: Prime Tenant Phelps Dodge Corporation: Portion of 14th Floor, 1970 Mar	box 118	folder 11
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_043: one diazo print of Plan of Existing Conditions on 14th Floor, Phelps Dodge Corp., 300 Park Avenue, New York, N.Y., A Designs for Business Inc., Drawing No. 1-X, undated.</p>		
Cerro Corporation formerly Cerro de Pasco: Subordination, Non-Disturbance, and Attornment Agreement, 1972 Jan 05	box 118	folder 12
Citroen Cars Corporation: Lease and Construction: Store, 1955-1956	box 118	folder 13
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_042: one blueprint of Plan of Railing for Ramp, Citroen Car Corp., 300 Park Avenue, New York, N.Y., John Barrington Bayley, 1955 October 16.</p>		
Colgate-Palmolive Company: Brokerage Agreement with Cross & Brown Company, 1977 Jun 09	box 118	folder 14
Colgate-Palmolive Company: Building Pass Requests, 1971	box 118	folder 15
Colgate-Palmolive Company: Building Renovation, 1983-1990	box 118	folder 16-17
Colgate-Palmolive Company: Correspondence, 1954-1955	box 118	folder 18-37
Colgate-Palmolive Company: Correspondence, 1956-1993	box 119	folder 1-18
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_071: one diazo print of 8th Floor Plan, 300 Park Avenue, New York, N.Y., Delta Mechanical Corp., Herman Thalman, Inc., 1980 August 18.</p>		
Colgate-Palmolive Company: Correspondence: 11th Floor Executive Area, 1955 Oct-1955 Dec	box 119	folder 19
<p><u>Separated Materials:</u></p>		

Separated Materials

Separated to Roll UB_070: two blueprints of Reflected Ceiling Plan, 11th Floor Admin. Exec. Dept. Kitchen, Colgate-Palmolive Company, 300 Park Avenue, New York, N.Y., Carson & Lundin, Architects, Job No. 619, Drawing No. 220, 1955 November 10.

Separated Materials:**Separated Materials**

Separated to Roll UB_076: two blueprints of HVAC System, 11th Floor, 300 Park Avenue, New York, N.Y., Raisler Corporation, Drawing No. T-11-S and No. T-11-N, 1955.

Colgate-Palmolive Company: Correspondence: Facilities, 1993-1994	box 119	folder 20-21
Colgate-Palmolive Company: Correspondence: General, 1988-1992	box 119	folder 22-26
Colgate-Palmolive Company: Electric Inclusion, 1992-1996	box 119	folder 27
Colgate-Palmolive Company: Electric Rent, 1957-1992	box 119	folder 28-29
Colgate-Palmolive Company: Electric Survey, 1988 Jun 13	box 119	folder 30-31
Colgate-Palmolive Company: Electric Survey, 1988-1993	box 120	folder 1
Colgate-Palmolive Company: Electric Survey, 1994 Mar 28	box 120	folder 2-3
Colgate-Palmolive Company: Electric Survey, 1995-1996	box 120	folder 4-6
Colgate-Palmolive Company: Escalation: Labor Rate, 1978-1995	box 120	folder 7
Colgate-Palmolive Company: Escalation: Real Estate Tax, 1969-1996	box 120	folder 8
Colgate-Palmolive Company: General File, 1960-1978	box 120	folder 9-15
Colgate-Palmolive Company: Installation of a Visual Alarm System, 1995 Jan-1995 Jul	box 120	folder 16
Colgate-Palmolive Company: Lease and Supplemental Agreements of 1989 and 1995, including Terms of Building Retrofit Project, 1978-1995	box 120	folder 17-18
Colgate-Palmolive Company: Lease: 3rd-14th Floors, File #1, 1954 Sep 09	box 120	folder 19
Colgate-Palmolive Company: Lease: 3rd-14th Floors, File #2, 1954 Sep 09	box 120	folder 20

Colgate-Palmolive Company: Lease: 4th-14th, 22nd, and 25th Floors, Additional Premises 2nd-3rd and 15th-18th Floors (1 of 2), 1978 Aug 15	box 120	folder 21
Colgate-Palmolive Company: Lease: 4th-14th, 22nd, and 25th Floors, Additional Premises 2nd-3rd and 15th-18th Floors (2 of 2), 1978 Aug 15	box 120	folder 22
Colgate-Palmolive Company: Lease: 25th Floor, 1976 Dec 17	box 120	folder 23
Colgate-Palmolive Company: Lease Modifications: 3rd-14th Floors, File #1, 1960-1978	box 120	folder 24
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_076: one diazo print of "Exhibit N", [unidentified creator], 1975 May 16.		
Colgate-Palmolive Company: Lease Modifications: 3rd-14th Floors, File #2, 1954-1956	box 121	folder 1
Colgate-Palmolive Company: Lease Modifications: 4th-14th, 22nd, and 25th Floors, Additional Premises 2nd-3rd and 15th-18th Floors, 1978-1995	box 121	folder 2
Colgate-Palmolive Company: Lease Modifications: 25th Floor, 1976-1977	box 121	folder 3
Colgate-Palmolive Company: Lease Negotiations, 1974-1978	box 121	folder 4
Colgate-Palmolive Company: Lease Painting: 4th-7th Floors, 1962-1980	box 121	folder 5-10
Colgate-Palmolive Company: Lease Painting: 8th-10th Floors, 1960-1980	box 121	folder 11-15
Colgate-Palmolive Company: Lease Painting: 11th-14th Floors, 1960-1979	box 121	folder 16-30
Colgate-Palmolive Company: Lease Painting: Agreement, 1995 Jun 05	box 121	folder 21
Colgate-Palmolive Company: Lease Painting: Hardee Barovick, Konecky: 25th Floor, 1972-1974	box 121	folder 22
Colgate-Palmolive Company: Memorandum of Lease, 1978 Aug 15	box 121	folder 23
Colgate-Palmolive Company: Miscellaneous Drafts and Memos, 1977, undated	box 121	folder 24
Colgate-Palmolive Company: Plans (Prints), 1978-1980	box 121	folder 25
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_073: five diazo prints of HVAC Plans, 300 Park Avenue, New York, N.Y.,		

Hartmann & Concessi, Drawing No. M-2 and No. HVAC-11-1 and No. EH-1, 1979-1980.

Separated Materials:

Separated Materials

Separated to Roll UB_073: sixteen diazo prints of Vice President Offices, 300 Park Avenue, New York, N.Y., Jerard Offen Assoc. Co., Drawing Nos. 1-5, 1979 June-July.

Separated Materials:

Separated Materials

Separated to Roll UB_075: two diazo prints of 14th Floor Plans, 300 Park Avenue, New York, N.Y., Office of Design Associates, Inc., Drawing No. CP-14 and No. DC-14, 1978 July 28.

Separated Materials:

Separated Materials

Separated to Roll UB_076: one diazo print of Air Conditioning and Lighting Layouts, 300 Park Avenue, New York, N.Y., [unidentified creator], Drawing No. 2-10801-0-C.E., 1975 December 1.

Colgate-Palmolive Company: Property Pass Signature Authorization, 1992 Apr 06	box 121	folder 26
Colgate-Palmolive Company: Proposal and Acceptance of Lease, 1953-1954	box 121	folder 27
Scope and Contents		
Contains one black and white photograph of architect's rendering.		
Colgate-Palmolive Company: Purchase Orders for Tenant Charges, 1974-1990	box 121	folder 28-34
Colgate-Palmolive Company: Settlement Agreement, 1995	box 121	folder 35
Colgate-Palmolive Company: Sublease: Prime Tenant Cerro Corporation: Portion of 13th Floor, 1964-1975	box 121	folder 36
Colgate-Palmolive Company: Supplemental Light and Air Covenant, 1978 Aug 15	box 121	folder 37
Colgate-Palmolive Company: Tenant Charges, 1973-1989	box 121	folder 38-49
Colgate-Palmolive Company: Tenant Work Orders, 1989-1992	box 121	folder 50-53
Colgate-Palmolive Company: Tenant Work Orders, 1993-1996	box 122	folder 1-4

Commonwealth Services Inc. of New York: Alteration Plan: 2nd Floor, undated	box 122	folder 5
Commonwealth Services Inc. of New York: Lease: 2nd Floor, 1954 Apr 06	box 122	folder 6
Commonwealth Services Inc. of New York: Lease Modifications: 2nd Floor, 1954-1969	box 122	folder 7
Commonwealth Services Inc. of New York: Sublease: Prime Tenant Kaiser Services: 23rd Floor, 1969-1974	box 122	folder 8
Commonwealth Services Inc. of New York: Work Orders, 1955	box 122	folder 9
CP Technology, Inc.: Undersublease: Prime Tenant Phelps Dodge Corporation: Portion of 17th Floor, 1987-1991	box 122	folder 10
Crane Co.: Alterations, 1975, undated	box 122	folder 11
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_055: eight diazo prints of Construction Plans on 3rd Floor, Crane Company, 300 Park Avenue, New York, N.Y., 1975.</p> <p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_065: two diazo prints of Floor Plans, Crane Company, 300 Park Avenue, New York, N.Y., Drawing No. 73 and 74, undated.</p>		
Crane Co.: Correspondence, 1959-1985	box 122	folder 12-20
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_039: one diazo print of Crane Co. A-C and Condenser Unit Duct Work, 2nd Floor Computer Room, 300 Park Avenue, New York, N.Y., Air Flow Control Corp., Job No. 82250, Dwg. No. 1, 1980 November 3.</p> <p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_042: two diazo prints of 2nd Floor, Crane Company, 300 Park Avenue, New York, N.Y., Mitchell G. Attick, Architect, 1980-1981.</p> <p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_064: one diazo print and one graphite on tissue of Office Layout for Crane</p>		

Company, 3rd Floor, 300 Park Avenue, New York,
N.Y., Robert A.M. Stern and John S. Hagmann,
1974.

Crane Co.: Electric Rent Inclusion, 1964-1983	box 122	folder 21
Crane Co.: Escalation: Labor Rate, 1973-1984	box 122	folder 22
Crane Co.: Escalation: Real Estate Tax, 1975-1984	box 122	folder 23
Crane Co.: Lease: 2nd Floor, 1967 Jul 20	box 122	folder 24
Crane Co.: Lease: Portion of 3rd Floor, 1960 Mar 21	box 122	folder 25
Crane Co.: Lease: Portion of 3rd Floor, 1965 Jul 16	box 122	folder 26
Crane Co.: Lease Modifications: 2nd Floor, 1967-1983	box 122	folder 27
Crane Co.: Lease Modifications: Portion of 3rd Floor, 1960-1974	box 122	folder 28-29
Crane Co.: Lease Painting: 2nd Floor, 1970-1979	box 122	folder 30
Crane Co.: Lease Painting: 3rd Floor, 1961-1979	box 122	folder 31
Crane Co.: Metropolitan Life Insurance Company, 1967 Aug	box 122	folder 32
Crane Co.: Subordination, Non-Disturbance, and Attornment Agreement, 1972 Jan 03	box 122	folder 33
Crane Co.: Tenant Charges, 1973-1985	box 122	folder 34-38
Don Travel Services, Inc.: Sublease: Prime Tenant Colgate-Palmolive Company: Portion of 7th Floor, 1972 Apr-1972 Jun	box 122	folder 39
Eastern Newsstand Corporation: Correspondence, 1985-1997	box 122	folder 40
Eastern Newsstand Corporation: Electric Inclusion, 1992-1996	box 122	folder 41
Eastern Newsstand Corporation: Lease: Concession Area on Ground Floor, 1985 Jan 28	box 123	folder 1
Eastern Newsstand Corporation: Lease Modifications: Concession Area on Ground Floor, 1985-1995	box 123	folder 2
Eastern Newsstand Corporation: Percentage Rent, 1988-1991	box 123	folder 3
Eastern Newsstand Corporation: Tenant Charges, 1995-1996	box 123	folder 4
EGS Securities Corporation: Alterations, 1994-1996	box 123	folder 5
EGS Securities Corporation: Correspondence, 1994-1998	box 123	folder 6-7
EGS Securities Corporation: Electric Rent Inclusion, 1994-1996	box 123	folder 8

EGS Securities Corporation: Elevator Log, 1994 Jan-1994 Mar	box 123	folder 9
EGS Securities Corporation: Escalation: Real Estate Tax, 1995 Jan 01	box 123	folder 10
EGS Securities Corporation: Lease: Portion of 21st Floor, 1993 Dec 03	box 123	folder 11
EGS Securities Corporation: Lease Modifications: Portion of 21st Floor, 1993-1996	box 123	folder 12
EGS Securities Corporation: Tenant Work Orders, 1994-1996	box 123	folder 13
Endispute, Inc.: Construction, 1992-1993	box 123	folder 14
Endispute, Inc.: Correspondence, 1992-1995	box 123	folder 15-16
Endispute, Inc.: Electric Inclusion, 1993-1995	box 123	folder 17
Endispute, Inc.: Escalation: Labor Rate, 1994 Jun 01	box 123	folder 18
Endispute, Inc.: Escalation: Real Estate Tax, 1992-1993	box 123	folder 19
Endispute, Inc.: Lease: Portion of 19th Floor, 1992 Jun 08	box 123	folder 20
Endispute, Inc.: Lease Modifications: Portion of 19th Floor, 1992-1994	box 123	folder 21
Endispute, Inc.: Tenant Charges, 1992-1995	box 123	folder 22
Evans & Co., Inc.: Sublease: Prime Tenant H. K. Porter Company, Inc.: Portion of 3rd Floor, 1961 Aug 31	box 123	folder 23
First Wall Street Company Ltd.: Correspondence, 1992-1994	box 123	folder 24
First Wall Street Company Ltd.: Electric Rent, 1993-1996	box 123	folder 25
First Wall Street Company Ltd.: Escalation: Labor Rate, 1994 Jun 01	box 123	folder 26
First Wall Street Company Ltd.: Escalation: Real Estate Tax, 1993 Aug 01	box 123	folder 27
First Wall Street Company Ltd.: Lease: Portion of 19th Floor, 1992 Sep 17	box 123	folder 28
Galow Restaurant, Inc. Assignment from Chandler's Restaurant, Inc.: Portion of Ground Floor, 1964-1965	box 123	folder 29
Galow Restaurant, Inc. Assignment from Chandler's Restaurant, Inc.: Portion of Ground Floor, 1974-1976	box 123	folder 30
Galow Restaurant, Inc. formerly Chandler's Restaurant, Inc.: Correspondence, 1954-1976	box 123	folder 31-37

Galow Restaurant, Inc. formerly Chandler's Restaurant, Inc.: Drafts, 1975	box 123	folder 38-39
Galow Restaurant, Inc. formerly Chandler's Restaurant, Inc.: Financial Statements, 1956-1960	box 123	folder 40
Galow Restaurant, Inc. formerly Chandler's Restaurant, Inc.: Lease: Portion of Cellar Level, 1965 Jul 07	box 123	folder 41
Galow Restaurant, Inc. formerly Chandler's Restaurant, Inc.: Lease: Store and Basement Space, 1955 Feb 17	box 123	folder 42
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_045: one diazo print of Cellar Floor Plan, 300 Park Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 1, 1954 April 30.</p>		
Galow Restaurant, Inc. formerly Chandler's Restaurant, Inc.: Lease Modifications, 1948-1955	box 123	folder 43
Galow Restaurant, Inc. formerly Chandler's Restaurant, Inc.: Lease Modifications, 1956-1978	box 124	folder 1-4
Galow Restaurant, Inc. formerly Chandler's Restaurant, Inc.: Mortgage, 1956-1964	box 124	folder 5-6
Galow Restaurant, Inc. formerly Chandler's Restaurant, Inc.: Plans, 1954, undated	box 124	folder 7
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_045: one blueprint of Cellar Floor Plan, 300 Park Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 1, 1954 April 30.</p>		
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_045: four blueprints of First Floor Plan, 300 Park Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 2, 1954 April 30.</p>		
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_062: one diazo print plan of Refrigeration Equipment Layout, Uris Brothers-Chandler's, 300 Park Avenue, New York, N.Y., Raisler Corporation, Job. No. 3272, Drawing No. 50, 1957 January 15.</p>		
Gerstein & Churchill, P.C.: Brokerage Agreement, 1992 Oct 19	box 124	folder 8
Gerstein & Churchill, P.C.: Electric Rent, 1993-1996	box 124	folder 9

Gerstein & Churchill, P.C.: Escalation: Labor Rate, 1994 Jun 01	box 124	folder 10
Gerstein & Churchill, P.C.: Escalation: Real Estate Tax, 1993 Aug 01	box 124	folder 11
Gerstein & Churchill, P.C.: Lease: Portion of 20th Floor, 1992 Dec 18	box 124	folder 12
Gerstein & Churchill, P.C.: Lease Modifications: Portion of 20th Floor, 1992-1996	box 124	folder 13
Gould & McCoy, Inc.: Correspondence, 1992-1996	box 124	folder 14
Gould & McCoy, Inc.: Electric Rent, 1993-1996	box 124	folder 15
Gould & McCoy, Inc.: Escalation: Labor Rate, 1994 Jun 01	box 124	folder 16
Gould & McCoy, Inc.: Escalation: Real Estate Tax, 1992-1993	box 124	folder 17
Gould & McCoy, Inc.: Lease: Portion of 20th Floor, 1992 Jun 19	box 124	folder 18
Gould & McCoy, Inc.: Lease Modifications: Portion of 20th Floor, 1992	box 124	folder 19
Great Lakes Carbon Corporation: Alterations, 1979	box 124	folder 20
Great Lakes Carbon Corporation: Correspondence, 1979-1983	box 124	folder 21
Great Lakes Carbon Corporation: Drafts, 1979	box 124	folder 22
Great Lakes Carbon Corporation: Lease: Portion of 15th Floor, 1979 Feb 28	box 124	folder 23
Great Lakes Carbon Corporation: Lease Modifications: Portion of 15th Floor, 1979-1983	box 124	folder 24
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Newmont Mining Corporation: Sublease: Prime Tenant Colgate-Palmolive Company: 12th Floor, 1965-1983	box 125	folder 35
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Proskauer, Rose, Goetz & Mendelsohn: Correspondence, 1959-1986	box 126	folder 35-42
Proskauer, Rose, Goetz & Mendelsohn: Electric Inclusion, 1972-1983	box 126	folder 43
Proskauer, Rose, Goetz & Mendelsohn: Escalation: Labor Rate, 1973-1991	box 126	folder 44
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Proskauer, Rose, Goetz & Mendelsohn: Lease: 18th Floor, 1982 Feb 05	box 126	folder 46
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Proskauer, Rose, Goetz & Mendelsohn: Lease: Portion of 15th Floor, 1979 Mar 20	box 127	folder 5
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Proskauer, Rose, Goetz & Mendelsohn: Lease Modifications: 18th Floor, 1986 Jan	box 127	folder 10
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Simmons Company: Plans: 25th Floor, undated	box 128	folder 34
Sterling Information Services, Ltd.: License: Antenna Television Service, 1970 Nov 30	box 128	folder 35
Studley, Julian J.: Sublease: Prime Tenant Colgate-Palmolive Company: Portion of 3rd Floor, 1989-1994	box 128	folder 36
Tomar International, Inc.: Correspondence, 1998-1999	box 128	folder 37
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Scope and Contents

Contains one microfiche with four images of drawings and documents.

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Separated Materials

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Separated Materials:

Separated Materials

Separated to Roll UB_063: one diazo print of 15th Floor Plan, Offices for Uris 380 Madison Company, 300 Park Avenue, New York, N.Y., Wm. R. Sachs, Architect, Drawing No. 1, 1981 September 28.

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Uris Holding Company: Lease: Portion of 15th Floor, 1981 Aug 04	box 128	folder 43
Venezuelan Supply Division: Correspondence: Portion of 25th Floor, 1990-1991	box 128	folder 44
Welton Becket & Associates: Sublease: Prime Tenant Proskauer, Rose, Goetz & Mendelsohn: Portion of 19th Floor, 1966 Dec 20	box 128	folder 45
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West Merchant Bank Ltd. formerly Chartered WestLB, Ltd.: Construction, 1992, undated	box 128	folder 47-49
West Merchant Bank Ltd. formerly Chartered WestLB, Ltd.: Correspondence, 1989, undated	box 128	folder 50-51
West Merchant Bank Ltd. formerly Chartered WestLB, Ltd.: Electric Inclusion, 1992-1996	box 128	folder 52
West Merchant Bank Ltd. formerly Chartered WestLB, Ltd.: Escalation: Labor Rate, 1994 Jun 01	box 128	folder 53
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West Merchant Bank Ltd. formerly Chartered WestLB, Ltd.: Lease: Portion of 19th Floor, 1993	box 128	folder 55
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West Merchant Bank Ltd. formerly Chartered WestLB, Ltd.: Lease Modifications: Portion of 23rd Floor, 1992-1995	box 129	folder 1
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White, Weld & Co.: Sublease: Prime Tenant Cerro Corporation: Portion of 4th Floor, 1970 Sep	box 129	folder 3

White, Weld & Co.: Sublease: Prime Tenant Colgate-Palmolive Company: Portion of 4th Floor, 1962-1972	box 129	folder 4
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White, Weld & Co.: Undersublease: Prime Tenant Colgate-Palmolive Company: Portion of 4th Floor, 1968 Nov	box 129	folder 5
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6.1.2. Monthly Property Statements, 1951-1996

Physical Description: About 30,000 items (43.4 linear feet)

Arrangement

Reverse chronological

Conditions Governing Access:

Conditions Governing Access

PAYROLL RECORDS RESTRICTED UNTIL JANUARY 1, 2080

Scope and Contents

Monthly property statements issued by the five firms who administered the property over 45 years. Douglas L. Elliman & Co. began in 1951 and was followed by Cross & Brown Company, Abrams Benisch Riker, Inc., Colliers ABR, and finally Cushman & Wakefield, Inc. Each of these organizations provided statements about the commercial operation of the 300 Park Avenue building. The monthly property statements contain financial reports, paid invoices, payroll records, tenant information, and related management documents. In general, the monthly financial reports provide information on income, expenditures, taxes, billing, collection, tenant charges, and related fiscal matters. From 1955 to 1989, Cross & Brown Company issued four different reports for the property: Statement of Receipts, Statement of Owners Account, Agency Building Transaction, and Budget Operating. Paid invoices document the amount spent on taxes, utilities, professional services, cleaning, construction, building maintenance, supplies, security, landscaping, and other operating expenses. In the payroll records, there are reports, weekly registers, tax forms, union contributions, and other documents that explain the compensation and benefits earned by employees of the building. Receipts of tenant charges indicate how much individual lessees paid for steam and water usage, electricity, air conditioning, heating, repairs, elevator operation, and the overtime services of electricians, engineers, and mechanics. There are also tenant rental adjustments, escalations, and property rolls detailing the square feet occupied and individual tenant expenditures.

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Cushman & Wakefield: Payroll, 1996 Mar-1996 Dec	box 267	folder 3-12
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Cushman & Wakefield: Payroll, 1996 Jan-1996 Feb	box 267	folder 13-14
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Conditions Governing Access

Restricted.

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Cushman & Wakefield: Payroll, 1995	box 267	folder 15-26
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Restricted.		
Colliers ABR, 1994 Nov-1994 Dec	box 131	folder 1-4
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Conditions Governing Access

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Abrams Benisch Riker, Inc., 1991 Jan-1991 Apr box 137 folder 1-11

Abrams Benisch Riker, Inc.: Payroll, 1991 Jan-1991 Apr box 268 folder 43-46

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Conditions Governing Access

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Restricted.

Cross & Brown Company, 1981 Apr-1981 Dec box 147 folder 19-45

Cross & Brown Company: Payroll, 1981 Apr-1981 Dec box 271 folder 4-12

Conditions Governing Access:
Conditions Governing Access

Restricted.

Cross & Brown Company, 1981 Jan-1981 Mar box 148 folder 1-9

Cross & Brown Company: Payroll, 1981 Jan-1981 Mar box 271 folder 13-15

Conditions Governing Access:
Conditions Governing Access

Restricted.

Cross & Brown Company, 1980 box 148 folder 10-45

Cross & Brown Company: Payroll, 1980 box 271 folder 16-27

Conditions Governing Access:

Conditions Governing Access

Restricted.

Cross & Brown Company, 1979	box 149	folder 1-36
Cross & Brown Company: Payroll, 1979	box 271	folder 28-39
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1978 Nov-1978 Dec	box 149	folder 37-42
Cross & Brown Company: Payroll, 1978 Nov-1978 Dec	box 271	folder 40-41
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1978 Jan-1978 Oct	box 150	folder 1-30
Cross & Brown Company: Payroll, 1978 Jan-1978 Oct	box 271	folder 42-51
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1977 Aug-1977 Dec	box 150	folder 31-45
Cross & Brown Company: Payroll, 1977 Aug-1977 Dec	box 272	folder 1-5
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1977 Jan-1977 Jul	box 151	folder 1-21
Cross & Brown Company: Payroll, 1977 Jan-1977 Jul	box 272	folder 6-12
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1976 Mar-1976 Dec	box 151	folder 22-51
Cross & Brown Company: Payroll, 1976 Mar-1976 Dec	box 272	folder 13-22
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1976 Jan-1976 Feb	box 152	folder 1-6
Cross & Brown Company: Payroll, 1976 Jan-1976 Feb		

Conditions Governing Access: box 272 folder 23-24
Conditions Governing Access
 Restricted.

Cross & Brown Company, 1975 Feb-1975 Dec box 152 folder 7-39

Cross & Brown Company: Payroll, 1975 Feb-1975 Dec box 272 folder 25-35

Conditions Governing Access:
Conditions Governing Access
 Restricted.

Cross & Brown Company, 1975 Jan box 153 folder 1-3

Cross & Brown Company: Payroll, 1975 Jan box 272 folder 36

Conditions Governing Access:
Conditions Governing Access
 Restricted.

Cross & Brown Company, 1974 box 153 folder 4-38

Cross & Brown Company: Payroll, 1974 box 272 folder 37-48

Conditions Governing Access:
Conditions Governing Access
 Restricted.

Cross & Brown Company, 1973 box 154 folder 1-34

Cross & Brown Company: Payroll, 1973 box 272 folder 49-60

Conditions Governing Access:
Conditions Governing Access
 Restricted.

Cross & Brown Company, 1972 Jul-1972 Dec box 154 folder 35-46

Cross & Brown Company: Payroll, 1972 Jul-1972 Dec box 272 folder 61-66

Conditions Governing Access:
Conditions Governing Access
 Restricted.

Cross & Brown Company, 1972 Jan-1972 Jun box 155 folder 1-12

Cross & Brown Company: Payroll, 1972 Jan-1972 Jun box 272 folder 67-72

Conditions Governing Access:

Conditions Governing Access

Restricted.

Cross & Brown Company, 1971	box 155	folder 13-36
Cross & Brown Company: Payroll, 1971	box 273	folder 1-12
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1970 Oct-1970 Dec	box 155	folder 37-45
Cross & Brown Company: Payroll, 1970 Oct-1970 Dec	box 273	folder 13-15
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1970 Jan-1970 Sep	box 156	folder 1-27
Cross & Brown Company: Payroll, 1970 Jan-1970 Sep	box 273	folder 16-24
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1969 May-1969 Dec	box 156	folder 28-51
Cross & Brown Company: Payroll, 1969 May-1969 Dec	box 273	folder 25-32
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1969 Jan-1969 Apr	box 157	folder 1-12
Cross & Brown Company: Payroll, 1969 Jan-1969 Apr	box 273	folder 33-36
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1968	box 157	folder 13-48
Cross & Brown Company: Payroll, 1968	box 273	folder 37-48
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1967 Apr-1967 Dec	box 157	folder 49-60
Cross & Brown Company: Payroll, 1967 Apr-1967 Dec		

<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 273	folder 49-57
Cross & Brown Company, 1967 Jan-1967 Mar	box 158	folder 1-3
Cross & Brown Company: Payroll, 1967 Jan-1967 Mar	box 273	folder 58-60
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Cross & Brown Company, 1966	box 158	folder 4-21
Cross & Brown Company: Payroll, 1966	box 273	folder 61-70
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Cross & Brown Company, 1965	box 158	folder 22-57
Cross & Brown Company: Payroll, 1965	box 273	folder 71-82
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Cross & Brown Company, 1964	box 159	folder 1-36
Cross & Brown Company: Payroll, 1964	box 273	folder 83-94
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Cross & Brown Company, 1963 May-1963 Dec	box 159	folder 37-60
Cross & Brown Company: Payroll, 1963 May-1963 Dec	box 273	folder 95-102
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Cross & Brown Company, 1963 Jan-1963 Apr	box 160	folder 1-12
Cross & Brown Company: Payroll, 1963 Jan-1963 Apr	box 273	folder 103-106
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Cross & Brown Company, 1962	box 160	folder 13-48
Cross & Brown Company: Payroll, 1962	box 273	folder 107-118
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1961 Jul-1961 Dec	box 160	folder 49-66
Cross & Brown Company: Payroll, 1961 Jul-1961 Dec	box 274	folder 1-6
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1961 Jan-1961 Jun	box 161	folder 1-18
Cross & Brown Company: Payroll, 1961 Jan-1961 Jun	box 274	folder 7-12
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1960	box 161	folder 19-54
Cross & Brown Company: Payroll, 1960	box 274	folder 13-24
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1959 May-1959 Dec	box 161	folder 55-78
Cross & Brown Company: Payroll, 1959 May-1959 Dec	box 274	folder 25-32
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1959 Jan-1959 Apr	box 162	folder 1-12
Cross & Brown Company: Payroll, 1959 Jan-1959 Apr	box 274	folder 33-36
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Cross & Brown Company, 1958	box 162	folder 13-48
Cross & Brown Company: Payroll, 1958		

<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 274	folder 37-48
Cross & Brown Company, 1957	box 162	folder 49-84
Cross & Brown Company: Payroll, 1957	box 274	folder 49-60
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Cross & Brown Company, 1956 Nov-1956 Dec	box 162	folder 85-90
Cross & Brown Company, 1956 Jan-1956 Oct	box 163	folder 1-30
Cross & Brown Company, 1955 Oct-1955 Dec	box 163	folder 31-37
Cross & Brown Company, 1955 Aug-1955 Sep	box 163	folder 38-39
Cross & Brown Company: Payroll, 1955 Aug-1955 Sep	box 274	folder 61
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Douglas L. Elliman & Co., 1953	box 163	folder 40-56
Douglas L. Elliman & Co.: Payroll, 1953	box 274	folder 62-66
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Douglas L. Elliman & Co., 1952 Jun-1952 Dec	box 163	folder 57-70
Douglas L. Elliman & Co.: Payroll, 1952 Jul-1952 Oct	box 274	folder 67-68
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Douglas L. Elliman & Co.: Monthly Report, 1952 Jan-1952 May	box 164	folder 1-10
Douglas L. Elliman & Co.: Payroll, 1952 Jan-1952 Apr	box 274	folder 69-70
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Douglas L. Elliman & Co., 1951 Dec	box 164	folder 11

6.1.3. Subject Files, 1950-1999

Physical Description: About 1,500 items (2.2 linear feet)

Arrangement

Alphabetical

Scope and Contents

Consists of correspondence, corporate records, management agreements, service and maintenance contracts, construction documents, and other materials related to the construction and operation of 300 Park Avenue. These items describe administrative activities, building management operations, structural maintenance, local law compliance, lease discussions, inspections, and the initial construction of the office building. The correspondence addresses most of these subjects, particularly dealings with building management firms, potential commercial tenants, contractors, city inspectors, service providers, New York Central Railroad, and the residents of the original apartment house at 300 Park Avenue. In accordance with their rights to easement areas, New York Central Railroad wrote to the Uris with their approvals or modifications to the plans and specifications for the new twenty-five-story building and demolition work. Letters between the Uris office, residential tenants, and apartment management company depict the discussions and final agreement concerning relocation of those living in the apartments intended for destruction. In the corporate records, there are appraisals, certificates of title, employee authorizations, business certificates, deeds, insurance papers, purchase statements, and documents about changes to the corporate entities controlling the property. Agreements with Douglas L. Elliman & Co., Cross & Brown Company, and Abrams Benisch Riker, Inc. illustrate the management and leasing services provided by each firm as well as the fees charged. The service contracts with National Cleaning Contractors, Inc., Prudential Building Maintenance, Consolidated Edison, Autocall Metro Inc., Benjamin Harkavy, Lansdell Protective Agency, Inc., Spaeth Design, Tele Dynamics, Walsh Associates, Ltd., and others portray the everyday upkeep of the building. These agreements and supporting documentation demonstrate the cleaning services, landscaping, utilities, elevator service, security, waste removal, light replacements, exterminating services, decorations, coffee service, window washing, and other maintenance issues at 300 Park Avenue. Alongside these service contracts are agreements with contractors, including Arch Electric Inc., Compliance Management, Inc. (CMI), Consolidated Environmental Services, Inc., Jerard Offen Associates, Inc., Manhattan Cooling Towers, Inc., Millar Elevator Industries, Inc., Remco Maintenance Corporation, and Rosenwach Tank Co. Inc., for repairs and renovations on the building. They explain electrical work, asbestos removal, lobby wall repairs, passenger elevator improvements, curtain wall refinishing, water tank replacement, window repairs, and the installation of a new cooling tower. Also included are records regarding the labor and materials needed to fulfill local law requirements for fire safety systems, sprinklers, emergency lighting, elevator recall, anti-bombing measures, communication systems, and access signage. In addition to the contracts about the engineering and construction services required for compliance, there is correspondence and other materials about the Local Law 5 provisions, New York City Department of Building permits, inspections, and violations. Besides these agreements regarding the property's upkeep, there are records pertaining to the original building construction. A building contract, wall agreement, easement agreements with New York Central Railroad, floor plans of the apartment house, and lists of residential tenants reveal a few of the issues surrounding the project. Finally, the sub-subseries also contains a certificate of occupancy, proposed leases, projected financial statements, schedule of leases, equipment information, studies, publicity, and reports of building inspections for condition, repairs, and code compliance.

