

# East Side House records 4079916

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Rare Book and Manuscript Library

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Summary In	nformation
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<b>Repository:</b>	Rare Book and Manuscript Library
Creator:	East Side House Settlement
Title:	East Side House records
ID:	4079916
ID:	MS#0377
Date [inclusive]:	1851-1992
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Language of the Material:	English .

# **Preferred Citation**

Identification of specific item; Date (if known); East Side House records; Box and Folder; Rare Book and Manuscript Library, Columbia University Library.

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# **Biographical / Historical**

Social settlement founded in 1891 by Everett P. Wheeler and other members of the Church Club of the City of New York on Manhattan's East Side. Moved to the Bronx in 1963.

During the late 1800s the upper east side of Manhattan experienced a dramatic increase in population and economic activity. Thousands of working class families -- predominantly Irish but also including Germans, Bohemians and Italians moved into tenement buildings and worked for local businesses and industries. These new residents formed a vital community establishing churches benevolent societies and fraternal organizations. But the dense concentration of population also gave rise to a host of urban problems poor housing inadequate health care lack of educational opportunities and crime.

It was just such an increase in the social problems attending urban growth that led reformers and philanthropists in England to establish Toynbee Hall the first settlement house in 1884. The settlement model originally distinguished by a commitment on the part of its educated upper and middle-class volunteers to settle in working class communities in order to understand their problems first-hand was imported to the United States in 1886 when Neighborhood Guild was established on New York's lower east side. American settlement houses were in the vanguard of efforts to educate and provide social services for impoverished residents in their neighborhoods through programs such as kindergartens day care hot lunches health clinics visiting nurses camps playgrounds and arts education. In addition the settlements were deeply involved in Progressive-era reform movements advocating improvements in housing public health and sanitation. In 1890 five members of New York's Church Club recommended That this Club undertake a work in the Tenth Ward on the general plan. of Toynbee Hall. Under the leadership of the prominent lawyer and civic reformer Everett P. Wheeler the club founded East Side House in 1891. Wheeler was a founder of the New York Bar Association and served for 17 years as chairman of the executive committee of the New York Civil Service Reform Association. He was also a supporter of the Citizen's Union the Committee of Seventy and the Reform Club. Born in 1840 Wheeler came into the settlement movement relatively late in his career.

A house on East 76th Street at the foot of the East River was rented and outfitted with reading rooms a gymnasium a billiard room and club meeting rooms. The first group of neighborhood residents to utilize the settlement a men's club began meeting in June of 1891. Children's programs a day nursery and women's clubs were added soon after. In 1893 the New York Free Circulating Library contributed books to East Side House and Mr. C. B. Webster funded construction of a settlement library building. In 1904 this library joined the New York Public Library system as its Webster Branch. During the same period East Side House lobbied city government to establish a park on an empty lot in the area resulting in the creation of John Jay Park

In 1902 after several years of fundraising a new settlement building was erected to house programs which included a day nursery music school lectures concerts clubs and classes. To provide swimming and fishing for neighborhood children a section of the East River bank in front of the building was fenced in. At about the same time board member J. P. Morgan agreed to let East Side House use a portion of his estate for summer camping activities. By July 1904 the settlement was able to obtain its own summer camp on Lake Popolopen in Highland Falls-on-the-Hudson New York. Unfortunately this was not a permanent arrangement and for several years the camp site moved from place to place. In 1910 thanks to a generous donation by Mr. and Mrs. William Read a permanent summer home was found at the Stepney Farm in Connecticut.

During the late 1920s rising real estate values and increased rents drove many lower income families away from the upper east side causing the East Side House Board of Managers to debate whether there remained a need for settlement work there. The death of Everett P. Wheeler in 1925 and the subsequent resignation of other board members may have contributed to a 1929 decision to discontinue all programs except the day nursery and to sell the building. But the stock market crash caused the buyer of the property to cancel the agreement and the onset of the depression compelled neighborhood residents to plead for the continuation of settlement programs. Because of the period of inactivity the board and various committees had dwindled in size and the facilities suffered from neglect. Headworker Rosa Gregor and her assistant Kathleen Wegge aided by program staff paid by the W. P. A. kept East Side House open through tireless effort.

By the end of the decade the settlement had recruited new board members recovered financially and expanded its programs modestly. In 1937 the Camp Committee was even able to purchase new property to accommodate more children. During World War II the nursery became associated with the Mayor' Committee for the Wartime Care of Children enabling it to increase its services. In addition a fundraising committee was organized to increase the number of contributors.

During the 1950s the demographics of the East Side House neighborhood changed again with an increase in middle and upper income families. Settlement attendance fell off from year to year and in 1961 the board decided to move the settlement to a new community where it perceived that the agency's services would be more vital. The South Bronx was chosen and in 1963 East Side House opened new administrative offices on Alexander Avenue. The settlement's new community was largely African-American and Puerto Rican and many lived in nearby public housing projects. Working with the New York City Housing Authority East Side House established program facilities in several NYCHA buildings. Programs included senior citizen activities summer camp recreation and athletics day nursery and homemaking instruction. During the next 30 years East Side House steadily expanded its programs as the South Bronx entered into a period of increasing poverty drug addiction and crime. Today the settlement provides services to more than 10 000 South Bronx residents each year. Head Start day care teen employment and education athletics and clubs and meals for senior citizens are a few of the programs sponsored.

