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Stanley M. Isaacs Neighborhood Center records 4079920

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Summary Information

Repository:	Rare Book and Manuscript Library
Creator:	Stanley M. Isaacs Neighborhood Center
Title:	Stanley M. Isaacs Neighborhood Center records
ID:	4079920
ID:	Ms Coll[SMINC
Date [inclusive]:	1959-1995
Physical Description:	21.5 linear feet 48 boxes; 3 Tube boxes
Language of the Material:	English .

Preferred Citation

Identification of specific item; Date (if known); Stanley M. Issacs Neighborhood Center Records; Box and Folder; Rare Book and Manuscript Library, Columbia University Library.

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Biographical / Historical

In 1959 the New York City Housing Authority (NYCHA) drew up plans for a public housing project on 1st Avenue between 93rd and 95th Streets. The design for "Swope Houses" called for 45% of apartments to be reserved for tenants over the age of 62. Like many other NYCHA projects built in this period, Swope Houses would include a community center to provide recreational and social services to its residents. A history of successful collaboration with settlement houses encouraged NYCHA to invite Lenox Hill Neighborhood Association (LHNA), a settlement located on East 70th Street, to sponsor the community center at Swope Houses. Before accepting, LHNA promoted public discussion of the new center by convening the "Swope Housing Project Committee for a Community Center" that included representatives of such institutions as Lenox Hill Hospital, Yorkville Civic Council, East Side House, James Weldon Johnson Community Centers Inc., Children's Aid Society, and the Junior League. Sub-committees were formed to consider sponsorship, finances, physical lay-out, and services of the community center. In 1961 the committee and NYCHA agreed that LHNA would sponsor the

Swope community center, and that an emphasis would be placed on developing programs and services for the aging. With an initial grant from the Junior League, LHNA hired Mrs. Davida Rabb to coordinate program development.

During 1962, two unforeseen events modified LHNA plans for the community center. First was NYCHA's announcement of construction of an additional housing project (first called "Swope South" but later renamed "John Haynes Holmes Towers") on First Avenue between 92nd and 93rd Streets. Over 60% of Swope South apartments were reserved for elderly tenants. The LHNA-sponsored community center would now serve a much larger population, and would need to devote even more attention to the needs of the aged.

The second event was the death of politician Stanley M. Isaacs. Isaacs was Manhattan Borough President from 1938 until 1941, and member of the New York City Council from 1941-1962, where he was Republican minority leader from 1950-62. Isaacs was a strong advocate of public housing, civil rights, and urban development. He served as President of United Neighborhood Houses, President and board member of Educational Alliance, and was active on the boards of such organizations as Citizens Housing Council, the Baron de Hirsch Fund, and the Wiltwyck School. In addition to his many public activities, Isaacs maintained private practice in real estate law. At LHNA's request, NYCHA agreed to rename Swope Houses Stanley M. Isaacs Houses, and also to dedicate the community center to his memory.

In 1964 Stanley M. Isaacs Neighborhood Center (SMINC) was formally established as an "Associate Committee" of the LHNA Board of Directors, with its decisions subject to LHNA approval. At the same time, SMINC obtained independent incorporation and formed its own board of directors, with Isaacs' widow Edith as Honorary Chair. This dual structure enabled funds to be raised for SMINC directly, rather than through LHNA. It also anticipated an eventual separation from LHNA once the new agency was on its feet (the legal division was effected in 1968.)

The first apartments at Isaacs Houses were occupied in March 1965. Under the leadership of a new Director, Marvin Sicherman, SMINC opened its doors in January 1966. As planned, services for the elderly were at the heart of the new center's work. These included a low-cost cafeteria where lunch was served daily, referrals and counselling, a health clinic and an innovative "Senior Resident Advisor" who lived in the housing project and helped tenants adjust to the challenges of life in a new community. The advisor acted as a liaison with building management, and guided seniors to appropriate social services. A Meals on Wheels program was started at SMINC in November 1967, with funding from the New York State Office for the Aging. This successful demonstration project, modeled on similar programs elsewhere in the U.S., was soon emulated across New York City.

SMINC's work was not limited to the elderly, however. Sponsorship of a youth center at John Haynes Holmes Towers was granted by NYCHA in March 1966. Within the next few years this facility housed programs such as a nursery school, teen recreational and social groups, and vocational guidance. SMINC also organized classes and clubs for younger adult residents of the projects during this period.

In 1969 SMINC joined United Neighborhood Houses, the umbrella organization of New York settlement houses which Stanley Isaacs had served as board president. That same year Charles

I. Katze was appointed as the new Executive Director. During his tenure SMINC broadened its commitment beyond the Isaacs/Holmes projects to encompass the entire Yorkville and East Harlem area. The Board of Directors took an interest in local housing issues, sought to attract young people from the surrounding community to the center, and agreed to sponsor a new facility at the Knickerbocker Plaza apartment complex on 90th Street between Second and Third Avenues. During the 1970s programs were expanded to include English and citizenship classes for adults, tutoring for students, day camp, a community thrift shop, and telephone reassurance for seniors.