Title/Description	Instances	
Abrams Benisch Riker, Inc.: Management Agreements, 1988-1994	box 164	folder 12-13
Apartments, 1952	box 164	folder 14

Apartments: Floor Plans, undated	box 164	folder 15
Appraisal, 1953-1982	box 164	folder 16-19
Scope and Contents		
Contains two black and white photographs of architectural renderings.		
Arch Electric Inc.: Contract, 1986-1987	box 164	folder 20
Arch Electric Inc.: Contract: Local Law 16: Emergency Lighting System, 1988-1989	box 164	folder 21
Authorizations for Milton Copland and Benjamin Gessula, 1972-1974	box 164	folder 22
Authorizations to Agents, 1974-1987	box 164	folder 23
Autocall Metro Inc.: Maintenance Agreement, 1985	box 164	folder 24
Autocall Metro Inc.: Service Contract, 1986	box 164	folder 25
Avalon Sprinklers, Inc.: Contract, 1986-1987	box 164	folder 26
Building Inspection, 1986 Aug 14	box 164	folder 27
Business Certificates and Authorizations, 1971-1972	box 164	folder 28
Certificate of Occupancy, 1955 Nov 15	box 164	folder 29
CMS Maintenance: Light Replacement, 1995-1996	box 164	folder 30
Coffee Service Agreement, 1968-1971	box 164	folder 31
Commercial Property News, 1996 May 10	box 164	folder 32
Compliance Management, Inc. (CMI): Contract: Local Law 5, 1980-1985	box 164	folder 33-34
Computer Equipment, 1992-1994	box 164	folder 35
Con Edison: Steam Service Contract, 1973-1974	box 164	folder 36
Consolidated Environmental Services, Inc.: Asbestos Removal, 1989	box 164	folder 37
Consolidated Environmental Services, Inc.: Contract, 1989 Feb	box 164	folder 38
Corporate Papers, 1971 Jun-1971 Jul	box 164	folder 39
Cortel Program Sheets, undated	box 164	folder 40
Cross & Brown Company: Agreement, 1951-1973	box 164	folder 41-42
Cross & Brown Company: Brokerage Agreement: Colgate-Palmolive Company, 1977-1978	box 164	folder 43
Cushman & Wakefield: Management Agreement, 1995	box 164	folder 44
Deeds from Park Avenue Offices, 1971-1990	box 164	folder 45

Douglas L. Elliman & Co., 1951-1955	box 164	folder 46
Electronic System Plus, Inc.: Fax Maintenance Agreement, 1991	box 164	folder 47
Elevator Maintenance Contract, 1962	box 164	folder 48
Exterminating Services, 1995-1999	box 164	folder 49
Harkavy, Benjamin: Landscape Contract, 1961 Feb 27	box 164	folder 50
Honzak & Honzak, Inc., 1977-1980	box 164	folder 51
Honzak & Honzak, Inc.: Electric Rent Inclusion Contract, 1977-1986	box 164	folder 52
HVAC Units, 1993-1996	box 164	folder 53
Inspections, 1989-1990	box 164	folder 54
Insurance Coverage, 1964-1996	box 164	folder 55
Jerard Offen Associates, Inc.: Lobby Wall Repair, 1985	box 164	folder 56
Lansdell Protective Agency, Inc.: Guard Service, 1986-1987	box 164	folder 57
Liquidation Records, 1971	box 164	folder 58
Local Law #5, 1974-1985	box 164	folder 59-63
Local Law #5, 1986-1988	box 165	folder 1-5
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_064: two diazo prints of Class E System Extension Plans, 300 Park Avenue, New York, N.Y., Syska & Hennessy, Mechanical-Electrical Engineers, Drawing No. E-1 and No. E-2, 1986 February 28.		
Local Law #5: Violations, 1984	box 165	folder 6-8
Local Law #16: Compliance, 1987-1988	box 165	folder 9
Local Law #76: Asbestos, 1987-1988	box 165	folder 10
Mall Planting, 1969-1988	box 165	folder 11-12
Management Agreements, 1960-1989	box 165	folder 13
Manhattan Cooling Towers, Inc.: Installation of New Cooling Tower, 1980-1982	box 165	folder 14-15
Millar Elevator Industries, Inc.: Contract, 1984	box 165	folder 16
Millar Elevator Industries, Inc.: Contract: Passenger Elevator Improvement, 1984-1985	box 165	folder 17
National Cleaning Contractors, Inc.: Contract, 1974-1987	box 165	folder 18-21

New Electric Equipment, undated	box 165	folder 22
New York Central Railroad, 1950-1954	box 165	folder 23-24
New York Market Report: Midtown and Downtown, 1995	box 165	folder 25
Old Title Insurance, 1952-1954	box 165	folder 26
Pending Leases, 1984-1988	box 165	folder 27-29
Proposed Leases: Benihana Restaurant, 1974-1976	box 165	folder 30-31
Proposed Leases: First American Bank Shares, 1982	box 165	folder 32-33
Prudential Building Maintenance: Contract, 1979-1983	box 165	folder 34-36
Publicity, 1954	box 165	folder 37
Publicity, 1990	box 165	folder 38
Publicity, undated	box 165	folder 39
Remco Maintenance Corporation: Contract: Curtain Wall, 1978-1979	box 165	folder 40-41
Rosenwach Tank Co. Inc.: Water Tank Replacement, 1980 Jul-1980 Sep	box 165	folder 42
Security Book #389, undated	box 165	folder 43
Security Book #910, undated	box 166	folder 1
Service Contracts, 1953-1972	box 166	folder 2
Spaeth Design: Christmas Decoration, 1984-1987	box 166	folder 3-4
Steam Service, 1974	box 166	folder 5
Syska & Hennessy: Local Law #5 System, 1986	box 166	folder 6
Syska & Hennessy: Local Law #16 Implementation, 1987	box 166	folder 7
Tele Dynamics: Service Contract, 1992-1994	box 166	folder 8
Tenancy Agreement, 1953 Jan 22	box 166	folder 9
3-M Products, undated	box 166	folder 10
Title Policy, 1951-1958	box 166	folder 11
Transfer of Property, 1974	box 166	folder 12
United States Testing Company, Inc.: Asbestos Removal, 1987-1989	box 166	folder 13
Wall Agreement, 1956 Apr-1956 May	box 166	folder 14
Walsh Associates, Ltd.: Elevator Consulting Services, 1985	box 166	folder 15

Walsh Associates, Ltd.: Service Contract: Elevator Maintenance, 1985	box 166	folder 16
Waste & Rubbish, 1978-1987	box 166	folder 17
Window Cleaning, 1984-1997	box 166	folder 18-20
Window Repairs, 1995-1999	box 166	folder 21-22

6.1.4. Mortgage and Loan Records, 1950-1996

Physical Description: About 400 items (0.625)

Arrangement

Alphabetical, then chronological

Scope and Contents

Primarily statements, agreements, correspondence, assignments, promissory notes, and financial records about the financing of the 300 Park Avenue project. These documents explain the initial exchange with Webb Knapp, Inc. of 2 Lafayette Street (Court Square Building) for properties at 300 Park Avenue, 48 East 50th Street, and 47 East 49th Street. Then, there are agreements and correspondence in relation to the building loan. The sub-subseries includes correspondence, mortgage application, closing statements, extension agreements, consolidation agreement, collateral lease assignment, partial release of mortgage on the mortgage loan with Metropolitan Life Insurance Company. There are also documents about the additional funds and refinancing obtained from the New York State Common Retirement Fund/Employees Retirement System, the Greenwich Savings Bank, Manhattan Saving Bank, Mellon Mortgage Company, and Irving Trust Company. In addition, there are schedules of payments, interest rate notices, balance sheets, financial statements, and rent rolls related to these fiscal matters.

Title/Description	Instances	
Assignment of Mortgage from Park Avenue Offices, Inc. to Irving Trust Company, 1971 Feb-1971 Mar	box 166	folder 23
Closing Statement, 1951-1963	box 166	folder 24-28
Closing Statement: Building Loan Mortgage, 1954 Jan-1954 Aug	box 166	folder 29
First Mortgage Financing, 1986	box 166	folder 30
First Mortgage Financing: Certificates, 1986	box 166	folder 31
First Mortgage Financing: Consolidation, Extension and Modifications of Mortgages, 1986 Sep 09	box 166	folder 32
Greenwich Saving Bank: Closing of Loan with Colcorn Company, 1972 Jan	box 166	folder 33
Greenwich Saving Bank: Mortgage, 1971-1978	box 166	folder 34
Greenwich Saving Bank: Mortgage \$15,000,000 Loan, 1971-1972	box 166	folder 35-36
Irving Trust Company, 1952-1954	box 166	folder 37-38

Irving Trust Company: Closing Statement of Assignment from Greenwich Savings Bank, 1979 Jan 08	box 166	folder 39
Irving Trust Company: Closing Statement of Assignment from Manhattan Savings Bank, 1984 Jun 28	box 166	folder 40
Irving Trust Company: Commitment Letters, 1978-1979	box 166	folder 41
Irving Trust Company: Interest Rate Notices, 1984	box 166	folder 42
Irving Trust Company: Letter, 1953 Aug 12	box 166	folder 43
Irving Trust Company: Loan, 1970-1971	box 166	folder 44
Irving Trust Company: Modification and Extension Agreement, 1984	box 166	folder 45
Irving Trust Company: Mortgage Consolidation and Extension Agreement, 1955 Feb 07	box 166	folder 46
Irving Trust Company: Mortgage Refinancing, 1978-1983	box 166	folder 47
Irving Trust Company: Note Commitment, 1955-1958	box 166	folder 48-49
Manhattan Saving Bank: Mortgage Refinancing, 1984	box 166	folder 50
Mellon Mortgage Company, 1996	box 166	folder 51
Metropolitan Life Insurance Company, 1954-1963	box 166	folder 52-54
Metropolitan Life Insurance Company: Collateral Lease Assignment, 1964 Jan 08	box 166	folder 55
Metropolitan Life Insurance Company: Extension Agreement, 1952-1957	box 166	folder 56
Metropolitan Life Insurance Company: Release, 1958	box 166	folder 57
Mortgage Agreement, 1986 Sep 09	box 166	folder 58
Mortgage Set-ups, 1976-1987	box 166	folder 59
New York State Employees Retirement System: Loan Notice, 1993 May 06	box 166	folder 60
New York State Employees Retirement System: Mortgage Refinancing, 1986-1991	box 166	folder 61-62
Webb & Knapp, Inc.: Exchange of Two Lafayette Street, 1950-1953	box 166	folder 63

6.1.5. Employee and Payroll Records, 1951-1999

Physical Description: About 1,200 items (1.8 linear feet)

Arrangement

Alphabetical, then chronological

Conditions Governing Access:

Conditions Governing Access

RESTRICTED UNTIL JANUARY 1, 2080

Scope and Contents

Comprised of correspondence, union records, payroll statements, insurance claims, personnel files, tax information, and other papers associated with the employees at 300 Park Avenue. The correspondence with staff, management agencies, union representatives, insurance claims, and others details vacation schedules, payroll information, taxes, union negotiations and agreements, job training, position responsibilities, sick days, retirements, and other employee matters. In addition to the correspondence, the union folders have enrollment forms, commercial building agreements, complaints by employees, and records of contributions to pension, annuity and health funds. Payroll statements beginning in 1951 provide weekly accounts of the hours worked, wage rate, earnings, deductions, union affiliations, and payments of individual employees. The insurance claims, for both disability and workers' compensation, have claim forms, medical records, accident reports, benefit information, bill and payment records, and notices of decisions. In the individual personnel files, there are vacation requests, wage increases, daily attendance records, tax documents, personal information, employment applications, licensing and certification processes, complaints, incident reports, union regulations, building procedures, and accounts of absences. Also included are unemployment insurance returns and information on payroll taxes from 1955 to 1989.

Title/Description	Instances	
Building Service Union 32 B-J, 1993-1999	box 274	folder 71-74
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Building Service Union 32 B-J: Commercial Building Agreement, 1996	box 274	folder 75
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Building Service Union 32 B-J: Enrollment Forms, undated	box 274	folder 76
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Central Pension Fund Local 94, 1993, undated	box 274	folder 77-80
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Disability Claims, 1969-1984	box 274	folder 81-82
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Payroll, 1951	box 274	folder 83-90
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll, 1952 Jan-1952 Oct	box 274	folder 91-100
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll, 1952 Nov-1952 Dec	box 275	folder 1-2
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll, 1953	box 275	folder 3-9
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll, 1963-1996	box 275	folder 10-14
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll: Sick Pay Reporting, 1984-1986	box 275	folder 15
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll: Taxes, 1955-1989	box 275	folder 16-21
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Personnel File: D'Elia, Nicholas, 1980-1999	box 275	folder 22-26
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Personnel File: Kingston, James: Security Officer,
1994-1997

box 275

folder 27

Conditions Governing Access:
Conditions Governing Access

Restricted.

Personnel File: Lange, Richard, 1987-1999

box 275

folder 28-30

Conditions Governing Access:
Conditions Governing Access

Restricted.

Personnel File: Lanigan, Lawrence, 1974-1999

box 275

folder 31-33

Conditions Governing Access:
Conditions Governing Access

Restricted.

Personnel File: Styles, Nathaniel: Security Officer,
1979-1998

box 275

folder 34-36

Conditions Governing Access:
Conditions Governing Access

Restricted.

Personnel File: Tucker, Raymond W., 1996-1997

box 275

folder 37

Conditions Governing Access:
Conditions Governing Access

Restricted.

Personnel File: Wymbs, Joseph: Freight Car Operator,
1994-1997

box 275

folder 38-39

Conditions Governing Access:
Conditions Governing Access

Restricted.

Staff Memos, 1993-1999

box 275

folder 40-42

Conditions Governing Access:
Conditions Governing Access

Restricted.

State and Federal Unemployment Insurance Returns,
1971-1989

box 276

folder 1-2

Conditions Governing Access:

Conditions Governing Access

Restricted.

State Insurance Fund Claims, 1989	box 276	folder 3
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Vacation Schedule, 1995-1998	box 276	folder 4
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Workers' Compensation, 1989-1996	box 276	folder 5-7
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Workers' Compensation: Claims, 1973-1985	box 276	folder 8-12
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Conditions Governing Access:
Conditions Governing Access

Restricted.

Subseries 6.2. Correspondence, 1948-1999

Physical Description: About 4,200 items (6.08 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Scope and Contents

Primarily correspondence concerning the deal arranged to purchase the property, construction of the office building, business activities concerning to 300 Park Avenue, and everyday operations at the premises. Correspondence with the Knott Brothers, Webb & Knapp, Ivor B. Clark, Inc., lawyers, and the Uris explains the complicated acquisition and financing of the land that 300 Park Avenue eventually stood on. Once the property was obtained, letters between the residents in the existing apartment building and Uris representatives negotiated the disputes arising from the demolition plans. Related communications with the New York Rent Commission, lawyers, and the management company discuss the zoning regulations for use and occupancy, income generated by the apartment house, and relocation of tenants. After the settlement of matters surrounding the previous dwelling, the correspondence with Emery Roth & Sons, Architects and the New York Central Railroad System illustrates the design process for the new office building that necessitated consideration of the railroad's easement requirements and approvals. A limited amount of the materials in the subseries from subcontractors, manufacturing companies, Uris Brothers' staff, New York City officials, and other interested parties further describe the building's construction. Topics addressed include demolition work, architectural job specifications, building permits, installations, purchase orders, progress meetings, inspections, and payments for labor and materials.

Scope and Contents

Correspondence on the business activities involving 300 Park Avenue involves tenants, insurance, finances, corporate matters, employees, and other issues. Letters define the commitments made to the tenants in the leases and modification agreements for professional services and maintenance. Assorted memorandums deal with rent, negotiation of lease terms, alterations to premises, repairs, utilities, security, fire safety systems, inspections, tenant charges, and further responsibilities. Communications about insurance fall into two types, policy information and claims. Documents from Fox & Pier, Inc. and other firms list the terms of policies, recommendations for coverage, payment of premiums, and liability question. The insurance claims paperwork has forms, accident reports, notices, wage verifications, costs for repair of damaged property, lawsuits, settlement agreements, and supporting documentation. Claims were made for personal injury, wrongful death, and damage caused by construction, machinery breakdowns, fires, vehicles, leaks, weather, and a pipe bomb explosion in 1970. Correspondence on monetary matters covers investment accounts, building stock shares, taxes, audits, estimated income, appraisals, brokerage transactions, bank fees, balance sheets, and financial statements. There are also letters and meeting notes on the funding of the building in relation to mortgages, stock shares, building loans, agreements, refinancing, and payment of debts. Among the financial institutions represented by these records are Irving Trust Company, Metropolitan Life Insurance Company, Greenwich Savings Bank, Bankers Trust Company, Chemical Bank, Chemical Mortgage Company, Manhattan Savings Bank, and the Internal Revenue Service. Corporate papers, business certificates, Dun & Bradstreet reports, records from Harold Uris's estate, and office correspondence describe actions by the Uris organizations controlling the property. Communications about the employees detail staff changes, payroll, references, unemployment rules, workers compensation insurance, labor laws, state regulations, and union agreements. In addition to these documents on the business activities associated with 300 Park Avenue, there are publicity materials, news releases, subscriptions, and letters from real estate associations.

Scope and Contents

The subseries also has correspondence on the everyday operations of the office building, from the actions of the management company to the services provided to the tenants. Letters between Cross & Brown Company, Cushman & Wakefield, Inc., Abrams Benisch Riker, Inc., and the Uris staff feature the management agent's duties. Under the agreements with the Uris, the activities of building management firms encompassed assessment of tenant charges, rent collection, leasing, payment of invoices for operating expenses, providing financial statements, handling tenant complaints, and related matters. Accompanying topics addressed in these missives include mortgage, property valuations, taxes, compliance with New York City ordinances, security, rent adjustments, employees, insurance, utilities, accidents, and upkeep of the premises. The correspondence, contracts, and invoices dealing with National Cleaning Contractors, Inc., Prudential Building Maintenance, New York Central Steam, Consolidated Edison, New York Telephone, Otis Elevators, Ben Harkavy, Landsdell Protective Agency, and Union Towel Supply chronicle the professional services offered to the commercial tenants. Subjects discussed include cleaning service, utilities, elevators, landscaping, fire safety, security, inspections, lighting, paper supplies, mall plantings, exterminating service, waste removal, holiday decorations, and tenant complaints. The rest of the correspondence focuses on the building structure itself. There are documents from architects, engineers, contractors, manufacturing companies, and government officials. They describe the repairs of damage, renovations, asbestos removal, replacement of equipment, painting, waterproofing, furnishings, and other improvements at 300 Park Avenue. In addition, there are contracts, supply quotes, purchase orders, invoices, disbursement orders, specifications, inspection reports, about the labor, materials, and work used for these maintenance activities.

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Claims: Addo-X Floor Damage by Diesel Construction Co., 1966-1967	box 168	folder 10
Claims: Boiler & Machinery on 14 March 1967, 1967-1968	box 168	folder 11

Claims: Boiler & Machinery on 16 September 1968, 1968-1969	box 168	folder 12
Claims: Cooling Tower Fire on 1 April 1974, 1974	box 168	folder 13-15
Claims: Damage to Building by Dreier Structural Steel Co., Inc. on 27 October 1966, 1966-1967	box 168	folder 16
Claims: Explosion on 25 November 1970, 1970-1972	box 168	folder 17
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Contains six black and white photographs.		
Claims: H. P. Motor Burned Out on 16 February 1962, 1962 Jul 19	box 168	folder 18
Claims: Perez, Theresa, 1973-1978	box 168	folder 19-21
Claims: Plate Glass Damage on 4 March 1967, 1967 Mar-1967 May	box 168	folder 22
Claims: Settled, 1984	box 168	folder 23
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Claims: Slate Roof Coping Damage by Diesel Construction Co. on 26 August 1966, 1966-1967	box 168	folder 24
Claims: Vehicle Damage to Building on 26 August 1966, 1966-1967	box 168	folder 25
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Claims: Water Damage on 10 January 1968, 1968-1969	box 168	folder 26
Claims: Water Damage on 26 December 1968, 1968-1969	box 168	folder 27
Claims: Water Damage on 16 January 1982, 1982-1983	box 168	folder 28
Claims: Window Broken by Blasting of Diesel Construction Co. on 22 August 1966, 1966-1967	box 168	folder 29
Claims: Windstorm on 24 March 1968, 1968 Mar-1968 Dec	box 168	folder 30
Claims: Windstorm on 3 May 1969, 1969-1971	box 168	folder 31
Colcorn Company, 1971-1973	box 168	folder 32
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H1951-1983	box 169	folder 21
Hammond, Harvey, Braxton Company, 1951	box 169	folder 22

Separated Materials:

Separated Materials

Separated to Roll UB_055: five diazo prints of Schedules "A", "B", "C", "M", 300 Park Avenue, New York, N.Y., The Prudential Ins. Co. of America, 1949-1955.

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Harvey, H. D., 1951-1955	box 169	folder 27
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Hospital Specialty Company, 1954-1955	box 169	folder 29
I1951-1954	box 169	folder 30
Insurance Claims, 1987-1990	box 169	folder 31
Investors Diversified Services, Inc., 1951-1952	box 169	folder 32
Investors Syndicate Title & Guaranty Co., Inc., 1951	box 169	folder 33
Iron Workers Locals, 1954	box 169	folder 34
Irving Trust Company, 1950-1989	box 169	folder 35-40
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Ivor B. Clark, Inc., 1952-1957	box 170	folder 6-7
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Ivor B. Clark, Inc.: Notes, 1958-1966	box 170	folder 9
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J. I. Hass Co., Inc., 1955-1957	box 170	folder 11
Jerard Offen Associates, Inc., 1985	box 170	folder 12
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Stockholders, 1955-1961	box 172	folder 36
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Taxes, 1953-1976	box 172	folder 39
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York Corporation, 1955-1957	box 173	folder 3
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Subseries 6.3. Financial Records, 1942-1998

Physical Description: About 13,600 items (19.605 linear feet)

Arrangement

Arrangement is by type

Biographical / Historical

Park Avenue Offices, Inc. was the first corporate entity to construct and manage 300 Park Avenue. Then the Colcorn Company administered the property for a few years until Uris Holding Company was formed. In early 1996, the 300 Park Avenue, LLC became the final business organization to handle the building.

Scope and Contents

The series contains financial records about the corporate entities involved with the commercial property and the building itself. In the general sub-series, there are reports, correspondence, working papers, financial statements, accounting worksheets, invoices, forms, and related materials. These records contain information on tenants, building upkeep, custody accounts, securities transactions, and monthly analysis of the property. Monthly, quarterly, and annual financial statements accompanied by supporting calculations illustrate the financial status of the building and its related corporations. They include balance sheets, reports, classified trial balances, accounting worksheets, notes, and memos about fiscal matters at 300 Park Avenue. The paid bills, 1952-1996, detail the expenses for both the construction of the building and its subsequent commercial operation. In the taxes sub-subseries, there are tax returns, correspondences, estimated payments, refunds, certificates, and supporting documentation for the city, state, and federal government. Bank statements, cancelled checks, deposit slips, and checkbook stubs from checking, custodian, and savings accounts managed by the corporate entities involved with the building comprise the final group of records.

6.3.1. General, 1954-1996

Physical Description: About 5,800 items (8.35 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Comprised of reports, correspondence, working papers, financial statements, accounting worksheets, invoices, forms, and other fiscal records. The general fiscal operations are illustrated in working papers, budgets, completed securities transactions, custody account records, audits, ten year projections, cleaning service contracts, maintenance expenses, and related financial documents from the successive corporate entities. In the working papers, there are yearly balance sheets, statements of income and expenses, depreciation adjustments, insurance schedules, commission schedules, and related calculations. There are also tenant related materials such as escalation files, operating expenses, rent rolls, lease security deposit records, and sublease profit sharing. Escalation files for electricity, labor, and real estate taxes have calculations, interoffice memos, lease agreement information, and correspondence with tenants. The calculations of operating expenses and sublease profit sharing for specific tenants are documented, with detailed information on charges, lease agreements, adjustments, and bills. Additionally, the monthly analysis of agent's statements have itemized information on taxes, stocks, assets, rent, tenant charges, tenants, escalations, building' expenses for repairs, utilities, and maintenance.

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Electric Invoice Form, undated	box 175	folder 2
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Lease Security Deposits: EGS Securities Corp., 1993-1995	box 175	folder 16
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New York State Employees Retirement System, 1996	box 179	folder 20
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Operating Expense Escalations, 1990-1996	box 179	folder 22

Operating Expenses: Colgate-Palmolive Company, 1974-1996	box 179	folder 23-26
Operating Expenses: Colgate-Palmolive Company: Invoices, 1994-1995	box 179	folder 27-28
Operating Expenses: Eastern Newsstand Corporation, 1985-1996	box 179	folder 29
Operating Expenses: J. J. Studley, 1993-1996	box 179	folder 30
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Prudential Building Maintenance: 1982 Contract Price, 1982 Mar	box 180	folder 5
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Sublease Profit Sharing: Colgate-Palmolive Company: Proskauer, Rose, Goetz & Mendelsohn: 4th Floor, 1985-1989	box 180	folder 42
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Sublease Profit Sharing: Colgate-Palmolive Company: Proskauer, Rose, Goetz & Mendelsohn: 25th Floor, 1985-1991	box 180	folder 44
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6.3.2. Financial Statements, 1951-1996

Physical Description: About 2,500 items (3.58 linear feet)

Arrangement

Chronological

Scope and Contents

Monthly, quarterly, and annual reports on the financial status of the building and its related corporations. Includes balance sheets, financial statements, classified trial balances, accounting worksheets, notes, and memos about fiscal matters. These statements detail assets, liabilities, capital stock, income, operating expenses, loans, accrued interest, mortgage expenditures, depreciation, tax deductions, commissions, payroll analysis, losses, and other disbursements. In addition, there are statements and estimates about the construction costs for the building project. These documents have information about contractor charges, architect fees, carrying costs, financing expenses, commissions, field extras, and related expenditures.

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Park Avenue Offices, Inc: Balance Sheet and Statement of Income and Expenses, 1953 Jul 31	box 181	folder 55
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Park Avenue Offices, Inc: Balance Sheet and Statement of Income and Expenses, 1953 Sep 30	box 181	folder 60
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Park Avenue Offices, Inc: Balance Sheet and Statement of Income and Expenses, 1953 Oct 31	box 181	folder 62
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Park Avenue Offices, Inc: Classified Trial Balance, 1954 Mar 16	box 181	folder 67
Park Avenue Offices, Inc: Classified Trial Balance, 1954 Apr 19	box 181	folder 68
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Uris Brothers, Inc.: Statement of Contractors, 1955 Dec 02	box 183	folder 3
Park Avenue Offices, Inc.: Classified Trial Balance, 1955 Dec 12	box 183	folder 4
Uris Brothers, Inc.: Trial Balance, 1955 Dec 12	box 183	folder 5
Uris Brothers, Inc.: Statement of Contractors, 1955 Dec 28	box 183	folder 6
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Park Avenue Offices, Inc.: Statement of Income and Expense, 1956 May 31	box 183	folder 17
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Park Avenue Offices, Inc.: Statement of Income and Expense, 1956 Jul 31	box 183	folder 20
Uris Brothers, Inc.: Balance Sheet, 1956 Aug 10	box 183	folder 21
Park Avenue Offices, Inc.: Statement of Income and Expense, 1956 Aug 31	box 183	folder 22
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Uris Brothers, Inc.: Statement of Contractors Payable, 1956 Nov 12	box 183	folder 27
Park Avenue Offices, Inc.: Statement of Income and Expense, 1956 Nov 30	box 183	folder 28
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Park Avenue Offices, Inc.: Comparative Statement of Income and Expense, 1957 Jan 31	box 183	folder 33
Uris Brothers, Inc.: Balance Sheet, 1957 Feb 11	box 183	folder 34
Park Avenue Offices, Inc.: Comparative Statement of Income and Expense, 1957 Feb 28	box 183	folder 35
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Park Avenue Offices, Inc.: Comparative Statement of Income and Expense, 1957 Jul 31	box 183	folder 42

Park Avenue Offices, Inc.: Comparative Statement of Income and Expense, 1957 Aug 31	box 183	folder 43
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Park Avenue Offices, Inc.: Comparative Statement of Income and Expense, 1957 Oct 31	box 183	folder 46
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Park Avenue Offices, Inc.: Preliminary Balance Sheet, 1957 Dec 31	box 183	folder 48
Park Avenue Offices, Inc.: Comparative Statement of Income and Expense, 1958	box 183	folder 49-59
Park Avenue Offices, Inc.: Preliminary Balance Sheet, 1958 Dec 31	box 183	folder 60
Park Avenue Offices, Inc.: Comparative Statement of Income and Expense, 1959	box 184	folder 1-10
Park Avenue Offices, Inc.: Preliminary Balance Sheet, 1959 Dec 31	box 184	folder 11
Park Avenue Offices, Inc.: Comparative Statement of Income and Expense, 1960	box 184	folder 12-21
Park Avenue Offices, Inc.: Preliminary Balance Sheet, 1960 Dec 31	box 184	folder 22
Park Avenue Offices, Inc.: Comparative Statement of Income and Expense, 1961-1962	box 184	folder 23-35
Park Avenue Offices, Inc.: Financial Statements, 1962-1963	box 184	folder 36-40
Park Avenue Offices, Inc.: Comparative Statement of Operations, 1964-1969	box 184	folder 41-44
Park Avenue Offices, Inc.: Financial Statements, 1970	box 184	folder 45
Colcorn Company: Balance Sheet, 1971	box 184	folder 46
Colcorn Company: Estimated Income and Expenses, 1971	box 184	folder 47
Park Avenue Offices, Inc.: Comparative Statement of Operations, 1971	box 184	folder 48
Colcorn Company: Balance Sheet, 1972	box 184	folder 49
Colcorn Company: Comparative Statement of Operations, 1972	box 184	folder 50
Colcorn Company: Financial Statements, 1972	box 184	folder 51

Financial Statements, 1973	box 184	folder 52
Uris Holding Company: Interim Office Financial Statements f/y/e 12/31/74, 1973-1974	box 184	folder 53
Uris Holding Company: Interim Office Financial Statements y/e 12/31/75, 1975	box 184	folder 54
Uris Holding Company: Interim Office Financial Statements y/e 12/31/76, 1976	box 184	folder 55
Uris Holding Company: Interim Office Financial Statements y/e 12/31/77, 1977	box 184	folder 56
Uris Holding Company: Interim Office Financial Statements y/e 12/31/78, 1978	box 184	folder 57
Uris Holding Company: Interim Office Financial Statements y/e 12/31/79, 1979	box 184	folder 58
Uris Holding Company: Interim Office Financial Statements y/e 12/31/80, 1980	box 184	folder 59
Uris Holding Company: Interim Office Financial Statements y/e 12/31/81, 1981	box 184	folder 60
Uris Holding Company: Interim Office Financial Statements f/y/e 2/28/83, 1982-1983	box 184	folder 61
Uris Holding Company: Interim Office Financial Statements f/y/e 2/28/84, 1983-1984	box 184	folder 62
Uris Holding Company: Interim Office Financial Statements f/y/e 2/28/85, 1984-1985	box 184	folder 63
Uris Holding Company: Interim Office Financial Statements y/e 12/31/85, 1985	box 184	folder 64
Uris Holding Company: Interim Office Financial Statements y/e 12/31/86, 1986	box 184	folder 65
Uris Holding Company: Interim Office Financial Statements y/e 12/31/87, 1987	box 184	folder 66
Uris Holding Company: Interim Office Financial Statements y/e 12/31/88, 1988	box 184	folder 67
Uris Holding Company: Interim Office Financial Statements y/e 12/31/89, 1989	box 184	folder 68
Uris Holding Company: Interim Office Financial Statements y/e 12/31/90, 1990	box 184	folder 69
Uris Holding Company: Interim Office Financial Statements y/e 12/31/91, 1991	box 184	folder 70
Uris Holding Company: Interim Office Financial Statements y/e 12/31/92, 1992	box 184	folder 71
Uris Holding Company: Interim Office Financial Statements y/e 12/31/93, 1993	box 184	folder 72

Uris Holding Company: Interim Office Financial Statements y/e 12/31/94, 1994	box 184	folder 73
Uris Holding Company: Interim Office Financial Statements y/e 12/31/95, 1995	box 184	folder 74
300 Park Avenue LLC: Interim Office Financial Statements y/e 12/31/96, 1996	box 184	folder 75

6.3.3. Paid Bills, 1952-1996

Physical Description: About 3,200 items (4.625 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Contains the paid bills associated with 300 Park Avenue, from the previous seventeen-story residential building through construction and subsequent operation. These bills were incurred by Park Avenue Offices, Inc., Colcorn Company, Uris Holding Company, and 300 Park Avenue LLC. From 1952 to 1981, the records are organized by calendar year. Starting in 1982, the bills are grouped by fiscal year until 1987 when it returns to calendar year. There are invoices from architects, lawyers, consultants, accountants, leasing agents, banking institutions, advertisers, designers, blue printers, and other professional services. These bills detail operating expenses and maintenance for the office building such as taxes, utilities, insurance, cleaning, plumbing, painting, landscaping, supplies, repairs, municipal fees, tenant alterations, organization membership dues, transportation, signage, petty cash, and other recurring outlays. Also included are records of transfers between Uris companies and corporations for office management fees, loans, charitable contributions, wages, withdrawals, bank transfers, and other income. Occasionally, an invoice contains charges for 380 Madison Avenue or members of the Uris family. A few folders of statements from the New York Central Railroad Company in 1954 are restricted until January 1, 2080 because they contain payroll information.

