

Union Settlement Association records 4079915

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Summary Information

Repository: Rare Book and Manuscript Library

Creator: Union Settlement Association (New York, N.Y.)

Title: Union Settlement Association records

ID: 4079915

ID: Ms Coll[Union S.A,MS# 1149

Date [inclusive]: 1896-1995

Physical 31 linear feet 59 document boxes, 5 flat boxes, 8 tube boxes

Description:

Language of the

Material:

English.

Preferred Citation

Identification of specific item; Date (if known); Union Settlement Association records, Box and Folder; Rare Book and Manuscript Library, Columbia University Library.

Biographical / Historical

During the late 1800s Manhattan's East Harlem experienced a dramatic increase in population and economic activity as transportation lines were extended into the area and new housing was constructed. Successive waves of Irish, German, Jewish and Italian immigrants moved into tenement buildings and formed a vital community, establishing small businesses, benevolent societies and fraternal organizations. But the dense concentration of population also gave rise to a host of urban problems: poor housing, inadequate health care, lack of educational opportunities, and crime.

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Biographical / Historical

A similar increase in the social problems attending urban growth led reformers and philanthropists in England to establish Toynbee Hall, the first settlement house, in 1884. Originally distinguished by the commitment of educated upper and middle-class volunteers to "settle" in working class communities in order to understand their problems first-hand, the settlement model was imported to the United States in 1886 when Neighborhood Guild was established on New York's lower east side. American settlement houses were in the vanguard of efforts to provide social services in their neighborhoods through such programs as kindergartens, day care, hot lunches, health clinics, visiting nurses, camps, playgrounds and arts education. In addition, the settlements joined Progressive-era reform movements for improved housing, public health, and sanitation.

Biographical / Historical

In 1893 members of the Alumni Club of Union Theological Seminary decided to establish a settlement house, and chose the growing neighborhood of East Harlem as the site for their work. In May of 1895, Seminary alumni William McCord and William T. Holmes moved into a second floor tenement at 202 East 96th Street. Within a year the settlement moved to larger quarters at 237 East 104th Street, where it remains to this day. With McCord as its first headworker, Union Settlement established a kindergarten and penny provident bank, maintained a public playground, and hosted clubs for adults and children. McCord was succeeded in 1901 by Gaylord S. White, who oversaw an expansion of activities to include summer camps, housing and health investigations, a music school, and the hosting of a nursing center operated by Henry Street Settlement. With its growing programs the settlement was soon cramped for space; a new building was erected and opened in 1913.

Biographical / Historical

During the 1920s and '30s East Harlem's demography began to change as African-Americans and Puerto Ricans moved into the neighborhood. A significant number of Italian families remained in the area as well. This predominantly working class community was hit hard by the depression, and Union Settlement responded by establishing such programs as aid for the unemployed, a cooperative grocery, and a nursery school. The settlement was led during this

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period by Helen Harris, who later served as Director of United Neighborhood Houses. Harris was succeeded in 1940 by Clyde Murray, who worked during his tenure for the integration of an increasingly diverse East Harlem community through leadership in such organizations as East Harlem Council for Community Planning (originally founded at Union Settlement in 1912 as South Harlem Neighborhood Association); by expanding settlement programs to include consumer education, senior citizen activities; and through the incorporation of the formerly independent Sunnyside Day Nursery into Union Settlement.

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Biographical / Historical

During the 1950s and '60s East Harlem was the site of extensive construction of low-income public housing projects. Under the leadership of William Kirk, Union Settlement developed new programs to serve the changing community, such as a credit union, College Readiness (later federally funded as Upward Bound), Head Start, and services based in public housing facilities such as the Union-Washington Community Center at George Washington Houses. Established programs were expanded as well, including senior services and music education, the latter run during this period by the dynamic Blake Hobbs. Once again the growth of settlement activities demanded additional space. As part of a complex including the Leggett Memorial Children's Center and Gaylord White House, a new Union Settlement building was completed in 1964. In addition to expanding programs and services, Union Settlement led efforts to involve East Harlem residents in planning of urban development in the area. The East Harlem Project, run jointly with James Weldon Johnson Community Centers Inc., fostered citizen participation in urban planning around such issues as housing and schools. The settlement also worked with community organizations like the Metro-North Association and Massive Economic Neighborhood Development to plan additional social services and housing development in East Harlem.