Charles Katze was succeeded in 1978 by Carol Tweedy. Tweedy oversaw the development of programs to encourage greater independence among the homebound elderly, such as the Independent Living Program, and Social Activities for the Frail Elderly. A Family Center was begun, offering counselling and GED assistance to parents, and after school activities for young people were organized at P.S. 198. By the end of the 1980s SMINC had outgrown its original quarters, and a \$2.1 million capital campaign was launched to enlarge the center's buildings. Renovations were completed in 1991. That same year, former Development Director Wanda Wooten was appointed Executive Director.

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Summary

The records include annual reports, correspondence, memos, minutes, program files, news clippings, administrative records and photographs. They document the agency from its origins in a committee led by the Lenox Hill Neighborhood Association to its work during the 1990s providing social services to thousands of East Side residents. The founding and early history of the Stanley M. Isaacs Neighborhood Center are best documented by minutes in Series II, showing the collaboration between the New York City Housing Authority and the Lenox Hill Neighborhood Association to establish the agency. They also offer the most comprehensive view of administrative, fundraising and program decisions from the early years to the 1990s. This series is supplemented by architectural drawings and plans for the community center in Series VI. Program records in Series V focus on the period 1980-90, with a few items from the 1960s and '70s. The agency's fundraising efforts are documented in Series III, which includes correspondence with foundations and individuals, donor lists and committee files.

The Stanley M. Isaacs Neighborhood Center Records document the agency from its origins in a committee led by Lenox Hill Neighborhood Association, to its work during the 1990s providing social services to thousands of Yorkville and East Harlem residents. They document social conditions, demographic change, political activity, and philanthropy on Manhattan's upper east side over a thirty-five year period. The records span from 1960 to 1995, and include: Board of Directors minutes and correspondence; annual reports; Executive Director correspondence; program files; development records; and audio-visual materials.

The origins and early history of Stanley M. Isaacs Neighborhood Center are best documented in the "Board of Directors" series. Swope/Isaacs Committee minutes from as early as 1960 show collaboration between NYCHA, LHNA and various social service institutions to establish SMINC. Board of Directors minutes chronicle the construction of the center, its program development, and its incorporation as an independent agency. They also offer the most comprehensive view of administrative, fundraising and program decisions from these early years to the 1990s. The Board of Directors files are supplemented by architectural drawings and plans for the community center in the "Audio-Visual Materials" series.

Records in the "Programs and Services" series focus on the period 1980-90, with a few items from the 1960s and '70s. Of particular interest are case records of now deceased participants in the Meals on Wheels and Adult and Senior Citizen programs. These files include family background, service descriptions, and often detailed case notes over an extended period of time. They provide a fascinating glimpse into the lives of SMINC members, as well as the attitudes and approaches of center staff towards their clients. "Programs and Services" files also include proposals, budgets, correspondence and flyers. Some additional proposals and reports may also be found appended to correspondence in the "Development" and "Executive Director" series.

The very successful history of fundraising by SMINC is thoroughly documented in the "Development" series which includes correspondence with foundations and individuals, donor lists, committee files and records of the Stuyvesant Square Thrift Shop. The "Executive Director" series also contains correspondence thanking donors for contributions, as well as reports and proposals to foundations.

Unfortunately there is no Executive Director Correspondence prior to the 1980s, and very few administrative or program records prior to the 1970s. However, the records of Lenox Hill Neighborhood House (formerly Lenox Hill Neighborhood Association), located at Hunter College Archives, contain 2 linear feet of records from Stanley M. Isaacs Neighborhood Center and its antecedent committees dating from 1960-1970. These records are included in "Series IV - Related Organizations" of "The Lenox Hill Neighborhood House Collection." They include chronological correspondence, minutes, program records and New York City Housing Authority files. These records document the founding of SMINC, its early functioning as an Associate Committee of the LHNA Board of Directors, and its incorporation as an independent agency. Two files from the Lenox Hill Neighborhood House Collection - "Board Minutes, 1960-63", and "Board Minutes, 1964-68" - have been photocopied and added to the Stanley M. Isaacs Neighborhood Center Records. These files were selected for photocopying because of their importance to an understanding of the planning and founding of Stanley M. Isaacs Neighborhood Center. They have been integrated into "Series II - Board of Directors" and are located in Box 10 Folders 6-8. Researchers interested in a complete picture of the early years are encouraged to consult all of the material at Hunter College Archives.

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Arrangement

This collection is arranged into 6 series.

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Administrative Information

Publication Statement

Rare Book and Manuscript Library

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Revision Description

Legacy finding aid created from Pro Cite. EAD was imported spring 2019 as part of the ArchivesSpace Phase II migration. 2010-03-11 2019-05-20

Restrictions on Access

This collection is located off-site. You will need to request this material at least three business days in advance to use the collection in the Rare Book and Manuscript Library reading room. Oversized rolls are located on-site.