Title/Description	Instances	
Park Avenue Offices, Inc.: B-U, 1952	box 185	folder 1-9
Park Avenue Offices, Inc.: A-W, 1953	box 185	folder 10-33
Park Avenue Offices, Inc.: A-N, 1954	box 185	folder 34-54
Park Avenue Offices, Inc.: New York Central Railroad Company, 1954	box 276	folder 13-20
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Park Avenue Offices, Inc.: P-W, 1954	box 185	folder 55-63
Park Avenue Offices, Inc.: A-U, 1955	box 185	folder 64-73
Park Avenue Offices, Inc.: Burke Oldsmobile Inc., 1956	box 185	folder 74
Park Avenue Offices, Inc.: A-W, 1957	box 185	folder 75-97
Park Avenue Offices, Inc.: Itkin Bros. Inc., 1958		

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	box 185	folder 98
Park Avenue Offices, Inc.: Knott Hotels Corporation, 1958	box 185	folder 99
Park Avenue Offices, Inc.: San-Aid Company, 1958	box 185	folder 100
Park Avenue Offices, Inc.: Ward, Pauline L., 1958	box 185	folder 101
Park Avenue Offices, Inc.: N, 1961	box 185	folder 102
Park Avenue Offices, Inc.: A-U, 1962	box 185	folder 103-112
Park Avenue Offices, Inc.: C-U, 1965	box 185	folder 113-120
Park Avenue Offices, Inc.: A-U, 1970	box 185	folder 121-130
Colcorn Company: A-U, 1971	box 185	folder 131-142
Colcorn Company: A-U, 1972	box 185	folder 143-151
Colcorn Company: Aetna-U, 1973	box 186	folder 1-9
Uris Holding Company: A-V, 1974	box 186	folder 10-20
Uris Holding Company: A-U, 1975	box 186	folder 21-36
Uris Holding Company: B-U, 1976	box 186	folder 37-51
Uris Holding Company: B-V, 1977	box 186	folder 52-67
Uris Holding Company: B-U, 1978	box 186	folder 68-86
Uris Holding Company: A-U, 1979	box 186	folder 87-105
Uris Holding Company: B-U, 1980	box 187	folder 1-15
Uris Holding Company: B-V, 1981	box 187	folder 16-31
Uris Holding Company - f/y/e 2/28/83: C-V, 1982-1983	box 187	folder 32-47
Uris Holding Company - f/y/e 2/28/84: A-U, 1983-1984	box 187	folder 48-61
Uris Holding Company - f/y/e 2/28/85: B-U, 1984-1985	box 187	folder 62-82
Uris Holding Company - f/y/e 1/31/86: B-U, 1985-1986	box 188	folder 1-18
Uris Holding Company - f/y/e 1/31/87: A-U, 1986-1987	box 188	folder 19-42
Uris Holding Company - c/y/e 12/31/87: A-W, 1987	box 188	folder 43-64
Uris Holding Company - c/y/e 12/31/88: A-U, 1988	box 188	folder 65-82
Uris Holding Company - c/y/e 12/31/89: A-U, 1989	box 189	folder 1-16
Uris Holding Company - c/y/e 12/31/90: Abrams Benisch Riker, Inc., 1990	box 189	folder 17

Uris Holding Company - c/y/e 12/31/90: Tower Graphics Inc., 1990	box 189	folder 18
Uris Holding Company - c/y/e 12/31/90: U, 1990	box 189	folder 19
Uris Holding Company - c/y/e 12/31/90: Wm. H. Jackson Company, 1990	box 189	folder 20
Uris Holding Company - c/y/e 12/31/91: Abrams Benisch Riker, Inc., 1991	box 189	folder 21
Uris Holding Company - c/y/e 12/31/91: U, 1991	box 189	folder 22
Uris Holding Company - c/y/e 12/31/92: U, 1992	box 189	folder 23
Uris Holding Company - c/y/e 12/31/93: U, 1993	box 189	folder 24
Uris Holding Company - c/y/e 12/31/94: Cushman & Wakefield, Inc., 1994	box 189	folder 25
Uris Holding Company - c/y/e 12/31/94: Mudge Rose Guthrie Alexander & Ferdon, 1994	box 189	folder 26
Uris Holding Company - c/y/e 12/31/94: U, 1994	box 189	folder 27
Uris Holding Company - c/y/e 12/31/95: Cushman & Wakefield, Inc., 1995	box 189	folder 28
Uris Holding Company - c/y/e 12/31/95: Donovan Leisure Newton & Irvine, 1995	box 189	folder 29
Uris Holding Company - c/y/e 12/31/95: Grubb & Ellis Appraisal and Consulting, 1995	box 189	folder 30
Uris Holding Company - c/y/e 12/31/95: Jerome Haims Realty Inc., 1995	box 189	folder 31
Uris Holding Company - c/y/e 12/31/95: U, 1995	box 189	folder 32
300 Park Avenue LLC - c/y/e 12/31/96: Richard A. Eisner & Company, 1996	box 189	folder 33
300 Park Avenue LLC - c/y/e 12/31/96: T, 1996	box 189	folder 34
300 Park Avenue LLC - c/y/e 12/31/96: U, 1996	box 189	folder 35

6.3.4. Taxes, 1942-1998

Physical Description: About 1,300 items (1.9 linear feet)

Arrangement

Alphabetical, then chronological by tax year

Scope and Contents

Tax returns, correspondences, estimated payments, refunds, certificates, and supporting documentation for the city, state, and federal government. There are returns for corporate income taxes, annual information, utilities, franchise taxes, real property gains, withholding, sales, landlord information, and city taxes. The correspondence with federal, state, and local departments as well as interoffice memorandums discusses tax return preparations, payments, audits, waivers,

applications, liabilities, deductions, and related tax matters. Several files about real estate taxes provide information on assessments, appeals, refunds, bills, forms, tenant rebates, valuations, calculations, and legal documentation.

Title/Description	Instances	
Annual Information Returns, 1957-1996	box 189	folder 36-40
City Utility Tax, 1973-1987	box 189	folder 41-42
Correspondence, 1952-1977	box 189	folder 43-46
Federal Income Tax, 1951-1973	box 189	folder 47-50
General, 1951-1973	box 189	folder 51
Landlord's Information Return, 1963-1988	box 189	folder 52-53
New York City Taxes, 1963-1986	box 189	folder 54-55
New York State Franchise Tax, 1951-1971	box 189	folder 56-58
New York State Real Property Gains Tax, 1996	box 189	folder 59
New York State Utility Tax, 1973-1980	box 189	folder 60
New York State Withholding Tax, 1973	box 189	folder 61
Real Estate Tax Assessment, 1951-1981	box 189	folder 62-91
Real Estate Tax Assessment, 1981-1998	box 190	folder 1-17
Real Estate Tax Bills, 1950-1997	box 190	folder 18-64
Real Estate Tax Reductions, 1942-1951	box 190	folder 65
Real Estate Tax Refunds, 1951-1997	box 190	folder 66-77
Real Estate Tax Refunds: Computation and Distribution, 1989-1996	box 190	folder 78
RPIE Form Block 1285 Lot 36, 1988-1994	box 191	folder 1-7
Sales Tax, 1972-1996	box 191	folder 8-11
Sewer Rent Refunds Block 1285 Lot 36, 1974-1981	box 191	folder 12-17
Water Refund, 1983	box 191	folder 18

6.3.5. Bank Accounts, 1953-1996

Physical Description: About 800 items (1.15 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Monthly statements, cancelled checks, deposit slips, checkbook stubs, and a few other related records from the bank accounts associated with 300 Park Avenue. The accounts were with Irving Trust Company, Manufacturers Trust Company, Barclays Bank of New York, and the Bank of New York.

As the corporate entities managing the building, Park Avenue Offices, Inc., Colcorn Company, Uris Holding Company, and 300 Park Avenue, LLC administered the accounts.

Title/Description	Instances	
Park Avenue Offices, Inc.: Irving Trust Company, 1953 Jan-1953 Mar	box 191	folder 19
Park Avenue Offices, Inc.: Manufacturers Trust Company, 1953 Jan-1953 Mar	box 191	folder 20
Park Avenue Offices, Inc.: Irving Trust Company, 1953 Apr-1953 Jun	box 191	folder 21
Park Avenue Offices, Inc.: Manufacturers Trust Company, 1953 Apr-1953 Jun	box 191	folder 22
Park Avenue Offices, Inc.: Irving Trust Company, 1953 Jul-1957 Sep	box 191	folder 23
Park Avenue Offices, Inc.: Manufacturers Trust Company, 1953 Jul-1957 Sep	box 191	folder 24
Park Avenue Offices, Inc.: Irving Trust Company, 1953 Oct-1953 Dec	box 191	folder 25
Park Avenue Offices, Inc.: Manufacturers Trust Company, 1953 Oct-1953 Dec	box 191	folder 26
Park Avenue Offices, Inc.: Irving Trust Company, 1956 Sep	box 191	folder 27
Colcorn Company: Irving Trust Company Check Stubs #001-#158, 1971 Jul-1973 Dec	box 191	folder 28
Uris Holding Company: Irving Trust Company Check Stubs #159-#563, 1974-1977	box 191	folder 29-32
Uris Holding Company: Barclays Bank of New York Check Stubs #1001-#1021, 1978	box 191	folder 33
Uris Holding Company: Irving Trust Company Check Stubs #564-#650, 1978	box 191	folder 34
Uris Holding Company: Barclays Bank of New York Check Stubs #1022-#1035, 1979	box 191	folder 35
Uris Holding Company: Irving Trust Company Check Stubs #651-#755, 1979	box 191	folder 36
Uris Holding Company: Barclays Bank of New York Check Stubs #1037-#1078, 1980	box 191	folder 37
Uris Holding Company: Irving Trust Company Check Stubs #756-#839, 1980	box 191	folder 38
Uris Holding Company: Barclays Bank of New York Check Stubs #1079-#1108, 1981	box 191	folder 39
Uris Holding Company: Irving Trust Company Check Stubs #840-#926, 1981	box 191	folder 40

Uris Holding Company: Barclays Bank of New York Check Stubs #1109-#1135, 1982	box 191	folder 41
Uris Holding Company: Irving Trust Company Check Stubs #927-#1015, 1982	box 191	folder 42
Uris Holding Company: Barclays Bank of New York Check Stubs #1136-#1183, 1983	box 191	folder 43
Uris Holding Company: Irving Trust Company Check Stubs #1015-#1090, 1983	box 191	folder 44
Uris Holding Company: Barclays Bank of New York Check Stubs #1184-#1237, 1984	box 191	folder 45
Uris Holding Company: Irving Trust Company Check Stubs #1091-#1180, 1984	box 191	folder 46
Uris Holding Company: Barclays Bank of New York Check Stubs #1238-#1285, 1985	box 191	folder 47
Uris Holding Company: Irving Trust Company Check Stubs #1181-#1267, 1985	box 191	folder 48
Uris Holding Company: Barclays Bank of New York Check Stubs #1286-#1339, 1986	box 191	folder 49
Uris Holding Company: Irving Trust Company Check Stubs #1268-#1366, 1986	box 191	folder 50
Uris Holding Company: Barclays Bank of New York Check Stubs #1340-#1396, 1987	box 191	folder 51
Uris Holding Company: Irving Trust Company Check Stubs #1367-#1451, 1987	box 191	folder 52
Uris Holding Company: Barclays Bank of New York Check Stubs #1397-#1462, 1988	box 191	folder 53
Uris Holding Company: Irving Trust Company Check Stubs #1452-#1534, 1988	box 191	folder 54
Uris Holding Company: Barclays Bank of New York Check Stubs #1463-#1473, 1989	box 191	folder 55
Uris Holding Company: Irving Trust Company Check Stubs #1535-#1579, 1989	box 191	folder 56
Uris Holding Company: Bank of New York Business Savings, 1990	box 191	folder 57
Uris Holding Company: Irving Trust Company Check Stubs #1580-#1608, 1990	box 191	folder 58
Uris Holding Company: Bank of New York Business Savings, 1991	box 191	folder 59
Uris Holding Company: Bank of New York Check Stubs #1609-#1625, 1991	box 191	folder 60

Uris Holding Company: Bank of New York Check Stubs #1626-#1651, 1992-1993	box 191	folder 61
Uris Holding Company: Bank of New York Business Savings, 1994 Jan-1994 Mar	box 191	folder 62
Uris Holding Company: Bank of New York Checking, 1994 Jan-1994 Mar	box 191	folder 63
Uris Holding Company: Bank of New York Business Savings, 1994 Apr-1994 Jun	box 191	folder 64
Uris Holding Company: Bank of New York Checking, 1994 Apr-1994 Jun	box 191	folder 65
Uris Holding Company: Bank of New York Business Savings, 1994 Jul-1994 Jul	box 192	folder 1
Uris Holding Company: Bank of New York Checking, 1994 Jul-1994 Jul	box 192	folder 2
Uris Holding Company: Bank of New York Business Savings, 1994 Oct-1994 Dec	box 192	folder 3
Uris Holding Company: Bank of New York Checking, 1994 Oct-1994 Dec	box 192	folder 4
Uris Holding Company: Bank of New York Business Savings, 1995 Jan-1995 Mar	box 192	folder 5
Uris Holding Company: Bank of New York Checking, 1995 Jan-1995 Mar	box 192	folder 6
Uris Holding Company: Bank of New York Business Savings, 1995 Apr-1995 Jun	box 192	folder 7
Uris Holding Company: Bank of New York Checking, 1995 Apr-1995 Jun	box 192	folder 8
Uris Holding Company: Bank of New York Business Savings, 1995 Jul-1995 Sep	box 192	folder 9
Uris Holding Company: Bank of New York Checking, 1995 Jul-1995 Sep	box 192	folder 10
Uris Holding Company: Bank of New York Business Savings, 1995 Oct-1995 Dec	box 192	folder 11
Uris Holding Company: Bank of New York Checking, 1995 Oct-1995 Dec	box 192	folder 12
Uris Holding Company: Bank of New York Business Savings, 1996 Jan-1996 Mar	box 192	folder 13
Uris Holding Company: Bank of New York Checking, 1996 Jan-1996 Mar	box 192	folder 14
300 Park Avenue, LLC: Bank of New York Combined Checking & Savings, 1996 Mar-1996 Apr	box 192	folder 15

Uris Holding Company: Bank of New York Checking, 1996 Apr-1996 Jun	box 192	folder 16
300 Park Avenue, LLC: Bank of New York Combined Checking & Savings, 1996 May-1996 Dec	box 192	folder 17-19

Subseries 6.4. Construction, 1950-1957

Physical Description: About 10,300 items (14.625 linear feet)

Arrangement

Arrangement is by tenant

Scope and Contents

Documents related to the construction of the office building at 300 Park Avenue and the work performed in areas leased by Chemical Corn Exchange Bank and Colgate-Palmolive Company. The subseries contains correspondence, work orders, agreements, instructions to bidders, specifications, drawing transmittal sheets, worksheets, financial records, reports, proposals, contracts, schedules, drawings, and other materials. Within these documents, there are accounts of all aspects of the construction including the design by Emery Roth & Sons and general contracting by Uris Brothers, Inc. Subjects discussed include the HVAC, electrical, plumbing, lighting, telephone, television antenna, vertical conveyor systems as well as the installation of walls, roofing, windows, floors, ceilings, elevators, doors, store fronts, toilets, hardware, and signs. These documents also detail subcontractor's work on the acoustics, brick, cement finish, concrete slabs, fireproofing, glazing, granite, gunite, insulation, iron, marble, masonry, metal furring and lathing, ornamental metal, painting, plastering, steel, terrazzo, tile, Venetian blinds, waterproofing, woodwork, vault installation, lobby desk, and a plaque commemorating the Columbia School of Mines. In addition, these records illustrate the architectural plans, project status, expenditures, tenant specifications, alterations, problems with work, lease terms, delays, and related issues that arouse over the course of construction.

6.4.1. General, 1950-1957

Physical Description: About 6,600 items (9.375 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Principally documents about the construction of the twenty -five-story office building at 300 Park Avenue. Uris Brothers, Inc. was engaged as the general contractor to erect the structure according to the plans and specifications prepared by Emery Roth & Sons. The sub-subseries contains correspondence, work orders, agreements, instructions to bidders, specifications, drawing transmittal sheets, worksheets, financial records, reports, schedules, drawings, and other materials. These documents describe the construction of electrical, HVAC, plumbing, lighting, telephone, vertical conveyor systems as well as the assembly of walls, roofing, windows, floors, ceilings, elevators, doors, store fronts, toilets, hardware, and signs. They detail subcontractor's work on the acoustics, brick, cement finish, concrete slabs, fireproofing, glazing, granite, gunite, insulation, iron, marble, masonry, metal furring and lathing, ornamental metal, painting, plastering, steel, terrazzo, tile, Venetian blinds, waterproofing, woodwork, and a plaque commemorating the Columbia School of Mines. In addition, there are records about the survey, demolition, and excavation of the existing residential property.

Scope and Contents

The correspondence involves the Uris Brothers, Inc. employees, architects at Emery Roth & Sons, consulting engineers, subcontractors, tenants, and others engaged in the building project. Subjects discussed include approval of architectural drawings, requests for bids, construction specifications, engineers' analysis, proposals submitted by subcontractors, time schedules, contract terms, supply quotations, equipment rentals, purchase orders, executed work, delivery of materials, insurance coverage, payment of invoices, and management issues. Tenants also address design alterations, efforts to meet their particular requirements, authorization of changes, distribution of costs, installations, complaints, and move in dates in their communications. The correspondence of Harold Uris, Marvin Rothenstein, Thomas W. Hays, and other Uris Brothers, Inc. staff further detail all aspects of construction, both large and small. It includes information about the project status, changes, finances, progress schedules, problems with construction, delays, negotiations, correction of problems, and specific work for various tenants. In addition, there are communications about the government regulations, inspections, notices, permits, certificates, and issued violations for the project.

Scope and Contents

Besides the correspondence, the sub-subseries has numerous types of work orders. These orders generally specify the part of structure requiring attention, applicable tenant, status of job at time of order, description of work to proceed with, costs, whether tenant agreed to pay for work, acceptor's approval, and further data. Acknowledgement of Orders issued by Uris Brothers Inc. to tenants for work they requested at premise at their cost and expense. These orders list the date, job, floor, details design modifications, changes to leased space, status of job, amount agreed to pay, and acceptance signatures. The extra orders were placed with subcontractors for additional work and detail the furnishing and installation of various materials. They include information on subcontractors, contractor, date, job, floor, tenant, work to be performed, labor and materials, contract terms, price adjustments, previous balance, new contract amount due, status of work, references to proposals, and approvals. Purchase orders from Uris Brothers, Inc. for materials and delivery includes the date, job, supplier's name, material ordered, price, terms, approval signatures. Receipts of work orders, transfer memos, supplementary change sheets, and other records also supply similar facts.

Scope and Contents

Other documents offer additional specifics about the office building's construction. Contracts, instructions to bidders, and job specifications illustrate the requirements from the architects for the specific work completed by contractors. Drawing transmittal sheets disclose the approval, changes, tenant requests, and understanding of the drawings. In the worksheets, there are calculations and measurements for various aspects of construction on a particular floor with notes on material costs, drawing numbers, and completion time. Financial records such as invoices, estimates, quotations, and accounting figures break down the expenditures on labor, materials, rent profits, outstanding balances, subcontractor credits, and the cost of overall project completion. Finally, there are daily reports on the work accomplished, lists of subcontractors, samples of materials, brochures, construction schedules, subcontractor job guarantees, diagrams, sketches, and a few other related records.

Scope and Contents

Additionally, there are files for certain tenants: Chandler's Restaurant, Henry J. Kaiser Co., Hotaling News Agency, the Jockey Club, and the Texaco Touring Center Store. Correspondence, financial records, proposals, transmittals, contracts, work orders, and drawings reveal how the commercial space was customized to suit their needs. Topics discussed include air conditioning, doors, wiring, lighting, glass, floors, marble, hardware, woodwork, plastering, concrete fill, painting, plumbing, signage, tile, walls, toilets, acoustics, and windows. The correspondence has descriptions of the work to be completed, discussions of the project with outside firms, changes to the design of the subject premises, the terms and conditions of tenant requested specifications, subcontractor installations, and

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Separated Materials

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6.4.2. Chemical Corn Exchange Bank, 1954-1957

Physical Description: About 2,000 items (2.75 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Consists of correspondence, transmittal forms, agreements, construction orders, and financial records for the work performed on the area for the Chemical Corn Exchange Bank (later Barclays Bank of New York). Within these documents, there are accounts of all aspects of the construction incorporating structural steel, electrical work, masonry, cement, plumbing, vault installation, concrete work, roofing, metal lathing, heating, ventilating and air conditioning systems, flooring, terrazzo, carpentry, doors, painting, glass, plaster, tile, ornamental metal work, and fixtures. The correspondence with the tenant communicates their structural needs based on the lease clauses, anticipated costs, and vault requirements. Other correspondence about the building of this commercial space discusses approvals of architectural drawings, revisions to the proposed design, budget estimates, contingency plans, materials used, subcontractor matters, field inspections of work completed, instructions for the resolution of problems, and payment of incurred expenses. Interoffice memorandums represent the Uris' involvement with this facet of the construction project, including architectural plans, purchase orders, progress reports, punch lists of unfinished items, and payment of subcontractors. The drawing transmittal forms, contracts, and draft drawings in the sub-subseries involve Uris Brothers, Inc., Emery Roth & Sons, general contractor, subcontractors, and engineers erecting the office building. These documents explain the design of the bank area, specific work to be performed, alterations, and price of construction. In the construction orders, there are work orders, extra orders, change orders, and purchase orders. They list the company names, dates, work descriptions, labor needs, materials, costs, and approvals for the assorted aspects of the Chemical Corn Exchange Bank construction. Invoices, estimated budgets, bids, requisitions, disbursement sheets, receipts, credits, and other financial records portray the overall construction costs. These records itemize charges for labor, supplies, insurance coverage, equipment rentals, hardware, overtime, replacement of faulty materials, unpaid claims, and other expenses.

Scope and Contents

Within the sub-subseries, there are numerous files for the Office of Alfred Easton Poor, the architects hired by Chemical Corn Exchange Bank for their space in 300 Park Avenue. These folders contain correspondence, bids, transmittal sheets, conversation notes, and job specifications for the premises occupied by the bank. The correspondence between the architects at the Office of Alfred Easton Poor, Uris Brothers, Inc., Emery Roth & Sons, Harold Uris, Ernest E. Pfeiffer, Allwyn E. Symington, Marvin Rothenstein, bank executives, James Ruderman, contractors, and sub-contractors details the entire scope of the bank project. Initial communications describe the coordination of the separate architectural firms' ideas, construction costs, specifications for various types of work, bids with price quotes, contracts, insurance coverage, approvals, and production schedule. Subsequent correspondence illustrates the addition of space for the bank, authorization of adjustments to both the design and lease terms, construction orders for work, accounts of progress, and failures to meet the job requirements. Letters authorizing requisitions, requesting payment of invoices, disapproving expenditures, and other financial matters are also included. Alongside the correspondence, there are bid proposals from subcontractors, drawing transmittal sheets, and notes about meetings and telephone conversations documenting the various aspects of the construction project. In addition, the Office of Alfred Easton Poor wrote job specifications for: general conditions; acoustic tile; asphalt and rubber tile; brick and block masonry; carpentry and cabinet work; caulking; cement;

cleaning; concrete work; doors; electrical, communications and fixtures; furring and lathing; glass and glazing; tile; hardware; heating, ventilating and air conditioning; marble; masonry; metal lathing; miscellaneous iron and steel; ornamental metal work; painting; plaster; plumbing; signs; steel; structural steel and roofing; terrazzo; tile; and toilet partitions.

Title/Description	Instances	
A. Munder & Son, Inc., 1955 Mar-1955 Apr	box 201	folder 57
<p><u>Separated Materials:</u> Separated Materials</p>		
<p>Separated to Roll UB_068: four diazo prints of Mezzanine Flooring, Chemical Corn Exchange Bank, 300 Park Avenue, New York, N.Y., A. Munder & Son, Inc., Drawing No. #1, 1955 March 29.</p>		
Acoustic Tile, 1955 Feb-1955 May	box 201	folder 58
Aetna Steel Products Corporation, 1955-1956	box 201	folder 59
<p><u>Separated Materials:</u> Separated Materials</p>		
<p>Separated to Roll UB_068: one diazo print of Data Plan of 1st Floor and Mezzanine, Chemical Corn Exchange Bank, 300 Park Avenue, New York, N.Y., Aetna Steel Products Corporation, Drawing #1 of 2, 1955 May 14.</p>		
<p><u>Separated Materials:</u> Separated Materials</p>		
<p>Separated to Roll UB_068: one diazo print of Plan of Elevators and Doors, Chemical Corn Exchange Bank, 300 Park Avenue, New York, N.Y., Aetna Steel Products Corporation, Drawing #2 of 2, 1955 May 14.</p>		
Allied Bronze Company, 1955-1956	box 201	folder 60-61
<p><u>Separated Materials:</u> Separated Materials</p>		
<p>Separated to Roll UB_068: one diazo print of unidentified plan, Chemical Corn Exchange Bank, 300 Park Avenue, New York, N.Y., [Allied Bronze Company], undated.</p>		
Arc Electrical Construction Co., Inc., 1955-1956	box 201	folder 62-63
Asphalt and Rubber Tile, 1955 Feb-1955 Oct	box 201	folder 64
Block Masonry, 1955 Apr-1955 May	box 202	folder 1
Carpentry and Cabinet Work, 1955 Feb-1955 Apr	box 202	folder 2
Cement Fill and Finish, 1955 Feb-1955 Apr	box 202	folder 3

Concrete Work, 1955 Apr-1955 Dec	box 202	folder 4
Contingencies, 1955-1956	box 202	folder 5
Correspondence, 1954-1955	box 202	folder 6-11
David Schuldiner, Inc., 1955 Mar-1955 Dec	box 202	folder 12
Del Turco Brothers, Inc., 1955 May-1955 Aug	box 202	folder 13
Electric Work, 1955 Feb-1955 Apr	box 202	folder 14
Elmer T. Hebert, Inc., 1955-1956	box 202	folder 15
Emery Roth & Sons, 1955 Apr-1955 Jul	box 202	folder 16
Estimate Budget, 1955-1957	box 202	folder 17
Friedman Marble & Slate Works, Inc., 1955 Apr-1955 Dec	box 202	folder 18
Glass, 1954-1956	box 202	folder 19-20
Godwin Construction Co., 1954-1955	box 202	folder 21
Hardware Orders, 1955 Mar-1956 Feb	box 202	folder 22
Harris Structural Steel Co., Inc., 1955 May 20	box 202	folder 23
Hays, Thomas W., 1955 Apr-1955 Jun	box 202	folder 24
Heating, 1955 Apr	box 202	folder 25
Hohman & Barnard, Inc., 1955 Jul-1955 Aug	box 202	folder 26
Hollow Metal Bucks and Metal Door Covers, 1955 Feb-1955 May	box 202	folder 27
Invoices: A, 1955-1956	box 202	folder 28
Invoices: B, 1955	box 202	folder 29
Invoices: D, 1955	box 202	folder 30
Invoices: Elmer T. Herbert, Inc., 1955-1956	box 202	folder 31
Invoices: Friedman Marble & Slate Works, Inc., 1955	box 202	folder 32
Invoices: H, 1955-1956	box 202	folder 33
Invoices: J, 1955-1956	box 202	folder 34
Invoices: L, 1955-1956	box 202	folder 35
Invoices: M, 1955-1956	box 202	folder 36
Invoices: Monroe Eisenberg Inc., 1955-1956	box 202	folder 37
Invoices: P, 1955-1956	box 202	folder 38
Invoices: R, 1955-1956	box 202	folder 39
Invoices: S, 1955	box 202	folder 40

Invoices: V, 1955-1956	box 202	folder 41
Invoices: W, 1955-1957	box 202	folder 42
J. C. Reiner & Company, Inc., 1955 Jun-1955 Oct	box 202	folder 43
J. I. Hass Co., Inc., 1955 Jul 19	box 202	folder 44
John Langenbacher Co., Inc., 1955-1956	box 202	folder 45-46
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_068: one blueprint of Storage Closet and Closet Shelving, Chemical Corn Exchange Bank, 300 Park Avenue, New York, N.Y., John Langenbacher Co., Inc., Drawing No. 3, 1955 June 25.		
La Sala Contracting Company, Inc., 1955-1956	box 202	folder 47-48
Lincoln Sign Company, Inc., 1955 Jun-1955 Sep	box 202	folder 49
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_069: one blueprint of Lettering for Fifth Avenue and 49th Street Signs for Chemical Corn Exchange Bank, 300 Park Avenue, New York, N.Y., Office of Alfred Easton Poor, Drawing No. SK-102, 1955 June 20.		
Marble, 1955 Mar-1955 Apr	box 202	folder 50
Mason Work, 1955-1956	box 202	folder 51-52
Ment Bros. Iron Works Co., Inc., 1954-1956	box 202	folder 53
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_068: six diazo prints of Mezzanine Floor Framing Plans, Chemical Corn Exchange Bank, 300 Park Avenue, New York, N.Y., Ment Bros. Iron Works Co., Inc., Drawing No. S1, 1955 March 23.		
Metal Furring and Lathing, 1955 Feb-1955 Nov	box 202	folder 54
Metal Furring and Plaster, 1955 Feb-1955 Apr	box 202	folder 55
Miscellaneous, 1955-1956	box 202	folder 56
Morell-Brown, Inc., 1955 Apr-1956 Feb	box 202	folder 57
Office of Alfred Easton Poor, 1954-1955 May	box 202	folder 58-62
<u>Separated Materials:</u>		

Separated Materials

Separated to Roll UB_068: one blueprint of Cellar Plan, Chemical Corn Exchange Bank, 300 Park Avenue, New York, N.Y., Edward E. Ashley, Cons. Engr., Drawing No. 5K-1, 1954 July 7.

Separated Materials:**Separated Materials**

Separated to Roll UB_068: one diazo print of Preliminary Plan of Electric Work, Chemical Corn Exchange Bank, 300 Park Avenue, New York, N.Y., Edward E. Ashley, 1954 November 3.