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Biographical / Historical

From the 1970s to the 1990s, Union Settlement has continued to develop innovative programs for East Harlem residents, such as Settlement Home Care, providing home attendants for over 400 homebound elderly; adult education focusing on English as a Second Language; and co-sponsorship of Project Linkage, a senior housing with social programs; mental health counseling; and services for the HIV + population through the East Harlem HIV + Care Network. Executive Director Eugene Sklar, who first joined the settlement staff during the

1950s, now oversees the work of a thriving settlement beginning its second century in East Harlem.

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Summary

The Union Settlement Association Records document a century of the settlement's activities, and provide a unique view of the first wave of the settlement movement in America. They document social conditions, demographic change, political activity, philanthropy and social work in East Harlem with a strong emphasis on the urban renewal period of the 1950s and '60s. The records include: annual reports, board minutes and committee files, headworker and executive director files, program reports, community organization files, and visual materials such as photographs, maps and architectural drawings.

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Summary

The origins and early history of Union Settlement Association are documented by publicity brochures, annual reports, board minutes, and headworker correspondence, included in the "Administration" and "Board of Directors" series. These items are supplemented by photographs and scrapbooks in the "Audio-Visual Materials" series, and by several printed histories filed in "Administration.".

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Summary

The impact of public housing development on East Harlem is well documented by records in the "William Kirk Files" and "Administration" series. In addition to records of Union Settlement sponsored programs and activities such as the East Harlem Project and the Franklin Plaza housing co-op, there are extensive files on such community organizations as the East Harlem Schools Committee, Massive Economic Neighborhood Development, Metro-North Association and Metro North East Harlem Housing Society. The "Board of Directors" series contains committee files, reports and correspondence that provide additional insight on the period and the development of settlement programs in response to community change.

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Arrangement

This collection is arranged into 9 series.

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Administrative Information

Publication Statement

Rare Book and Manuscript Library

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Revision Description

Legacy finding aid created from Pro Cite. EAD was imported spring 2019 as part of the ArchivesSpace Phase II migration. 2010-03-30 2019-05-20

Restrictions on Access

The following boxes are located off-site: 1-59. You will need to request this material from the Rare Book and Manuscript Library at least three business days in advance to use the collection in the Rare Book and Manuscript Library reading room.

Restrictions on Access

Boxes 53-59 contain program records of a confidential nature and are closed to researchers, with the exception of Union Settlement Association staff, board members, or their approved agents, until 2050. All other records are open to research.

Terms Governing Use and Reproduction

Reproductions may be made for research purposes. Permission to publish material from the collection must be requested from the Curator for Manuscripts, Rare Book and Manuscript Library (RBML). The RBML approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

Immediate Source of Acquisition

Records: Source of acquisition--Union Settlement Ass'n. Method of acquisition--Gift; Date of acquisition--1994. Accession number--M-1994.

Ownership and Custodial History

Gift of Union Settlement Association, 1994.

Processing Information

Records Added to RLIN HR 05/13/2002.

The Union Settlement Association Records were identified for preservation by the New York City Settlement House Records Survey of LaGuardia and Wagner Archives, LaGuardia Community College, The City University of New York. The survey was funded by a 1993-94 grant from the National Historical Publications and Records Commission. The survey was conducted by: Richard K. Lieberman, Director, LaGuardia and Wagner Archives; Sarah Lederman, Project Coordinator; and Holly MacCammon and James Moske, Project Archivists. Emily Marks and Suzy Edelstein of United Neighborhood Houses lent invaluable assistance to the project. Julius C. C. Edelstein has provided inspiration and guidance from its inception.

Donation of the records was coordinated by: Jean Ashton, Director, Rare Book and Manuscript Library, Columbia University; Bernard Crystal, Curator of Manuscripts, Rare Book and Manuscript Library, Columbia University; and Eugene Sklar, Executive Director, Union Settlement Association.

The records were processed and this finding aid prepared by James Moske and Holly MacCammon of LaGuardia and Wagner Archives, with funding from the National Historical Publications and Records Commission.