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# Summary

The records include addresses, annual reports, correspondence, memos, minutes, program files, newsclippings, administrative records, photographs, video tape, and film. They include material dating from the decades prior to the establishment of the settlement which shed light on the philosophy and motivation of its founders, and offer a unique view of the first wave of the settlement house movement in America. The records document social conditions, demographic change, political activity and philanthropy in New York City. Addresses by East Side House founder Everett P. Wheeler, included in Series I, document his family history and career as a lawyer and civic reformer prior to the founding of East Side House. Wheeler's correspondence details his role in establishing the settlement and managing it during its first decades.

## Summary

Administrative files in Series II on the East Side Club, the Webster Free Library and John Jay Park fill in the picture of East Side House during its early years. This series continues through the early 1990s and includes records of special events, fundraising, and other administrative matters.

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## **Summary**

Annual reports and minutes in Series III offer the most comprehensive view of the spectrum of settlement programs and services from its founding in 1891 to the 1990s.

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#### **Summary**

The bulk of records in Series IV are from the period 1960-1990, and document East Side House's work in the South Bronx from the point of view of its executive staff. There are only a few items of correspondence from earlier periods in this series.

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#### Summary

Program records in Series V also focus on the Bronx era, and include reports, participant statistics, and correspondence on such activities as youth recreation and employment counseling, senior citizen centers, and day care.

## Summary

Photographs, films and video tape in Series VI document settlement program activities and participants, as well as board members and staff.

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# Arrangement

Arranged in 7 series.

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# **Administrative Information**

#### **Publication Statement**

Rare Book and Manuscript Library

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#### **Revision Description**

Legacy finding aid created from Pro Cite. EAD was imported spring 2019 as part of the ArchivesSpace Phase II migration. 2010-01-28 2019-05-20

## **Restrictions on Access**

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## **Restrictions on Access**

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## **Immediate Source of Acquisition**

Records: Source of acquisition--East Side House. Method of acquisition--Gift; Date of acquisition--09/23/1994. Accession number--M-94-09-23.

## **Immediate Source of Acquisition**

Gift of East Side House, 1994.

## **Processing Information**

Records Added to RLIN HR 05/10/2002.

The records were processed and this finding aid prepared by James Moske and Holly MacCammon of LaGuardia and Wagner Archives, with funding from the National Historical Publications and Records Commission. September 2001.

#### Accruals

Materials may have been added to the collection since this finding aid was prepared. Contact rbml@columbia.edu for more information.

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# **Related Materials**

**Related Materials** 

See: Settlement House Records Registers

# **Controlled Access Headings**

- Community centers -- New York (State) -- Bronx (New York)
- Community centers -- New York (State) -- New York
- Human services -- New York (State) -- New York
- Immigrants -- New York (State) -- New York
- Public housing -- New York (State) -- New York
- Social service -- New York (State) -- Bronx (New York)
- Social service -- New York (State) -- New York
- Social settlements -- New York (State) -- New York
- Public welfare -- New York (State) -- New York
- Bronx (New York, N.Y.) -- History
- Bronx (New York, N.Y.) -- Social conditions
- New York (N.Y.) -- History
- New York (N.Y.) -- Social conditions
- Administrative records
- Announcements
- Annual reports
- Articles of incorporation
- Audiotapes
- Autobiographies (literary works)
- Brochures
- Budgets
- Bylaws (administrative records)
- Calendars (documents)
- Certificates
- Financial records
- Fliers (printed matter)
- Legal documents
- Lists (document genres)
- Manuals (instructional materials)
- Memorandums
- minutes (administrative records)
- Motion pictures (visual works)
- negatives (photographs)
- Organizational charts
- Photographs
- Press releases
- Reports
- Rosters
- Schedules
- Speeches (documents)
- Tape cassettes
- Transparencies

- Videotapes
- Child welfare workers
- Social workers
- Women social workers
- Potter, Henry Codman, 1834-1908
- Wheeler, Everett Pepperrell, 1840-1925
- Association of the Bar of the City of New York
- Church Club of the City of New York
- East Side House Settlement
- Episcopal Church
- New York Free Trade Club
- United Neighborhood Houses of New York, Inc. (New York, N.Y.)

# **Collection Inventory**

# Series I: Everett P. Wheeler Papers, 1851-1917

#### **Scope and Contents**

Includes speeches given by Everett P. Wheeler and his father David Everett Wheeler, Everett P. Wheeler's autobiography Sixty Years of American Life, and correspondence from 1891 through 1908.

#### Arrangement

Folders arranged chronologically.

## Subseries I.1: Addresses (Bound Volume)

Title/Description	Instances	
David Everett Wheeler "A Discourse Delivered at the Request of the Order of United Americans", 1851	box 1	folder 1
David Everett Wheeler "A Paper Read Before the American Geographical and Statistical Society", 1856	box 1	folder 1
Everett P. Wheeler "The Character and Conduct of the War", 1862	box 1	folder 1
Everett P. Wheeler "The Supreme Court as a Co-ordinate Branch of the United States Government", 1860	box 1	folder 1
Everett P. Wheeler "Petition of Bar Association for Additional Judges in Second Circuit", 1877	box 1	folder 1
Everett P. Wheeler "Report on Bill Increasing Number Circuit Judges and Establishing General Terms in Each Circuit", 1882	box 1	folder 1
Everett P. Wheeler "Clarkson N. Potter", 1882	box 1	folder 1