Office of Alfred Easton Poor, 1955 Jun-1956	box 203	folder 1-11
Office of Alfred Easton Poor: Transmittals, 1955	box 203	folder 12-13
Original Specifications, 1955, undated	box 203	folder 14
Ornamental Metal, 1955 Feb-1955 May	box 203	folder 15
Painting, 1955 May-1955 Aug	box 203	folder 16
Pfeiffer, Ernest E., 1955-1956	box 203	folder 17
Plastering, 1955 Feb-1955 Apr	box 203	folder 18
Plumbing, 1955 Feb-1955 Apr	box 203	folder 19
Preservative Products Company, 1955	box 203	folder 20
Raisler Corporation, 1955-1957	box 203	folder 21-24
Remmert, Nicholas J., 1955 Apr-1955 Nov	box 203	folder 25
Rizzi, Inc., 1955 Apr-1955 May	box 203	folder 26
Rothenstein, Marvin M., 1954-1956	box 203	folder 27
Ruderman, James, 1955 May 19	box 203	folder 28
Scherbak Specialties Co., 1955 Apr-1955 Sep	box 203	folder 29
Simon Manges & Son, Inc., 1955-1956	box 203	folder 30-31
Statements of Construction, Sub-contractors, 1955-1956	box 203	folder 32
Summaries, 1955 Dec	box 203	folder 33
Symington, Allwyn E., 1955	box 203	folder 34-36
Terrazzo Work, 1955 Feb-1955 May	box 203	folder 37
Tile and Marble, 1955 Feb-1955 May	box 203	folder 38
Toilet Partitions, 1955 Feb-1955 Apr	box 203	folder 39
Transmittals, 1954-1955	box 203	folder 40
United Rental Service, 1955 Jul	box 203	folder 41

Unsettled, 1955-1956	box 203	folder 42
V. Foscato, Inc., 1955 May-1956 Mar	box 203	folder 43
Wachtel Plumbing Co., Inc., 1955-1956	box 203	folder 44-45
Waldvogel Brothers, Inc., 1955 Apr-1955 Dec	box 203	folder 46
Wegier Decorating Company, Inc., 1955-1956	box 203	folder 47-48
William J. Scully, Inc., 1955	box 203	folder 49-50
Work Orders, 1955 Apr-1955 Nov	box 204	folder 1
Work Orders: Acoustic Tile, 1955 Mar-1955 Oct	box 204	folder 2
Work Orders: Air Conditioning, 1955 Feb-1955 Oct	box 204	folder 3
Work Orders: Air Conditioning, 1955 Nov-1956 Mar	box 204	folder 4
Work Orders: Cabinet Work, 1955-1956	box 204	folder 5-6
Work Orders: Doors and Bucks, 1955 Apr-1956 Feb	box 204	folder 7
Work Orders: Electrical Work, 1955-1956	box 204	folder 8-9
Work Orders: Flooring, 1955 Feb-1956 May	box 204	folder 10
Work Orders: Marble Work, 1955 Mar-1955 Oct	box 204	folder 11
Work Orders: Ornamental Metal Work, 1955-1956	box 204	folder 12-13
Work Orders: Painting, 1955 Jun-1956 Mar	box 204	folder 14
Work Orders: Plastering, 1955 Feb-1956 Feb	box 204	folder 15
Work Orders: Plumbing, 1955 Feb-1956 Jan	box 204	folder 16
Work Orders: Q Flooring, 1955 Feb-1955 May	box 204	folder 17
Work Orders: Signs, 1955 Apr-1955 Aug	box 204	folder 18
Work Orders: Steel, 1955 Feb-1956 Apr	box 204	folder 19
Work Orders: Terrazzo, 1955 Apr-1956 Mar	box 204	folder 20
Work Orders: Tile, 1955 Feb-1955 Aug	box 204	folder 21
Work Orders: Toilet Partitions, 1955 Feb-1955 Sep	box 204	folder 22
Zenith Roofing and Sheet Metal Company, 1955 Aug	box 204	folder 23

6.4.3. Colgate-Palmolive Company, 1954-1956

Physical Description: About 1,700 items (2.5 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Correspondence, drawing transmittals, work orders, specifications, proposals, cost estimates, meeting reports, equipment requirements, contracts, progress schedules, worksheets, pamphlets, small drawings, and related documents about the construction of areas leased by Colgate-Palmolive Company. Subjects discussed in these records include the HVAC system, plumbing, electrical work, flooring, hardware, lighting fixtures, kitchens, lobby information desk, door controls, painting, television antenna, tile, toilets, and a vertical conveyor system. Correspondence from the architects, tenant representatives, engineers, subcontractors, suppliers, and the general contractor, Uris Brothers, Inc., addresses the many issues that arouse over the course of construction. There is information about the architectural plans, construction progress, expenditures, tenant specifications, approved changes, problems with work, lease terms, delays in the shipment of ordered products, and related matters. Agendas, minutes, and interoffice memorandums from meetings held about construction provide information on the project's status, engineering issues, distribution of costs, negotiation of lease terms, design changes, and disputes. The other records relate to cost breakdowns, locations, space layouts, labor, materials, price quotes, the requirements of computer equipment, guarantee of workmanship, and installations. Acknowledgement of Orders, extra orders, change orders, purchase orders, and other work orders supply even more specific data about the work performed for Colgate-Palmolive Company with details on tenant requests, costs, modifications, locations, samples, and other particulars.

Scope and Contents

In addition to these documents, the sub-subseries contains the files of Ernst E. Pfeiffer. As an employee of Uris Brothers, Inc., Pfeiffer appears to have overseen the project and his records convey detailed information about the specialized construction for Colgate-Palmolive Company. Correspondence, notes, worksheets, lease terms, proposals, specifications, drawing transmittals, sketches, and related materials illustrate the course of the project over time. There are also folders about two floors occupied by Colgate-Palmolive. The 7th floor had a cafeteria and the records discuss how to accommodate kitchen equipment. On the 11th floor, alterations were made for the executive offices.

Title/Description	Instances	
Acknowledgment of Orders: #101-#280, 1954-1956	box 204	folder 24-34
Acknowledgment of Orders: #281-#476, 1955-1956	box 205	folder 1-3
Air Conditioning, 1954-1956	box 205	folder 4-6
Automatic Controls, 1955	box 205	folder 7-8
Carson & Lundin, Architects, 1955-1956	box 205	folder 9-11
Clarage Fans and Humidifiers, 1954-1955	box 205	folder 12
Correspondence, 1954-1956	box 205	folder 13-14
Duct Work, 1955-1956	box 205	folder 15
Ebasco Services, Inc., 1954-1955	box 205	folder 16
Electrical, 1954-1956	box 205	folder 17-18
11th Floor, 1955-1956	box 205	folder 19
11th Floor: Work Orders, 1955-1956	box 205	folder 20
Filtrine System, 1954-1956	box 205	folder 21-24

Hardware, 1955-1956	box 205	folder 25
Hercules Flooring Company: Hubbellite Flooring, 1955-1956	box 205	folder 26-27
Hercules Flooring Company: Work Orders, 1955-1956	box 205	folder 28
IBM Room, 1955 Jan	box 205	folder 29
Lamson Corporation, 1952-1955	box 205	folder 30
<u>Related Materials:</u>		
Related Materials		
See also Vertical Conveyor.		
Lighting Fixtures, 1954-1956	box 205	folder 31
Lobby Information Desk, 1955 Apr	box 205	folder 32
Magic Carpet Door Controls, 1955	box 205	folder 33-34
Meetings, 1954-1956	box 205	folder 35-36
Miscellaneous, 1954-1955	box 205	folder 37
Painting, 1955-1956	box 205	folder 38
Pfeiffer, Ernst E., 1954	box 205	folder 39-42
Pfeiffer, Ernst E., 1955	box 206	folder 1-12
Pfeiffer, Ernst E., 1956	box 206	folder 13-14
Pfeiffer, Ernst E.: Lease, 1954 Sep 09	box 206	folder 15
Pfeiffer, Ernst E.: Specifications, 1954-1955	box 206	folder 16
Plumbing, 1954-1955	box 206	folder 17
Raisler Corporation, 1955-1956	box 206	folder 18-19
Raisler Corporation: Cost Breakdowns, 1956	box 206	folder 20
Raisler Corporation: Exhibits, 1955-1956	box 206	folder 21
Refrigeration, 1954-1956	box 206	folder 22
7th Floor, 1954-1956	box 206	folder 23
7th Floor: Air Conditioning, 1955-1956	box 206	folder 24-25
7th Floor: Kitchen, 1955-1956	box 206	folder 26-28
7th Floor: Walk-in Refrigerators, 1955 Apr-1955 May	box 206	folder 29
Television Antenna System, 1955 Feb-1955 Jun	box 206	folder 30
Tile, 1955 Mar-1955 Jul	box 206	folder 31
Toilets, 1954-1955	box 206	folder 32
Vertical Conveyor, 1954-1956	box 206	folder 33-36

Vertical Conveyor: Electric Wiring, 1955 Jan-1955 Jun box 206 folder 37

Subseries 6.5. Drawings, 1945-1986

Physical Description: 702 items (38 rolls: 266 blueprints; 401 diazo prints; 13 photostats; 11 negative photostats; 8 printed papers; 3 graphite on tissue)

Arrangement

Arrangement is by type

Scope and Contents

Architectural drawings regarding the office building's construction and subsequent renovations. These drawings provide information about the structure's design by Emery Roth & Sons including floor plans, office space layouts, schedules, specifications, and related elements. They also illustrate the HVAC, electrical, lighting, plumbing, elevator, fire alarm, telephone, sprinkler, and antenna systems for the property. These drawings also reflect the efforts made to meet the needs of the building's tenants. Some of the drawings are for the substantial space leased by the Colgate-Palmolive Company and the bank area for Chemical Corn Exchange Bank.

6.5.1. General, 1945-1986

Physical Description: 551 items (29 rolls: 192 blueprints; 329 diazotypes; 10 photostats; 10 negative photostats; 8 printed papers; 2 graphite on tissue)

Arrangement

Alphabetical by creator

Scope and Contents

Principally architectural drawings of the initial construction of the office building and some of the subsequent alterations to the commercial space for specific tenants. The sub-subseries contains floor plans, details, elevations, sections, diagrams, layouts, schedules, and instruction sheets. These drawings display the HVAC, electrical, lighting, plumbing, elevator, fire alarm, telephone, sprinkler, and antenna systems for the building. Some of the drawings illustrate the space layout and construction of offices, stores, storage space, and other areas for tenants. There are also representations of the walls, windows, ceilings, entrances, corridors, doors, store fronts, mail chutes, grilles, lettering, iron work, and the lobby. Additionally, there are site surveys of the existing location and a blueprint of a plaque honoring Columbia University's School of Mines.

Other Finding Aids

A detailed listing of the drawings in this sub-subseries can be consulted in a [downloadable Excel spreadsheet](#).

6.5.2. Chemical Corn Exchange Bank, 1954-1955

Physical Description: 27 items (2 rolls: 8 blueprints; 19 diazo prints)

Arrangement

Alphabetical by creator

Scope and Contents

Drawings for the commercial space lease by Chemical Corn Exchange Bank (later Barclays Bank of New York). These plans, elevations, and details display the tenant requests for specific items at 300 Park Avenue. There are floor plans, details, and lettering samples by the Office of Alfred Easton Poor, the architects hired by the bank. Also included are drawings from A. Munder & Son, Inc., Aetna Steel Products Corporation, Allied Bronze Company, Edward A. Ashley, Emery Roth & Sons, John Langenbacher Co., Inc., Ment Bros. Iron Works Co., Inc. and Mosler Safe Co. They provide information about the flooring, metalwork, layout, electrical system, woodwork, and vault masonry.

Other Finding Aids

A detailed listing of the drawings in this sub-subseries can be consulted in a [downloadable Excel spreadsheet](#).

6.5.3. Colgate-Palmolive Company, 1952-1980

Physical Description: 124 items (7 rolls: 124 drawings: 66 blueprints, 53 diazotypes, 3 photostats, 1 negative photostat, 1 graphite on tissue)

Arrangement

Alphabetical by creator

Scope and Contents

Drawings for the significant portion of commercial space leased by the Colgate-Palmolive Company at 300 Park Avenue. Plans, elevations, layouts, sections, and details illustrate the construction, as specified by Carson and Lundin. These drawings show the overall design, specific floor plans, executive areas, ceilings, dining facilities, toilets, light fixtures, doorways, corridors, furniture, and signs for the company. There are also elements of the HVAC, electrical, plumbing, telephone, and television antenna systems. Blueprints from the Lamson Corporation depict various aspects of the vertical conveyor system including assembly, floor openings, connections, enclosures, load/unload stations, hand units, and gravity controls. Besides the drawings from the building's original construction, there are plans of subsequent renovations. They include new floor plans, an updated HVAC system, and executive offices.

Other Finding Aids

A detailed listing of the drawings in this sub-subseries can be consulted in a [downloadable Excel spreadsheet](#).

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Series 7. Other Uris Properties, 1927-1996, undated

Physical Description: About 12,7000 items (19 linear feet)

Arrangement

Arranged alphabetically by building

Scope and Contents

This series contains the records of Uris Brothers properties that were sold before the incorporation in 1960 or were held privately by the family outside of the Uris Buildings Corporation. Residential

apartment buildings, hotels, and commercial real estate projects are all represented in these documents. The series includes correspondence, management reports, legal papers, leases, mortgage agreements related to the purchase, financing, construction, and business operations of these properties. Also included are financial records, photographs, architect's renderings, plans, and other papers pertaining to the properties and the Uris' overall real estate development. In addition, there are volumes of the Select Register of Apartment House Plans for New York's East Side as well as documents about few properties that can not be linked to the Uris Brothers business ventures.

Subseries 7.1. One University Place, 1947-1956

Physical Description: Three items (2 folders)

Arrangement

Arrangement is alphabetical

Biographical / Historical

One University Place was an upscale apartment house on Washington Square at the northeast corner of University and Waverly Place built by the Uris family. The architect Emery Roth designed the building with 21 stories and a penthouse and construction was completed in 1930.

Scope and Contents

Contains a Landlord-Respondent's brief to New York Supreme Court Appellate Division argued by Leslie Lester for the case of University Place Apartments, Inc. against Hans Flato, Tenant, and Grant Brooker and another, undertenants. Also includes two invoices from Zee Maintenance for work done at the building in 1956.

Title/Description	Instances	
Landlord-Respondent's Brief: University Place Apartments, Inc. against Hans Flato and Grant Brooker and another, 1947	box 207	folder 1
Paid Bill: Zee Maintenance, 1956	box 207	folder 2

Subseries 7.2. Two Sutton Place South, 1948, undated

Physical Description: 15 items (1 folder)

Arrangement

Arrangement is alphabetical

Biographical / Historical

Emery Roth & Sons were the architects of this luxury apartment building at the southwest corner of Sutton Place and East 57th Street. The building was 18 stories with a penthouse and contained 131 apartments. Construction began on the site of a previous apartment house in November 1937 and the new structure was ready for occupancy in September 1938.

Scope and Contents

Fifteen black and white photographs of interior and exterior of the residential building.

Title/Description	Instances	
Photographs, 1948, undated	box 207	folder 3

Scope and Contents

Contains fifteen black and white photographs of the building's interior and exterior.

Subseries 7.3. 45 East 49th Street, 1952-1996, undated

Physical Description: About 700 items (1 linear foot)

Arrangement

Arrangement is alphabetical, then chronological

Biographical / Historical

A commercial building adjacent to 300 Park Avenue procured to protect the light. The leased office space and showrooms in the two-story structure were designed by Emery Roth & Sons.

Scope and Contents

Contains tenant records, closing statement on the property, financial materials, and other papers about the construction and operation of the building. The tenant files consist of correspondence, broker's agreements, leases, and other related documents concerning the following tenants: Addo Machine Company, Inc.; Aeroflot Soviet Airlines; Air China International Corp.; Colgate-Palmolive Company; and S.M.P. Architects, P.C. These documents describe the space occupied, rental charges, insurance claims, alterations, individual company activities, and agreements effecting the lease terms. In addition to these documents, there are proposed leases with negotiation materials for Barclays Bank of New York, the Consulate General of the Socialist Federal Republic of Yugoslavia, Laidlaw Adams & Peck, Inc., and Venezuelan International Airways. In the closing statement regarding the Uris purchase of the property with deeds, mortgage, title, and survey information. The subseries also includes correspondence, paid invoices, surveys, real estate tax assessments, financial statements, city building regulations, and seven drawings from the 1950s. These records are primarily concerned with the office building's construction and adaptation for tenants.

Title/Description	Instances	
Applications for Correction of Assessed Valuation of Real Estate, 1953-1965	box 207	folder 4
Broker's Agreement: Air China International Corp., 1989 May-1989 Jul	box 207	folder 5
Certificate of Occupancy, 1957	box 207	folder 6
Closing Statement, 1952-1956	box 207	folder 7
Construction, 1954	box 207	folder 8
Construction: Air China International Corp., 1990 Jun-1990 Aug	box 207	folder 9
Correspondence: Addo Machine Company, Inc., 1957-1980	box 207	folder 10
Correspondence: Aeroflot Soviet Airlines, 1968-1978	box 207	folder 11
Correspondence: Air China International Corp., 1989-1996	box 207	folder 12
Correspondence: Colgate-Palmolive Company, 1977-1980	box 207	folder 13

Correspondence: S.M.P. Architects, P.C., 1980-1983	box 207	folder 14
Drafts: S. M. P. Architects, P.C., 1980, undated	box 207	folder 15
Electric Inclusions: Air China International Corp., 1992-1996	box 207	folder 16
Financial Statements, 1954 Jul	box 207	folder 17
George Comfort Co. Inc., 1953 May-1953 Jun	box 207	folder 18
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_007: two photostats of building surveys, 45 East 49th Street, New York, N.Y., [unidentified creator], circa 1953.		
Labor Rate Escalation: Air China International Corp., 1989-1995	box 207	folder 19
Lease: Addo Machine Company, Inc.: Portion of Basement Space, 1957 Feb 18	box 207	folder 20
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_007: one blueprint of Basement Area, 45 East 49th Street, New York, N.Y., [unidentified creator], Dwg. #45-B, 1957 January 15.		
Lease: Aeroflot Soviet Airlines: 1st Floor, Mezzanine, and 2nd Floor, 1968 Apr 30	box 207	folder 21
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_007: three diazo prints of Floor Plans, 45 East 49th Street, New York, N.Y., Emery Roth & Sons, undated.		
Lease: Air China International Corp., 1983 Sep 14	box 207	folder 22
Lease: Colgate-Palmolive Company, 1977 Aug 03	box 207	folder 23
Lease: S. M. P., Architects, P.C., 1980 Dec 11	box 207	folder 24
Lease Modifications: Addo Machine Company, Inc.: Portion of Basement Space, 1968-1980	box 207	folder 25
Lease Modifications: Aeroflot Soviet Airlines: 1st Floor, Mezzanine, and 2nd Floor, 1968-1978	box 207	folder 26
Lease Modifications: Air China International Corp., 1983-1990	box 207	folder 27
Lease Modifications: Colgate-Palmolive Company, 1977-1980	box 207	folder 28

Lease Modifications: S. M. P. Architects, P.C., 1980-1983	box 207	folder 29
Paid Invoices: A-Z, 1956-1957	box 207	folder 30-48
Pfeiffer, Ernst E., 1956 Mar-1956 Apr	box 207	folder 49
Plans, 1955 Apr 28	box 207	folder 50
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_007: one diazo print of Two Story Building, Annex of 300 Park Avenue, 45 East 49th Street, New York, N.Y., Emery Roth & Sons, 1955 April 28.		
Proposed Lease: Barclays Bank of New York, 1980 Aug	box 207	folder 51
Proposed Lease: Consulate General of the Socialist Federal Republic of Yugoslavia, 1980	box 207	folder 52
Proposed Lease: Laidlaw Adams & Peck Inc., 1979-1980	box 207	folder 53
Proposed Lease: Venezuelan International Airways, 1980 Jan-1980 Feb	box 207	folder 54
Proposed Lease: Venezuelan International Airways, 1980 Mar, undated	box 207	folder 55
Real Estate Tax Escalation: Air China International Corp., 1989-1995	box 208	folder 1
Rothenstein, Marvin, 1956-1957	box 208	folder 2-6
Sports Center: Colgate-Palmolive Company, 1977-1978	box 208	folder 7

Subseries 7.4. 48 East 50th Street, 1948-1961

Physical Description: About 300 items (0.48 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Conditions Governing Access:

Conditions Governing Access

PAYROLL RECORDS OF THE MONTHLY MANAGEMENT REPORTS BY DOUGLAS L. ELLIMAN & CO. ARE RESTRICTED UNTIL JANUARY 1, 2080

Biographical / Historical

The Uris brothers acquired this real estate parcel along with 300 Park Avenue and 47 East 49th Street in an exchange Webb & Knapp for the Court Square Building at 2 Lafayette Street. The property had originally been owned by the New York Central Railroad System. In 1958, the building was traded to the 5452 Corporation for their building at 54 East 52nd Street. As part of this arrangement, 5452 Corporation's sole tenant, Bachrach, Inc. agreed to move their photography studios to a new constructed building at 48 East 50th Street. The new structure, designed by Emery Roth & Sons, was five stories with a basement and construction was completed in January 1959.

Scope and Contents

Comprised of correspondence, legal documents, financial statements, and monthly management reports for the property. The correspondence discusses the new building plans, contract of sale, mortgage, taxes, and construction matters. This includes communications with architects Emery Roth & Sons, Louis Fabian Bachrach Studios, Gotham Construction, 5452 Corporation, and other interested parties. In the legal documents, there are deeds, contracts, proposals, mortgage agreements, certificates, and other related materials. These papers record the negotiations for the exchange of real estate parcels between 5452 Corporation, Bachrach, Inc. and the Uris brothers. The deeds also refer to another Uris property at 47 East 49th Street, acquired in the same transaction as 48 East 50th Street. The monthly reports by Douglas L. Elliman & Co. Real Estate Management from 1953 to 1955 and a few financial statements provide explanations of the financial accounts and other aspects of the building's operations. Also included are real estate assessments, 1952-1958, for New York City taxes and a building survey.

Title/Description	Instances	
Contract for Construction, 1958 Apr	box 208	folder 8
Correspondence, 1954-1960	box 208	folder 9-11
Deeds, 1951-1957	box 208	folder 12
Douglas L. Elliman & Co., 1953	box 208	folder 13-15
Douglas L. Elliman & Co., 1954	box 208	folder 16-27
Douglas L. Elliman & Co., 1955	box 208	folder 28-36
Douglas L. Elliman & Co.: Payroll, 1953 Dec	box 276	folder 23
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Douglas L. Elliman & Co.: Payroll, 1954	box 276	folder 24-34
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Douglas L. Elliman & Co.: Payroll, 1955	box 276	folder 35-43
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Financial Statements, 1954-1958	box 208	folder 37
Keuffel & Esser Co., 1954-1955	box 208	folder 38
Legal Documents, 1948-1960	box 208	folder 39-41
Mortgage, 1961	box 208	folder 42
Real Estate Assessments, 1952-1958	box 208	folder 43
Survey, 1954	box 208	folder 44

Subseries 7.5. 49 East 49th Street, 1952-1954

Physical Description: About 100 items (0.15 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Conditions Governing Access:

Conditions Governing Access

PAYROLL WORKSHEETS OF THE MONTHLY MANAGEMENT REPORTS BY MALCOLM E. SMITH CO ARE RESTRICTED UNTIL JANUARY 1, 2080

Biographical / Historical

This building appears to have been acquired to protect the light at 300 Park Avenue. The property was purchased by Roju Realty Corp. from Leah Bradt Squier in 1952 and the deed was subsequently transferred to Park Avenue Offices, Inc. In 1953, the original building appears to have been demolished, replaced with a two-story office building designed by Emery Roth & Sons.

Scope and Contents

Primarily monthly management reports from Malcolm E. Smith, Co., and legal documents. Contained within the reports, 1952-1953, are statement of expenses and disbursements, payroll worksheets, invoices, and other records of the building operations. The legal documents are comprised of titles, mortgage agreements, certificates, deeds, and other materials related to the purchase and financing of the property. In addition, there is a folder of correspondence about the building project.

Title/Description	Instances	
Correspondence, 1953 Feb-1953 May	box 208	folder 45
Legal Documents, 1952-1954	box 208	folder 46
Malcolm E. Smith, Co., 1952	box 208	folder 47-49
Malcolm E. Smith, Co., 1953	box 208	folder 50-55
Malcolm E. Smith, Co.: Payroll, 1952	box 276	folder 44-46
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Malcolm E. Smith, Co.: Payroll, 1953	box 276	folder 47-52
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		

Subseries 7.6. 485 Lexington Avenue, 1951-1973, undated

Physical Description: About 1,400 items (1.95 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Biographical / Historical

This building was one of four skyscrapers the Uris brothers retained privately after the company went public in 1960. Emery Roth & Sons were the architects and Cross & Brown Company acted as the renting agent. Completed in the spring of 1956, the office building was thirty stories and occupied the blockfront from 46th to 47th Street.

Scope and Contents

Consists of financial records, tenant records, correspondence, and other materials related to the building's general business activities. Within the financial records, there are balance sheets, estimated income and expense reports, corporate statements, rent roll, accounting work sheets, paid invoices, and checkbook stubs. These documents account for the financial dealings of Uris Lexington, Inc., the corporation that owned and operated the office building. Also included are general ledgers, 1954-1970, detailing the assets, liabilities, mortgages, capital, expenses, income, and balances of the corporation. The tenant records have leases, subleases, lease registers, correspondence, and other agreements that provide information concerning the companies renting office space. In addition, there documents concerning the building's management by Cross & Brown Company, correspondence about construction matters, acoustical tile requirements, nine drawings, and a publicity brochure.

Title/Description	Instances	
Acoustic Tile, 1955-1956	box 208	folder 56
Balance Sheets, 1971-1972	box 208	folder 57
Construction, 1955-1956	box 208	folder 58
Emery Roth & Sons: Comprehensive Specification, 1953 Nov 11	box 208	folder 59
Escalations, 1971, undated	box 208	folder 60
Financial Statements, 1955-1971	box 208	folder 61-72
General Ledger: Uris Lexington, Inc., 1954 Nov 24-1955 Oct 31	box 209	folder 1
General Ledger: Uris Lexington, Inc., 1955 Nov 01-1956 Oct 30	box 209	folder 2
General Ledger: Uris Lexington, Inc., 1956 Nov 01-1957 Oct 31	box 209	folder 3
General Ledger: Uris Lexington, Inc., 1957 Nov 01-1958 Oct 31	box 209	folder 4
General Ledger: Uris Lexington, Inc., 1964 Nov 01-1965 Oct 31	box 209	folder 5
General Ledger: Uris Lexington, Inc., 1965 Nov 01-1966 Oct 31	box 209	folder 6
General Ledger: Uris Lexington, Inc., 1966 Nov 01-1967 Oct 31	box 209	folder 7

General Ledger: Uris Lexington, Inc., 1967 Nov 01-1968 Oct 31	box 209	folder 8
General Ledger: Uris Lexington, Inc., 1968 Nov 01-1969 Oct 31	box 209	folder 9
General Ledger: Uris Lexington, Inc., 1969 Nov 01-1970 Oct 31	box 209	folder 10
General Ledger: Uris Lexington, Inc., 1970 Nov 01-1971 Oct 31	box 209	folder 11
General Ledger: Uris Lexington, Inc., 1971 Nov 01-1972 Oct 31	box 209	folder 12
General Ledger: Uris Lexington, Inc., 1972 Nov 01-1973 Oct 31	box 209	folder 13
Insurance, 1964 Sep 30	box 209	folder 14
Lease: Bankers Trust Company, 1955 Jun 29	box 209	folder 15
Lease: Frank G. Shattuck Company, 1957 Mar 30	box 209	folder 16
Lease: Irving Trust Company, 1955 Sep 02	box 209	folder 17
Lease: Manufacturers Hanover Trust Company, 1967 Jan 01	box 209	folder 18
Lease: Norse House, Inc., 1962 Oct 26	box 209	folder 19
Lease Modification: Irving Trust Company, 1 March 1967, 1967-1968	box 209	folder 20
Lease Register and Commission Payable, 1955-1971	box 209	folder 21
Lease Register: Uris Lexington, Inc., 1955-1973	box 209	folder 22-25
Leasing Commissions, 1969	box 210	folder 1
Management Agreement, 1956-1966	box 210	folder 2
Morgan Guaranty Trust Company Account: Checkbook Stubs #502 to 629, 1972 Aug 22-1973 Aug 29	box 210	folder 3
Paid Invoices: A to Z, 1970-1973	box 210	folder 4-7
Paid Invoices: Johnson & Higgins, 1972-1973	box 210	folder 8-9
Publicity, undated	box 210	folder 10
Rent Roll, 1956-1957	box 210	folder 11
Sprague & Henwood, Inc.: Borings, 1955 Mar	box 210	folder 12
Stock, 1958	box 210	folder 13
Sublease: Freda Cohen, Subtenant from General Cigar Co. Inc., Prime Tenant, 1962 Aug	box 210	folder 14
Sublease: Tourist International, Inc., Subtenant from General Cigar Co. Inc., Prime Tenant, 1964 Aug	box 210	folder 15

Sublease: Uris Lexington, Inc., Subtenant from International Minerals & Chemical Corp., Prime Tenant, 1956 May 01	box 210	folder 16
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_007: seven blueprints of 27th Floor, 485 Lexington Avenue, New York, N.Y., Emery Roth & Sons, undated.		
Sublease: Uris Lexington, Inc., Subtenant from International Minerals & Chemical Corp., Prime Tenant, 1965, undated	box 210	folder 17
Supplemental Indenture with Rockefeller Center, Inc. and McCann-Erickson Inc., 1951-1956	box 210	folder 18
Tenant: Chesapeake Industries Inc., 1956-1961	box 210	folder 19
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_007: one diazo print of 28th Floor Leasing Plan, 485 Lexington Avenue, New York, N.Y., Emery Roth & Sons, 1956 March 15.		
Tenant: Clark Equipment Co., 1956-1959	box 210	folder 20
Tenant: Cyprus Mines Corp., 1956-1959	box 210	folder 21
Tenant: General Cigar Co. Inc., 1956-1962	box 210	folder 22
Terminated Leases: Uris Lexington, Inc., 1955-1972	box 210	folder 23-24

Subseries 7.7. 488 Madison Avenue, 1948-1967, undated

Physical Description: About 200 items (0.25 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Biographical / Historical

Built on the former site of Cathedral College, the twenty-three-story office building was erected in 1950. Look Magazine was the initial major tenant for the white brick structure designed by Emery Roth & Sons. All of the office space was rented two months prior to the completion of construction on the northwest corner of 51st Street. Both 488 Madison Avenue Inc. and Duwell Realty Management Corporation were involved in the ownership and operation of the property.

Scope and Contents

Contains correspondence, legal documents, paid bills, photographs, and other papers about the office property known as the Look Building. The subseries includes correspondence with the Cross & Brown Company and Metropolitan Life Insurance Company as well as interoffice memos. There also is a copy of the lease with Metropolitan Life Insurance Company dated August 1, 1953. The legal documents involve mortgage agreements, loans, closing statements, certificate of incorporation, contract of sale, and other contracts concerning the property. Besides petty cash receipts, the paid bills

document expenses for rent, architects, management, legal matters, and other professional services. The photographs are black and white and depict the building's interior and exterior. Also included are pictures of the architects' renderings of the project design.

Title/Description	Instances	
Building Loan, 1949	box 210	folder 25
Certificate of Incorporation, 1948-1949	box 210	folder 26
Closing Statement, 1949-1950	box 210	folder 27
Contract of Sale, 1948	box 210	folder 28
Correspondence, 1949-1954	box 210	folder 29
Cross & Brown Company, 1948-1953	box 210	folder 30
Duwell Realty Management Corporation: Paid Bills, 1954	box 210	folder 31
Indemnity Agreements, 1949-1953	box 210	folder 32
Lease: Metropolitan Life Insurance Company with Duwell Realty Management Corp., 1953 Aug 01	box 210	folder 33
Metropolitan Life Insurance Company, 1953-1954	box 210	folder 34-36
Mortgage, 1949-1953	box 210	folder 37
Paid Bills, 1954	box 210	folder 38
Photographs, 1949, undated	box 210	folder 39
Tisch and Benenson: New Agreement, 1963-1967	box 210	folder 40

Subseries 7.8. 505 Park Avenue, 1948

Physical Description: 6 items (2 folders)

Arrangement

Arrangement is alphabetical, then chronological

Biographical / Historical

505 Park Avenue was the second office building constructed in New York City following World War II and appears to have launched the Uris Brothers major commercial successes. Completed in 1950, the twenty-one-story yellow brick structure had a single occupant, the Arabian American Oil Company. Emery Roth & Sons were the architects of the building at the northeast corner of 59th Street at Park Avenue. Along with an adjacent property at 108 East 60th, it was exchanged for the fee of 380 Madison Avenue in 1952.

Scope and Contents

Contains the lease between Park Avenue Properties, Inc., Landlord and Arabian American Oil Company, Tenant for the premises dated December 13, 1948, and three black and white exterior construction photographs.

Title/Description	Instances	
Lease: Arabian American Oil Company, 1948 Dec 13	box 210	folder 41

Photographs, 1948 Apr-1948 Aug	box 210	folder 42
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Scope and Contents

Contains three black and white photographs of construction.

Subseries 7.9. 575 Madison Avenue, 1949-1950, undated

Physical Description: 40 items (3 folders)

Arrangement

Arrangement is alphabetical, then chronological

Biographical / Historical

The twenty-six-story building on the east blockfront from 56th to 57th Street was designed by Emery Roth & Sons. After the underlying land was purchased from the William Waldorf Astor Estate in 1953, the project was delayed when they experienced problems acquiring the building occupied by the Parke-Bernet Galleries. Construction, financed by Irving Trust Company, was completed in 1950.

Scope and Contents

Contains thirty nine black and white photographs depicting the previous buildings on site, demolition, construction, and the architects' renderings of the exterior design. Also includes a brochure advertising the new office building and one change order issued to the W. S. Tyler Company during building construction in 1950.