Accruals

Materials may have been added to the collection since this finding aid was prepared. Contact rbml@columbia.edu for more information.

Custodial History

The records of Union Settlement Association were surveyed by archivists from the LaGuardia and Wagner Archives New York City Settlement House Records Survey Project

in December of 1993. The survey identified for preservation 50 linear feet of records and recommended that they be donated to the Rare Book and Manuscript Library of Columbia University. The Union Settlement Association Board of Directors accepted this recommendation and donated the records to Columbia University in 1994.

At the time of the donation the bulk of the records were roughly arranged in eight series, which were maintained in processing the collection. The collection now measures 31 linear feet, contained in 59 document cases, 5 oversize storage boxes, and 13 oversize rolls.

The records were processed from January through March 1996 by James Moske and Holly MacCammon of the LaGuardia and Wagner Archives New York City Settlement House Records Preservation Project, funded by the National Historical Publications and Records Commission. Processing was supervised by Bernard Crystal, Curator of Manuscripts, Rare Book and Manuscript Library, Columbia University.

Controlled Access Headings

- Community centers -- New York (State) -- New York
- Human services -- New York (State) -- New York
- Immigrants -- New York (State) -- New York
- Public housing -- New York (State) -- New York
- Social service -- New York (State) -- New York
- Social settlements -- New York (State) -- New York
- Public welfare -- New York (State) -- New York
- East Harlem (New York, N.Y.) -- History
- New York (N.Y.) -- History
- New York (N.Y.) -- Social conditions
- Administrative records
- Agendas (administrative records)
- Announcements
- Annual reports
- architectural drawings (visual works)
- blueprints (reprographic copies)
- Brochures
- Budgets
- Case files
- Contracts
- Financial records
- Fliers (printed matter)
- Interviews
- Lists (document genres)
- Manuals (instructional materials)

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- Maps (documents)
- Memorandums
- minutes (administrative records)
- Newsletters
- Organizational charts
- Photographs
- Plans (drawings)
- Posters
- Reports
- Rosters
- Scrapbooks
- · Child welfare workers
- Social workers
- Women social workers
- Union Theological Seminary (New York, N.Y.)
- United Neighborhood Houses of New York, Inc. (New York, N.Y.)

Collection Inventory

Series I: Administration, 1896-1995

Physical Description: 5 Linear Feet

Scope and Contents

Includes brochures and promotional material, budgets and financial statements, correspondence and biographical information on headworkers Gaylord S. White and Clyde Murray, publications, reports, records of East Harlem community organizations, and staff meeting minutes.

Arrangement

Title/Description	Instances		
Anniversaries, 1920-70	box 1	folder 1	
Annual Meetings, 1902, 1950	box 1	folder 2	
Benefits, ca. 1945-1992	box 1	folder 3	
Brochures and Promotional Materials, 1896-1900	box 1	folder 4	
Brochures and Promotional Materials, 1920's-30's	box 1	folder 5	
Brochures and Promotional Materials, 1940's	box 1	folder 6	
Brochures and Promotional Materials, 1950's-90's	box 1	folder 7	
Budgets and Financial Statements, 1914-15, 1939-44	box 1	folder 8	
Budgets and Financial Statements, 1945-48	box 1	folder 9	