Everett P. Wheeler "Reports on Committee of International Law", 1896-1901	box 1	folder 1
Everett P. Wheeler "The Law of Prize", 1900	box 1	folder 1
Everett P. Wheeler "Debate on Civil Service Reform Before the Seventh Congress of the Protestant Episcopal Church", 1881	box 1	folder 1
Everett P. Wheeler "Report of New York City Civil Service Commission", 1898	box 1	folder 1
Everett P. Wheeler "Papers on Tariff Reform", 1882-1890	box 1	folder 1
Everett P. Wheeler "Acceptance of Nomination for Governor", 1894	box 1	folder 1
Everett P. Wheeler "The Louisbourg Expedition of 1745", 1895	box 1	folder 1
Everett P. Wheeler "Oration and Poem Delivered Before the Associated Alumni of the College of the City of New York", 1866	box 1	folder 1
Everett P. Wheeler "Lectureship on Architecture and the Art of Design", 1878	box 1	folder 1
Everett P. Wheeler "Report in Relation to the Admission of Students to the College of the City of New York", 1878	box 1	folder 1
Everett P. Wheeler "The Progressive Element in American Life", 1882	box 1	folder 1
Everett P. Wheeler "The Duty of the United States to the American Citizens in Turkey", 1896	box 1	folder 1
Everett P. Wheeler "The Rights of American Citizens in Turkey", 1896	box 1	folder 1
Everett P. Wheeler "Influence of the United States Upon Great Britain During the 19th Century", 1900	box 1	folder 1
Everett P. Wheeler "Reports of the Special Committee of Church Club", 1890	box 1	folder 1
Everett P. Wheeler East Side House Annual Reports, 1891-98	box 1	folder 1
Subseries I.2: Addresses		
Title/Description	Instances	
Everett P. Wheeler "Sir William Pepperrell", 1887	box 1	folder 2
Everett P. Wheeler "The Louisbourg Expedition of 1745", 1895	box 1	folder 2
Everett P. Wheeler "Influence of the United States Upon Great Britain During the 19th Century", 1900	box 1	folder 2

Everett P. Wheeler "The Harter Act", 1899

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	box 1	folder 2	
Everett P. Wheeler "The Law of Prize", 1900	box 1	folder 2	
Everett P. Wheeler "Proceedings at the Annual Dinner of the New York Free Trade Club", 1884	box 1	folder 2	
Everett P. Wheeler "Wages and the Tariff", 1888	box 1	folder 2	
Everett P. Wheeler "The Progressive Element in American Life", 1882	box 1	folder 2	
Everett P. Wheeler East Side House Annual Reports, 1891-1894	box 1	folder 2	
Everett P. Wheeler "The Duty of the United States to the American Citizens in Turkey", 1896	box 1	folder 2	
Everett P. Wheeler "The Rights of American Citizens in Turkey", 1896	box 1	folder 2	
Correspondence, 1890-91	box 2	folder 1	
Correspondence, 1892	box 2	folder 2	
Correspondence, 1893-95	box 2	folder 3	
Correspondence, 1906-07	box 2	folder 4	
Correspondence, 1908	box 2	folder 5	
Sixty Years of American Life, 1917	box 2	folder 6	
Scope and Contents			

[Bound volume]

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# Series II: Administration, 1890-1992

#### **Scope and Contents**

Includes Articles of Incorporation, By-Laws, anniversary celebrations, administrative correspondence and memos, funding agency files, printed material, reports, and United Neighborhood Houses files. Folders arranged alphabetically.

#### Arrangement

Title/Description	Instances	
Administrative Plans, 1981	box 3	folder 1
Alumni, 1973	box 3	folder 2
Anniversaries, 1941-87	box 3	folder 3

Anniversary, 1981	box 3	folder 4
Annual Dinner, 1911	box 3	folder 5
Articles of Incorporation, 1891	box 3	folder 6
Articles of Incorporation-Amendments, 1916-1937	box 3	folder 7
Articles of Incorporation, 1937-1966	box 3	folder 8
Asbestos Report, 1991	box 3	folder 9
Bronx Cluster of Settlement Houses, 1983-91	box 3	folder 10
Bronx Council on the Arts, 1987	box 3	folder 11
Building Construction, 1901-1904	box 3	folder 12
By-Laws, 1891	box 3	folder 13
By-Laws, 1900-06	box 3	folder 14
By-Laws, 1914-45	box 3	folder 15
By-Laws, 1961-88	box 3	folder 16
Carreker Correspondence, 1976-83	box 3	folder 17
Centennial, 1990-91	box 3	folder 18
Certificate of Change of Location, 1962-63	box 3	folder 19
Church Club, 1890-1907	box 3	folder 20
City of New York. Bureau of Labor Services, 1984	box 3	folder 21
City of New York. Bureau of Labor Services, 1986	box 4	folder 1
City of New York. Bureau of Labor Services, 1988	box 4	folder 2
City of New York. Miscellaneous, 1981-91	box 4	folder 3
City of New York. Senior Citizen Advisory Committee, 1991	box 4	folder 4
Community Board #1, 1981-82	box 4	folder 5
Community Statistics, 1960-61	box 4	folder 6
Cultural Committee, 1988-89	box 4	folder 7
DevelopmentJ.C. GeeverInc., 1978-84	box 4	folder 8
DevelopmentJ.C. GeeverInc., 1985-87	box 4	folder 9
DevelopmentJ.C. GeeverInc., 1988-91	box 4	folder 10
East Side Club, 1891-95	box 4	folder 11
East Side Colleagues, 1895	box 4	folder 12
Federation of Protestant Welfare Agencies, 1958	box 4	folder 13
Federation of Protestant Welfare Agencies, 1981-91	box 4	folder 14