Conditions Governing Access

This collection has no restrictions.

Immediate Source of Acquisition

Records: Source of acquisition--The agency. Method of acquisition--Gift; Date of acquisition--09/22/1994. Accession number--M-94-09-22.

Immediate Source of Acquisition

Gift of the Stanley M. Isaacs Neighborhood Center, 1994.

Processing Information

Records added to RLIN HR 05/09/2002.

This finding aid was prepared by LaGuardia and Wagner Archives of LaGuardia Community College, The City University of New York for Columbia University Rare Book and Manuscript Library, and was made possible by a grant from the National Historical Publications and Records Commission.

The Stanley M. Isaacs Neighborhood Center Records were identified for preservation by the New York City Settlement House Records Survey of LaGuardia and Wagner Archives, LaGuardia Community College, The City University of New York. The survey was funded by a 1993-94 grant from the National Historical Publications and Records Commission. The survey was conducted by: Richard K. Lieberman, Director, LaGuardia and Wagner Archives; Sarah Lederman, Project Coordinator; and James Moske and Holly MacCammon, Project Archivists. Emily Marks and Suzy Edelstein of United Neighborhood Houses lent invaluable assistance to the project. Julius C. C. Edelstein has provided guidance and inspiration to the project from its inception.

Donation of the records was coordinated by: Jean Ashton, Director, Rare Book and Manuscript Library, Columbia University; Bernard Crystal, Curator of Manuscripts, Rare Book and Manuscript Library, Columbia University; Wanda Wooten, Executive Director, Stanley M. Isaacs Neighborhood Center; and Walter Higley, Assistant Executive Director, Stanley M. Isaacs Neighborhood Center.

The records of Stanley M. Isaacs Neighborhood Center were surveyed by archivists from the LaGuardia and Wagner Archives New York City Settlement House Records Survey Project during January-March 1994. The survey identified for preservation 30 linear feet of records and recommended that they be donated to the Rare Book and Manuscript Library of Columbia University. The Stanley M. Isaacs Neighborhood Center Board of Directors accepted this recommendation and donated the records to Columbia University on September 22, 1994.

At the time of the donation the bulk of the records were roughly arranged in six series, which were maintained in processing the collection. The collection now measures 21.25 linear feet, contained in 48 document cases and three oversize rolls. All records are open to research use without restrictions.

The records were processed during September 1995 by James Moske and Holly MacCammon of the LaGuardia and Wagner Archives New York City Settlement House Records Preservation Project, funded by the National Historical Publications and Records Commission. Processing was supervised by Bernard Crystal, Curator of Manuscripts, Rare Book and Manuscript Library, Columbia University.

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Accruals

Materials may have been added to the collection since this finding aid was prepared. Contact rbml@columbia.edu for more information.

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Controlled Access Headings

- Community centers -- New York (State) -- New York
- Human services -- New York (State) -- New York
- Public housing -- New York (State) -- New York
- Social service -- New York (State) -- New York
- Social settlements -- New York (State) -- New York
- Public welfare -- New York (State) -- New York
- New York (N.Y.) -- History
- New York (N.Y.) -- Social conditions
- Administrative records
- Annual reports
- architectural drawings (visual works)
- Articles of incorporation
- Budgets
- Bylaws (administrative records)
- Case files
- Certificates
- Contracts
- Financial records
- Fliers (printed matter)
- Lists (document genres)
- Memorandums
- minutes (administrative records)
- negatives (photographs)
- Newsletters
- Photographs
- Plans (drawings)
- Proposals
- Reports

- Transparencies
- Child welfare workers
- Social workers
- Women social workers
- Lenox Hill Neighborhood Association (New York, N.Y.)
- United Neighborhood Houses of New York, Inc. (New York, N.Y.)

Collection Inventory

Series I Administration, 1959-1995

Physical Description: 3 Linear Feet

Scope and Contents

Includes Articles of Incorporation and by-laws; internal memos; staff meeting minutes; correspondence, reports and contracts with public funding agencies; New York City Housing Authority correspondence and reports; printed material including annual reports.

Arrangement

Folders arranged alphabetically. Documents arranged chronologically.

