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Office of the General Counsel records5799357

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Describing Archives: A Content Standard

Rare Book and Manuscript Library

Butler Library, 6th Floor
Columbia University, Mail Code 1127
535 W. 114th St.
New York, NY 10027
Business Number: (212) 854-5153
Fax Number: (212) 854-1365
rbml@libraries.cul.columbia.edu
URL: <http://www.columbia.edu/cu/lweb/indiv/rbml/index.html>

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Summary Information

Repository:	Rare Book and Manuscript Library
Creator:	Columbia University. Office of the General Counsel
Title:	Office of the General Counsel records
ID:	5799357
ID:	UA#0082
Date [inclusive]:	1924-1985
Physical Description:	4 linear feet 4 record cartons
Language of the Material:	English .

Preferred Citation

Identification of specific item; Date (if known); Office of the General Counsel records; Box and Volume numbers; University Archives, Rare Book & Manuscript Library, Columbia University Libraries.

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Historical Note

The Office of the General Counsel ("OGC") provides legal services to Columbia University. OGC attorneys advise the Trustees, Officers, Faculty, and Staff, all in their official capacities, on various issues impacting the University. Columbia first established an in-house legal department in 1974. Before 1974, an outside law firm acted as counsel to the University. Any member of the University Community seeking legal services called directly on outside counsel. Since 1974 OGC represents the legal interests of the entire University, including such geographically separate entities as the Lamont-Doherty Earth Observatory in Rockland County, Nevis Laboratories in Westchester County, Reid Hall in Paris, and the entire Columbia Medical Center (formerly Health Sciences campus) in Washington Heights.

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Summary

This collection consists of records from the Office of the General Counsel regarding the site of Rockefeller Center and Baker Field, the dormitory authority bonds and the modernization of Presbyterian Hospital. There are also the collected documents of the general counsel from the 1920s to the 1950s.

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Administrative Information

Publication Statement

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Revision Description

Content list published (JR) Added boxes 2-4 (JR) 2022-02-18 2024-11-15

Restrictions on Access

This collection is located off-site. You will need to request this material at least three business days in advance to use the collection in the Rare Book and Manuscript Library reading room.

Restrictions on Access

All administrative records of the University are restricted for 25 years from the date of creation.

Accruals

Additions are expected.

Immediate Source of Acquisition

The volumes in Box 1 were transferred from the Office of General Counsel, John Mason Harding, to the Office of the Secretary, Marion Elizabeth Jemmott, for the University Archives on June 11, 1986. Boxes 2-4 were originally part of the Columbia University Trustee Administration records, 1920s-1950s (BIBID 6943416).

Processing Information

This collection was processed by Joanna Rios in February 2022. The addition was processed by Joanna Rios in November 2024.

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Related Materials

Related Materials

For additional information about the transactions in these volumes, please consult [Central Files \(Office of the President records\) \(UA#0001\)](#) and the [Minutes of the Board of Trustees \(UA#0019\)](#). Additional University agreements can be found in the [Office of the Secretary records \(UA#0085\)](#).

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Controlled Access Headings

- Legal documents
- Columbia University -- : Administration
- Columbia University. Office of the General Counsel
- Presbyterian Hospital (New York, N.Y.)
- Rockefeller Center

Collection Inventory

Series I: General Counsel records, 1924-1985

Title/Description	Instances	
Attorney's Reports, 1924-1948		
Scope and Contents		
<p>"Attorney's Reports" are the reports made by the Attorney for the University to the Trustees' Committee on Legal Affairs. Each volume includes a list of matters by title and/or a subject index, including actions, endowment funds, estates, insurance, labor relations, legislation, taxes, etc. These "reports" are not narrative or yearly summaries of work. These are materials collected in bound volumes which include correspondence, drafts, forms, etc.</p>		
Columbia University, Volume 1 - John Godfrey Saxe, 1926	box 2	volume 1
Scope and Contents		
<p>Includes correspondence, clippings, etc. with a subject index: Addresses, Buildings and Grounds (unclaimed baggage, G.A. Sakele, National Circulating Co.), Bursar (lost check), Claims (J. McKeen Catell, May K. Case and insured claims) Collection of students' indebtedness, Commencement, Contracts (CU Press, Students' Hall (later known as John Jay), coal), Estates (Lillias M. Bearn, Norton Perkins, Alice Jerome Lawrence, Amos F. Eno, Theodore Simon), Real Estate, Statutes, etc.</p>		
New York Supreme Court - Appellate Division - First Department. In the matter of Proving the Last Will and Testament of Amos F. Eno, Deceased. Volume XV	box 2	volume 2
Columbia University Attorney's Reports, Volume 3, John Godfrey Saxe, 1924-1939	box 2	volume 3
Columbia University Attorney's Reports, Volume 4, John Godfrey Saxe, 1940-1942	box 2	volume 4
Columbia University Attorneys' Reports and Opinions, Volume 5, Saxe, Bacon & O'Shea, 1943-1948	box 2	volume 5
"Cases and Points" from Henry J. Kennedy, 1940s-1950s		
Cases and Points, Volume 4, Columbia Cases , 1940s	box 4	volume 1

Scope and Contents

Cases include Herzog (Labor Law), Goldstein v. Mills (Tax Exemption), Estate of Euretta J. Schlegel (Abated Legacies), Estate of Cortlandt F. Bishop), etc.

Cases and Points, Volume 6, William Nelson Cromwell Estate, 1950s	box 4	volume 2
Cases and Points, Volume 7, Eugene Higgins Estate, 1940s-1950s	box 4	volume 3
Rockefeller Center, 1928-1985		
Agreement between the Trustees of Columbia University in the City New York and John D. Rockefeller, Jr. Lease to Metropolitan Square Corporation, 1928-1929	box 3	volume 1
Amendments to Lease between the Trustees of Columbia University in the City New York and Metropolitan Square Corporation (Rockefeller Center, Inc.) , 1930-1948	box 3	volume 2
Leases and Amendments and Subleases , 1928-1931	box 3	volume 3
Documentation regarding ownership of Rockefeller Center by the Trustees of Columbia University in the City of New York - Sale of Rockefeller Center by the Trustees of Columbia University in the City of New York to RCP Associates, 1985 February 28	box 1	volume 1
Scope and Contents		
From the Agreement dated October 1, 1928, between the Trustees of Columbia University in the City of New York and John D. Rockefeller		
The Trustees of Columbia University in the City of New York and the Presbyterian Hospital in the City of New York		
Agreements Relating to the Hospital Modernization Program, 1985 July 19	box 1	volume 2
Sale of a Portion of Baker Field for the Construction of a Community Hospital, 1985 November 19	box 1	volume 3
Scope and Contents		
Loan Closing Documents		
Dormitory Authority of the State of New York: \$129,800,000 Columbia University Revenue Bond Series 1985A and 1985B, 1985 November 7	box 1	volume 4

Scope and Contents

Sale Closing Documents

Minutes of the Meetings of the Board of Directors of the Ringwood Company, 1938 October-1954 February	box 3	volume 4
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