Food for Survival, 1989	box 5	folder 1
Funding Appeals, 1895-1908	box 5	folder 2
Greater New York Fund/United Way, 1981-86	box 5	folder 3
Haven Relief Fund, 1985-90	box 5	folder 4
Histories, 1953-85	box 5	folder 5
Japanese Chamber of Commerce, 1991	box 5	folder 6
Job Announcements and Descriptions, 1970's-80's	box 5	folder 7
John Jay Park, 1894-1914	box 5	folder 8
Law Suits-Day, 1981-82	box 5	folder 9
Law Suits-Juran, 1981-85	box 5	folder 10
Law Suits-Clark, 1985-88	box 5	folder 11
Law Suits-McGee, 1983	box 5	folder 12
Law Suits-Richardson, 1981	box 5	folder 13
Law Suits-Pitts, 1984-86	box 5	folder 14
Mount Olivet Baptist Church, 1989	box 6	folder 1
Museum of the City of New York, 1985	box 6	folder 2
Neighborhood Guild, 1894	box 6	folder 3
New York University Nursing Program, 1980-81	box 6	folder 4
Organization Charts, 1980's	box 6	folder 5
Personnel Policies, 1964-91	box 6	folder 6
Philip Morris, 1990	box 6	folder 7
Press Clippings, 1950's-80's	box 6	folder 8
Press Releases, 1981-91	box 6	folder 9
Press Release-Mission Statement, 1982	box 6	folder 10
Public Housing, 1981-82	box 6	folder 11
Publications"A Neighborhood Place", 1991	box 6	folder 12
PublicationsBrochures, 1957-90	box 6	folder 13
Publications"East Side House Bulletin", 1905	box 6	folder 14
PublicationsNewsletter, 1990-91	box 6	folder 15
Publications"The South Southeast Bronx", 1965	box 6	folder 16
PublicationsSaint Benedict the Moor, 1990	box 6	folder 17
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Staff Meetings, 1940-91	box 6	folder 19
New York State, 1990	box 6	folder 20
Tax Assessments, 1891-1911	box 7	folder 1
United Neighborhood Houses Correspondence, 1981-92	box 7	folder 2
United Neighborhood Houses Executive Directors Council, 1989-92	box 7	folder 3
United Neighborhood Houses Ford Advisory Committee, 1991	box 7	folder 4
United Neighborhood Houses Report-"Grow Your Own: Personnel Recruitment and Retention in New York City's Settlement Houses", 1991	box 7	folder 5
United Neighborhood Houses Report-"Increasing the Effectiveness and Replicability of the Settlement House", 1991	box 7	folder 6
United Neighborhood Houses Report-"United Neighborhood Houses: Past and Prospects", 1987	box 7	folder 7
United Neighborhood Houses Staff Development, 1990-91	box 7	folder 8
United Neighborhood Houses Strategic Planning Committee, 1990	box 7	folder 9
United Neighborhood Houses "Small Victories", 1991	box 7	folder 10
United Neighborhood Houses Survey, 1990	box 7	folder 11
United States Bureau of Labor Statistics, 1900	box 7	folder 12
United States Treasury Department, 1937-59	box 7	folder 13
United Way, 1986-91	box 8	folder 1
United Way Fundraisers, 1989-91	box 8	folder 2
University Settlement Society, 1894	box 8	folder 3
Water Bills, 1892-1903	box 8	folder 4
Webster Free Library, 1893-1944	box 8	folder 5

# Series III: Board of Managers, 1890-1991

## Scope and Contents

Includes annual reports, annual meetings, committee files, correspondence, manuals, minutes, and Winter Antiques Show files. Folders arranged alphabetically.

# Arrangement

Title (Decomination	Instances	
Title/Description	Instances	
Annual Meetings, 1907-19	box 9	folder 1
Annual Meetings, 1920-29	box 9	folder 2
Annual Meetings, 1930-36	box 9	folder 3
Annual Meetings, 1940-45	box 9	folder 4
Annual Meetings, 1946-59	box 9	folder 5
Annual Meetings, 1960-69	box 9	folder 6
Annual Meetings, 1970-79	box 9	folder 7
Annual Meetings, 1980-89	box 9	folder 8
Annual Meetings, 1990-91	box 9	folder 9
Annual Reports, 1890-1900	box 10	folder 1
Scope and Contents		
[Bound Volume]		
Annual Reports, 1890-1908	box 10	folder 2
Scope and Contents		
[ Bound Volume]		
Annual Reports, 1901-08	box 11	folder 1
Scope and Contents		
[(Bound Volume)]		
Annual Reports, 1909-19	box 11	folder 2
Scope and Contents		
[(Bound Volume)]		
Annual Reports, 1891-94	box 12	folder 1
Annual Reports, 1895-98	box 12	folder 2
Annual Reports, 1900-01	box 12	folder 3
Annual Reports, 1902-1904	box 12	folder 4
Annual Reports, 1905-06	box 12	folder 5
Annual Reports, 1907-08	box 12	folder 6
Annual Reports, 1909-10	box 12	folder 7