Title/Description	Instances	
Board of Elections, 1990-92	box 1	folder 1
By-laws, 1968	box 1	folder 2
Certificates of Incorporation and Change of Purpose, 1964-67	box 1	folder 3
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Community Action Neighbors, 1993	box 1	folder 5
Community Resources, 1988-89	box 1	folder 6
Construction-Kuhn, Smith and Harris, 1989-90	box 1	folder 7
Construction-Meetings, 1989	box 1	folder 8
Construction-Meetings, January-March 1990	box 1	folder 9
Construction-Meetings, April-June 1990	box 1	folder 10
East Side Council on the Aging, 1986-88	box 1	folder 11
Executive Women in Human Services, 1984-87	box 1	folder 12
Executive Women in Human Services-Membership Lists, 1984-87	box 1	folder 13
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Financial Statements and Budgets, 1980-83	box 1	folder 15

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Community Development Agency-Contract, 1991-92	box 2	folder 8
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Community Development Agency-Proposals, 1984	box 3	folder 1
Community Development Agency-Proposals, 1987	box 3	folder 2
Community Development Agency-Proposals, 1989	box 3	folder 3
Community Development Agency-Proposals, 1990-92	box 3	folder 4
Department For the Aging-Contracts, 1977-78	box 3	folder 5
Department For the Aging-Contracts, 1980-81	box 3	folder 6
Department For the Aging-Contracts, 1981-82	box 3	folder 7
Department For the Aging-Contracts, 1983-84	box 3	folder 8
Department For the Aging-Contracts, 1984-85	box 3	folder 9
Department For the Aging-Contracts, 1986-88	box 3	folder 10
Department For the Aging-Contracts, 1989-90	box 3	folder 11
Department For the Aging-Contracts, 1990-91	box 3	folder 12
Department For the Aging-Contracts, 1991-93	box 3	folder 13
Department For the Aging-Correspondence, 1977-93	box 4	folder 1
Department For the Aging-Proposal, 1979	box 4	folder 2
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Youth Board-Correspondence, 1978-84	box 4	folder 8
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Youth Bureau-Contracts, 1985-86	box 4	folder 10
Youth Bureau-Reports, 1985-88	box 4	folder 11
Government Funding, Federal Emergency Management Agency, 1993	box 4	folder 12
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Division for Youth-Correspondence, 1978-81	box 5	folder 2
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State Office for the Aging-Contracts, 1986-92	box 5	folder 5
Histories, 1970-84	box 5	folder 6
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Architectural Drawings, 1959-66 (See also "Series VI-Audio-Visual Materials")	box 6	folder 5
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Policy Statement, ca., 1980	box 7	folder 6
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Printed Material-"Festival of Youth" Journal, 1991	box 7	folder 11
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Report-"Stanley M. Isaacs Neighborhood Center: Critical Analysis and Strategic Plan," 1993	box 7	folder 13
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Series II: Board of Directors, 1960-1994

Physical Description: 1.75 Linear Feet

Scope and Contents

Includes committee files, correspondence, and minutes.

Arrangement

Folders arranged alphabetically. Documents arranged chronologically.

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Series III: Development, 1960-1994

Physical Description: 5.5 Linear Feet

Scope and Contents

Includes correspondence, committee files, proposals and reports to funding sources, fundraising event files, contribution lists, and Stuyvesant Square Thrift Shop records.

Arrangement

Folders arranged alphabetically. Documents arranged chronologically.

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Morgan Guaranty Trust Company, 1968-85	box 18	folder 9
Henry and Lucy Moses Fund, 1972-85	box 18	folder 10
Muehlstan Foundation, 1972	box 18	folder 11
National Westminster Bank, 1985	box 18	folder 12
New-Land Foundation, 1970-85	box 18	folder 13
New York Community Trust, 1983-85	box 18	folder 14
New York Foundation, 1964-83	box 19	folder 1
New York Foundation, 1984-85	box 19	folder 2
New York Community Trust, 1969-74	box 19	folder 3
New York Community Trust, 1975-84	box 19	folder 4
New York State, 1984-85	box 19	folder 5
New York Times Company Foundation, 1968-85	box 19	folder 6
Ray and Charles Newman Memorial Foundation, 1973-85	box 19	folder 7
Newsweek, 1982-85	box 19	folder 8
Nichols Foundation, 1969-72		

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	box 19	folder 9
Edward John Noble Foundation, 1979-80	box 20	folder 1
Norman Foundation, 1965-81	box 20	folder 2
O'Neil Foundation, 1970	box 20	folder 3
Louise L. Ottinger Charitable Trust, 1973-74	box 20	folder 4
Oaklawn Foundation, 1983	box 20	folder 5
Overbrook Foundation, 1972-85	box 20	folder 6
William S. Paley Foundation, 1969-72	box 20	folder 7
Park Avenue Methodist Church, 1982-83	box 20	folder 8
Mimmie Parker Charitable Trust, 1983	box 20	folder 9
Penn Central Corporation, 1981-83	box 20	folder 10
Ellis L. Phillips Foundation, 1981-84	box 20	folder 11
Pinkerton Foundation, 1985	box 20	folder 12
Jack and Lillian Poses Foundation, 1979-82	box 20	folder 13
Prospect Hill Foundation, 1983-85	box 20	folder 14
Ridgefield Foundation, 1981-85	box 20	folder 15
Edward and Ellen Roche Relief Foundation, 1980-85	box 20	folder 16
Rockefeller Brothers Fund, 1964-84	box 20	folder 17
Helena Rubenstein Foundation, 1971-85	box 21	folder 1
Rubin Foundation, 1970-85	box 21	folder 2
Scherman Foundation, 1972-76	box 21	folder 3
St. James Church, 1979-85	box 21	folder 4
Frederick and Amelia Schimper Foundation, 1970-1971	box 21	folder 5
Evelyn Sharp Foundation, 1972-85	box 21	folder 6
Franz W. Sichel Foundation, 1983-85	box 21	folder 7
Silverman Charitable Trust, 1985	box 21	folder 8
Starr Foundation, 1984-85	box 21	folder 9
Surdna Foundation, 1974-85	box 21	folder 10
Taconic Foundation, 1965-85	box 21	folder 11
Tanenbaum Foundation, 1982-83	box 21	folder 12
Temple Schaaray Tefila, 1967-85	box 22	folder 1
Oakleigh L. Thorne Foundation, 1966-85	box 22	folder 2