Title/Description	Instances	
Change Order, 1950 Mar 22	box 210	folder 43
Photographs, 1949, undated	box 210	folder 44
Scope and Contents		
Contains twelve black and white photographs.		
Photographs: Renderings, 1949, undated	box 210	folder 45
Scope and Contents		
Contains twenty seven black and white photographs.		
Publicity, undated	box 210	folder 46

Subseries 7.10. 750 Third Avenue, 1956-1974

Physical Description: About 1,000 items (1.35 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Biographical / Historical

Construction on the thirty-four-story office building on the blockfront from 46th to 47th Street began in 1957. Emery Roth & Sons designed the structure with several setbacks. 750 Third Avenue was one of the four skyscrapers the Uris brothers retained privately after their business incorporation.

Scope and Contents

Consists of correspondence, tenant records, and financial materials concerning the building's tenants and overall business activities. The tenants, including Bankers Trust Company, Frank G. Shattuck Company, Walworth Company, and other small businesses, are described in leases, subleases, lease registers, and correspondence. A property statement from Cross & Brown Company has quarterly sales reports from the tenants. The financial records include balance sheets, statements of income and expenses, fiscal year comparisons, rent rolls, and checkbook stubs. Also included are paid invoices for business operating expenses, mortgage and loan payments, dividends, insurance premiums, and other fees. In addition, the subseries contains management agreements, sixteen drawings, an oversized black and white photograph of the building exterior, stock certificates, and related papers.

Title/Description	Instances	
Balance Sheets, 1971-1972	box 210	folder 47-48
Computation of Renewal Rates, 1970	box 210	folder 49
Cross & Brown Company: Property Statements, 1972 Mar	box 210	folder 50
Escalations, 1970-1972	box 210	folder 51
Financial Statements, 1956-1973	box 210	folder 52-57
Insurance, 1964 Sep 30	box 211	folder 1
Irving Trust Company Account Checkbook Stubs #815 to 973, 1971 Jun 02-1973 Aug 30	box 211	folder 2
Lease: A. Asch, Incorporated: Portion of 28th Floor, 1958-1961	box 211	folder 3
Lease: Accurate Messenger Service: Portion of Basement Level, 1957 Nov 14	box 211	folder 4
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_008: one blueprint of Cellar Floor Plan, Plan No. 1, 34 Story Office Building, 750 Third Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 3, 1957 November 4.		
Lease: American Automobile Association: Portion of Cellar Level, 1963-1969	box 211	folder 5
<u>Separated Materials:</u>		

Separated Materials

Separated to Roll UB_008: one photocopy of Cellar Level, 750 Third Avenue, New York, N.Y., Emery Roth & Sons, circa 1960.

Lease: Bankers Trust Company: 2nd Floor and Basement Space, 1956	box 211	folder 6
Lease: Crown Zellerback Corporation: Portion of Cellar Level, 1962 Jun 06	box 211	folder 7
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_008: one photostat of Cellar Plan, 750 Third Avenue, New York, N.Y., [unidentified creator], circa 1962.</p>		
Lease: Crown Zellerback Corporation: Portion of Sub-basement Level, 1961 May 18	box 211	folder 8
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_008: one diazo print of "B" Basement, 750 Third Avenue, New York, N.Y., [unidentified creator], circa 1957.</p>		
Lease: Frank G. Shattuck Company: Store and Basement Space, 1957 Mar 30	box 211	folder 9
Lease: Her Majesty the Queen in Right of Canada: Portion of 28th Floor, 1957-1967	box 211	folder 10
Lease: Her Majesty the Queen in Right of Canada: Portion of Sub-basement Level, 1957-1967	box 211	folder 11
Lease: Mining Club, Inc.: Portion of Ground Floor, 1957-1966	box 211	folder 12
<p><u>Separated Materials:</u> Separated Materials</p> <p>Separated to Roll UB_008: one diazo print of First Floor Plan, 34 Story Office Building, 750 Third Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 5, 1957 March 5.</p>		
Lease: Reddy Kilowatt, Inc.: Portion of 24th Floor, 1957-1966	box 211	folder 13
<p><u>Separated Materials:</u></p>		

Separated Materials

Separated to Roll UB_008: one photostat of 24th Floor Plan, Plan No. 1, 750 Third Avenue, New York, N.Y., Cross & Brown Company, circa 1957.

Lease: Reddy Kilowatt, Inc.: Portion of Sub-basement Level, 1957-1961	box 211	folder 14
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Separated Materials:
Separated Materials

Separated to Roll UB_008: one photostat and one photocopy of Sub-Cellar Plan, 750 Third Avenue, New York, N.Y., Emery Roth & Sons, Dwg. No. 2, 1957-1960.

Lease: Renault, Inc.: 31st and 32nd Floors, 1958-1968	box 211	folder 15
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Separated Materials:
Separated Materials

Separated to Roll UB_008: one print paper of 23rd and 24th Floor Plan, Plan No. 1, 750 Third Avenue, New York, N.Y., Cross & Brown Company, circa 1958.

Lease: Renault, Inc.: Portion of Sub-basement Level, 1958 Sep-1958 Oct	box 211	folder 16
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Separated Materials:
Separated Materials

Separated to Roll UB_008: one blueprint of Cellar Floor Plan, 34 Story Office Building, 750 Third Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 3, 1958 Jun

Lease: Standard Rate & Data Service, Inc.: 32nd Floor, 1961-1970	box 211	folder 17
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Lease: Trans World Airlines, Inc.: Portion of Ground Floor, 1964 Jul 31	box 211	folder 18
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Separated Materials:
Separated Materials

Separated to Roll UB_008: one printed paper of Ground Floor Plan, Plan No. 1, 750 Third Avenue, New York, N.Y., Cross & Brown Company, circa 1964.

Lease: Turtle Bay Stationers & Printers, Inc.: Portion of Ground Floor, 1958-1973	box 211	folder 19
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Separated Materials:

Separated Materials

Separated to Roll UB_008: one blueprint of First Floor Plan, 34 Story Office Building, 750 Third Avenue, New York, N.Y., Emery Roth & Sons, Drawing No. 5, 1958 May 5.

Lease: Walworth Company: 8th Floor, 1957 Mar 11	box 211	folder 20
Lease Register, 1957-1972	box 211	folder 21-26
Leasing Commissions, 1969	box 211	folder 27
Management Agreements, 1957-1966	box 211	folder 28
Paid Invoices: A-Z, 1970-1973	box 211	folder 29-32
Paid Invoices: Johnson & Higgins, 1970-1973	box 211	folder 33-36
Photograph, undated	box 211	folder 37

Separated Materials:**Separated Materials**

Separated to Box 278, Folder 4: one 11" x 12 3/4" black and white photograph by Felix Gilbert, Aerial and Architectural Photography.

Publicity, 1956 May 01	box 211	folder 38
Stocks and Assignments, 1956-1974	box 211	folder 39
Sublease: D. M. Grattan Company Inc., Subtenant from Kelly-Smith Company, Inc., Prime Tenant: Portion of 14th Floor, 1963-1964	box 212	folder 1
Sublease: I.B.M. World Trade Corporation, Subtenant from Dell Publishing Co. Inc, Prime Tenant: Portion of 6th Floor, 1959 May	box 212	folder 2
Sublease: Marshall Organization Inc., Subtenant from Retail Credit Company, Prime Tenant: Portion of 4th Floor, 1958 Feb-1958 Sep	box 212	folder 3
Sublease: Renault Inc. to Republic of Korea, Subtenant from Avco Corporation, Prime Tenant: Portion of 25th Floor, 1960-1962	box 212	folder 4

Separated Materials:**Separated Materials**

Separated to Roll UB_008: one printed paper of 25th Floor, 750 Third Avenue, New York, N.Y., Cross & Brown Company, 1959.

Sublease: Rocke World Trade Corporation, Subtenant from Dell Publishing Co. Inc, Prime Tenant: Portion of 6th Floor, 1962-1963	box 212	folder 5
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Separated Materials:

Separated Materials

Separated to Roll UB_008: one photostat of 6th Floor Plan, 750 Third Avenue, New York, N.Y., Cross & Brown Company, circa 1962.

Terminated Leases: A-D, 1957-1970

box 212

folder 6-9

Subseries 7.11. 880 Fifth Avenue, 1947-1957, undated

Physical Description: 22 items (0.08 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Biographical / Historical

This was the last residential building by the Uris Brothers before they focused their efforts on commercial ventures. The posh twin towered structure with 159 apartments was created by Emery Roth & Sons, who revised the original plans to make it more modern.

Scope and Contents

Contains correspondence, construction records, financial reports, statement of income and expenses, balance sheet, and legal stipulation. In a folder on Marvin Rothenstein, there are specifications, memos, notes, worksheets, and other items related to the building's construction. Also included are a plan of organization, purchase agreement, and proprietary lease.

Title/Description	Instances	
Correspondence, 1956-1957	box 212	folder 10
Plan of Organization, 1947, undated	box 212	folder 11
Proprietary Lease, undated	box 212	folder 12
Rothenstein, Marvin, 1947-1956	box 212	folder 13

Subseries 7.12. Copland Garage, 1950-1979

Physical Description: About 6,100 items (8.75 linear feet)

Arrangement

Arrangement is by type

Biographical / Historical

Copland Garage was part of 380 Madison Avenue however it was operated as a distinct and separate business. At first, the Uris Brothers ran the garage and then rented it to an outside company to manage.

Scope and Contents

The subseries has correspondence, monthly statements, financial records, and employee related materials that detail the garage's operations. These documents encompass the business's management,

clients, monetary transactions, physical space, performance analysis, and payroll obligations. Leases, modification agreements, investments, legal issues, licensing, and insurance are also discussed.

7.12.1. Correspondence, 1950-1975

Physical Description: About 400 items (0.55 linear feet)

Arrangement

Reverse chronological [original order]

Scope and Contents

Consists of correspondence, financial records, rental papers, and legal documents. The correspondence has communications with Irving Trust Company regarding investments, interoffice memos, management agreements, accounts of meetings, and letter to the New York Departments of Labor and Licenses. Topics discussed include taxes, rent, clients, building maintenance and renovations, office services, marketing, insurance, permits, licenses, regulations, inspections, plans, business analysis, and complaints from parking customers. Within the correspondence there are financial records of expenses, payments, income, utility costs, insurance premiums, parking rates, and performance balance sheets. Also included are leases, subleases, modification agreements, and two blueprints for the garage as well as legal documents pertaining to a small claims court case.

Title/Description	Instances	
Correspondence, 1975	box 212	folder 14
Correspondence: Irving Trust Company Investments, 1975	box 212	folder 15
Correspondence, 1974	box 212	folder 16
Correspondence: Irving Trust Company Investments, 1974	box 212	folder 17
Correspondence: Irving Trust Company Investments, 1973	box 212	folder 18
Correspondence: Lease and Modifications, 1973	box 212	folder 19
Correspondence, 1972	box 212	folder 20
Correspondence: Insurance, 1972	box 212	folder 21
Correspondence, 1971	box 212	folder 22
Correspondence: Insurance, 1971	box 212	folder 23
Correspondence: Lease and Modifications, 1971	box 212	folder 24
Correspondence, 1970	box 212	folder 25
Correspondence, 1969	box 212	folder 26
Correspondence: Lease and Modifications, 1969	box 212	folder 27
Correspondence, 1968	box 212	folder 28
Correspondence: Insurance, 1968	box 212	folder 29
Correspondence: Lease and Modifications, 1968	box 212	folder 30

Correspondence, 1967	box 212	folder 31
Correspondence: Lease and Modifications, 1967	box 212	folder 32
Correspondence, 1964-1966	box 212	folder 33
Correspondence, 1963	box 212	folder 34
Correspondence, 1962	box 212	folder 35
Correspondence: Lease and Modifications, 1962	box 212	folder 36
Correspondence, 1961	box 212	folder 37
Correspondence, 1960	box 212	folder 38
Correspondence: Lease and Modifications, 1960	box 212	folder 39
Correspondence, 1959	box 212	folder 40
Correspondence: Sent, 1959	box 212	folder 41
Correspondence, 1958 Jul-1958 Dec	box 212	folder 42
Correspondence, 1958 Jan-1958 Jun	box 212	folder 43
Correspondence: Lease and Modifications, 1958	box 212	folder 44
Correspondence: Sent, 1958	box 212	folder 45
Correspondence, 1957	box 212	folder 46
Correspondence, 1956	box 212	folder 47
Correspondence, 1955	box 212	folder 48
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_007: one blueprint of Alteration to First Floor and Mezzanine, 380 Madison Avenue, New York, N.Y., Emery Roth & Sons, 1954.		
Correspondence, 1954 Jun-1954 Dec	box 212	folder 49
Correspondence, 1954 Apr-1954 May	box 212	folder 50
Correspondence, 1954 Jan-1954 Mar	box 212	folder 51
Correspondence, 1953 Sep-1953 Dec	box 212	folder 52
Correspondence, 1953 Jul-1953 Aug	box 212	folder 53
Correspondence, 1953 May-1953 Jun	box 212	folder 54
Correspondence, 1953 Jan-1953 Apr	box 212	folder 55
Correspondence, 1952	box 212	folder 56
Correspondence, 1950-1951	box 212	folder 57

7.12.2. Agent's Monthly Statements, 1962-1974

Physical Description: About 1,600 items (2.3 linear feet)

Arrangement

Reverse chronological [original order]

Conditions Governing Access:

Conditions Governing Access

PAYROLL INFORMATION RESTRICTED UNTIL JANUARY 1, 2080

Scope and Contents

Primarily monthly statements regarding the garage's operations. These statements include analysis of the monthly business, statements of income and expenses, financial statements on the account, accounting work sheets, balance sheets, tax information, bank reconciliations. There are paid invoices for accountants, insurance claims, laundry services, professional association dues, sanitation services, telephone, office supplies, maintenance costs, and automobile repairs. Also included are payroll figures and monthly reports to the union regarding the business's employees.

Title/Description	Instances	
Agent's Monthly Statement, 1974 Dec	box 212	folder 58
Agent's Monthly Statement, 1974 Nov	box 212	folder 59
Agent's Monthly Statement, 1974 Oct	box 212	folder 60
Agent's Monthly Statement: Payroll, 1974 Oct	box 276	folder 53
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Agent's Monthly Statement, 1974 Sep	box 212	folder 61
Agent's Monthly Statement: Payroll, 1974 Sep	box 276	folder 54
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Agent's Monthly Statement, 1974 Aug	box 212	folder 62
Agent's Monthly Statement: Payroll, 1974 Aug	box 276	folder 55
<u>Conditions Governing Access:</u> Conditions Governing Access Restricted.		
Agent's Monthly Statement, 1974 Jul	box 212	folder 63
Agent's Monthly Statement: Payroll, 1974 Jul	box 276	folder 56
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1974 Jun	box 212	folder 64
Agent's Monthly Statement: Payroll, 1974 Jun	box 276	folder 57
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1974 May	box 212	folder 65
Agent's Monthly Statement: Payroll, 1974 May	box 276	folder 58
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1974 Apr	box 212	folder 66
Agent's Monthly Statement: Payroll, 1974 Apr	box 276	folder 59
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1974 Mar	box 212	folder 67
Agent's Monthly Statement: Payroll, 1974 Mar	box 276	folder 60
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1974 Feb	box 212	folder 68
Agent's Monthly Statement: Payroll, 1974 Feb	box 276	folder 61
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1974 Jan	box 212	folder 69
Agent's Monthly Statement: Payroll, 1974 Jan	box 276	folder 62
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1973 Dec	box 213	folder 1
Agent's Monthly Statement: Payroll, 1973 Dec		

Conditions Governing Access: box 276 folder 63
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1973 Nov box 213 folder 2

Agent's Monthly Statement: Payroll, 1973 Nov box 276 folder 64

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1973 Oct box 213 folder 3

Agent's Monthly Statement: Payroll, 1973 Oct box 276 folder 65

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1973 Sep box 213 folder 4

Agent's Monthly Statement: Payroll, 1973 Sep box 276 folder 66

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1973 Aug box 213 folder 5

Agent's Monthly Statement: Payroll, 1973 Aug box 276 folder 67

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1973 Jul box 213 folder 6

Agent's Monthly Statement: Payroll, 1973 Jul box 276 folder 68

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1973 Jun box 213 folder 7

Agent's Monthly Statement: Payroll, 1973 Jun box 276 folder 69

Conditions Governing Access:

Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1973 May	box 213	folder 8
Agent's Monthly Statement: Payroll, 1973 May	box 276	folder 70
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1973 Apr	box 213	folder 9
Agent's Monthly Statement: Payroll, 1973 Apr	box 276	folder 71
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1973 Mar	box 213	folder 10
Agent's Monthly Statement: Payroll, 1973 Mar	box 276	folder 72
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1973 Feb	box 213	folder 11
Agent's Monthly Statement: Payroll, 1973 Feb	box 276	folder 73
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1973 Jan	box 213	folder 12
Agent's Monthly Statement: Payroll, 1973 Jan	box 276	folder 74
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1972 Dec	box 213	folder 13
Agent's Monthly Statement: Payroll, 1972 Dec	box 276	folder 75
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1972 Nov	box 213	folder 14
Agent's Monthly Statement: Payroll, 1972 Nov		

Conditions Governing Access: box 276 folder 76
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1972 Oct box 213 folder 15

Agent's Monthly Statement: Payroll, 1972 Oct box 276 folder 77

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1972 Sep box 213 folder 16

Agent's Monthly Statement: Payroll, 1972 Sep box 276 folder 78

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1972 Aug box 213 folder 17

Agent's Monthly Statement: Payroll, 1972 Aug box 276 folder 79

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1972 Jul box 213 folder 18

Agent's Monthly Statement: Payroll, 1972 Jul box 276 folder 80

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1972 Jun box 213 folder 19

Agent's Monthly Statement: Payroll, 1972 Jun box 276 folder 81

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1972 May box 213 folder 20

Agent's Monthly Statement: Payroll, 1972 May box 276 folder 82

Conditions Governing Access:

Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1972 Apr	box 213	folder 21
Agent's Monthly Statement: Payroll, 1972 Apr	box 276	folder 83
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1972 Mar	box 213	folder 22
Agent's Monthly Statement: Payroll, 1972 Mar	box 276	folder 84
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1972 Feb	box 213	folder 23
Agent's Monthly Statement: Payroll, 1972 Feb	box 276	folder 85
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1972 Jan	box 213	folder 24
Agent's Monthly Statement: Payroll, 1972 Jan	box 276	folder 86
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1971 Dec	box 213	folder 25
Agent's Monthly Statement: Payroll, 1971 Dec	box 276	folder 87
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1971 Nov	box 213	folder 26
Agent's Monthly Statement: Payroll, 1971 Nov	box 276	folder 88
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1971 Oct	box 213	folder 27
Agent's Monthly Statement: Payroll, 1971 Oct		

Conditions Governing Access: box 276 folder 89
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1971 Sep box 213 folder 28

Agent's Monthly Statement: Payroll, 1971 Sep box 276 folder 90

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1971 Aug box 213 folder 29

Agent's Monthly Statement: Payroll, 1971 Aug box 276 folder 91

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1971 Jul box 213 folder 30

Agent's Monthly Statement: Payroll, 1971 Jul box 276 folder 92

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1971 Jun box 213 folder 31

Agent's Monthly Statement: Payroll, 1971 Jun box 276 folder 93

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1971 May box 213 folder 32

Agent's Monthly Statement: Payroll, 1971 May box 276 folder 94

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1971 Apr box 213 folder 33

Agent's Monthly Statement: Payroll, 1971 Apr box 276 folder 95

Conditions Governing Access:

Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1971 Mar	box 213	folder 34
Agent's Monthly Statement: Payroll, 1971 Mar	box 276	folder 96
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1971 Feb	box 213	folder 35
Agent's Monthly Statement: Payroll, 1971 Feb	box 276	folder 97
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1971 Jan	box 213	folder 36
Agent's Monthly Statement: Payroll, 1971 Jan	box 276	folder 98
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1970 Dec	box 213	folder 37
Agent's Monthly Statement: Payroll, 1970 Dec	box 276	folder 99
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1970 Nov	box 213	folder 38
Agent's Monthly Statement: Payroll, 1970 Nov	box 276	folder 100
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1970 Oct	box 213	folder 39
Agent's Monthly Statement: Payroll, 1970 Oct	box 276	folder 101
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1970 Sep	box 213	folder 40
Agent's Monthly Statement: Payroll, 1970 Sep		

Conditions Governing Access: box 276 folder 102
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1970 Aug box 213 folder 41

Agent's Monthly Statement: Payroll, 1970 Aug box 276 folder 103

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1970 Jul box 213 folder 42

Agent's Monthly Statement: Payroll, 1970 Jul box 276 folder 104

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1970 Jun box 213 folder 43

Agent's Monthly Statement: Payroll, 1970 Jun box 276 folder 105

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1970 May box 213 folder 44

Agent's Monthly Statement: Payroll, 1970 May box 276 folder 106

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1970 Apr box 213 folder 45

Agent's Monthly Statement: Payroll, 1970 Apr box 276 folder 107

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1970 Mar box 213 folder 46

Agent's Monthly Statement: Payroll, 1970 Mar box 276 folder 108

Conditions Governing Access:

Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1970 Feb	box 213	folder 47
Agent's Monthly Statement: Payroll, 1970 Feb	box 276	folder 109
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1970 Jan	box 213	folder 48
Agent's Monthly Statement: Payroll, 1970 Jan	box 276	folder 110
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1969 Dec	box 213	folder 49
Agent's Monthly Statement: Payroll, 1969 Dec	box 276	folder 111
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1969 Nov	box 213	folder 50
Agent's Monthly Statement: Payroll, 1969 Nov	box 276	folder 112
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1969 Oct	box 213	folder 51
Agent's Monthly Statement: Payroll, 1969 Oct	box 276	folder 113
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1969 Sep	box 213	folder 52
Agent's Monthly Statement: Payroll, 1969 Sep	box 276	folder 114
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1969 Aug	box 213	folder 53
Agent's Monthly Statement: Payroll, 1969 Aug		

Conditions Governing Access: box 276 folder 115
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1969 Jul box 213 folder 54

Agent's Monthly Statement: Payroll, 1969 Jul box 276 folder 116

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1969 Jun box 213 folder 55

Agent's Monthly Statement: Payroll, 1969 Jun box 277 folder 1

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1969 May box 213 folder 56

Agent's Monthly Statement: Payroll, 1969 May box 277 folder 2

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1969 Apr box 213 folder 57

Agent's Monthly Statement: Payroll, 1969 Apr box 277 folder 3

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1969 Mar box 213 folder 58

Agent's Monthly Statement: Payroll, 1969 Mar box 277 folder 4

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1969 Feb box 213 folder 59

Agent's Monthly Statement: Payroll, 1969 Feb box 277 folder 5

Conditions Governing Access:

Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1969 Jan	box 213	folder 60
Agent's Monthly Statement: Payroll, 1969 Jan	box 277	folder 6
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1968 Dec	box 213	folder 61
Agent's Monthly Statement: Payroll, 1968 Dec	box 277	folder 7
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1968 Nov	box 213	folder 62
Agent's Monthly Statement: Payroll, 1968 Nov	box 277	folder 8
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1968 Oct	box 213	folder 63
Agent's Monthly Statement: Payroll, 1968 Oct	box 277	folder 9
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1968 Sep	box 213	folder 64
Agent's Monthly Statement: Payroll, 1968 Sep	box 277	folder 10
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1968 Aug	box 213	folder 65
Agent's Monthly Statement: Payroll, 1968 Aug	box 277	folder 11
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1968 Jul	box 213	folder 66
Agent's Monthly Statement: Payroll, 1968 Jul		

Conditions Governing Access: box 277 folder 12
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1968 Jun box 213 folder 67

Agent's Monthly Statement: Payroll, 1968 Jun box 277 folder 13

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1968 May box 213 folder 68

Agent's Monthly Statement: Payroll, 1968 May box 277 folder 14

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1968 Apr box 213 folder 69

Agent's Monthly Statement: Payroll, 1968 Apr box 277 folder 15

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1968 Mar box 213 folder 70

Agent's Monthly Statement: Payroll, 1968 Mar box 277 folder 16

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1968 Feb box 213 folder 71

Agent's Monthly Statement: Payroll, 1968 Feb box 277 folder 17

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1968 Jan box 213 folder 72

Agent's Monthly Statement: Payroll, 1968 Jan box 277 folder 18

Conditions Governing Access:

Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1967 Dec	box 213	folder 73
Agent's Monthly Statement: Payroll, 1967 Dec	box 277	folder 19
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1967 Nov	box 213	folder 74
Agent's Monthly Statement: Payroll, 1967 Nov	box 277	folder 20
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1967 Oct	box 213	folder 75
Agent's Monthly Statement: Payroll, 1967 Oct	box 277	folder 21
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1967 Sep	box 213	folder 76
Agent's Monthly Statement: Payroll, 1967 Sep	box 277	folder 22
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1967 Aug	box 213	folder 77
Agent's Monthly Statement: Payroll, 1967 Aug	box 277	folder 23
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1967 Jul	box 213	folder 78
Agent's Monthly Statement: Payroll, 1967 Jul	box 277	folder 24
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1967 Jun	box 213	folder 79
Agent's Monthly Statement: Payroll, 1967 Jun		

Conditions Governing Access: box 277 folder 25
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1967 May box 213 folder 80

Agent's Monthly Statement: Payroll, 1967 May box 277 folder 26

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1967 Apr box 213 folder 81

Agent's Monthly Statement: Payroll, 1967 Apr box 277 folder 27

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1967 Mar box 213 folder 82

Agent's Monthly Statement: Payroll, 1967 Mar box 277 folder 28

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1967 Feb box 213 folder 83

Agent's Monthly Statement: Payroll, 1967 Feb box 277 folder 29

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1967 Jan box 213 folder 84

Agent's Monthly Statement: Payroll, 1967 Jan box 277 folder 30

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1966 Dec box 213 folder 85

Agent's Monthly Statement: Payroll, 1966 Dec box 277 folder 31

Conditions Governing Access:

Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1966 Nov	box 213	folder 86
Agent's Monthly Statement: Payroll, 1966 Nov	box 277	folder 32
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1966 Oct	box 213	folder 87
Agent's Monthly Statement: Payroll, 1966 Oct	box 277	folder 33
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1966 Sep	box 213	folder 88
Agent's Monthly Statement: Payroll, 1966 Sep	box 277	folder 34
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1966 Aug	box 213	folder 89
Agent's Monthly Statement: Payroll, 1966 Aug	box 277	folder 35
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1966 Jul	box 213	folder 90
Agent's Monthly Statement: Payroll, 1966 Jul	box 277	folder 36
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1966 Jun	box 213	folder 91
Agent's Monthly Statement: Payroll, 1966 Jun	box 277	folder 37
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1966 May	box 213	folder 92
Agent's Monthly Statement: Payroll, 1966 May		

Conditions Governing Access: box 277 folder 38
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1966 Apr box 213 folder 93

Agent's Monthly Statement: Payroll, 1966 Apr box 277 folder 39

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1966 Mar box 213 folder 94

Agent's Monthly Statement: Payroll, 1966 Mar box 277 folder 40

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1966 Feb box 213 folder 95

Agent's Monthly Statement: Payroll, 1966 Feb box 277 folder 41

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1966 Jan box 213 folder 96

Agent's Monthly Statement: Payroll, 1966 Jan box 277 folder 42

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1965 Dec box 214 folder 1

Agent's Monthly Statement: Payroll, 1965 Dec box 277 folder 43

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1965 Nov box 214 folder 2

Agent's Monthly Statement: Payroll, 1965 Nov box 277 folder 44

Conditions Governing Access:

Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1965 Oct	box 214	folder 3
Agent's Monthly Statement: Payroll, 1965 Oct	box 277	folder 45
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1965 Sep	box 214	folder 4
Agent's Monthly Statement: Payroll, 1965 Sep	box 277	folder 46
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1965 Aug	box 214	folder 5
Agent's Monthly Statement: Payroll, 1965 Aug	box 277	folder 47
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1965 Jul	box 214	folder 6
Agent's Monthly Statement: Payroll, 1965 Jul	box 277	folder 48
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1965 Jun	box 214	folder 7
Agent's Monthly Statement: Payroll, 1965 Jun	box 277	folder 49
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1965 May	box 214	folder 8
Agent's Monthly Statement: Payroll, 1965 May	box 277	folder 50
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1965 Apr	box 214	folder 9
Agent's Monthly Statement: Payroll, 1965 Apr		

Conditions Governing Access: box 277 folder 51
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1965 Mar box 214 folder 10

Agent's Monthly Statement: Payroll, 1965 Mar box 277 folder 52

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1965 Feb box 214 folder 11

Agent's Monthly Statement: Payroll, 1965 Feb box 277 folder 53

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1965 Jan box 214 folder 12

Agent's Monthly Statement: Payroll, 1965 Jan box 277 folder 54

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1964 Dec box 214 folder 13

Agent's Monthly Statement: Payroll, 1964 Dec box 277 folder 55

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1964 Nov box 214 folder 14

Agent's Monthly Statement: Payroll, 1964 Nov box 277 folder 56

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1964 Oct box 214 folder 15

Agent's Monthly Statement: Payroll, 1964 Oct box 277 folder 57

Conditions Governing Access:

Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1964 Sep	box 214	folder 16
Agent's Monthly Statement: Payroll, 1964 Sep	box 277	folder 58
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1964 Aug	box 214	folder 17
Agent's Monthly Statement: Payroll, 1964 Aug	box 277	folder 59
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1964 Jul	box 214	folder 18
Agent's Monthly Statement: Payroll, 1964 Jul	box 277	folder 60
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1964 Jun	box 214	folder 19
Agent's Monthly Statement: Payroll, 1964 Jun	box 277	folder 61
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1964 May	box 214	folder 20
Agent's Monthly Statement: Payroll, 1964 May	box 277	folder 62
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1964 Apr	box 214	folder 21
Agent's Monthly Statement: Payroll, 1964 Apr	box 277	folder 63
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1964 Mar	box 214	folder 22
Agent's Monthly Statement: Payroll, 1964 Mar		

Conditions Governing Access: box 277 folder 64
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1964 Feb box 214 folder 23

Agent's Monthly Statement: Payroll, 1964 Feb box 277 folder 65

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1964 Jan box 214 folder 24

Agent's Monthly Statement: Payroll, 1964 Jan box 277 folder 66

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1963 Dec box 214 folder 25

Agent's Monthly Statement: Payroll, 1963 Dec box 277 folder 67

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1963 Nov box 214 folder 26

Agent's Monthly Statement: Payroll, 1963 Nov box 277 folder 68

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1963 Oct box 214 folder 27

Agent's Monthly Statement: Payroll, 1963 Oct box 277 folder 69

Conditions Governing Access:
Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1963 Sep box 214 folder 28

Agent's Monthly Statement: Payroll, 1963 Sep box 277 folder 70

Conditions Governing Access:

Conditions Governing Access

Restricted.

Agent's Monthly Statement, 1963 Aug	box 214	folder 29
Agent's Monthly Statement: Payroll, 1963 Aug	box 277	folder 71
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1963 Jul	box 214	folder 30
Agent's Monthly Statement: Payroll, 1963 Jul	box 277	folder 72
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1963 Jun	box 214	folder 31
Agent's Monthly Statement: Payroll, 1963 Jun	box 277	folder 73
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1963 May	box 214	folder 32
Agent's Monthly Statement: Payroll, 1963 May	box 277	folder 74
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1963 Apr	box 214	folder 33
Agent's Monthly Statement: Payroll, 1963 Apr	box 277	folder 75
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1963 Mar	box 214	folder 34
Agent's Monthly Statement: Payroll, 1963 Mar	box 277	folder 76
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Agent's Monthly Statement, 1963 Feb	box 214	folder 35
Agent's Monthly Statement: Payroll, 1963 Feb		

Conditions Governing Access: box 277 folder 77
Conditions Governing Access
 Restricted.

Agent's Monthly Statement, 1963 Jan box 214 folder 36

Agent's Monthly Statement: Payroll, 1963 Jan box 277 folder 78

Conditions Governing Access:
Conditions Governing Access
 Restricted.

Agent's Monthly Statement, 1962 Dec box 214 folder 37

Agent's Monthly Statement: Payroll, 1962 Dec box 277 folder 79

Conditions Governing Access:
Conditions Governing Access
 Restricted.

7.12.3. Financial Records, 1953-1976

Physical Description: About 4,000 items (5.75 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Contains accounting summaries, balance sheets, financial performance statements, general ledgers, securities confirmations, bank account records, paid bills, and tax information. In the accounting summaries, there are monthly bills sent to clients, deposit slips, the daily sheets chronicling each parking client, and the calculator tape total of each day's parking. The balance sheets, general ledgers, and performance reports provide explanation of the company's fiscal operations including accounting work sheets, income, business expenses, assets, bank reconciliations, and other bookkeeping materials. There also are completed securities purchase orders, bank account statements, and checkbook stubs from Irving Trust Company. Paid bills and receipts document business operating expenses, insurance premiums, maintenance costs, payroll, loan payments, and other disbursements. The information on taxes includes correspondence, tax returns, payments, accounting calculations for tax returns and statements. These records are for federal corporate income tax, sales taxes, New York City income and commercial occupancy taxes, New York State franchise tax, and U.S. Annual Information.