Annual Reports, 1911-12	box 12	folder 8
Annual Reports, 1913-14	box 12	folder 9
Annual Reports, 1915-16	box 13	folder 1
Annual Reports, 1917-18	box 13	folder 2
Annual Reports, 1920-21	box 13	folder 3
Annual Reports, 1922-23	box 13	folder 4
Annual Reports, 1923-24	box 13	folder 5
Annual Reports, 1925-26	box 13	folder 6
Annual Reports, 1927-1929	box 13	folder 7
Annual Report, 1937	box 13	folder 8
Annual Report, 1940	box 13	folder 9
Annual Reports, 1942-43	box 13	folder 10
Annual Reports, 1946-47	box 13	folder 11
Annual Reports, 1948-49	box 14	folder 1
Annual Reports, 1950-51	box 14	folder 2
Annual Reports, 1952-53	box 14	folder 3
Annual Reports, 1954-55	box 14	folder 4
Annual Reports, 1956-57	box 14	folder 5
Annual Reports, 19621964-65	box 14	folder 6
Annual Reports, 1966-67	box 14	folder 7
Annual Report, 1985	box 14	folder 8
Attendance Lists, 1983-84	box 14	folder 9
CommitteesBuilding, [nd]	box 14	folder 10
CommitteesExecutive-Minutes, 1911, 1922-29	box 14	folder 11
CommitteesExecutive-Minutes, 1939-59	box 14	folder 12
CommitteesFinance-Auditor's Reports, 1986-90	box 14	folder 13
CommitteesFinance-Budgets, 1935-91	box 14	folder 14
CommitteesFinance-Correspondence, 1983-89	box 14	folder 15
CommitteesFinance-Endowment Fund, 1986-90	box 14	folder 16
CommitteesFinance-Fiduciary Trust Company, 1986-88	box 14	folder 17
CommitteesFinance-J.C. GeeverInc.Reports, 1986-91	box 14	folder 18
CommitteesFinance-Minutes, 1895-1905	box 15	folder 1

CommitteesFinance-Minutes, 1907-19	box 15	folder 2
CommitteesFinance-Minutes, 1920-28	box 15	folder 3
CommitteesFinance-Minutes, 1930-89	box 15	folder 4
CommitteesFinance-Reports, 1892-1909	box 15	folder 5
CommitteesFinance-Reports, 1936-39	box 15	folder 6
CommitteesFinance-Reports, 1940	box 15	folder 7
CommitteesFinance-Reports, 1941	box 15	folder 8
CommitteesFinance-Reports, 1942	box 15	folder 9
CommitteesFinance-Reports, 1943-45	box 15	folder 10
CommitteesFinance-Reports, 1946-50	box 15	folder 11
CommitteesFinance-Reports, 1951-54	box 15	folder 12
CommitteesFinance-Reports, 1955-57	box 16	folder 1
CommitteesFinance-Reports, 1958	box 16	folder 2
CommitteesFinance-Reports, 1959-60	box 16	folder 3
CommitteesFinance-Reports, 1961-62	box 16	folder 4
CommitteesFinance-Reports, 1963-65	box 16	folder 5
CommitteesFinance-Reports, 1966-67	box 16	folder 6
CommitteesFinance-Reports, 1979-83	box 16	folder 7
CommitteesFinance-Reports, 1981-84	box 16	folder 8
CommitteesFinance-Reports, 1986-88	box 16	folder 9
CommitteesFinance-Reports, 1989-91	box 16	folder 10
CommitteesMembership, 1983-84	box 17	folder 1
CommitteesMiscellaneous, 1902-90	box 17	folder 2
CommitteesMusic School, 1920-24	box 17	folder 3
CommitteesOn Reorganization, 1914	box 17	folder 4
CommitteesOn Work Among Men and Boys, 1921-23	box 17	folder 5
CommitteesPlanning for the ESH Exploratory Study, 1962	box 17	folder 6
CommitteesWomen's Auxiliary, 1918-20	box 17	folder 7
Correspondence, 1982-90	box 17	folder 8
Fundraising, 1989	box 17	folder 9
Manhattan Property, 1939-62	box 17	folder 10
Manual, 1967	box 17	folder 11

Manual, 1971	box 17	folder 12
Minutes, 1891	box 18	folder 1
Minutes, 1892-97	box 18	folder 2
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[(Bound Volume)]		
Minutes, 1897-1910	box 18	folder 3
Scope and Contents		
[(Bound Volume)]		
Minutes, 1899-1909	box 18	folder 4
Minutes, 1911-19	box 18	folder 5
Minutes, 1920-29	box 18	folder 6
Minutes, 1930-39	box 19	folder 1
Minutes, 1940-41	box 19	folder 2
Minutes, 1942-49	box 19	folder 3
Minutes, 1950-54	box 19	folder 4
Minutes, 1955-59	box 19	folder 5
Minutes, 1960-63	box 19	folder 6
Minutes, 1964-65	box 19	folder 7
Minutes, 1966	box 19	folder 8
Minutes, 1967	box 19	folder 9
Minutes, 1968	box 19	folder 10
Minutes, 1969	box 20	folder 1
Minutes, 1970	box 20	folder 2
Minutes, 1971	box 20	folder 3
Minutes, 1972	box 20	folder 4
Minutes, 1973-74	box 20	folder 5
Minutes, 1975-76	box 20	folder 6
Minutes, 1977-78	box 20	folder 7
Minutes, 1979-80	box 20	folder 8
Minutes, 1981	box 20	folder 9
Minutes, 1982	box 20	folder 10

Minutes, 1984	box 22	folder 2
Minutes, 1985	box 22	folder 3
Minutes, 1986	box 22	folder 4
Minutes, 1987	box 22	folder 5
Minutes, 1988	box 22	folder 6
Minutes, 1989	box 22	folder 7
Minutes, 1990	box 22	folder 8
Minutes, 1991	box 22	folder 9
President/Executive Director List, 1891-1962	box 22	folder 1
Rosters, 1960-91	box 22	folder 2
Schedules of Meetings, 1982-91	box 22	folder 3
Winter Antique Show, 1954-79	box 22	folder 4
Winter Antique Show, 1980-88	box 22	folder 5
Winter Antique Show, 1989-90	box 22	folder 6
Winter Antique Show, 1990-91	box 22	folder 7

# Series IV: Resident Managers Headworkers and Executive Directors, 1902-1992

## Scope and Contents

Includes correspondence, memos, and reports on administrative matters and settlement programs. Folders arranged chronologically.