Budgets and Financial Statements, 1962-69	box 1	folder 10
Buildings, 1940-64	box 1	folder 11
Christmas, 1942-69	box 1	folder 12
City Planning Commission Report, 1961	box 1	folder 13
Constitution and By-Laws, 1902, 1946	box 1	folder 14
Contributions, 1946-53	box 2	folder 1
Corporate Certificates, 1902-43	box 2	folder 2
Day Care Council of New York, 1960-61	box 2	folder 3
East Harlem Child Care Committee, 1961-64	box 2	folder 4
East Harlem Churches, 1944-64	box 2	folder 5
East Harlem Community College, 1967	box 2	folder 6
East Harlem Community Corporation, 1968	box 2	folder 7
East Harlem Community Organizations, 1955-70	box 2	folder 8
East Harlem Merchants Association, 1954-56	box 2	folder 9
East Harlem Merchants Association, 1957	box 2	folder 10
East Harlem Merchants Association, 1958-66	box 2	folder 11
East Harlem Merchants Association Small Business Survey, 1962	box 2	folder 12
Fall Conference, 1947-63	box 2	folder 13
Fall Conference, 1964-68	box 2	folder 14
Field Work Students, 1930-57	box 3	folder 1
Guest Lists, 1951-77	box 3	folder 2
Headworkers-Gaylord White, 1901-32	box 3	folder 3
Headworkers-Clyde Murray, 1947-49	box 3	folder 4
Ellen S. Marvin "As I remember Union Settlement,", c.1940	box 3	folder 5
Miscellaneous, 1911-95	box 3	folder 6
Interviews, 1994-95	box 3	folder 7
Summer Camp, [nd]	box 3	folder 8
Lee W. Walters "Union Settlement, Union Seminary: Settlement Work in the Gospel Tradition,", 1984	box 3	folder 9
Massive Economic Neighborhood Development, Jun-Oct	L 0	folder 10
1964	box 3	iolaci 10

Massive Economic Neighborhood Development, Jan-Apr 1965	box 4	folder 2
Massive Economic Neighborhood Development, May-Jun 1965	box 4	folder 3
Massive Economic Neighborhood Development, Jul-Oct 1965	box 4	folder 4
Massive Economic Neighborhood Development, Nov-Dec 1965	box 4	folder 5
Massive Economic Neighborhood Development, 1966	box 4	folder 6
Massive Economic Neighborhood Development, 1967	box 4	folder 7
Massive Economic Neighborhood Development, 1968-70	box 5	folder 1
Memos, 1942-73	box 5	folder 2
Metro-North Association, 1962-63	box 5	folder 3
Metro-North Association, 1964	box 5	folder 4
Metro-North Association, 1965	box 5	folder 5
Metro-North Association, 1966-67	box 5	folder 6
Metro-North Association, 1968-69	box 5	folder 7
Metro-North Association, 1972	box 5	folder 8
Metro-North Association: Citizens Committee, 1963-64	box 6	folder 1
Metro-North Association: Citizens Committee, 1965	box 6	folder 2
Metro-North Association: Citizens Committee, 1966	box 6	folder 3
Metro-North Association: Citizens Committee, 1967	box 6	folder 4
Metro-North Association: Citizens Committee, 1968-69	box 6	folder 5
Metro-North Association: Project Area Committee, 1969-71	box 6	folder 6
Metro-North Association: Schools Committee, 1966-70	box 6	folder 7
Metro-North East Harlem Housing Society, 1964-65	box 7	folder 1
Metro-North East Harlem HousingSociety, 1966	box 7	folder 2
Metro-North East Harlem Housing Society, 1967	box 7	folder 3
Metro-North East Harlem Housing Society, 1968-69	box 7	folder 4
Metro-North East Harlem Housing Society: Chase Manhattan Bank, 1967-68	box 7	folder 5
Metro-North East Harlem Housing Society: Construction and Rehabilitation, 1962-64	box 7	folder 6
Metro-North East Harlem Housing Society: Construction and Rehabilitation, 1965	box 7	folder 7