Micheal Tuch Foundation, 1980-85	box 22	folder 3
Isaac H. Tuttle Fund, 1979-85	box 22	folder 4
United Neighborhood Houses, 1977-85	box 22	folder 5
United Way of New York, 1973-85	box 22	folder 6
Upton Foundation, 1984	box 22	folder 7
van Ameringen Foundation, 1972-85	box 22	folder 8
Vinmont Foundation, 1964-85	box 22	folder 9
Nina W. Werblow Charitable Trust, 1973-83	box 22	folder 10
Harry Winston Foundation, 1983-84	box 22	folder 11
Wooley-Clifford Foundation, 1971-84	box 22	folder 12
Yorkville Emergency Alliance, 1982-85	box 22	folder 13
Heartbusters Ball, 1984-88	box 23	folder 1
Meals on Wheels, 1983-84	box 23	folder 2
Phantom of the Opera, 1987-88	box 23	folder 3
"Song and Dance" Benefit, 1985	box 23	folder 4
Thrift Shop, 1980-86	box 23	folder 5
U.S. Open Tennis Tournament, 1981-84	box 23	folder 6
U.S. Open Tennis Tournament, 1985-88	box 23	folder 7
United Neighborhood Houses, 1984	box 23	folder 8

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Series IV: Executive Director Correspondence, 1984-1991

Physical Description: 7.5 Linear Feet

Scope and Contents

Includes correspondence on administrative matters, settlement programs, fundraising and contributions. Appended to some correspondence are program reports and proposals.

Arrangement

Folders arranged chronologically. Documents arranged chronologically.

Title/Description	Instances	
Contribution Correspondence, November 1986	box 24	folder 1
Contribution Correspondence, December 1-10, 1986	box 24	folder 2
Contribution Correspondence, December 11-31, 1986	box 24	folder 3

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Contribution Correspondence, January 1987	box 24	folder 4
Contribution Correspondence, February-March 1987	box 24	folder 5
Contribution Correspondence, June 1987	box 24	folder 6
Contribution Correspondence, July 1987	box 25	folder 1
Contribution Correspondence, December 1987	box 25	folder 2
Contribution Correspondence, December 1988	box 25	folder 3
Contribution Correspondence, January 1989	box 25	folder 4
Contribution Correspondence, February 1989	box 25	folder 5
Contribution Correspondence, November 1989	box 25	folder 6
Contribution Correspondence, December 1989	box 25	folder 7
Contribution Correspondence, January 1-15, 1990	box 26	folder 1
Contribution Correspondence, January 15-31, 1990	box 26	folder 2
Contribution Correspondence, February 1990	box 26	folder 3
Contribution Correspondence, March 1990	box 26	folder 4
Contribution Correspondence, April 1990	box 26	folder 5
Contribution Correspondence, May 1990	box 26	folder 6
Contribution Correspondence, June 1990	box 27	folder 1
Contribution Correspondence, July 1990	box 27	folder 2
Contribution Correspondence, August 1990	box 27	folder 3
Contribution Correspondence, September 1990	box 27	folder 4
Contribution Correspondence, October 1990	box 27	folder 5
Contribution Correspondence, November 1990	box 27	folder 6
Contribution Correspondence, December 1-7, 1990	box 27	folder 7
Contribution Correspondence, December 8-15, 1990	box 28	folder 1
Contribution Correspondence, December 17-20, 1990	box 28	folder 2
Contribution Correspondence, December 21-31, 1990	box 28	folder 3
Contribution Correspondence, January 1-5, 1991	box 28	folder 4
Contribution Correspondence, January 7-10, 1991	box 29	folder 1
Contribution Correspondence, January 11-16, 1991	box 29	folder 2
Contribution Correspondence, January 17-24, 1991	box 29	folder 3
Contribution Correspondence, January 25-29, 1991	box 29	folder 4
Contribution Correspondence, February 1-6, 1991	box 29	folder 5