#### Arrangement

Title/Description	Instances	
Clarence Gordon, 1902	box 23	folder 1
M. de G. Trenholm, [nd]	box 23	folder 2
Helen Hart, 1922-24	box 23	folder 3
Grace Gosselin, 1946-49	box 23	folder 4
Grace Gosselin-Lindquist Correspondence, 1961-67	box 23	folder 5
Grace Gosselin-Lindquist Research and Action Project, 1962-64	box 23	folder 6
William Schnappauf Correspondence, 1981-89	box 23	folder 7

William Schnappauf Retirement, 1987	box 23	folder 8
John Sanchez Correspondence, 1989-90	box 23	folder 9
John Sanchez Correspondence, 1991-92	box 23	folder 10
John Sanchez Daring Goals For a Caring New York, 1988	box 23	folder 11

# Series V: Programs and Services, 1895-1991

#### **Scope and Contents**

Includes brochures, correspondence, memos, reports, statistical and narrative reports to program funding agencies, flyers and announcements. Folders arranged alphabetically.

#### Arrangement

Title/Description	Instances	
Black History Month, 1990-91	box 24	folder 1
Bronx Week, 1981-82	box 24	folder 2
City of New York. Human Resources Administration Correspondence, 1980-91	box 24	folder 3
City of New York. Youth Bureau Annual Program Reports, 1986-91	box 24	folder 4
City of New York. Youth Bureau Contract-Youth Program, 1986-87	box 24	folder 5
City of New York. Youth Bureau Contract-Youth Program, 1987	box 24	folder 6
City of New York. Youth Bureau Contract-Youth Program, 1989-90	box 24	folder 7
City of New York. Youth Bureau Correspondence, 1982-90	box 24	folder 8
City of New York. Youth Bureau Monthly Program Reports, 1980-83	box 24	folder 9
City of New York. Youth Bureau Program Statistics, 1981	box 24	folder 10
City of New York. Youth Bureau Program Statistics, 1982	box 24	folder 11
City of New York. Youth Bureau Program Statistics, 1983	box 25	folder 1
City of New York. Youth Bureau Proposal-After School, 1982-83	box 25	folder 2
City of New York. Youth Bureau Proposal-After School, 1987-88	box 25	folder 3

City of New York. Youth Bureau Proposal-Community Board Fair Share, 1989-91	box 25	folder 4
City of New York. Youth Bureau Proposals-Mill Brook, 1981-82	box 25	folder 5
City of New York. Youth Bureau Proposals-Mill Brook, 1982-83	box 25	folder 6
City of New York. Youth Bureau Proposals-Patterson, 1981-82	box 25	folder 7
City of New York. Youth Bureau Proposals-Patterson, 1982-83	box 25	folder 8
City of New York. Youth Bureau Proposals-Patterson, 1983-84	box 25	folder 9
City of New York. Youth Bureau Proposals-Youth Program, 1988-89	box 26	folder 1
City of New York. Youth Bureau Proposals-Youth Program, 1990-91	box 26	folder 2
City of New York. Youth Bureau Quarterly Reports, 1985-88	box 26	folder 3
City of New York. Youth Bureau Monthly Reports, 1989-91	box 26	folder 4
City of New York. Youth Bureau Proposals, 1990-91	box 26	folder 5
Clubs and Classes, 1907	box 26	folder 6
Community Task Force on Immunization, 1978	box 26	folder 7
Comprehensive Employment Training Act VI, 1981	box 26	folder 8
Congressional Award, 1989-91	box 26	folder 9
Day Camp, 1979-91	box 26	folder 10
Day Camp-Registration Lists, 1982-1983	box 26	folder 11
Demonstration Youth Employment Project, 1978-80	box 26	folder 12
Educational Program, 1989-90	box 26	folder 13
Ethiopia Fundraiser, 1985	box 26	folder 14
Family Day Care, 1979-92	box 26	folder 15
Fellow Citizenship Association, 1897	box 26	folder 16
Fresh Air Fund, 1980-91	box 26	folder 17
Head Start, 1979-91	box 27	folder 1
I.S. 183, 1981-83	box 27	folder 2
Kindergarten, 1893	box 27	folder 3
Melrose-Mott Haven Community Center, 1980-91	box 27	folder 4

Melrose-Mott Haven Senior Center, 1982-90

	box 27	folder 5
Mill Brook Community Center, 1981-89	box 27	folder 6
Mini-School, 1981-89	box 27	folder 7
Mitchel Community Center, 1981-89	box 27	folder 8
Mitchel Senior Center, 1980-83	box 27	folder 9
Mott Haven Community Center, 1980-1989	box 27	folder 10
Narcotics Education, 1989-90	box 27	folder 11
Neighborhood Prevention Network, 1991	box 27	folder 12
New York City Housing Authority Cash Expenditures, 1981-83	box 27	folder 13
New York City Housing Authority Cash Expenditures, 1986-88	box 27	folder 14
New York City Housing Authority Cash Expenditures, 1989-91	box 27	folder 15
New York City Housing Authority Correspondence, 1966-91	box 27	folder 16
New York City Housing Authority Narrative Reports, 1982	box 28	folder 1
New York City Housing Authority Narrative Reports, 1983	box 28	folder 2
New York City Housing Authority Narrative Reports, 1986	box 28	folder 3
New York City Housing Authority Narrative Reports, 1987	box 28	folder 4
New York City Housing Authority Narrative Reports, 1988	box 28	folder 5
New York City Housing Authority Narrative Reports, 1989	box 28	folder 6
New York City Housing Authority Narrative Reports, 1990	box 28	folder 7
New York City Housing Authority Narrative Reports, 1991	box 28	folder 8
New York City Housing Authority Statistical Reports, 1982	box 28	folder 9
New York City Housing Authority Statistical Reports, 1983	box 28	folder 10
New York City Housing Authority Statistical Reports, 1986	box 28	folder 11
New York City Housing Authority Statistical Reports, 1987	box 29	folder 1
New York City Housing Authority Statistical Reports, 1988	box 29	folder 2
New York City Housing Authority Statistical Reports, 1989	box 29	folder 3
New York City Housing Authority Statistical Reports, 1990	box 29	folder 4
New York City Housing Authority Statistical Reports, 1991	box 29	folder 5
New York State Adolescent Vocational Exploration Program, 1989-90	box 29	folder 6