Federal Housing Administration Metro-North East Harlem Housing Society: Gypsum Buildings, 1966-69	box 7	folder 8
Federal Housing Administration Metro-North East Harlem Housing Society: Roewack Building, 1967-69	box 7	folder 9
Federal Housing Administration Metro-North East Harlem Housing Society: Teper Buildings, 1966-69	box 8	folder 1
Metro-North East Harlem Housing Society: Edward Grey, 1966	box 8	folder 2
Metro-North East Harlem Housing Society: Gutterman Building, 1968	box 8	folder 3
Metro-North East Harlem Housing Society: Incorporation, 1965-66	box 8	folder 4
Metro-North East Harlem Housing Society: Metropolitan Hospital, 1966-68	box 8	folder 5
Metro-North East Harlem Housing Society: Minutes, 1965-69	box 8	folder 6
Metro-North East Harlem Housing Society: Overburdened Families, 1967	box 8	folder 7
Metro-North East Harlem Housing Society: P.S. 50, 1966	box 8	folder 8
Metro-North East Harlem Housing Society: P.S. 50, 1967-69	box 8	folder 9
Metro-North East Harlem Housing Society: Publicity, 1966-67	box 8	folder 10
Metro-North East Harlem Housing Society: Relocations, 1966-68	box 8	folder 11
Metro-North East Harlem Housing Society: Subcommittees, 1968-69	box 8	folder 12
Metro-North East Harlem Housing Society: Teper Buildings, 1965-66	box 8	folder 13
Metro-North East Harlem Housing Society: Teper Buildings, 1967-69	box 8	folder 14
Metro-North East Harlem Housing Society: Teper Buildings- Operations, 1965-68	box 9	folder 1
Metro-North Rehabilitation and Redevelopment Company, 1964	box 9	folder 2
Mount Sinai Hospital, 1966-69	box 9	folder 3
Museum of the City of New York, 1945	box 9	folder 4
Narcotics, 1951-57	box 9	folder 5
National Conference On Day Care for Children, 1960-61	box 9	folder 6
Neighborhood Affairs Committee, 1948	box 9	folder 7

News Clippings, 1895-1988	box 9	folder 8
Organization Charts, 1939-67	box 9	folder 9
Public Relations, 1940-48	box 9	folder 10
Publications: Annual Report, 1902	box 9	folder 11
Publications: Annual Report, 1915	box 9	folder 12
Publications: Annual Reports, 1923, 1932, 1934, 1938, 1943	box 9	folder 13
Publications: Annual Reports, 1945, 1948, 1955	box 9	folder 14
Publications: Annual Reports, 1961, 1965	box 9	folder 15
Publications: Annual Reports, 1966-68	box 9	folder 16
Publications: Annual Reports, 1969-71	box 10	folder 1
Publications: Annual Reports, 1972-74	box 10	folder 2
Publications: Annual Reports, 1975-79	box 10	folder 3
Publications: Annual Reports, 1980-95	box 10	folder 4
Publications: "News From Union Settlement,", 1966-76	box 10	folder 5
Publications: Newsletters, 1913, 1941-61	box 10	folder 6
Publications: "Union Settlement Reporter,", 1993-94	box 10	folder 7
Publications: "Union Settler,", 1941, 1946-48	box 10	folder 8
Puerto Rican Students Union, 1969	box 10	folder 9
Report-"New York City's Puerto Ricans", 1952	box 10	folder 10
Report-Self Study, 1947	box 10	folder 11
Residence, 1943-58	box 10	folder 12
Settlement Steering Committee, 1956-68	box 10	folder 13
Staff Lists, c.1932-77	box 10	folder 14
Staff Manuals, 1942-56	box 11	folder 1
Staff Meetings, 1948-63	box 11	folder 2
Staff Planning Committee, 1947-49	box 11	folder 3
Staff Publications-"The Girl and Her Chance," by Harriet McDoual Daniels, 1914	box 11	folder 4
Staff Schedules and Descriptions, 1951-54	box 11	folder 5
Staff Supervision, 1949-54	box 11	folder 6
Staff Training, 1941-43, nd	box 11	folder 7
Staff Weekend Conferences, 1953-57	box 11	folder 8

Statistics, 1947-58	box 11	folder 9
Teachers College, 1956-64	box 11	folder 10
Union Contracts, 1953-55	box 11	folder 11
Union Theological Seminary, 1914-31	box 11	folder 12
Washington Houses Community Center: "A Study of George Washington Houses,", 1955-56	box 11	folder 13
Washington Houses Community Center: Newsletter, 1957-64	box 12	folder 1
Washington Houses Community Center: Newsletter, 1965-70	box 12	folder 2
Washington Houses Community Center: Statistics, 1962-68	box 12	folder 3
Washington Houses Tenants Association, 1959-60	box 12	folder 4
Gaylord White House Community Center, 1964-69	box 12	folder 5
Winter Carnival, 1949-50	box 12	folder 6

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Series II: Board of Directors, 1898-1980

Scope and Contents

Includes correspondence, committee records, minutes and memos, member rosters and biographical information.