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Contribution Correspondence, February 9-14, 1991	box 30	folder 1
Contribution Correspondence, February 15-28, 1991	box 30	folder 2
Contribution Correspondence, March 1991	box 30	folder 3
Contribution Correspondence, April 1991	box 30	folder 4
Contribution Correspondence, May 1991	box 30	folder 5
Contribution Correspondence, June 1991	box 30	folder 6
Contribution Correspondence, July 1991	box 30	folder 7
Contribution Correspondence, August 1-19, 1991	box 31	folder 1
Contribution Correspondence, August 20-31, 1991	box 31	folder 2
Contribution Correspondence, September 1991	box 31	folder 3
Contribution Correspondence, October 1991	box 31	folder 4
Contribution Correspondence, November 1991	box 31	folder 5
General Appeal, 1987-88	box 31	folder 6
General Correspondence, December 1984	box 32	folder 1
General Correspondence, January 1985	box 32	folder 2
General Correspondence, November-December 1986	box 32	folder 3
General Correspondence, January 1-15, 1987	box 32	folder 4
General Correspondence, January 16-31, 1987	box 32	folder 5
General Correspondence, February 1987	box 32	folder 6
General Correspondence, March 1987	box 32	folder 7
General Correspondence, April 1987	box 33	folder 1
General Correspondence, May 1987	box 33	folder 2
General Correspondence, June 1987	box 33	folder 3
General Correspondence, July 1987	box 33	folder 4
General Correspondence, August 1987	box 33	folder 5
General Correspondence, September 1987	box 33	folder 6
General Correspondence, October 1987	box 33	folder 7
General Correspondence, November 1987	box 34	folder 1
General Correspondence, December 1987	box 34	folder 2
General Correspondence, January 1988	box 34	folder 3
General Correspondence, February 1988	box 34	folder 4
General Correspondence, March 1988	box 34	folder 5

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General Correspondence, April 1988	box 35	folder 1
General Correspondence, May 1988	box 35	folder 2
General Correspondence, June 1988	box 35	folder 3
General Correspondence, July 1988	box 35	folder 4
General Correspondence, August 1988	box 36	folder 1
General Correspondence, September 1988	box 36	folder 2
General Correspondence, October 1988	box 36	folder 3
General Correspondence, November 1988	box 36	folder 4
General Correspondence, December 1988	box 36	folder 5
General Correspondence, January 1989	box 37	folder 1
General Correspondence, February 1989	box 37	folder 2
General Correspondence, March 1989	box 37	folder 3
General Correspondence, April 1989	box 37	folder 4
General Correspondence, May 1989	box 37	folder 5
General Correspondence, June 1989	box 38	folder 1
General Correspondence, July 1989	box 38	folder 2
General Correspondence, August 1989	box 38	folder 3
General Correspondence, September 1989	box 38	folder 4
General Correspondence, October 1989	box 38	folder 5
General Correspondence, November 1989	box 38	folder 6
General Correspondence, December 1989	box 38	folder 7
General Correspondence, January 1990	box 39	folder 1
General Correspondence, February 1990	box 39	folder 2
General Correspondence, March 1990	box 39	folder 3
General Correspondence, April 1990	box 39	folder 4
General Correspondence, May 1990	box 39	folder 5
General Correspondence, June 1990	box 39	folder 6
General Correspondence, July 1990	box 39	folder 7
General Correspondence, August 1990	box 40	folder 1
General Correspondence, September 1990	box 40	folder 2
General Correspondence, October 1990	box 40	folder 3
General Correspondence, November 1990	box 40	folder 4

General Correspondence, December 1990	box 40	folder 5
General Correspondence, July 1991	box 41	folder 1
General Correspondence, August 9-15, 1991	box 41	folder 2
General Correspondence, August 19, 1991	box 41	folder 3
General Correspondence, August 20-31, 1991	box 41	folder 4
General Correspondence, September 1991	box 41	folder 5
General Correspondence, October 1991	box 41	folder 6
General Correspondence, November 21, 1991	box 41	folder 7
General Correspondence, December 12, 1991	box 41	folder 8

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Series V: Programs and Services, 1968-1994

Physical Description: 2.5 Linear Feet

Scope and Contents

Includes reports, correspondence, memos, announcements, and client case records.

Arrangement

Folders arranged alphabetically. Documents arranged chronologically.

Title/Description	Instances	
Adult and Family Learning Center, 1987-94	box 42	folder 1
Adult and Family Learning Center-Publications, 1992-93	box 42	folder 2
Adult and Senior Services, 1977-93	box 42	folder 3
Adult and Senior Services-Case Log, 1986	box 42	folder 4
Adult and Senior Services-Deceased Cases (A-B), 1975-91	box 42	folder 5
Adult and Senior Services-Deceased Cases (C-D), 1975-91	box 42	folder 6
Adult and Senior Services-Deceased Cases (Goebel), 1978-91	box 42	folder 7
Adult and Senior Services-Deceased Cases (Golding), 1975-90	box 42	folder 8
Adult and Senior Services-Deceased Cases (Homlok), 1983-89	box 43	folder 1
Adult and Senior Services-Deceased Cases (G-K), 1975-91	box 43	folder 2
Adult and Senior Services-Deceased Cases (L-O), 1984-91	box 43	folder 3
Adult and Senior Services-Deceased Cases (P-R), 1975-91	box 43	folder 4