New York State . Department of Social Services Mill Brook Children and Family Service Project, 1989-90	box 29	folder 7
New York State . Department of Social Services Enrichment and Parent School Project, 1988-91	box 29	folder 8
New York State . Department of Social Services Weekend Senior Citizen Self Help Project, 1989-90	box 29	folder 9
New York State . Department of Social Services Youth in Service to Seniors, 1988-89	box 29	folder 10
Patterson Community Center, 1981-91	box 29	folder 11
Patterson Senior Center, 1973-1986	box 30	folder 1
Program Brochures, 1976-86	box 30	folder 2
"Program Comments", 1970	box 30	folder 3
"Program Comments", 1971	box 30	folder 4
Program Director-Memos and Correspondence, 1980-92	box 30	folder 5
Program Enrichment Project, 1981-82	box 30	folder 6
Program Funding, 1980-91	box 30	folder 7
Program Overviews, 1981-91	box 30	folder 8
Program Reports-"Activity for CultureEnrichment and Sports" (ACES), 1977-80	box 30	folder 9
Program Reports, [nd]-1990	box 30	folder 10
Program Schedules, 1895-1904	box 30	folder 11
Program Statistics, [nd]-1990	box 30	folder 12
Project High Road, 1991	box 31	folder 1
South Bronx Golden Glove Project, 1980-83	box 31	folder 2
South Bronx Voter Registration Coalition, 1982	box 31	folder 3
Stepney Camp, 1951-66	box 31	folder 4
Summer Camp, 1907	box 31	folder 5
Summer Recreation, 1980	box 31	folder 6
Title XX-Senior Citizens Centers, 1980-83	box 31	folder 7
Tutorial and Parent Involvement Project, 1988	box 31	folder 8
VocationalEducational and Employment Project, 1984-91	box 31	folder 9
Winifred Wheeler Day Nursery Annual Reports, 1901-09	box 31	folder 10
Winifred Wheeler Day Nursery Annual Reports, 1910-13	box 31	folder 11
Winifred Wheeler Day Nursery Annual Reports, 1914-16	box 31	folder 12

Winifred Wheeler Day Nursery Annual Reports, 1917-24	box 31	folder 13
Winifred Wheeler Day Nursery Brochure, [nd]	box 31	folder 14
Winifred Wheeler Day Nursery Correspondence, 1982-91	box 32	folder 1
Winifred Wheeler Day Nursery Evaluations, 1985-89	box 32	folder 2
Winifred Wheeler Day Nursery Minutes (Bound Volume), 1918-24	box 32	folder 3
Youth Leadership Training Program, 1981-91	box 32	folder 4
Youth Programs-Calendar, 1986	box 32	folder 5

# Series VI: Audio-Visual Materials, 1908-1990

#### **Scope and Contents**

Includes black and white and color photographs, transparencies, and negatives, video tapes, and films. Photographs arranged alphabetically by subject, and chronologically when possible.

#### Arrangement

Arranged chronologically.

# **Subseries VI.1: Photographs**

Title/Description	Instances	
Sub-subseries VI.1.1: Prints		
Title/Description	Instances	
Anniversaries 90th, 1981	box 33	folder 1
Anniversaries 95th, 1986	box 33	folder 2
Anniversaries 96th, 1987	box 33	folder 3
Anniversaries 100th-Awards Ceremony, 1991	box 33	folder 4
Anniversaries 100th-Dinner, 1991	box 33	folder 5
Anniversaries 100th-Parade, 1991	box 33	folder 6
Annual Meeting, 1992	box 33	folder 7
Arts and Crafts, 1950s-80s	box 33	folder 8
Board Meetings, 1980s	box 33	folder 9
Board Meeting, 1988	box 34	folder 1
Board Meetings, 1990s	box 34	folder 2
Boy's Club, 1950s	box 34	folder 3

Bronx Celebrations, 1980s-90s	box 34	folder 4
Building Exteriors, 1890s1960s-80s	box 34	folder 5
Children-Day Trips, 1970s-80s	box 34	folder 6
Children-Groups, 1970s-80s	box 34	folder 7
Children-Individual, 1980s	box 34	folder 8
Children-Program Activities, 1970s-80s	box 34	folder 9
Day Camp, 1970s-90s	box 34	folder 10
Demolition, 1980s	box 35	folder 1
Dinner Events, 1980s	box 35	folder 2
Family Day Care, 1970s-80s	box 35	folder 3
Fresh Air Fund, 1970s-80s	box 35	folder 4
Congressman Garcia Visit, 1988	box 35	folder 5
Gymnasium Activities, 1980s	box 35	folder 6
Halloween, 1980s	box 35	folder 7
Head Start, 1980s-90s	box 35	folder 8
Miscellaneous, 1970s-90s	box 35	folder 9
Scope and Contents [See also Oversized Materials]		
National Federation of Settlements, 1908	box 35	folder 10
Neighborhood Scenes, 1970s	box 35	folder 11
Parades, 1970s	box 36	folder 1
Parades, 1980s	box 36	folder 2
Performances, 1950s	box 36	folder 3
Performing Arts-"A Walk Through the Century", 1980s	box 36	folder 4
Performing Arts-Bands, 1970s-80s	box 36	folder 5
Performing Arts-Dance Classes, 1980s	box 36	folder 6
Performing Arts-Dance Recitals, 1980s	box 36	folder 7
Performing Arts-Miscellaneous, 1970s-80s	box 36	folder 8
Playground Activities, 1970s-80s	box 36	folder 9
Program Centers, 1969	box 36	folder 10
Programs-Miscellaneous, 1980s-90s	box 37	folder 1
Renovations, 1980s	box 37	folder 2