Title/Description	Instances	
Accounting Summaries, 1973 May	box 214	folder 38-40
Accounting Summaries, 1973 Jun	box 214	folder 41-43
Accounting Summaries, 1973 Jul	box 214	folder 44-46
Accounting Summaries, 1973 Aug	box 214	folder 47-49
Accounting Summaries, 1973 Sep	box 214	folder 50-52

Accounting Summaries, 1973 Oct	box 214	folder 53-55
Accounting Summaries, 1973 Nov	box 214	folder 56-58
Accounting Summaries, 1973 Dec	box 215	folder 1-3
Accounting Summaries, 1974 Jan	box 215	folder 4-6
Accounting Summaries, 1974 Feb	box 215	folder 7-9
Accounting Summaries, 1974 Mar	box 215	folder 10-12
Accounting Summaries, 1974 Apr	box 215	folder 13-15
Accounting Summaries, 1974 May	box 215	folder 16-18
Accounting Summaries, 1974 Jun	box 215	folder 19-21
Accounting Summaries, 1974 Jul	box 215	folder 22-24
Accounting Summaries, 1974 Aug	box 215	folder 25-27
Accounting Summaries, 1974 Sep	box 215	folder 28-30
Accounting Summaries, 1974 Oct	box 215	folder 31-33
Accounting Summaries (final), 1974 Nov-1974 Dec	box 215	folder 34
Balance Sheets, 1954-1972	box 216	folder 1-8
Bank Reconciliations, 1969-1973	box 216	folder 9
Completed Securities, 1963-1975	box 216	folder 10-12
Financial Statements, 1969-1975	box 216	folder 13-14
General Ledger, 1953 Oct 01-1954 Sep 30	box 216	folder 15
General Ledger, 1954 Oct 01-1955 Sep 30	box 216	folder 16
General Ledger, 1955 Oct 01-1956 Sep 30	box 216	folder 17
General Ledger, 1956 Oct 01-1957 Sep 30	box 216	folder 18
General Ledger, 1957 Oct 01-1958 Sep 30	box 216	folder 19
General Ledger, 1958 Oct 01-1959 Sep 30	box 216	folder 20
General Ledger, 1959 Oct 01-1960 Sep 30	box 216	folder 21
General Ledger, 1960 Oct 01-1961 Sep 30	box 216	folder 22
General Ledger, 1961 Oct 01-1962 Sep 30	box 216	folder 23
General Ledger, 1962 Oct 01-1963 Sep 30	box 216	folder 24
General Ledger, 1963 Oct 01-1964 Sep 30	box 216	folder 25
General Ledger, 1964 Oct 01-1965 Sep 30	box 216	folder 26
General Ledger, 1965 Oct 01-1966 Sep 30	box 216	folder 27
General Ledger, 1966 Oct 01-1967 Sep 30	box 216	folder 28

General Ledger, 1967 May 01-1968 Apr 30	box 216	folder 29
General Ledger, 1968 May 01-1969 Apr 30	box 216	folder 30
General Ledger, 1969 May 01-1970 Apr 30	box 216	folder 31
General Ledger, 1970 May 01-1971 Apr 30	box 216	folder 32
General Ledger, 1971 May 01-1972 Apr 30	box 216	folder 33
General Ledger, 1972 May 01-1973 Apr 30	box 216	folder 34
General Ledger, 1973 May 01-1974 Apr 30	box 216	folder 35
General Ledger, 1974 May 01-1975 Apr 30	box 216	folder 36
Irving Trust Company Account 08037191: Bank Statements, 1970 Feb-1970 Jun	box 216	folder 37-41
Irving Trust Company Account 08037191: Bank Statements, 1970 Jul-1970 Dec	box 217	folder 1-6
Irving Trust Company Account 08037191: Bank Statements, 1971	box 217	folder 7-17
Irving Trust Company Account 08037191: Bank Statements, 1972 Jan-1972 Apr	box 217	folder 18-21
Irving Trust Company Account 08037191: Bank Statements, 1972 May-1972 Dec	box 218	folder 1-8
Irving Trust Company Account 08037191: Bank Statements, 1973	box 218	folder 9-20
Irving Trust Company Account 08037191: Bank Statements, 1974	box 219	folder 1-10
Irving Trust Company Account 17026573: Bank Statements, 1970	box 219	folder 11-12
Irving Trust Company Account 17026573: Bank Statements, 1971	box 219	folder 13-14
Irving Trust Company Account 17026573: Bank Statements, 1972	box 219	folder 15-16
Irving Trust Company Account 17026573: Bank Statements, 1973	box 219	folder 17-18
Irving Trust Company Account 17026573: Bank Statements, 1974-1974	box 219	folder 19-20
Irving Trust Company Account 17026573: Checkbook Stubs, 1968-1974	box 219	folder 21
Paid Bills: A to Z, 1953-1974	box 219	folder 22-28
Paid Bills: Insurance: Frank B. Hall & Co., 1974	box 219	folder 29
Paid Bills: Insurance: Monroe Eisenberg Inc., 1962	box 219	folder 30
Paid Bills: Johnson & Higgins, 1971-1973		

	box 219	folder 31-33
Receipts A-Z, 1965	box 219	folder 34
Taxes: Correspondence, 1967-1975	box 219	folder 35
Taxes: Federal Income, 1953-1973	box 219	folder 36
Taxes: New York City Gross Receipts, 1955-1966	box 219	folder 37
Taxes: New York City Income, 1966-1975	box 219	folder 38-40
Taxes: New York City Occupancy, 1963-1974	box 219	folder 41
Taxes: New York State Franchise, 1954-1975	box 220	folder 1-2
Taxes: Sales, 1954-1974	box 220	folder 3
Taxes: U.S. Information Returns, 1961-1974	box 220	folder 4

7.12.4. Employee and Payroll Records, 1961-1979

Physical Description: About 100 items (0.15 linear feet)

Arrangement

Alphabetical, then chronological

Conditions Governing Access:

Conditions Governing Access

RESTRICTED UNTIL JANUARY 1, 2080

Scope and Contents

Primarily of federal and state payroll tax records from 1961 to 1977. These records contain union dues payment statements, accounting work sheets, W-2 forms, tax returns and wage and tax statements. Also includes worker's compensation claims against Copland Garage Corporation.

Title/Description	Instances	
Claims Against Copland Garage Corporation, 1971-1979	box 277	folder 80
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Disability Benefits Insurance, 1973-1974	box 277	folder 81
<u>Conditions Governing Access:</u>		
Conditions Governing Access		
Restricted.		
Payroll Taxes, 1961-1977	box 277	folder 82-95
<u>Conditions Governing Access:</u>		

Conditions Governing Access

Restricted.

Subseries 7.13. Court Square Building, 1930-1952Physical Description: About 1,000 items (1.375 linear feet)**Arrangement**

Arrangement is alphabetical, then chronological

Conditions Governing Access:**Conditions Governing Access**

ONE FOLDER UNION RECORDS RESTRICTED UNTIL JANUARY 1, 2080

Biographical / Historical

The property at 2 Lafayette Street, referred to as the Court Square Building, stood along Reade Street opposite the court house. Purchased in 1925 by the Uris family and David Knott, construction was finished in 1927. Buchman & Kahn were the architects of this twenty-three-story building. With an agreement finalized in 1953, the building was traded with Webb & Knapp for exchanging this property with Webb & Knapp for properties at 300 Park Avenue, 48 East 50th Street, and 47 East 49th Street.

Scope and Contents

Comprised of correspondence and financial records for the Court Square building and company. The correspondence discusses business operations, taxes, financial performance, accounting work, mortgage with Prudential Insurance Company, union employees, commissions, and the management of the building by Durand Taylor Company. Within the financial records there are statements on the building's operations, collections and disbursements, income and expenses, and estimated budget. There also are accountant reports, balance sheets, profit and loss accounts, authorizations for expenditures, and other analysis. The paid invoices, 1950-1952, document payroll, professional services, utilities, commissions, office supplies, insurance premiums, fees, taxes, employee reimbursement, mortgage payments, petty cash expenditures, and other business expenses.

Title/Description	Instances	
Balance Sheet and Profit and Loss Account, 1951-1952	box 220	folder 5-20
Correspondence, 1932-1951	box 220	folder 21-24
Durand Taylor Company Authorizations, 1950-1951	box 220	folder 25
Financial Report, 1930 Jun 30	box 220	folder 26
Paid Invoices: A-W, 1950-1952	box 220	folder 27-48
Preliminary Financial Statements for Year Ended 31 December 1932, 1933 Mar 17	box 220	folder 49
Realty Advisory Board, 1946-1951	box 220	folder 50
Report on Examination of Books Ended 1 October 1932, 1932 Nov 29	box 220	folder 51
Report on Examination of Books Three Months Ended 31 March 1933, 1933 May 10	box 220	folder 52

Report on Examination of Books Six Months Ended 30 June 1933, 1933 Oct 02	box 220	folder 53
Statement of Collections and Disbursements, 1950 May-1951 Jan	box 220	folder 54-62
Statement of Collections and Disbursements, 1951 Feb-1952 Jul	box 221	folder 1-12
Statement of Income and Expenses, 1934-1951	box 221	folder 13-26
Tentative Statement as of February 28, 1931 and Estimated Budget of Cash Receipts and Disbursements for Ten Months Ended December 31, 1931, 1931 Feb 28	box 221	folder 27
Union, 1948-1950	box 277	folder 96
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Wm. C. Walker Sons Inc., 1952-1953	box 221	folder 28

Subseries 7.14. The Fairgrounds Shopping Center, Ithaca, New York, 1964-1979, undated

Physical Description: About 400 items (0.58 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Biographical / Historical

Three businesses were involved in this real estate development, the Fairground Company, Shannon Park Corporation, and Ufair Realty Corporation. Even with a lease agreement with J.C. Penney Company, Inc., the planned shopping center was an unsuccessful venture for the Urises. The land was subsequently donated to Cornell University.

Scope and Contents

Comprised of corporate records, correspondence, legal documents, financial records, and other papers related to the shopping center project. The corporate records include partnership certificates, stock, and other papers concerning the three businesses involved in the center: the Fairground Company, Shannon Park Corporation, and Ufair Realty Corporation. The correspondence describes the status of the development, proposals for how to make the property profitable, future of the project, tenancy status, taxes and other operating costs, meetings to discuss the center with interested parties, possible sale of property, sales negotiations, loan and mortgage repayments, and administrative matters for all three corporate entities. Within the correspondence there are zoning regulations, plans for the shopping center, title to land, closing statement on real estate purchase, mortgage note, lease with J. C. Penney Company, Inc., building loan agreement, bargain and sale deed, insurance policies, a highway study, sale agreements, and progress reports as well as maps and an aerial photograph of the property. The legal documents contain deeds, titles, leases, terminated contract of sale with M. A. Kravitz Company, Inc., and a petition against Ufair Realty Corporation regarding the environmental effects of the project. In the financial records, there are mortgages, loan agreements, assignments, balance sheets, checkbook stubs, completed securities transactions, and paid invoices for operating

expenses. Also includes a shopping center analysis completed in November 1967 and documents about the gift of land to Cornell University from November 1974.

Title/Description	Instances	
Assignment: Mortgage, 1966-1970	box 221	folder 29
Certificate of Limited Partnership for the Fairgrounds Company and Shannon Park Corporation, 1967-1971	box 221	folder 30
Correspondence, 1964-1966	box 221	folder 31
<p><u>Separated Materials:</u> Separated Materials</p>		
<p>Separated to Roll UB_008: one diazo print of Site Plan, Fairgrounds Shopping Center, The Fairgrounds Company, Ithaca, N.Y., J. Victor Bagnardi, Architect, revised 1966 November 18.</p>		
Correspondence, 1967-1968	box 221	folder 32
Correspondence, 1969 Jan-1969 Aug	box 221	folder 33
Correspondence, 1969 Sep-1969 Dec	box 221	folder 34
<p><u>Separated Materials:</u> Separated Materials</p>		
<p>Separated to Roll UB_008: one photocopy of Site Plan, Fairgrounds Shopping Center, The Fairgrounds Company, Ithaca, N.Y., J. Victor Bagnardi, Architect, revised 1969.</p>		
Correspondence, 1970-1972	box 221	folder 35
<p><u>Separated Materials:</u> Separated Materials</p>		
<p>Separated to Roll UB_008: one photocopy of Map No. 5, Alternate Route Locations, Route 96 and 13 Relocation, Newfield Hill-Ithaca-Trumansburg, Tompkins County, New York State Department of Transportation, Region No. 3, 1970 March.</p>		
Correspondence, 1974, undated	box 221	folder 36
<p>Scope and Contents</p>		
<p>Contains one black and white aerial photograph.</p>		
<p><u>Separated Materials:</u> Separated Materials</p>		
<p>Separated to Roll UB_008: one photocopy of Site Plan, Fairgrounds Shopping Center, The Fairgrounds</p>		

Company, Ithaca, N.Y., J. Victor Bagnardi, Architect,
circa 1974.

Deed: Shul, Abrams, and Halpern to Ufair Realty Corporation, 1969 Jan 05	box 221	folder 37
Ecology Action, et. al. Vs. Ufair Realty Corporation, 1979	box 221	folder 38
Financial Worksheets, 1971	box 221	folder 39
Gift of Land to Cornell University on 21 November 1974, 1966-1974	box 221	folder 40
Gift of Land to Cornell University on 21 November 1974: Correspondence, 1974-1976	box 221	folder 41
Organization (1 of 2), 1966-1969	box 221	folder 42
Organization (2 of 2), 1966-1969	box 221	folder 43
Shopping Center Analysis, 1967 Nov 06	box 221	folder 44
Ufair Realty Corporation: Balance Sheets, 1971 Nov 20	box 221	folder 45
Ufair Realty Corporation: Checkbook Stubs #101 to 233, 1969-1974	box 221	folder 46-48
Ufair Realty Corporation: Completed Securities, 1973-1974	box 221	folder 49
Ufair Realty Corporation: Contract of Sale with M. A. Kravitz Company, Inc., 1972-1973	box 221	folder 50
Ufair Realty Corporation: Correspondence, 1967-1973	box 221	folder 51-52
Ufair Realty Corporation: Correspondence, 1974, undated	box 222	folder 1-2
Ufair Realty Corporation: Paid Invoices A to Z, 1970-1974	box 222	folder 3-7

Subseries 7.15. Toms River Properties, N.J., 1953-1976, undated

Physical Description: About 1,400 items (2.05 linear feet)

Arrangement

Arrangement is by type

Biographical / Historical

Toms River Properties was a planned retirement community that was not carried out. The Urises assembled several parcels of land in New Jersey for improvement. After their venture proved ineffectual, the properties were sold to other businesses.

Scope and Contents

The subseries has administrative records, correspondence, financial papers, and other materials regarding the retirement community project. These documents describe the entire development plan, detailing the corporate organization's operations, project financing, construction designs, legal issues, visuals of property features, and relevant background materials about various aspects of the region. Also included are records concerning property management, real estate consulting services, surveys, land purchases, negotiations, proposals, and taxes. In addition, the series contains papers pertaining

to the business dissolution and sale of properties to Kokes and Wishnick and Leisure Technology-Northeast, Inc.

7.15.1. Administrative Records, 1953-1976, undated

Physical Description: About 700 items (1 linear foot)

Arrangement

Alphabetical, then chronological

Scope and Contents

Consists of corporate records, correspondence, legal documents, financial records, maps, photographs, and other papers pertaining to the properties and overall real estate development. In corporate records, there are minutes, by-laws, stock certificates, stock transfer ledger, resolutions, certificate of incorporation, reports, certificate of dissolution, and other materials about the business organization. The correspondence describes the sale of real estate to Kokes and Wishnick and Leisure Technology-Northeast, Inc., interactions with Stanley B. Ash, Real Estate Consultant, land purchases for the development, right of way agreement terms, legal services, deal negotiations, mortgages, and general notes concerning the project. This correspondence often accompanies legal documents about the purchase, sale, and regulations concerning the business properties. These documents include titles, deeds, agreements, releases, closing statements, schedules, court records, and relevant supporting materials. In the financial records, there are mortgages, reports, balance sheets, accounts of payments received, tax bills, and other tax information. The various maps and a few black and white photographs illustrate the properties, geological features, population, commuting and traffic patterns, highway proposals, public transportation facilities, taxes, existing structures, proposed air terminal, and roads in the Toms River region. Also included are appraisals, land surveys, marketability study, community information, statistics, and other background materials about the area townships.

Title/Description	Instances	
Appraisal of Land Located in Manchester Township, 1967 Dec	box 222	folder 8
Background Information, 1965, undated	box 222	folder 9
Certificate of Dissolution, 1974 Apr-1974 May	box 222	folder 10
Closing, 1965-1966	box 222	folder 11
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_009: two diazo prints of Land Map for Toms River Associates, Toms River, N.J., [unidentified creator], corrected on 1965 October 1.		
Closing with Kokes and Wishnick, 1966-1972	box 222	folder 12
<u>Separated Materials:</u> Separated Materials		
Separated to Roll UB_009: one photocopy of Land Map for Toms River Associates, Toms River, N.J.,		

[unidentified creator], corrected to 1965 October 1.

Separated Materials:
Separated Materials

Separated to Roll UB_010: one diazo print of map of land owned by Toms River Properties, Inc., Manchester Township, N.J., Manchester Water and Sewerage Corporation, rev. 1966 August 8.

Corporate Records: Minutes and By-Laws, 1966-1974	box 222	folder 13-14
Corporate Records: Stock Certificates, 1966-1974	box 222	folder 15
Corporate Records: Stock Transfer Ledger, undated	box 222	folder 16
Economic Survey Lakewood: Toms River Area of New Jersey, 1963-1964	box 222	folder 17
General Notes, undated	box 222	folder 18
Kokes and Wishnick, 1969	box 222	folder 19
Kokes and Wishnick, 1970 Jan-1970 May	box 222	folder 20

Separated Materials:
Separated Materials

Separated to Roll UB_010: four diazo prints of Survey Map of Lots 4, 5, 6, 8, 9, 10, and 12, Block W-7, Property to be Conveyed from Toms River Properties to Miroslav A. Kokes and Herbert E. Wishnick c/o Crestwood Village, Manchester Township, Ocean County, N. J., Fellows, Read & Weber, Consulting Engineers and Land Surveyors, 1970 April 8.

Kokes and Wishnick, 1970 Jun-1970 Sep	box 222	folder 21
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Separated Materials:
Separated Materials

Separated to Roll UB_010: one diazo print of Survey Map of Lots 4, 5, 6, 8, 9, 10, and 12, Block W-7, Property to be Conveyed from Toms River Properties to Miroslav A. Kokes and Herbert E. Wishnick c/o Crestwood Village, Manchester Township, Ocean County, N.J., Fellows, Read & Weber, Consulting Engineers and Land Surveyors, rev. 1970 August 17.

Kokes and Wishnick, 1970 Oct-1970 Dec	box 222	folder 22
Kokes and Wishnick, 1971	box 222	folder 23

Separated Materials:

Separated Materials

Separated to Roll UB_010: one diazo print
Mortgage Release Map, Crestwood Village, Section
7, Situated in Manchester Township, Ocean
County, N.J., Fellows, Reed & Weber, Consulting
Engineers and Land Surveyors, revised 1971 April
9.

Kokes and Wishnick, 1972	box 222	folder 24
Kokes and Wishnick, 1973-1976	box 222	folder 25
Land Evaluation and Marketability Study, undated	box 222	folder 26

Separated Materials:
Separated Materials

Separated to Roll UB_009: one diazo print of Land
Map for Toms River Associates, Toms River, N.J.,
[unidentified creator], corrected on 1965 October
1.

Leisure Technology-Northeast, Inc., 1966-1971	box 222	folder 27
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Separated Materials:
Separated Materials

Separated to Roll UB_009: one photocopy Land
Map for Toms River Properties, Inc., Toms River,
N.J., [unidentified creator], corrected on 1969
June 16.

Leisure Technology-Northeast, Inc., 1972	box 222	folder 28
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Separated Materials:
Separated Materials

Separated to Roll UB_010: two diazo prints of
Mortgage Release Map, Leisure Village West,
Manchester Township, Ocean County, N.J.,
Donald W. Smith Associates, Consulting Engineers-
Planners, Job No. 71-240, 1972.

Leisure Technology-Northeast, Inc., 1973	box 222	folder 29
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Separated Materials:
Separated Materials

Separated to Roll UB_010: one diazo print of Map
Showing 200 Acre Mortgage Release Property of
R.F. Doss, Inc., Berkeley Township, Ocean County,
N.J., Ernst, Ernst & Lissenden, Engineers and
Surveyors, Drawing No. F-738, 1973 November.

Separated Materials:

Separated Materials

Separated to Roll UB_010: one diazo print of Mortgage Release Map, Leisure Village West, Manchester Township, Ocean County, N.J., Donald W. Smith Associates, Consulting Engineers-Planners, Job No. 71-240, Drawing No. B, 1973 July 9.

Separated Materials:

Separated Materials

Separated to Roll UB_010: one diazo print of Mortgage Release Map, Leisure Knoll at Manchester, Manchester Township, Ocean County, N.J., Donald W. Smith Associates, Consulting Engineers-Planners, Job No. 73-120, 1973 July 12.

McDowell Sale, 1966-1970	box 222	folder 30
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Maps, 1953-1961	box 222	folder 31
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Separated Materials:

Separated Materials

Separated to Roll UB_009: six diazo prints of Population and Transportation Maps, Ocean County, N.J., The Ocean County Planning Board, 1961.

Maps, 1965-1969	box 222	folder 32
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Separated Materials:

Separated Materials

Separated to Roll UB_009: one diazo print of Proposal for Ocean County Air Terminal, Berkley Township, Ocean County, N.J., designed by Joseph S. Portash and prepared by Ocean County Planning Board, 1965 December.

Separated Materials:

Separated Materials

Separated to Roll UB_009: six diazo prints, one photostat, and one negative photostat of Land Map for Toms River Properties, Inc., Toms River, N.J., [unidentified creator], corrected on 1969 June 16.

Maps, 1975, undated	box 222	folder 33
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New Jersey State, 1971-1975	box 222	folder 34
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New Property, 1964-1965	box 222	folder 35
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Ocean County Year Book, 1965-1966	box 222	folder 36
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Original Deed, 1966 Feb 15	box 222	folder 37
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Photographs, 1966 Jan	box 222	folder 38
Scope and Contents		
Contains five black and white photographs.		
Plans and Statistics of Various Townships, 1959-1965	box 222	folder 39
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_010: one diazo print of Proposed Drainage Easement Through the Samuel Scheiber Property, Lot 67, Block 4, Berkeley Township, N.J., Fellows, Read & Weber, Consulting Engineers, 1965 November 25.		
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_010: one printed paper of Zoning Map of Township of Berkeley, Ocean County, N.J., John C. Fellows & Son, Township Engineers, 1959 February.		
Right of Way Agreement, 1963-1971	box 222	folder 40-42
Sale of Purchase Money Mortgage on 27 December 1973, 1973 Oct-1973 Dec	box 222	folder 43
Sale to Leisure Technology-Northeast Inc. on 8 August 1971, 1966-1971	box 222	folder 44-45
Sale to Leisure Technology-Northeast Inc. on 21 December 1971, 1971 Oct-1972 Jun	box 222	folder 46
Statement of Closing of Title to Unimproved Land in Ocean County, New Jersey, 1971 Dec 21	box 222	folder 47-48

7.15.2. Correspondence, 1965-1976, undated

Physical Description: About 200 items (0.35 linear feet)

Arrangement

Chronological

Scope and Contents

Correspondence regarding the various properties, corporate activities, taxes, proposals, project financing, construction plans, government regulations, insurance, agreements, sales negotiations, leases, and legal issues. The correspondence about the properties describes inspections, sale of acres, purchase offers, agreements, and property management. Also includes an appraisal of land in Manchester Township, balance sheets, maps, newspaper clippings, deeds, notes, and other papers.

Title/Description	Instances	
Correspondence, 1965-1966	box 223	folder 1

Separated Materials:**Separated Materials**

Separated to Roll UB_010: one diazo print of Subdivision Map of Property of Toms River Properties, Inc., Tax Map Lot 1, Block L-5, Manchester Township, Ocean County, N.J., Ernst, Ernst & Lissenden, Civil Engineers and Land Surveyors, Drawing No. F-415, 1966 December.

Correspondence, 1967	box 223	folder 2
Correspondence, 1968	box 223	folder 3
Correspondence, 1969	box 223	folder 4
Correspondence, 1970 Jan-1970 Mar	box 223	folder 5
Correspondence, 1970 Apr-1970 Dec	box 223	folder 6

Separated Materials:**Separated Materials**

Separated to Roll UB_009: one negative photostat of Map for Toms River Properties, Inc., Toms River, N.J., [unidentified creator], corrected on 1967 December 18.

Correspondence, 1971 Jan-1971 May	box 223	folder 7
Correspondence, 1971 Jun-1971 Dec	box 223	folder 8
Correspondence, 1972 Jan-1972 Jun	box 223	folder 9
Correspondence, 1972 Jul-1972 Dec	box 223	folder 10
Correspondence, 1973	box 223	folder 11
Correspondence, 1974, undated	box 223	folder 12

7.15.3. Financial Records, 1965-1975

Physical Description: About 500 items (0.7 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Contains interim financial statements, completed securities purchases, bank account statements, checkbook stubs, business ledger, and paid invoices. The paid invoices record charges for loans, billboard space, real estate consultant services, corporate operating expenses, insurance, legal services, and costs associated with sale of land. Also includes tax returns, correspondence, payments, tax notices from different townships, and supporting documentation for federal, state and local taxes. These records contain information about corporate income taxes as well as real estate taxes.

Title/Description	Instances	
Balance Sheets, 1971-1973	box 223	folder 13-14

Completed Securities, 1973-1974	box 223	folder 15
Federal Corporate Income Tax Returns, 1965-1967	box 223	folder 16
Interim Financial Statements, 1970-1973	box 223	folder 17
Irving Trust Company Account: Bank Statements, 1970-1974	box 223	folder 18-26
Irving Trust Company Account: Checkbook Stubs #101 to 223, 1966 Mar 07-1970 Jan 12	box 223	folder 27
Ledger, 1966 Feb 11-1974 Apr 30	box 223	folder 28
Paid Invoices: A to Z, 1970-1974	box 223	folder 29-33
Tax Bills: 1966, 1966	box 223	folder 34
Tax Bills: 1967 First Half, 1967 Jan	box 223	folder 35
Tax Bills: 1967 Second Half, 1967 Jul-1967 Nov	box 223	folder 36
Tax Bills: 1968 First Half, 1968 Jan-1968 Feb	box 223	folder 37
Tax Bills: 1968 Second Half, 1968 Jul-1968 Aug	box 223	folder 38
Tax Bills: 1969 First Half, 1969 Jan-1969 Feb	box 223	folder 39
Tax Bills: 1969 Second Half, 1969 Jul	box 223	folder 40
Tax Bills: 1970 First Half, 1970 Jan	box 223	folder 41
Tax Bills: 1970 Second Half, 1970 Aug	box 223	folder 42
Tax Bills: 1971 First Half, 1971 Jan-1971 Feb	box 223	folder 43
Tax Bills: 1971 Second Half, 1971 Jul-1971 Aug	box 223	folder 44
Tax Bills: 1972, 1972	box 223	folder 45
Taxes, 1966-1975	box 223	folder 46
Taxes: New Jersey, 1966-1975	box 223	folder 47-50
Taxes: New York State Income, 1967-1975	box 224	folder 1
Taxes: Real Estate, 1967-1971	box 224	folder 2-3

Subseries 7.16. Select Register of Apartment House Plans, circa 1928

Physical Description: 2 items (0.85 linear feet)

Arrangement

Arrangement is by volume

Scope and Contents

Two bound volumes of the Select Register of Apartment House Plans in New York's East Side published by The Cheltenham Press, 551 Fifth Avenue, New York, N.Y., ©1928. Each of the volumes has plans for apartment buildings once owned by the Uris family. In Volume I: Avenues, there are plans for 880 Fifth

Avenue and 930 Fifth Avenue while Volume III: Districts has plans for 1 University Place, Sutton Place South, and 101 West 57th Street.

Title/Description	Instances	
Select Register of Apartment House Plans in New York's East Side published by The Cheltenham Press: Volume I: Avenues, 1928	box 224	folder 4
Select Register of Apartment House Plans in New York's East Side published by The Cheltenham Press: Volume III: Districts, 1928	box 224	folder 5

Subseries 7.17. Unrelated Properties, 1927-1976

Physical Description: 12 items (0.125 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Scope and Contents

Leases, subleases, and related materials for properties that can not be linked to the Uris Brothers real estate business enterprises.

Title/Description	Instances	
122 East 55th Street, 1951 Jul 02	box 224	folder 6
2-8 Broadway and 76 Broad Street, 1956 May 28	box 224	folder 7
666 Fifth Avenue, 1963 May 16	box 224	folder 8
70 Fifth Avenue: Sublease: Five Dollars A Day Tours, Inc., Subtenant from Mills College of Education, Prime Tenant, 1968-1976	box 224	folder 9
75th Street and Madison Avenue, 1927 Jul 15	box 224	folder 10
Lots in the City of Chicago, 1953 Mar 26	box 224	folder 11

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Series 8. Uris Buildings Corporation, 1953-1989, undated

Physical Description: About 2,500 items (3.5 linear feet)

Arrangement

Arrangement is arranged by type

Biographical / Historical

According to the corporate records, Uris Buildings Corporation was organized on March 7, 1960 for the purpose of acquiring from Percy Uris, Harold D. Uris, and their associates all the outstanding capital stock of nine corporations. These corporations either owned completed office buildings, were constructing office buildings, or owned land upon which office buildings were being built. The Uris brothers retained private ownership of the corporations operating four buildings: 380 Madison Avenue,

300 Park Avenue, 485 Lexington Avenue, and 750 Third Avenue. The certificate of incorporation of Uris Brothers Corporation was filed March 7, 1960 at the Department of State of the State of New York and the firm's by-laws were adopted on March 11, 1960. Quoting an annual report, Architectural Forum noted that the corporation's main objective was the "creation of equities by the construction of efficient and desirable buildings in prime locations" [Architectural Forum 7/1962]. Uris Buildings Corporation continued to grow throughout the 1960s and by the end of the decade was a prominent, public owned investment builder. In 1973, Harold Uris sold the family's interest to National Kinney Corporation. As a result of the subsequent declining real estate market, the package of eight Uris properties was sold to Olympia & York Developments, Ltd. in 1977.

Scope and Contents

The series contains limited information about the publicly held corporation and its real estate holdings. Included are the corporate records, financial records, correspondence, and other papers regarding the formation and operations of the firm. There are also records for the individual buildings constructed and owned by the Uris Buildings Corporation. These records consist primarily of leases, publicity materials, photographs, tenant correspondence, and financial reports.

Subseries 8.1. Administrative Files, 1960-1973, undated

Physical Description: About 1,000 items (1.375 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Scope and Contents

Consists of corporate records, financial records, documents related to the company's stock, and other papers regarding the formation and operations of the firm. The corporate records contain the by-laws, stock offering, prospectus, legal agreements, papers filed with the Securities and Exchange Commission, and other documents regarding the corporation's organization. Financial records include a budget, performance reports, and the closing transactions for the sale of the business to National Kinney Corporation. In the stock related materials, there is correspondence with stock exchanges, brokers, financial institutions, and stockholders about the company's initial offering and subsequent stock performance. There are also interoffice memos, broker's reports, and records of stock sales, purchases, and options. In addition, the subseries contains a publicity brochure, schedule of leases for the company's commercial buildings, and information about the World Trade Center.