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Adult and Senior Services-Deceased Cases (Schwartz), 1976-90	box 43	folder 5
Adult and Senior Services-Deceased Cases (S-W), 1983-91	box 43	folder 6
Adult and Senior Services-Reports, 1984-86	box 43	folder 7
Adult and Senior Services-Reports, 1987-90	box 43	folder 8
Adult and Senior Services-Staff Meetings, 1986-87	box 43	folder 9
After School, 1985-91	box 44	folder 1
Camp Programs, 1978-93	box 44	folder 2
East Harlem Tutorial Program, 1988	box 44	folder 3
Elders at Home, 1989-93	box 44	folder 4
Family Center, 1983-85	box 44	folder 5
Family Center, 1986-87	box 44	folder 6
Helping Hand Circle, 1966	box 44	folder 7
Independent Living Program, 1984-89	box 44	folder 8
Independent Living Program-Proposals, 1989-90	box 44	folder 9
Intergenerational Programs, 1970 1987-88, 1970	box 44	folder 10
Meals on Wheels, 1967-74	box 44	folder 11
Meals on Wheels, 1981-90	box 44	folder 12
Meals on Wheels-Deceased Cases (F), 1985-91	box 44	folder 13
Meals on Wheels-Deceased Cases (H-K), 1988-91	box 45	folder 1
Meals on Wheels-Deceased Cases (Ma), 1987-91	box 45	folder 2
Meals on Wheels-Deceased Cases (Mc), 1987-91	box 45	folder 3
Meals on Wheels-Deceased Cases (Mi-O), 1987-91	box 45	folder 4
Meals on Wheels-Correspondence, 1967-73	box 45	folder 5
Meals on Wheels-Correspondence, 1981-89	box 45	folder 6
Miscellaneous Proposals, 1974-86	box 45	folder 7
Neighborhood Prevention Network, 1987	box 45	folder 8
Program Descriptions, 1968-94	box 45	folder 9
Program Reports, 1982-90	box 45	folder 10
Retired Senior Volunteer Program, 1975-82	box 45	folder 11
Senior Resident Advisory Program, 1978-89	box 45	folder 12
Social Activities for the Frail Elderly, 1982-90	box 46	folder 1
Social Activities for the Frail Elderly-"El Bohio," 1989-91		

	box 46	folder 2
Social Activities for the Frail Elderly-Funding, 1982-88	box 46	folder 3
Social Activities for the Frail Elderly-Reports, 1982-84	box 46	folder 4
Social Activities for the Frail Elderly-Reports, 1985-86	box 46	folder 5
Social Activities for the Frail Elderly-Reports, 1987-88	box 46	folder 6
Social Activities for the Frail Elderly-Reports, 1989-90	box 46	folder 7
Support and Training Results in Valuable Employment (STRIVE), 1990-94	box 46	folder 8
Youth Employment, 1968-86	box 46	folder 9
Youth Employment, 1987-94	box 47	folder 1
Youth in Criminal Justice, 1985-88	box 47	folder 2
Youth Services, 1971-94	box 47	folder 3

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Series VI: Audio-Visual Material, 1959-1984

Physical Description: 1 Linear Feet

Scope and Contents

Includes black and white and color photo prints, transparencies, and negatives; architectural drawings.

Arrangement

Photoprints arranged alphabetically by subject. Architectural drawings arranged by subject.

Title/Description	Instances	
Photographs-Summer Teen Adventure, 1984	box 47	folder 4
Photographs-Knickerbocker Plaza, ca., 1975	box 47	folder 5
Photographs-Senior Programs, 1970s-80's	box 47	folder 6
Oversize Rolls:		
Architectural Drawings-Stanley M. Isaacs Houses, 1959-62	tubebox 1	
Architectural Drawings-John Haynes Holmes Towers, 1964-66	tubebox 2	
Architectural Drawings-Stanley M. Isaacs Neighborhood Center, nd-1987	tubebox 3	

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Name and Subject Index:

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Achelis Foundation – Box 12 Folder 6	
Adelphi University – Box 32 Folder 2	
American Express – Box 12 Folder 8	
Anderson, Warren – Box 33 Folder 3	
Astor Foundation – Box 13 Folder 2	
Badillo, Herman – Box 45 Folder 5	
Bank Street College – Box 38 Folder 2, 5 – Box 39 Folder 4	
BEA Associates – Box 13 Folder 6	
Blue Hill Troupe – Box 13 Folder 8	
The Bodman Foundation – Box 13 Folder 9	
The Brick Church – Box 13 Folder 11 – Box 45 Folder 5	
The Brick Presbyterian Church – Box 14 Folder 1	
Brokaw, Tom – Box 32 Folder 1-2, 5	
Burden, Carter – Box 45 Folder 5	
Louis Calder Foundation – Box 14 Folder 4-5	
Citibank – Box 14 Folder 9	
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City of New York, Community Development Agency – Box 35 Folder 2-3 – Box 37 Folder 3 – Box 38 Folder 1, 3 – Box 39 Folder 3 – Box 40 Folder 3	
City of New York, Department for the Aging – Box 3 Folder 5-13 – Box 4 Folder 1-2 – Box 32 Folder 4-5, 7 – Box 33 Folder 3, 5-7 – Box 34 Folder 1-2, 4 – Box 35 Folder 2-4 – Box 36 Folder 1, 3-4 – Box 37 Folder 1-5 – Box 38 Folder 1, 3, 5 – Box 39 Folder 1-4 – Box 40 Folder 1	
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City of New York, Youth Bureau – Box 4 Folder 9-11– Box 32 Folder 2, 5, 7– Box 33 Folder 2, 7– Box 34 Folder 1-3, 5– Box 36 Folder 2-3, 5– Box 37 Folder 2, 4– Box 38 Folder 1	
Columbia University – Box 33 Folder 7– Box 34 Folder 1– Box 37 Folder 4– Box 39 Folder 2	

Community Board #8 – Box 34 Folder 3

Community Board #11 – Box 37 Folder 5

Cornell University Medical College – Box 34 Folder 1– Box 35 Folder 1-2, 4

Cuomo, Mario – Box 32 Folder 6– Box 37 Folder 2, 5

Daly, John – Box 33 Folder 3

D'Amato, Alfonse – Box 47 Folder 2

Davis, Gloria – Box 38 Folder 3– Box 40 Folder 5

Del Toro, Angelo – Box 37 Folder 2– Box 38 Folder 1– Box 39 Folder 2, 4– Box 41 Folder 6

December Foundation – Box 15 Folder 7

Dinkins, David – Box 32 Folder 7– Box 33 Folder 5-6– Box 35 Folder 4– Box 36 Folder 1, 5– Box 38 Folder 1, 2, 6– Box 39 Folder 6

Dryfoos, Robert – Box 33 Folder 2, 4– Box 35 Folder 3– Box 36 Folder 5– Box 37 Folder 1-2– Box 38 Folder 1, 5– Box 39 Folder 6-7

East Harlem Council for Community Improvement – Box 33 Folder 4-5, 7– Box 34 Folder 3

East Side Council on the Aging – Box 32 Folder 1-2

Farley, Hugh T. – Box 32 Folder 2

Federation of Protestant Welfare Agencies – Box 15 Folder 12

Fordham University – Box 32 Folder 2

Goddard-Riverside Community Center – Box 35 Folder 4

Goodman, Roy N. – Box 33 Folder 3,5– Box 35 Folder 2-3– Box 37 Folder 1, 3-4– Box 39 Folder 1, 2, 6– Box 40 Folder 3– Box 44 Folder 9– Box 45 Folder 5

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Grannis, Alexander "Pete" – Box 5 Folder 5– Box 6 Folder 6– Box 33 Folder 2-3– Box 34 Folder 3– Box 35 Folder 3– Box 36 Folder 4– Box 37 Folder 2– Box 38 Folder 1, 7– Box 39 Folder 2– Box 44 Folder 9

Green, Bill – Box 47 Folder 2

Grosvenor Neighborhood House – Box 34 Folder 4

Heckscher Foundation for Children – Box 16 Folder 12

Henry Street Settlement – Box 38 Folder 3

Herzfeld Foundation – Box 16 Folder 13

Houghton, Amory – Box 32 Folder 7

Hudson Guild – Box 34 Folder 4

Hunter College – Box 33 Folder 4

IBM – Box 17 Folder 1

J.M. Kaplan Fund – Box 17 Folder 4

Javits, Jacob K. – Box 45 Folder 5

Koch, Edward I. – Box 33 Folder 2– Box 34 Folder 3– Box
35 Folder 2– Box 37 Folder 5– Box 38 Folder 1

Lane Bryant Malsin Foundation – Box 17 Folder 14

Lehman College – Box 42 Folder 3

Lavanburg Corner House – Box 17 Folder 9

Edith and Herbert Lehman Foundation – Box 17 Folder 10

Lenox Hill Hospital – Box 13 Folder 53– Box 36 Folder 4

Lenox Hill Neighborhood Association – Box 6 Folder 7– Box
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Marchi, John – Box 33 Folder 3

Matz Foundation – Box 18 Folder 1

Memorial Sloan-Kettering Cancer Center – Box 32 Folder 2

Memton Fund – Box 18 Folder 3

Mendez, Olga – Box 5 Folder 2

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Taconic Foundation – Box 21 Folder 11

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Oakleigh L. Thorne Foundation – Box 22 Folder 2

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