William Schnappauf Retirement, 1989	box 37	folder 3
Senior Center-Staff, 1980s	box 37	folder 4
Senior Citizens-Activities, 1970s-80s	box 37	folder 5
Senior Citizens-Barbecue, 1980s	box 37	folder 6
Senior Citizens-Beauty Contest, 1980s	box 37	folder 7
Senior Citizens-Christmas/New Year's, 1970s-80s	box 37	folder 8
Senior Citizens-Concerts, 1970s-80s	box 37	folder 9
Senior Citizens-Concerts, 1970s-80s	box 38	folder 1
Senior Citizens-Field Trip, 1980s	box 38	folder 2
Senior Citizens-Flower Garden, 1980s	box 38	folder 3
Senior Citizens-Groups, 19601970s-80s	box 38	folder 4
Senior Citizens-Halloween, 1980s	box 38	folder 5
Senior Citizens-Individual, 1970s-80s	box 38	folder 6
Senior Citizens-Variety Show, 1980s	box 38	folder 7
Senior Citizens-Wedding, 1987	box 38	folder 8
Sports-Baseball, 1970s	box 38	folder 9
Sports-Basketball, 1970s	box 38	folder 10
Sports-Boxing, 1970s-80s	box 38	folder 11
Sports-Jumping Rope, 1970s	box 38	folder 12
Sports-Karate, 1980s	box 38	folder 13
Sports-Track and Field, 1970s-80s	box 38	folder 14
Sports-Wrestling, 1970s	box 38	folder 15
Staff-Groups, 1980s-90s	box 39	folder 1
Staff-Individuals, 1970s-90s	box 39	folder 2
Staff Parties, 1980s-90s	box 39	folder 3
Summer Program-Staff, 1988	box 39	folder 4
Teens-Group, 1970s-90s	box 39	folder 5
Teens-Individuals, 1970s-80s	box 39	folder 6
Teens-Program Activities, 1980s-90s	box 39	folder 7
Thrift Shop, 1970s	box 39	folder 8
Train Trip, 1950s	box 39	folder 9
United Neighborhood Houses Retreat, 1994	box 39	folder 10

VocationalEducational and Employment Project, 1980s-90s	box 39	folder 11
Winter Antique Show, 1990s	box 40	folder 1
Youth Leadership, 1970s-90s	box 40	folder 2
Sub-subseries VI.1.2: Negatives		
Title/Description	Instances	
Anniversaries97th, 1988	box 40	folder 3
Anniversaries100th, 1991	box 40	folder 4
Board Meetings, 1980s	box 40	folder 5
Demolition, 1980s	box 40	folder 6
Halloween, 1980s	box 40	folder 7
Parades, 1980s	box 40	folder 8
Seniors, 1980s	box 40	folder 9
Seniors-Flower Garden, 1980s	box 40	folder 10
Staff, 1980s	box 40	folder 11
Miscellaneous, 1970s-80s	box 40	folder 12
Unidentified, 1970s-80s	box 40	folder 13
Sub-subseries VI.1.3: Transparencies		
Title/Description	Instances	
Family Day Care, 1983	box 41	folder 1
Head Start, 1983	box 41	folder 2
Programs, 1968	box 41	folder 3
Programs, 1969	box 41	folder 4
Senior Citizens, 1983	box 41	folder 5
Special Anniversary Meeting, 1983	box 41	folder 6
Stepney Camp, 1968	box 41	folder 7
Winter Antique Show, 1994	box 41	folder 8
Youth Programs, 1980s	box 41	folder 9
Subseries VI.2: Video		
Title/Description	Instances	
"Bills Retirement Video", 1989	box 42	folder 1

# **Scope and Contents** [ Commemorates retirement of East Side House Executive Director William Schnappauf with highlights from his career] box 42 folder 2 "Head Start", 1995. **Scope and Contents** [ New York 1 News segment on East Side House program] box 42 folder 3 "This Friendly Door", ca.1950. **Scope and Contents** [Documents a typical day at East Side House with neighborhood scenes and program activities] box 42 folder 4 "Winter Antique Show", 1995. **Scope and Contents** [ABC Eyewitness news segment on East Side House fundraising event] "Service Into the Future", 1987 box 43folder 1 **Scope and Contents** [Centennial Campaign. Clips from "This Friendly Door" videoneighborhood scenes and East Side House program activities from 1980s. Used for fundraising.] Subseries VI.3: Film Title/Description Instances box 43 folder 2 Theater Program, 1950s. **Scope and Contents** [Short clips from several performances and rehearsals by teens] <sup>^</sup> Return to Table of Contents Series VII: Oversized Photographs

Title/Description	Instances	
Miscellaneous-Contact sheet, 1980s	box 1	folder 1