Title/Description	Instances	
Agreement Among Underwriters, 1960 Apr	box 225	folder 1
Annual Report, 1973 Feb 01	box 225	folder 2
Budget 1972 to 1973, 1972 Oct 01-1973 Aug 30	box 225	folder 3
By-Laws, 1960-1966	box 225	folder 4
Closing Transactions: National Kinney Corp., 1973 Sep 26	box 225	folder 5
Consolidated Statement of Projected Income and Cash Flow and Supporting Schedules, 1960 Jan 31	box 225	folder 6
Contract of Sale between Uris Buildings Corporation and Uris 380 Madison, 1966 May-1966 Aug	box 225	folder 7
Corporate File, 1956-1979	box 225	folder 8-10

Empire Trust Company, 1957-1972	box 225	folder 11
Financial Reports, 1971-1973	box 225	folder 12
Form S-1, 1960-1965	box 225	folder 13-14
Indenture, 1960 Feb 01	box 225	folder 15
Insurance, 1964-1972	box 225	folder 16
Inter-office Memos Re: Audits and Stock Options, 1963-1973	box 225	folder 17
Leasing Commissions, 1969	box 225	folder 18
Organization of Corporation and Sale of 200,000 Units Consisting of (1) \$20,000,000 Principal Amount 6-1/2% Sinking Fund Debentures Due May 1, 1975 with Attached Warrants to Purchase 800,000 Shares Common Stock and (2) 400,000 Shares Common Stock, 1960	box 225	folder 19
Prospectus, 1973 Feb-1973 Jun	box 225	folder 20
Publicity, undated	box 225	folder 21
Quarterly Financial Reports, 1972-1973	box 225	folder 22
Schedule of Leases at Various Uris Buildings Corporation Subsidiaries, 1972, undated	box 225	folder 23
Stock: Acquired Under Option, 1961-1970	box 225	folder 24
Stock: American Stock Exchange, 1960-1963	box 225	folder 25
Stock: Annual Reports, 1961-1971	box 225	folder 26
Stock: Brokers Reports, 1964-1973	box 225	folder 27-28
Stock: Miscellaneous, 1962-1969	box 225	folder 29
Stock: New York Stock Exchange, 1960-1969	box 225	folder 30-32
Stock: Over the Counter, First Time Quoted Thursday, August 18, 1960, 1960 Aug 18	box 226	folder 1
Stockholders, 1960-1974	box 226	folder 2-4
Stockholders: Correspondence, 1970-1973	box 226	folder 5-8
World Trade Center, 1962-1973	box 226	folder 9-12
World Trade Center: Legal Opinion, 1973 Feb-1973 Apr	box 226	folder 13

Subseries 8.2. Individual Building Records, 1953-1989, undated

Physical Description: About 1,500 items (2.125 linear feet)

Arrangement

Arrangement is alphabetical

Scope and Contents

Comprised of the leases, publicity, photographs, tenant files, and financial reports for buildings owned by the Uris Buildings Corporation. The leases indicate the tenants and other information about the numerous properties. In addition to the tenant information in the leases, there is correspondence concerning Three Penn Center Plaza, management fees, and with Shell Oil Company about their office space at 1301 Avenue of the Americas. Most of the publicity materials consist of brochures about the properties and photographs depicting the architects' renderings of the building's design, phases of construction, and completed structures. The financial reports represent the estimated construction costs and estimate income and expenses for the corporation's buildings. Also included are reports of operations for the Hilton Hotels in New York City and Washington, D.C.

Title/Description	Instances	
2 Broadway: Disbursement Vouchers, 1962 Jun 28	box 226	folder 14
2 Broadway: Escalations, 1959-1972	box 226	folder 15
2 Broadway: Lease: American Electric Power Company Inc., 1959 Jul 29	box 226	folder 16
2 Broadway: Lease: City Bank Farmers Trust Company, 1957 Aug 26	box 226	folder 17
2 Broadway: Lease: Dean Witter & Co., 1958	box 226	folder 18
2 Broadway: Lease: Dean Witter & Co.: Tenant Exhibits, 1958	box 226	folder 19
2 Broadway: Lease: First National City Bank of New York, 1957 Aug 23	box 226	folder 20
2 Broadway: Lease: Goodbody & Co., 1959 Mar 24	box 226	folder 21
2 Broadway: Lease: Middle South Utilities, Inc.: Basement Space, 1959 Apr 23	box 226	folder 22
2 Broadway: Lease: Middle South Utilities, Inc.: Office Space, 1958	box 226	folder 23
2 Broadway: Lease: Middle South Utilities, Inc.: Office Space: Exhibits, 1958	box 226	folder 24
2 Broadway: Lease: Thomson & McKinnon, 1958	box 226	folder 25
2 Broadway: Photographs, undated	box 226	folder 26
Scope and Contents		
Contains one black and white photograph.		
2 Broadway: Unit Prices, 1957-1958	box 226	folder 27
10 East 53rd Street: Estimated Construction Costs, 1969-1971	box 226	folder 28
10 East 53rd Street: Estimated Income and Expense, 1971 Nov	box 226	folder 29
10 East 53rd Street: Publicity, undated	box 226	folder 30

55 Water Street: Escalations, 1969	box 226	folder 31
55 Water Street: Lease: Chemical Bank, 1969 Oct 21	box 226	folder 32
55 Water Street: Publicity, 1968-1973	box 226	folder 33
Scope and Contents		
Contains one black and white photograph.		
<u>Separated Materials:</u>		
Separated Materials		
Separated to Box 278: Folder 5 two mounted 10" x 13 3/4" black and white photographs.		
60 Broad Street: Lease: Equitable Life Assurance Society of the United States, 1963 Jan 22	box 226	folder 34
60 Broad Street: Lease: New York Telephone Company, 1960 Dec 13	box 226	folder 35
60 Broad Street: Lease: RCA Communications, Inc., 1963 Jan 02	box 226	folder 36
60 Broad Street: Publicity, undated	box 226	folder 37
Scope and Contents		
Contains two black and white photographs.		
111 Wall Street: Ground Lease: Uris Wall Street Corporation, Tenant from Trustees of Columbia University, Landlord, 1966 Jun 01	box 226	folder 38
111 Wall Street: Publicity, 1966-1968	box 226	folder 39
111 Wall Street: Sublease: Uris 111 Wall Corporation, Tenant from First National City Bank, Landlord, 1966 Jun 11	box 226	folder 40
245 Park Avenue: Escalations, 1961-1977	box 226	folder 41
245 Park Avenue: Lease: Irving Trust Company, 1964 May 21	box 226	folder 42
245 Park Avenue: Publicity, 1964-1965	box 226	folder 43
320 Park Avenue: Escalations, 1966	box 226	folder 44
320 Park Avenue: Financial Statements, 1965-1966	box 227	folder 1-6
320 Park Avenue: Lease: Dominick & Dominick, 1959 Dec 31	box 227	folder 7
320 Park Avenue: Lease: Electric Bond and Share Company, 1959 Jul 31	box 227	folder 8
320 Park Avenue: Lease: International Telephone and Telegraph Corporation, 1959 Sep 25	box 227	folder 9

320 Park Avenue: Lease: Scudder, Stevens, & Clark, 1959 Nov 05	box 227	folder 10
320 Park Avenue: Management Fees, 1973	box 227	folder 11
320 Park Avenue: Photographs: Renderings, undated	box 227	folder 12
320 Park Avenue: Vault, 1971 Jul 30	box 227	folder 13
350 Park Avenue: Escalations, 1972	box 227	folder 14
350 Park Avenue: Lease: Hanover Bank, 1958	box 227	folder 15
350 Park Avenue: Lease: Hanover Bank: Modification Agreement, 1959 Jul 21	box 227	folder 16
850 Third Avenue: Affidavit, 1989 Sep	box 227	folder 17
850 Third Avenue: Escalations, 1969	box 227	folder 18
850 Third Avenue: Photographs: Renderings, undated	box 227	folder 19
Scope and Contents		
Contains four black and white photographs.		
1290 Avenue of the Americas: Escalations, 1959-1973	box 227	folder 20
1290 Avenue of the Americas: Lease: Burlington Industries, Inc., 1961 Jan 17	box 227	folder 21
1290 Avenue of the Americas: Lease: Clairol Incorporated, 1962 Feb 01	box 227	folder 22
1290 Avenue of the Americas: Lease: Irving Trust Company, 1961 Aug 01	box 227	folder 23
1290 Avenue of the Americas: Lease: James Talcott, Inc., 1962 Jul 19	box 227	folder 24
1290 Avenue of the Americas: Lease: New York Telephone Company, 1961 Mar 23	box 227	folder 25
1290 Avenue of the Americas: Lease: 91078 Corporation, 1959 Feb 25	box 227	folder 26
1290 Avenue of the Americas: Lease: 91078 Corporation: Modification Agreement, 1960 Jul 12	box 227	folder 27
1290 Avenue of the Americas: Lease: Schenley Industries, Inc., 1961 Aug 29	box 227	folder 28
1290 Avenue of the Americas: Lease: Schenley Industries, Inc., 1963 Feb 21	box 227	folder 29
1290 Avenue of the Americas: Lease: Sperry Rand Corporation, 1961 Mar 01	box 227	folder 30
1290 Avenue of the Americas: License: Conco Service Corporation, 1973-1974	box 227	folder 31

1290 Avenue of the Americas: Publicity, 1960-1973	box 227	folder 32
1301 Avenue of the Americas: Escalations, 1964-1970	box 227	folder 33
1301 Avenue of the Americas: Estimated Construction Costs, 1966-1971	box 227	folder 34
1301 Avenue of the Americas: Lease: Genesco, Inc.: Portion of 33rd Floor, 1965-1969	box 227	folder 35
1301 Avenue of the Americas: Lease: J.C. Penney Company, Inc., 1963 Aug 20	box 227	folder 36
1301 Avenue of the Americas: Lease: Shell Oil Company: 24th and 25th Floors, 1964-1970	box 228	folder 1
1301 Avenue of the Americas: Lease: Shell Oil Company: 24th and 25th Floors: Agreement, 1969	box 228	folder 2
1301 Avenue of the Americas: Lease: Shell Oil Company: Portion of 33rd Floor, 1965-1966	box 228	folder 3
1301 Avenue of the Americas: Photographs, 1964, undated	box 228	folder 4
Scope and Contents		
Contains three color photographs and five black and white photographs.		
<u>Separated Materials:</u>		
Separated Materials		
Separated to Box 278: Folder 6: one 11" x 14" mounted black and white photograph of architect's rendering, Elmer Plumb Studio.		
1301 Avenue of the Americas: Sample Lease, 1964	box 228	folder 5
1301 Avenue of the Americas: Shell Oil Company, 1964-1972	box 228	folder 6
1301 Avenue of the Americas: Sublease: Avoc Embassy Pictures Corp., Subtenant from Coordinated Communications, Prime Tenant, 1969-1970	box 228	folder 7
1633 Broadway: Escalations, 1968-1970	box 228	folder 8
1633 Broadway: Estimated Construction Costs, 1967-1971	box 228	folder 9
1633 Broadway: Estimated Income and Expense, 1971 Nov	box 228	folder 10
1633 Broadway: Management Fee, 1971 Jul 27	box 228	folder 11
1633 Broadway: Publicity, undated	box 228	folder 12
Blue Hill: Escalations, 1968	box 228	folder 13
Blue Hill: Estimated Construction Costs, 1967-1972	box 228	folder 14

Blue Hill: Publicity, 1967-1973	box 228	folder 15
Scope and Contents		
Contains one color photograph and one black and white photograph.		
Five Penn Center Plaza: Escalations, 1968	box 228	folder 16
Five Penn Center Plaza: Estimated Construction Costs, 1967-1970	box 228	folder 17
Five Penn Center Plaza: Publicity, 1968-1970	box 228	folder 18
Scope and Contents		
Contains eight black and white photographs.		
Hilton Hotel: New York City: Escalations, 1973	box 228	folder 19
Hilton Hotel: New York City: Lease: Rock-Hil-Uris, Inc., 1965 Mar 01	box 228	folder 20
Hilton Hotel: New York City: Photograph, 1961 Oct 16	box 228	folder 21
<u>Separated Materials:</u>		
Separated Materials		
Separated to Box 278 Folder 7: one 11" x 14 1/2" black and white photograph of hotel construction site.		
Hilton Hotel: New York City: Report of Operations, 1972 Sep 30	box 228	folder 22
Hilton Hotel: Pittsburgh: Construction Costs, 1960	box 228	folder 23
Hilton Hotel: Rye, N.Y.: Estimated Construction Costs, 1970-1972	box 228	folder 24
Hilton Hotel: Washington, D.C.: Publicity, undated	box 228	folder 25
<u>Separated Materials:</u>		
Separated Materials		
Separated to Box 278 Folder 8: one 10 1/4" x 13 1/2" black and white photograph of ribbon cutting at the hotel.		
Hilton Hotel: Washington, D.C.: Report of Operations, 1972 Dec	box 228	folder 26
Three Penn Center Plaza, 1953-1961	box 228	folder 27
Three Penn Center Plaza: Plans, 1954-1956	box 228	folder 28
<u>Separated Materials:</u>		
Separated Materials		
Separated to Roll UB_011: one diazo print of Grading Plan, Penn Center Garage, Penn Center Plaza,		

Between 15th and 16th Streets, Philadelphia,
Pennsylvania, Emery Roth & Sons, Drawing No.
G102, Received 1956 May 3.

Three Penn Center Plaza: Plaques, 1955 Nov	box 228	folder 29
Two Penn Center Plaza: Lease: Market Street Penn Center Offices, Inc., Lessee from Pennsylvania Railroad Company, Lessor, 1953 Jul 23	box 228	folder 30
Two Penn Center Plaza: Lease: The Pennsylvania Railroad Company, Lessee from Two Penn Center, Inc., Lessor, 1956 Oct 16	box 228	folder 31
Uris Philadelphia: Estimated Construction Costs, 1970-1971	box 228	folder 32

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Series 9. Uris Corporations (Private), 1930-1976

Physical Description: About 5,100 items (7.35 linear feet)

Arrangement

Arrangement is arranged alphabetically by company name

Scope and Contents

Comprised of the documents generated by corporations not specifically related to a single Uris building. These corporation records include correspondence, financial documents, certificates, legal papers, and other materials regarding business operations. It also contains the construction records, including photographs, for various building projects completed by the Uris Brothers from 1920s into the 1960s.

Subseries 9.1. Bittersweet Equities Inc., 1973-1976

Physical Description: About 100 items (0.20 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Biographical / Historical

Bittersweet Equities, Inc. was incorporated in March 1974 and merged with 380 Madison Corporation on February 3, 1976. The New York corporation's function was to hold certain investment interests and it was never in any operating business. It appears to have held the assets of the dissolved Toms River Properties, Inc., a planned adult retirement community.

Scope and Contents

Contains corporate records, correspondence, and financial documents for Bittersweet Equities, Inc. The corporate records consist of minutes and by laws, certificate of incorporation, tax forms, shareholders information, corporate resolutions, stock certificates, and the corporate seal. The correspondence documents the corporation's merger, legal issues, accounting practices, meetings, taxes, mortgage, banking, and transfer of assets from Toms River Properties, Inc. Within the financial records, there are records of securities transactions, interim financial statements, bank account statements, loan

payments, and other disbursements. Also included are New York City corporation tax reports, New York State corporation franchise tax reports, and federal income tax payments.

Title/Description	Instances	
Balance Sheets, 1975	box 228	folder 33
Completed Securities, 1974-1976	box 228	folder 34
Corporate Records: Certificate Book and Transfer Ledger, 1974	box 228	folder 35
Corporate Records: Corporate Seal, undated	box 228	folder 36
Corporate Records: Minutes and By Laws, 1974-1976	box 228	folder 37
Correspondence, 1973-1976	box 228	folder 38-39
<p><u>Separated Materials:</u> Separated Materials</p>		
<p>Separated to Roll UB_009: one photostat of Land Map of Toms River - Lakehurst, Toms River, N.J., Percy Brower, Newman and Frayne, Inc., Real Estate, corrected to 1964 April 7.</p>		
Interim Financial Statements, 1974-1975	box 228	folder 40
Irving Trust Company Account: Bank Statements, 1974-1976	box 228	folder 41-44
Irving Trust Company: Investment Correspondence, 1973-1976	box 228	folder 45
New York City Corporation Taxes, 1974-1976	box 228	folder 46-48
New York State Corporation Franchise Taxes, 1974-1976	box 228	folder 49-51
Outstanding Certificate of Stock, 1974 Apr 02	box 228	folder 52
Paid Bills A to Z, 1974-1976	box 228	folder 53-54

Subseries 9.2. Bofree Realty Corporation, 1954

Physical Description: 4 items (1 folder)

Biographical / Historical

Bofree Realty Corporation owned the fee at 575 Madison Avenue while Madison Avenue Properties, Inc. owned and operated the office building.

Scope and Contents

Four paid bills for rental of safe, Irving Trust Company service fees for trust, New York City Occupancy tax, and a ledger.

Title/Description	Instances	
Bofree Realty Corporation: Paid Bills, 1954	box 228	folder 55

Subseries 9.3. C. B. Ross Company, Inc., 1940s

Physical Description: 3 items (3 folders)

Arrangement

Arrangement is alphabetical

Biographical / Historical

C. B. Ross Company, Inc. was an investment building and general contracting business formed in 1936. Percy Uris served as the corporation's President and Treasurer while Harold Uris was Vice-President. The business's first project was the apartment building constructed at 2 Sutton Place between 1937 and 1938. In the 1940s, it went on to build more residential buildings and public housing, primarily for defense workers during World War II.

Scope and Contents

Consists of a report on C. B. Ross Company, Inc., statement of the corporation's construction costs, and one loose photograph. The 1942 report provides a business history, profiles of the company officers, financial statement, and detailed accounts of their building projects. The accounts of the building projects constructed prior to the corporation's formation in 1936 appear to have been built by previous Uris organizations. Each building project account includes a black and white photograph, property description, name of the architect, name of the engineers, construction specifications, and completion dates. The properties profiled include: 355 Riverside Drive (1922); 1133 Park Ave. (1923); Hotel Buckingham, 101 West 57th St. (1924); 79 Madison Ave. (1926); Court Square Building, 2 Lafayette St. (1927); 271 Madison Ave. (1927); 60 Broad St. (1927); Hudson Terminal Garage, 66 Dey St. (1927); Hotel Monclair, Lexington & 49th St. (1928); Hotel Dixie, 241 West 42nd St. (1930); Hotel St. Moritz, 50 Central Park South (1930); 1 University Place (1930); 255 Greene St. (1937); 2 Sutton Place South (1938); 930 Fifth Ave. (1940); Officers' Quarters, Fort Belvoir, Virginia (1941); Cabin John Gardens, Maryland (1942); Hillwood Square Village, Falls Church, Virginia (1942); and James Creek Housing Project, Washington, D.C. (1942). Within the construction costs statement are figures for the Buckingham Hotel, Court Square Building, Fifth Avenue Apartments, Montclair Hotel, St. Moritz Hotel, 2 Sutton Place South, and 1 University Place. The loose photograph is a black and white picture of the Hillwood Square Village in Falls Church, Virginia dated January 20, 1942.

Title/Description	Instances	
C. B. Ross Company, Inc., 1942	box 228	folder 56
Scope and Contents		
Contains nineteen black and white photographs.		
C. B. Ross Company, Inc.: Construction Costs, undated	box 228	folder 57
C. B. Ross Company, Inc.: Photographs, 1942 Jan 22	box 228	folder 58
Scope and Contents		
Contains one black and white photograph.		

Subseries 9.4. Park Avenue Properties, Inc., 1947-1967

Physical Description: About 400 items (0.65 linear feet)

Arrangement

Arrangement is alphabetical, then chronologica

Biographical / Historical

Park Avenue Properties, Inc. was involved with the buildings at 505 Park Avenue and 108 East 60th Street. The corporation acquired the land for the building at 380 Madison Avenue from City Bank Farmers Trust Company in 1952. Properties at 370-392 Madison Avenue, Nos. 11-29 East 46th Street, and Nos. 16-28 East 47th Street were exchanged for the premises at 505 Park Avenue and 108 East 60th Street.

Scope and Contents

Comprised of correspondence, legal documents, and financial records of Park Avenue Properties, Inc. Correspondence with lawyers, accountants, financial institutions, office personnel, the rental agency, shareholders, tenants, and insurance companies discusses the development, renting, repair, and disposal of properties 505 Park Avenue and 108 East 60th Street. Within the correspondence there are contracts, agreements, leases, and other legal documents that often refer to the 505 Park Avenue property. The financial records contain bank statements, paid invoices for various operating expenses, and balance sheets detailing profits, losses, corporate finances, construction expenditures, insurance costs, and tax computations. Also included are federal corporate income tax returns, New York State franchise tax forms, tax payment receipts, and correspondence with the IRS and New York Department of Taxation and Finance regarding the firm's taxes.

Title/Description	Instances	
Agreements, 1947-1953	box 228	folder 59-61
Balance Sheets, 1949-1953	box 228	folder 62-63
Bond Purchase Agreement with The Equitable Life Assurance Society of the United States, 1952 Sep 17	box 229	folder 1
Bonds, 1947-1951	box 229	folder 2
Building Loan Agreement, 1948-1951	box 229	folder 3
Certified Directors' Resolution, 1952 Sep 19	box 229	folder 4
Correspondence, 1947-1952	box 229	folder 5-6
Irving Trust Company: Bank Statements, 1953	box 229	folder 7-9
Leases, 1949-1953	box 229	folder 10-11
Mortgages, 1947-1953	box 229	folder 12-13
Paid Invoices: A, 1952	box 229	folder 14
Paid Invoices: B, 1952	box 229	folder 15
Paid Invoices: C, 1953	box 229	folder 16
Paid Invoices: F, 1953	box 229	folder 17
Paid Invoices: I, 1953	box 229	folder 18
Paid Invoices: L, 1953	box 229	folder 19
Paid Invoices: N, 1953	box 229	folder 20
Paid Invoices: Petty Cash, 1953	box 229	folder 21
Paid Invoices: S, 1953	box 229	folder 22

Paid Invoices: T, 1953	box 229	folder 23
Paid Invoices: U, 1953	box 229	folder 24
Paid Invoices: W, 1953	box 229	folder 25
Taxes and Income, 1947-1959	box 229	folder 26-28
Title Insurance, 1947-1952	box 229	folder 29

Subseries 9.5. Uris Brothers, Inc., 1930-1973

Physical Description: About 4,200 items (5.9 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Biographical / Historical

Uris Brothers, Inc. engaged in the construction work on buildings for the various Uris corporations. The firm appears to have been involved in most of the commercial and hotel sites built by the Uris brothers in post-World War II New York City.

Scope and Contents

Contains financial statements, ledgers, contractor information, paid invoices, bank statements, and other records of the Uris Brothers, Inc. operations. These records describe the construction of buildings on numerous properties owned by the Uris Brothers and the modifications of commercial space for various tenants. The financial statements consist of property valuations, application of funds for construction jobs, and contractor commitments. There are general ledgers detailing the assets, liabilities, capital, expenses, income, and operating expenses for several of the Uris properties as well as construction ledgers for the buildings at 485 Lexington Avenue and 45 East 49th Street. The contractor information includes paid invoices, correspondence, and records of taxable purchases. Paid invoices from 1953 to 1962 also document expenses for supplies, insurance, equipment rental, and other professional services. Also included are correspondence, invoices, and other materials related to construction issues at Columbia University's Graduate School of Business.

Title/Description	Instances	
Accounts Payable Ledger: 45 East 49th Street, 1956-1957	box 229	folder 30
Addo Machine Company, Inc., 1955-1957	box 229	folder 31
Addo Machine Company, Inc.: Account Receivable, 1956-1957	box 229	folder 32
Aetna Steel Products Corporation: Requisitions, 1955-1956	box 229	folder 33
Columbia University Graduate School of Business, 1955-1956	box 229	folder 34
Columbia University Graduate School of Business: Lighting Fixtures, 1955	box 229	folder 35
Columbia University Graduate School of Business: Marine Brothers, 1955-1956	box 229	folder 36
Confidential Statements, 1930, undated	box 229	folder 37-41

Construction Ledger: 45 East 49th Street, 1956-1957	box 229	folder 42
Construction Ledger: 485 Lexington Avenue, 1955-1956	box 229	folder 43
Construction Ledger: 485 Lexington Avenue, 1956-1957	box 229	folder 44
Contractors: Taxable Purchases, 1955-1957	box 229	folder 45-47
Duplicate Copy Power of Attorney: Lester R. Bachner to Frank F. Firestone, 1957 Apr 16	box 229	folder 48
General Ledger, 1947 Mar 01-1950 Dec 31	box 229	folder 49
General Ledger, 1951 Jan 06-1951 Dec 31	box 230	folder 1
General Ledger, 1956 Nov 01-1957 Oct 31	box 230	folder 2
General Ledger, 1958 Nov 01-1959 Oct 31	box 230	folder 3
General Ledger, 1959 Nov 01-1960 Oct 31	box 230	folder 4
Irving Trust Company Checking Account: Bank Statements, 1966-1968	box 230	folder 5-16
Irving Trust Company Checking Account: Bank Statements, 1969-1973	box 231	folder 1-15
Irving Trust Company Checking Account: Checkbook Stubs #1538 to 1786, 1965 Jun 06-1966 Jan 01	box 231	folder 16
Irving Trust Company Checking Account: Checkbook Stubs #253 to 368, 1967 May 04-1974 Feb 13	box 231	folder 17
Paid Invoices: A, 1953-1955	box 231	folder 18-21
Paid Invoices: Arc Electrical Construction Co., Inc., 1954 Dec-1955 May	box 231	folder 22-24
Paid Invoices: Arc Electrical Construction Co., Inc., 1955 Jun-1956 Dec	box 232	folder 1-7
Paid Invoices: B, 1953-1958	box 232	folder 8-18
Paid Invoices: C, 1953-1962	box 232	folder 19-31
Paid Invoices: D, 1953-1957	box 232	folder 32-35
Paid Invoices: E, 1952-1958	box 232	folder 36-45
Paid Invoices: F, 1953-1954	box 232	folder 46-47
Paid Invoices: F, 1955-1957	box 233	folder 1-6
Paid Invoices: G, 1953-1958	box 233	folder 7-13
Paid Invoices: H, 1952-1958	box 233	folder 14-24
Paid Invoices: I, 1953-1958	box 233	folder 25-28
Paid Invoices: J, 1953-1955	box 233	folder 29-31
Paid Invoices: K, 1953-1957	box 233	folder 32-35

Paid Invoices: L, 1953-1954	box 233	folder 36-37
Paid Invoices: L, 1955-1956	box 234	folder 1-3
Paid Invoices: Lightolier, 1953-1956	box 234	folder 4-9
Paid Invoices: M, 1953-1957	box 234	folder 10-16
Paid Invoices: Mc, 1953-1956	box 234	folder 17-19
Paid Invoices: Miscellaneous, 1954	box 234	folder 20
Paid Invoices: N, 1953-1955	box 234	folder 21-24
Paid Invoices: O, 1953-1955	box 234	folder 25-27
Paid Invoices: P, 1952-1955	box 234	folder 28-35
Paid Invoices: Plane Tickets, 1954-1957	box 234	folder 36-37
Paid Invoices: R, 1951-1954	box 234	folder 38-40
Paid Invoices: R, 1955	box 235	folder 1
Paid Invoices: S, 1953-1955	box 235	folder 2-4
Paid Invoices: T, 1954-1955	box 235	folder 5
Paid Invoices: U, 1953-1955	box 235	folder 6-7
Paid Invoices: Uris Properties, Inc., 1954	box 235	folder 8
Paid Invoices: Uris, Harold D., 1962	box 235	folder 9
Paid Invoices: Uris, Percy, 1961-1962	box 235	folder 10
Paid Invoices: V, 1953-1955	box 235	folder 11-12
Paid Invoices: W, 1953-1955	box 235	folder 13-15
Paid Invoices: XYZ, 1954	box 235	folder 16
Statements of Application of Funds, 1955 Jun-1955 Dec	box 235	folder 17
Statements of Contractors, 1955 Jun-1955 Dec	box 235	folder 18

Subseries 9.6. Uris Properties Inc., 1948-1967

Physical Description: About 400 items (0.6 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Biographical / Historical

Uris Properties, Inc. was a management company that operated certain properties in return for management fees. The corporation appears to have operated the residential properties at 1 University Place, 2 Sutton Place South, 880 Fifth Avenue, and 930 Fifth Avenue.

Scope and Contents

Consists of general ledgers, paid invoices, and tax records for Uris Properties, Inc. The general ledgers from 1948 to 1954 list the assets, liabilities, capital, expenses, and income for the corporation. They include information about 880 Fifth Avenue, 930 Fifth Ave, 2 Sutton Place, and 1 University Place. Paid invoices, 1953-1955, document the operating expenses incurred by the corporation. The expenditures include office supplies, equipment costs, professional services, payroll, insurance premiums, petty cash receipts, and tax payments. Besides the tax payment receipts, there are accounting work sheets, correspondence with IRS and New York Department of Taxation and Finance, and copies of tax returns for federal corporate taxes, New York State franchise taxes and New York City income taxes.

Title/Description	Instances	
General Ledger, 1948 Oct 01-1950 Sep 31	box 235	folder 19
General Ledger, 1950 Oct 01-1951 Sep 31	box 235	folder 20
General Ledger, 1951 Nov 01-1952 Sep 31	box 235	folder 21
General Ledger, 1953 Oct 01-1954 Sep 30	box 235	folder 22
Paid Invoices: A to Z, 1954-1955	box 235	folder 23-28
Taxes, 1962-1967	box 235	folder 29-33
Taxes: Correspondence, 1949-1961	box 235	folder 34
Taxes: Federal Income Taxes, 1948-1968	box 235	folder 35-36
Taxes: New York City Income Tax, 1967	box 235	folder 37
Taxes: New York State Franchise Taxes, 1948-1968	box 235	folder 38-39

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Series 10. Uris Brothers Foundation, 1952-2003

Physical Description: About 5,900 items (10.12 linear feet)

Arrangement

Arranged by type

Biographical / Historical

Percy and Harold D. Uris established the Uris Brothers Foundation in 1956 to handle their philanthropic endeavors. The foundation awarded grants to educational institutions, hospitals, museums, religious organizations, community groups, and other charitable associations based primarily in New York City. The Uris brothers' alma maters, Columbia University and Cornell University, each received numerous gifts from the foundation and have buildings named after the family.

Scope and Contents

The series contains administrative records, correspondence, and financial records generated by the Uris Brothers Foundation. These documents describe the philanthropic activities of the foundation and

administrative operations as well as its interaction with various charitable organizations. Responses to requests for funding, contribution vouchers, fiscal reports, and other information are included.

Subseries 10.1. Administrative Records, 1956-1998

Physical Description: 7 items (1.05 linear feet)

Arrangement

Arrangement is chronological

Scope and Contents

Bound volumes comprised of the Uris Brothers Foundation by-laws and board meeting minutes. These records specify the foundation's operating provisions, general financial accounts, and principles underlying the distribution of grants. The meeting minutes also reflect how the foundation's charitable giving evolved over time and the participation of various members of the Uris family.

Title/Description	Instances	
Uris Brothers Foundation: By-Laws and Minutes, 1956-1971	box 235	folder 40
Uris Brothers Foundation No. 2: Minutes, 1972-1977	box 236	folder 1
Uris Brothers Foundation No. 3: Minutes, 1978-1984	box 236	folder 2
Uris Brothers Foundation No. 4: Minutes, 1984-1988	box 236	folder 3
Uris Brothers Foundation No. 5: Minutes, 1988-1992	box 236	folder 4
Uris Brothers Foundation No. 6: Minutes, 1992-1996	box 236	folder 5
Uris Brothers Foundation No. 7: Minutes, 1996-1998	box 236	folder 6

Subseries 10.2. Correspondence, 1952-2003

Physical Description: About 4,100 items (5.875 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Scope and Contents

Consists primarily of correspondence regarding the philanthropic activities of the Uris Brothers Foundation. The correspondence describes contributions to various charitable organizations, research projects, politicians, and other programs. It also includes responses to requests for funding, project proposals, invitations to charitable events, thank you letters for donations, annual appeal mailings, building construction updates, photographs, and speeches given by the Uris at award ceremonies. Most of the recipients of the foundation's donations were based in New York City. Gifts were also made to educational institutions, principally Columbia University, Cornell University, and others related to the family. In addition, the subseries contains receipts for donations, tallies of annual gifts to a specific charity, disbursement vouchers for payment of pledges, construction plans for grant related projects, administrative information about the foundation, and a few photographs.

Title/Description	Instances	
Abused Women's Aid In Crisis, Inc., 1981 Dec 02	box 236	folder 7

Alfred E. Smith Memorial Foundation, 1961-1970	box 236	folder 8
American Ballet Theatre, 1975-1981	box 236	folder 9
American Cancer Society: Chairmanship Drive, 1971-1972	box 236	folder 10-11
American Federation of Arts, 1964 May	box 236	folder 12
American French Foundation, 1971	box 236	folder 13
American Friends of the Hebrew University, 1961-1971	box 236	folder 14
American Jewish Committee, 1961-1973	box 236	folder 15
Scope and Contents		
Contains one black and white photograph.		
American Museum of Natural History, 1977 Feb 10	box 237	folder 1
American Society for Technion, 1969-1972	box 237	folder 2
Anti-Defamation League, 1961-1969	box 237	folder 3
Anti-Defamation League, 1983-1998	box 237	folder 4
Apartment House Institute, 1994-1998	box 237	folder 5
Appleseed Foundation, 1995-1997	box 237	folder 6
Arthritis Foundation, Inc., 1964-1965	box 237	folder 7
Arts Connection, 1993	box 237	folder 8
Associated YM-YWMAs of Greater New York, 1974-1991	box 237	folder 9-11
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Separated Materials:

Separated Materials

Separated to Roll UB_011: one blueprint of Revised Typical Floor Plan, [17 Story Office Building for Federation of Jewish Philanthropies of New York], New York, N.Y., H. I. Feldman, Architect, 1952 August 25.

Separated Materials:

Separated Materials

Separated to Roll UB_011: nine printed papers of Floor Plans: Basement; Lobby and Store; 2nd Floor; 7th and 8th Floors; 9th and 10th Floors; 11th and 12th Floors; 13th and 14th Floors; 15th and 16th Floors; 17th Floor of 17 Story Office Building, 130

East 59th Street, New York, N.Y., H. I. Feldman,
Architect, Chas. F. Noyes Co., Inc., Renting Agent,
received 1953 May.

Separated Materials:

Separated Materials

Separated to Roll UB_011: one diazo print of Survey,
Lexington Avenue between East 58th Street and East
59th Street, New York, N.Y., Frank E. Towle and
Son, Inc., 1953 October 10.

Separated Materials:

Separated Materials

Separated to Roll UB_011: one blueprint of Elevator
Lobby Details (Revised Ceiling), 17 Story Office
Building for Federation of Jewish Philanthropies of
New York, New York, N.Y., H. I. Feldman, Architect,
Job No. 2071, Dwg. No. 105-A, Rev. 1953 December
18.

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Whitney Museum of American Art, 1974-1996	box 242	folder 92
Wiltwyck School for Boys, Inc., 1966-1972	box 242	folder 93
Winston Preparatory School, 1981-1998	box 242	folder 94
WNYC Communications Group, 1985-1999	box 242	folder 95
Women In Need, Inc., 1986-1997	box 242	folder 96
Women's Prison Association & Home, Inc., 1995-1998	box 242	folder 97
Workshop in Business Opportunities, Inc., 1972	box 242	folder 98
Yale University, 1985-1988	box 242	folder 99
Yeshiva University Women's Organization, 1965 Sep	box 242	folder 100
YMCA of Greater New York, 1960-1973	box 242	folder 101-102
Young Audiences, Inc., 1978-1996	box 242	folder 103
Young Men's Real Estate Association, 1971 Jul 07	box 242	folder 104
Youth Action Program, 1985-1991	box 242	folder 105
Youth Board Research Institute of New York, Inc., 1966 Nov	box 242	folder 106
Youth Symphony Orchestra of New York, Inc., 1974-1986	box 242	folder 107
YWCA of the City of New York, 1961-1973	box 242	folder 108

Subseries 10.3. Financial Records, 1961-1997

Physical Description: About 1,800 items (3.195 linear feet)

Arrangement

Arrangement is by type

Scope and Contents

Contains invoices, vouchers, correspondence, monthly financial statements, ledger, and checkbook stubs describing the Uris Brothers Foundation's fiscal operations. The records document the Foundation's investments, contributions to various organizations, assets, and administrative operations.

10.3.1. Contributions and Bills, 1970-1981

Physical Description: About 1,000 items (1.45 linear feet)

Arrangement

Reverse chronological, then alphabetical

Scope and Contents

Consists of disbursement vouchers, invoices, letters, and memorandums regarding the Uris Brothers Foundation's operations. Most of the documents concern requests for payment of contributions, correspondence with organizations regarding donations, and other related paperwork. There are also invoices for administrative costs including supplies and professional services.

Title/Description	Instances	
Contributions and Bills: A-Y, 1981	box 242	folder 109-124
Contributions and Bills: A-M, 1980	box 242	folder 125-136
Contributions and Bills: N-Y, 1980	box 243	folder 1-8
Contributions and Bills: A-Y, 1979	box 243	folder 9-27
Contributions and Bills: A-Z, 1978	box 243	folder 28-48
Contributions and Bills: A-Y, 1977	box 243	folder 49-66
Contributions and Bills: A-Y, 1976	box 243	folder 67-83
Contributions and Bills: A-Y, 1975	box 243	folder 84-102
Contributions and Bills: A-Y, 1974	box 243	folder 103-122
Contributions and Bills: A-Y, 1973	box 243	folder 123-139
Contributions and Bills: A-Y, 1972	box 243	folder 140-159
Contributions and Bills: A-C, 1971	box 243	folder 160-162
Contributions and Bills: D-Z, 1971	box 244	folder 1-19
Contributions and Bills: A-Z, 1970	box 244	folder 20-41

10.3.2. Interim Office Statements, 1961-1996

Physical Description: About 800 items (1.125 linear feet)

Arrangement

Chronological

Scope and Contents

Monthly statements of the Uris Brothers Foundation's financial performance during the fiscal year. The statements record investment income, pledges, disbursements, valuation of assets, and other

uses of the Foundation's funds. Also included are calculations used to prepare the statements and comparison to previous fiscal year's performance.

Title/Description	Instances	
Interim Office Statements, 1961-1962	box 244	folder 42
Interim Office Statements, 1963-1969	box 244	folder 43
Interim Office Statements To 10/31/74, 1973 Jul 31-1974 Sep 30	box 244	folder 44
Interim Office Statements To 10/31/75, 1974 Nov 30-1975 Nov 12	box 244	folder 45
Interim Office Statements to 10/31/76, 1975 Nov 30-1976 Oct 31	box 244	folder 46
Interim Office Statements to 10/31/77, 1976 Nov. 30-1977 Oct 31	box 244	folder 47
Interim Office Statements To 10/31/78, 1977 Nov 30-1978 Oct 31	box 244	folder 48
Interim Office Statements To 10/31/79, 1978 Nov 30-1979 Sep 30	box 244	folder 49
Interim Office Statements To 10/31/80, 1979 Nov 30-1980 Sep 30	box 244	folder 50
Interim Office Statements To 10/31/81, 1980 Nov 30-1981 Sep 30	box 244	folder 51
Interim Office Statements To 10/31/82, 1981 Nov 30-1982 Sep 30	box 244	folder 52
Interim Office Statements To 10/31/83, 1982 Nov 30-1983 Sep 30	box 244	folder 53
Interim Office Statements To 10/31/84, 1983 Nov 30-1984 Sep 30	box 244	folder 54
Interim Office Statements To 10/31/85, 1984 Nov 30-1985 Sep 30	box 244	folder 55
Interim Office Statements To 10/31/86, 1985 Nov 30-1986 Sep 30	box 244	folder 56
Interim Office Statements To 10/31/87, 1986 Nov 30-1987 Oct 31	box 244	folder 57
Interim Office Statements To 10/31/88, 1987 Nov 30-1988 Sep 30	box 244	folder 58
Interim Office Statements To 10/31/89, 1988 Nov 30-1989 Oct 31	box 244	folder 59
Interim Office Statements To 10/31/90, 1989 Nov 30-1990 Sep 30	box 244	folder 60

Interim Office Statements To 10/31/91, 1990 Nov 30-1991 Apr 30	box 244	folder 61
Interim Office Statements To 10/31/91, 1991 May 31-1991 Oct 22	box 244	folder 62
Interim Office Statements To 10/31/92, 1991 Sep 25-1992 Apr 30	box 245	folder 1
Interim Office Statements To 10/31/92, 1992 May 31-1992 Oct 31	box 245	folder 2
Interim Office Statements To 10/31/93, 1992 Nov 30-1993 Apr 30	box 245	folder 3
Interim Office Statements To 10/31/93, 1993 May 31-1993 Sep 30	box 245	folder 4
Interim Office Statements To 10/31/94, 1993 Nov 30-1994 Mar 30	box 245	folder 5
Interim Office Statements To 10/31/94, 1994 May 31-1994 Sep 30	box 245	folder 6
Interim Office Statements To 10/31/95, 1994 Nov 30-1995 Apr 30	box 245	folder 7
Interim Office Statements To 10/31/95, 1995 May 31-1995 Sep 30	box 245	folder 8
Interim Office Statements To 10/31/96, 1995 Nov 30-1996 May 31	box 245	folder 9
Interim Office Statements To 10/31/96, 1996 Jun 30-1996 Oct 31	box 245	folder 10

10.3.3. Bank Accounts, 1973-1997

Physical Description: 18 items (0.60 linear feet)

Arrangement

Chronological, then alphabetical

Scope and Contents

Consists of checkbook stubs from for Uris Brothers Foundation's bank accounts at Chemical Bank, Irving Trust Company, and Bank of New York. The stubs include check number, date of the check, payee, amount, voided checks, and account balance. Most of the checks were written for contributions made by the foundation.

Title/Description	Instances	
Chemical Bank: Checkbook Stubs #1623-1669, 1973 Jan 17-1974 Jan 22	box 245	folder 11
Irving Trust Company: Checkbook Stubs #101-111, 1973 Nov 02-1974 Jan 18	box 245	folder 12

Irving Trust Company: Checkbook Stubs #150-449, 1974 Jan 23-1977 Feb 17	box 245	folder 13
Irving Trust Company: Checkbook Stubs #450-623, 1977 Feb 16-1978 Oct 04	box 245	folder 14
Irving Trust Company: Checkbook Stubs #624-857, 1978 Oct 04-1980 Nov 13	box 245	folder 15
Irving Trust Company: Checkbook Stubs #855-346 (New Series), 1980 Oct 22-1981 Oct 26	box 245	folder 16
Irving Trust Company: Checkbook Stubs #345-429, 1981 Nov 13-1982 Oct 29	box 245	folder 17
Irving Trust Company: Checkbook Stubs #429-704, 1982 Oct 29-1984 Nov 02	box 245	folder 18
Irving Trust Company: Checkbook Stubs #705-923, 1984 Nov 02-1985 Oct 30	box 245	folder 19
Irving Trust Company: Checkbook Stubs #924-1125, 1985 Nov 01-1986 Oct 30	box 245	folder 20
Irving Trust Company: Checkbook Stubs #1126-1503, 1986 Nov 03-1988 Oct 25	box 245	folder 21
Bank of New York: Checkbook Stubs #1504-1716, 1988 Nov 01-1989 Oct 24	box 245	folder 22
Bank of New York: Checkbook Stubs #1717-1945, 1989 Nov 02-1990 Oct 17	box 245	folder 23
Bank of New York: Checkbook Stubs #1946-2178, 1990 Nov 01-1991 Oct 31	box 245	folder 24
Bank of New York: Checkbook Stubs #2179-2379, 1991 Nov 01-1992 Oct 31	box 245	folder 25
Bank of New York: Checkbook Stubs #2380-2593, 1992 Nov 02-1993 Oct 14	box 245	folder 26
Bank of New York: Checkbook Stubs #2594-2805, 1993 Nov 03-1994 Oct 26	box 245	folder 27
Bank of New York: Checkbook Stubs #2806-3085, 1994 Nov 01-1995 Oct 27	box 245	folder 28
Bank of New York: Bank Statement, 1997 Jul 10	box 245	folder 29

10.3.4. Subsidiary Ledger, 1990-1996, 1990-1996

Physical Description: 1 item (0.02 linear feet)

Scope and Contents

The ledger contains information about the stocks and bonds held in Irving Trust Company custody accounts for the Uris Brothers Foundation. It documents the date due, percentage assigned, and value of the stocks, bonds, and U.S. treasury notes.

Title/Description	Instances	
Uris Bros. Found. Subsidiary Ledger Stocks and Bonds Held In Irving Trust Company Custody Accounts, 1990-1996	box 245	folder 30

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Series 11. Other Materials, 1952-1997

Physical Description: About 6,700 items (10.28 linear feet)

Arrangement

Arranged by type

Scope and Contents

In general, the papers in this series were either associated with multiple corporate entities or could not be matched with a specific building. The series contains administrative records, correspondence, legal documents, and financial records generated by the various businesses, buildings, and other interests operated by the Uris brothers.

Subseries 11.1. Administrative Records, 1953-1996

Physical Description: About 1,400 items (2.6 linear feet)

Arrangement

Arrangement is by type

11.1.1. Subject Files, 1953-1996, 1973-1997

Physical Description: About 1,200 items (1.75 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Correspondence, publications, proposals, contracts, insurance papers, and other materials for numerous corporate entities and the issues affecting their operation of several Uris properties. The correspondence and agreements with insurance companies, professional organizations, Con Edison, service industry, management companies, unions, and government agencies show the costs involved in operating these rental properties. There are several files on compliance with New York City, New York State, and Federal building regulations on asbestos, fire safety, emergency lighting, employees, exterior walls, and heating and cooling. Also included are bulletins, statistics, pamphlets reports, and other information about electric rates, labor costs, legal matters, and rental fees. Besides these documents, the series has employee directories, blank forms, insurance papers, old tenant lists,

schedules, and miscellaneous materials used by Uris employees. Furthermore, there are records on the renovations of 380 Madison Avenue and 300 Park Avenue by Skidmore, Owings & Merrill.

Title/Description	Instances	
American & Foreign Insurance Co.: Workers' Compensation, 1981-1983	box 246	folder 1
Asbestos, 1986-1987	box 246	folder 2
Building Trades Employers' Association: Wage Rates, 1974-1975	box 246	folder 3
Checkwriter Systems: Mechanical Service Contract, 1988	box 246	folder 4
Christmas Cards, 1972-1975	box 246	folder 5
Comparative Schedule of Original Contracts, 1954 Feb 23	box 246	folder 6
Con Edison: Rates, 1974-1979	box 246	folder 7
Copiers: Service Contracts and Supplies, 1991-1996	box 246	folder 8-9
Corporate Information, 1953-1968	box 246	folder 10
Cortel Business Systems, Inc.: Service Contract, 1984-1991	box 246	folder 11
Crain's New York Business, 1996	box 246	folder 12
Cross & Brown Company: Lease Abstract Reports, 1988	box 246	folder 13-15
ElectriNews Bulletin, 1973-1977	box 246	folder 16-17
Federal Heating and Cooling Restrictions, 1979	box 246	folder 18
Federal Insurance Co.: Workers' Compensation, 1980-1981	box 246	folder 19
Frank B. Hall & Co. of New York, Inc.: Insurance, 1973-1986	box 246	folder 20-25
Handbook for Employers: A Guide to Employer Rights and Responsibilities under New York State Unemployment Insurance Law, 1966	box 246	folder 26
Handbook for Employers: Instructions for Completing Form I-9 Employment Eligibility Verification, 1987	box 246	folder 27
Hartford Insurance: Workers' Compensation, 1983-1985	box 246	folder 28
Holiday Schedules, 1978-1983	box 246	folder 29
Index: Leases and Agreements on File in Stock Room, undated	box 246	folder 30
Insurance Broker License, undated	box 246	folder 31
Legal Advice, 1970, undated	box 246	folder 32
Local Law No. 5 Compliance, 1973, undated	box 246	folder 33-39

Local Law No. 10 Compliance, 1981-1982	box 246	folder 40
Local Law No. 16 Compliance, 1987	box 246	folder 41
Management Agreements, 1973-1977	box 246	folder 42
Miscellaneous, 1972-1992	box 246	folder 43
Miscellaneous Blank Forms, undated	box 246	folder 44
Monroe Eisenberg, Inc.: Insurance, 1960-1963	box 246	folder 45
Monthly Electric Recap Forms (blank), undated	box 246	folder 46
Monthly Steam Recap Forms (blank), undated	box 246	folder 47
National Kinney Corp.: Annual Report, 1974	box 246	folder 48
New York Telephone: Public Telephones, 1981-1989	box 246	folder 49
New York Telephone: Public Telephones, 1990-1996	box 247	folder 1
North River Insurance Co.: Workers' Compensation, 1973-1977	box 247	folder 2
Officer Lists, 1958-1974	box 247	folder 3
Old Tenants Listings, 1979-1988	box 247	folder 4
Owners Committee on Electric Rates, Inc.: Bulletins, 1973-1979	box 247	folder 5-8
Prudential Building Maintenance of New York: Price Adjustments, 1980-1981	box 247	folder 9-10
Realty Advisory Board on Labor Relations: Wage Rates, 1972-1996	box 247	folder 11-14
Rent Freeze, 1971	box 247	folder 15
Rent Stabilization, 1970-1973	box 247	folder 16
Schedule of Fiscal Years, 1957-1960	box 247	folder 17
Skidmore, Owings & Merrill: Renovations, 1987-1989	box 247	folder 18
Social Security, 1965-1996	box 247	folder 19-20
Specialty Business Machines, Inc.: Yearly Contract, 1990-1996	box 247	folder 21
Suppliers of Employees Data Forms, undated	box 247	folder 22
Tele Dynamics: Service Contract, 1992	box 247	folder 23
Telephone Numbers, 1982, undated	box 247	folder 24
Transfer of Buildings to LLCs, 1996 Mar	box 247	folder 25
Trust Indenture: Uris Lexington, Inc. and 750 Third Avenue Corporation, 1971 Apr	box 247	folder 26
ULURP Watch, 1985 Dec		

	box 247	folder 27
Unidentified Photograph, undated	box 247	folder 28
Unions, 1980-1984	box 247	folder 29
United States Department of Labor, 1968-1996	box 247	folder 30-33
United States Fire Insurance Company: Workers' Compensation, 1974-1981	box 247	folder 34
Wage Agreements, 1968-1990	box 247	folder 35-37

11.1.2. Guest Sign In Books, 1987-1989

Physical Description: 9 items (0.6 linear feet)

Arrangement

Chronological

Scope and Contents

Bound volumes with daily entries of visitors to office building tenants. The specific property using these books could not be identified.

Title/Description	Instances	
Sign In Book, 1987 Dec 13-1988 Jan 28	box 247	folder 38
Sign In Book, 1988 Jan 28-1988 Mar 08	box 247	folder 39
Sign In Book, 1988 Mar 08-1988 Apr 20	box 247	folder 40
Sign In Book, 1988 Apr 20-1988 Jun 08	box 247	folder 41
Sign In Book, 1988 Jun 09-1988 Aug 09	box 248	folder 1
Sign In Book, 1988 Aug 01-1988 Sep 20	box 248	folder 2
Sign In Book, 1988 Sep 21-1988 Nov 06	box 248	folder 3
Sign In Book, 1988 Nov 07-1988 Dec 22	box 248	folder 4
Sign In Book, 1988 Dec 22-1989 Jan 27	box 248	folder 5

11.1.3. Employee and Payroll Records, 1957-1996

Physical Description: About 200 items (0.25 linear feet)

Arrangement

Alphabetical, then chronological

Scope and Contents

Memorandums, employee applications, medical insurance papers, and tax withholding forms concerning Uris employees. The interoffice memos discuss payroll, raises, Christmas bonuses,

vacations, sick leave, and related issues. In the employee applications, there are blank forms, resumes, and cover letters.

Title/Description	Instances	
AARP: Medicare Supplement Insurance Program, 1988-1997 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 277	folder 97
Employee Application Forms (blank), 1973, undated <u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 277	folder 98
Employee Applications, 1976-1996 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 277	folder 99-100
Employee W-4 Forms, 1976-1983 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 277	folder 101
Payroll Memos, 1957-1996 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 277	folder 102-110
Personnel File, 1973-1996 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 277	folder 111
Unemployment Insurance and Taxes, 1961-1976 <u>Conditions Governing Access:</u> Conditions Governing Access Restricted.	box 277	folder 112
Vacations and Sick Leave, 1973-1990 <u>Conditions Governing Access:</u>	box 277	folder 113-114

Conditions Governing Access

Restricted.

Subseries 11.2. Milton Copland, 1957-1987Physical Description: About 2,400 items (3.4 linear feet)**Arrangement**

Arrangement is alphabetical, then chronological

Biographical / Historical

Milton Copland handled some of the legal issues for the Uris commercial properties, members of the Uris family, and the Uris Brothers Foundation.

Scope and Contents

This subseries is comprised of correspondence, forms, reports, tax documents, estate records, and miscellaneous papers. One of the primary business concerns Copland administered were relationships with building tenants, as evidenced by correspondence, forms, lease records, and related documentation. He was also involved with insurance coverage, employee matters, banking, government regulations, and other associated corporate operations. Copland dealt with the estates, residences, taxes, automobiles, and other legal matters for members of the Uris family. At the Uris Brothers Foundation, he served as director and there are documents about donations to particular organizations. In addition to these records, the series contains Copland's files about his membership in professional organizations, charitable contributions, and personal matters for his family.

Title/Description	Instances	
A1974-1987	box 248	folder 6
Aaronson, Sylvia, 1974-1986	box 248	folder 7
Ackman Brothers Incorporated, 1974-1978	box 248	folder 8
Aetna, 1974-1983	box 248	folder 9
Alexander & Alexander of New York Inc., 1977-1982	box 248	folder 10
Alexander Grant & Company, 1974-1983	box 248	folder 11
Annual Stockholders and Board of Directors Forms, 1979-1980	box 248	folder 12
Arthur Frommer Enterprises, Inc., 1977-1980	box 248	folder 13
Ash, Stanley B., 1975-1978	box 248	folder 14
Assignment of Lease Form, 1977	box 248	folder 15
Associated Transport, Inc., 1974-1976	box 248	folder 16
Authorization Forms, 1975	box 248	folder 17
Avalon Sprinklers, Inc., 1984-1986	box 248	folder 18
Avis Car Rental, 1976-1982	box 248	folder 19
B1974-1987	box 248	folder 20

Bachner, Lester R., 1957-1974	box 248	folder 21
Bachner, Robert L., 1974-1987	box 248	folder 22
Bachner, Tally & Mantell, 1974-1987	box 248	folder 23
Bank of Palm Beach and Trust Company, 1980	box 248	folder 24
Bank of Scotland, 1980-1987	box 248	folder 25
Barclays Bank of New York, 1974-1987	box 248	folder 26
Basement Lease Forms, 1975, undated	box 248	folder 27-31
Battle, Fowler, Lidstone, Jaffin, Pierce & Kheel, 1974-1977	box 248	folder 32
Bear Stearns & Co., 1980-1983	box 248	folder 33
Becker, Richard S., 1977-1983	box 248	folder 34
Binney & Smith Inc., 1975-1976	box 248	folder 35
Blank Forms, undated	box 248	folder 36
Bloor, William, 1974-1985	box 248	folder 37
Blue Cross Blue Shield of Greater New York, 1974-1987	box 248	folder 38
Boyton Landscape Co., Inc., 1975-1983	box 248	folder 39
The Breakers, 1983-1987	box 248	folder 40
Brearley School, 1980-1985	box 248	folder 41
Broker's Agreement Forms, undated	box 248	folder 42
Brout & Company, 1974-1985	box 248	folder 43
Building Requirements for Alterations Forms, 1976, undated	box 248	folder 44
Building Trades Employeers' Association, 1974-1977	box 248	folder 45
Butler, John P., 1975-1987	box 248	folder 46
C1974-1987	box 248	folder 47
CAAC New York Office, 1983	box 248	folder 48
Cadillac Legal Documents, 1979-1980	box 248	folder 49
Calendar Forms, 1980, undated	box 248	folder 50
Caltex Petroleum Corporation, 1974-1983	box 248	folder 51
Carb, Luria, Glassner, Cook & Kufeld, 1975-1978	box 248	folder 52
Carl Byoir & Associates, Inc., 1975-1986	box 248	folder 53
Carnegie Hall Society, Inc., 1976-1982	box 248	folder 54
Cattleman Restaurant, 1975	box 248	folder 55

Cerro Corporation, 1975-1978	box 248	folder 56
Chadbourne, Parke, Whiteside & Wolff, 1980-1985	box 248	folder 57
Chandler's Restaurant, 1976	box 248	folder 58
Charles H. Greenthal & Co., 1982-1983	box 248	folder 59
Chase Manhattan Bank, 1974-1986	box 248	folder 60
Chauffeurs, 1982-1984	box 248	folder 61
Chemical Bank, 1975-1987	box 248	folder 62
Christie's, 1983-1985	box 248	folder 63
Chubb Group of Insurance Companies, 1980-1982	box 248	folder 64
Citibank, 1976-1981	box 248	folder 65
Cities Service Company, 1975	box 248	folder 66
Cleaning Specifications Forms, undated	box 248	folder 67
Codey, John W., 1974-1985	box 248	folder 68
Colgate-Palmolive Company, 1974-1987	box 248	folder 69-71
College of Physicians & Surgeons of Columbia University, 1982-1986	box 248	folder 72
Columbia University, 1975-1987	box 248	folder 73
Compliance Management, Inc., 1980-1985	box 248	folder 74
Conco Service Corporation, 1974-1980	box 248	folder 75
Congregation Rodeph Sholom, 1976-1986	box 248	folder 76
Conrads Food Corp., 1976-1987	box 248	folder 77
Consent to Sublease Forms, 1983, undated	box 248	folder 78
Consent to Undersublease Forms, undated	box 248	folder 79
Continental Assurance Company, 1975-1986	box 249	folder 1
Coopers & Lybrand, 1974-1978	box 249	folder 2
Cornell University, 1976-1985	box 249	folder 3
Crane Co., 1974-1982	box 249	folder 4
Cross & Brown Company, 1974-1987	box 249	folder 5-7
Crossland Capital Corp., 1984-1985	box 249	folder 8
Crum & Forster, 1974-1978	box 249	folder 9
Cushman & Wakefield, Inc., 1974-1977	box 249	folder 10
D1974-1987	box 249	folder 11
David Ehrlich & Co., 1975-1985		

	box 249	folder 12
Davis & Gilbert, 1977-1984	box 249	folder 13
Davis Dorland & Co.: Insurance, 1974-1987	box 249	folder 14
Delegation of Authority Forms, undated	box 249	folder 15
Demov, Morris, Levin & Shein, 1974	box 249	folder 16
Dempa Publications, Inc., 1975-1984	box 249	folder 17
Douglas Elliman-Gibbons & Ives, 1974-1985	box 249	folder 18
E1975-1983	box 249	folder 19
Eastern Air Lines, Inc., 1978-1985	box 249	folder 20
Eastern Newsstands Corporation, 1976-1987	box 249	folder 21
Edward Isaacs & Company, 1975-1985	box 249	folder 22
Edward S. Gordon Company, Inc., 1975-1977	box 249	folder 23
Electric Agreement Forms, undated	box 249	folder 24
Employee Listings, 1984, undated	box 249	folder 25
Employees, 1974-1987	box 277	folder 115
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Energy Assets International Corporation, 1983-1987	box 249	folder 26
Environmental Control Board, 1985	box 249	folder 27
Estate of Harold D. Uris, 1982-1987	box 249	folder 28-29
<u>Related Materials:</u> Related Materials		
See also Series 3.4.		
Estate of Helen F. Copeland, 1974-1986	box 249	folder 30
Estate of Joanne Uris, 1985-1987	box 249	folder 31-37
<u>Related Materials:</u> Related Materials		
See also Series 2.3.		
Estate of Leslie Lester, 1972-1975	box 249	folder 38
Estate of Percy Uris, 1974-1978	box 249	folder 39
Extension Agreement Forms, 1976-1986	box 249	folder 40
F1974-1987	box 249	folder 41

First Federal Savings and Loan Association of New York, 1974-1983	box 249	folder 42
First National Bank in Palm Beach, 1980-1986	box 249	folder 43
Fiume Jet Spray Co., Inc., 1983	box 249	folder 44
Flagler System, Inc., 1982-1987	box 249	folder 45
<u>Related Materials:</u> Related Materials		
See also The Breakers.		
Flynn & Gibbons, Esqs., 1977-1978	box 249	folder 46
Frank B. Hall & Co. of New York, Inc., 1974-1987	box 249	folder 47-48
Frank B. Hall & Co. of New York, Inc.: Accident Letters, 1974-1987	box 249	folder 49-51
Frank B. Hall & Co. of New York, Inc.: Claims, 1974-1987	box 249	folder 52-54
Frank B. Hall & Co. of New York, Inc.: Disability, 1975-1987	box 277	folder 116
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Frank B. Hall & Co. of New York, Inc.: Forms, undated	box 249	folder 55
Frank B. Hall & Co. of New York, Inc.: Workmen's Compensation, 1974-1987	box 277	folder 117-118
<u>Conditions Governing Access:</u> Conditions Governing Access		
Restricted.		
Friedman, Carl, 1981-1987	box 249	folder 56
G1974-1987	box 249	folder 57
Galow Restaurant Inc., 1974-1976	box 249	folder 58
GDI Security, 1986-1987	box 249	folder 59
Gessula, Benjamin, 1974-1987	box 249	folder 60-63
Gibson, Jeanette, 1983-1987	box 249	folder 64
Goldfarb & Fleece, 1976-1980	box 249	folder 65
Goldome FSB, 1985-1987	box 249	folder 66
Gotaas-Larsen, Inc., 1974	box 249	folder 67
Green, William S., 1981-1982	box 249	folder 68
Greenfield, Stein & Weisinger, 1975-1987		

	box 249	folder 69
Greenwich Savings Bank, 1974-1980	box 249	folder 70
Guaranty Forms, 1976-1978	box 249	folder 71
Guardian Life Insurance Company of America, 1976-1987	box 249	folder 72-73
H1974-1987	box 249	folder 74
H. W. D. Funding Corporation, 1983	box 249	folder 75
Halpern, Susan, 1974-1980	box 249	folder 76
Hampton Institute, 1975-1978	box 249	folder 77
Hartford Insurance Company, 1983-1987	box 249	folder 78
Harvard Club, 1974-1987	box 249	folder 79
Harvard University, 1974-1985	box 249	folder 80
Hawkins, Delafield & Wood, 1974-1977	box 249	folder 81
Helmsley-Spear, Inc., 1976-1982	box 249	folder 82
Hercules Incorporated, 1974-1975	box 249	folder 83
Hilton Hotels Corporation, 1974-1977	box 249	folder 84
Honzak & Honzak, Inc., 1977-1978	box 249	folder 85
Hugo Neu & Sons, Inc., 1977-1987	box 249	folder 86
I1974-1983	box 249	folder 87
IBM, 1977-1982	box 249	folder 88
Incumbency Certificate Forms, 1971-1974	box 249	folder 89
Independence Savings Bank, 1978-1985	box 249	folder 90
In-Store Publications, Inc., 1975	box 249	folder 91
Insurance Claim Forms, undated	box 249	folder 92
Insurance File Forms, undated	box 249	folder 93
Insurance Requirements Forms, undated	box 249	folder 94
Internal Revenue Service, 1974-1987	box 249	folder 95
Intourist, 1978	box 249	folder 96
Irving Trust Company, 1974-1987	box 250	folder 1-3
Irving Trust Company: Joanne Uris, 1969-1985	box 250	folder 4
Irving Trust Company: Joanne Uris Payroll, 1975-1985	box 277	folder 119

Conditions Governing Access:

Conditions Governing Access

Restricted.

Irving Trust Company: Joanne Uris Trust, 1974-1985	box 250	folder 5
Itkins Bros. Inc., 1974-1978	box 250	folder 6
J1974-1985	box 250	folder 7
James Felt Realty Services, Inc., 1982-1986	box 250	folder 8
Jockey Club, 1978-1986	box 250	folder 9
Joint Foundation Support, Inc., 1978-1984	box 250	folder 10
K1976-1986	box 250	folder 11
Kahn & Jacobs, Architects, 1974	box 250	folder 12
Kaiser Services, 1974-1975	box 250	folder 13
Katz Agency, Inc., 1977	box 250	folder 14
Kaye, Eugene, 1974-1984	box 250	folder 15
Kaye, Muriel, 1977-1985	box 250	folder 16
Klein, Joseph B., 1984	box 250	folder 17
Koch, Edward I., 1980-1983	box 250	folder 18
L1973-1987	box 250	folder 19
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Subseries 11.3. National Cleaning Contractors, Inc., 1956-1988

Physical Description: About 800 items (1.2 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Biographical / Historical

National Cleaning Contractors, Inc. provided cleaning services for several Uris buildings in New York City, including 380 Madison Avenue, 300 Park Avenue, 320 Park Avenue, 245 Park Avenue, 2 Broadway, 60 Broad Street, 55 Waters Street, 1301 Avenue of the Americas, 485 Lexington Avenue, and 750 Third Avenue.

Scope and Contents

This series has legal documents, contract price adjustments, log books, and correspondence. Correspondence, affidavits, memorandums, counterclaims, exhibits, depositions, and other legal documents were principally from a lawsuit. The dispute stemmed from the 1979 termination of the 1974 contract between National Cleaning Contractors, Inc. and Uris 380 Madison Corporation. It involved the vacation monies due to employees at the date of contract termination, window cleaning services, and other related topics. The contract price adjustments provide specific financial data used in the negotiations of wage increases, vacation/sick time, credits, taxes, and benefits. These files also have information about government regulations, Realty Advisory Board agreements, and the impact of the equal pay for women lawsuit. In the log books, 1985-1988, there are daily entries of personnel in/out for day, totals of rubbish collected, and notes to supervisor on special activities or problems encountered during the day.

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Subseries 11.4. Financial Records, 1952-1997

Physical Description: About 2,100 items (3.08 linear feet)

Arrangement

Arrangement is alphabetical, then chronological

Scope and Contents

The financial records are comprised of financial reports, tax documents, commission files, escalation records, office administration accounts, and supporting materials. These documents offer fiscal information on several Uris business endeavors, including 300 Park Avenue, 380 Madison Avenue, 485 Lexington Avenue, and 750 Third Avenue. Occasionally, the records contain figures for the Uris Brothers Foundation and family member trusts. Audits, balance sheets, budgets, collection statements, and weekly reports demonstrate the general performance of these ventures. Several files contain publications, forms, instructions, and correspondence for federal, state, and city taxes. There are also tentative assessment valuations and applications for reductions for Real Estate taxes. The commission records for various tenants have agreements, bills, and correspondence with brokerage firms. Calculation worksheets, correspondence, and sample lease clauses detail how escalations for electricity, labor, and real estate taxes were determined and then passed on to the tenants. The rest of the financial records describe the costs associated with office administration and professional services shared by different corporate entities. Inclusive office operating expenses and bank accounts are presented in memorandums, reimbursement records, lists, and forms. Additional correspondence, agreements, and accounting worksheets calculate the fees spent on attorneys, accountants, insurance, bank accounts, and tenant management.

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