Arrangement

Title/Description	Instances	
Agendas, 1961-71	box 13	folder 1
Committees: Composition, 1968	box 13	folder 2
Committees: Executive, 1932, 1941, 1961, 1964-65	box 13	folder 3
Committees: Finance, 1940-41, 1948	box 13	folder 4
Committees: Lists, 1912-13, 1948-68	box 13	folder 5
Committees: Miscellaneous, 1929, 1941, 1950, 1969	box 13	folder 6
Committees: Scholarship Fund, 1940-47	box 13	folder 7
Correspondence, 1908-1950, 1959-73, 1980	box 13	folder 8
"Functions of the Board of Directors,", [nd]	box 13	folder 9
Headworker's Reports, 1941-42, 1961-63	box 13	folder 10

A1948-52, 1963-68	box 13	folder 11
Auchincloss, 1923, 1939-49, 1967	box 13	folder 12
B1947-54, 1963-70	box 13	folder 13
Bennett, 1965-66	box 13	folder 14
Brown, 1930-52	box 13	folder 15
D1951-54, 1960-67	box 13	folder 16
G1950-68	box 13	folder 17
Goodhart, 1939-51	box 13	folder 18
H1968-69	box 13	folder 19
Iselin, 1942-52	box 14	folder 1
Jacob, 1959, 1962-69	box 14	folder 2
K1952-67	box 14	folder 3
L1946-53, 1960-69	box 14	folder 4
M1931-74	box 14	folder 5
Nicely, 1930-64	box 14	folder 6
P-R, 1938-68	box 14	folder 7
Peck, 1932, 1939-51	box 14	folder 8
Ripley, 1947-67	box 14	folder 9
S1963, 1968-69	box 14	folder 10
Schell, 1951-58	box 14	folder 11
Schell, 1959-68	box 14	folder 12
Sloan, 1930-52	box 14	folder 13
Swift, 1931-68	box 14	folder 14
Vance, 1952-70	box 14	folder 15
Van Dusen, 1945-70	box 14	folder 16
Minutes, (Bound Volume), 1898-1903	box 15	folder 1
Minutes, 1915	box 15	folder 2
Minutes, 1940-43, 1956-57, 1963-67	box 15	folder 3
Rosters, 1898-1970	box 15	folder 4
Constitution, ca. 1941, 1953	box 15	folder 5
Financial Records, 1936-44	box 15	folder 6
Correspondence, 1939-53	box 15	folder 7

Ellen Marvin, 1913-17	box 15	folder 8
Minutes, 1939-41	box 15	folder 9
Minutes, 1942-43	box 15	folder 10
Minutes, 1944-46, 1949, 1950, 1954	box 15	folder 11
Rosters, 1899-1964	box 15	folder 12

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Series III: Nora Bowen Files, 1957-1971

Scope and Contents

Records of Director of the East Harlem Project include community organization minutes, correspondence, program planning files, reports.

Arrangement

Title/Description	Instances	
Adult Involvement Committee, 1966	box 16	folder 1
All Day Neighborhood Schools, 1964	box 16	folder 2
Colby College, 1966-68	box 16	folder 3
Committee of 19, 1967	box 16	folder 4
Community Board 11, 1964	box 16	folder 5
Consumer Education, 1963-68	box 16	folder 6
Consumer Groups, 1966-68	box 16	folder 7
Correspondence, 1964-71	box 16	folder 8
De Witt Clinton Houses, 1965	box 16	folder 9
East Harlem Council for Community Planning, 1961-67	box 16	folder 10
East Harlem Project, 1957-59	box 17	folder 1
East Harlem Project, 1960-61	box 17	folder 2
East Harlem Project, 1962	box 17	folder 3
East Harlem Project, 1963	box 17	folder 4
East Harlem Project, 1964	box 17	folder 5
East Harlem Project, 1965-67	box 17	folder 6
East Harlem Project, 1968-71	box 18	folder 1
East Harlem Project-Fundraising, 1961-63	box 18	folder 2

East Harlem Project-Peace Corps, 1965	box 18	folder 3
East Harlem Public Housing Association, 1963-64	box 18	folder 4
East Harlem Schools Committee, 1956-60	box 18	folder 5
East Harlem Schools Committee, 1961-62	box 18	folder 6
East Harlem Schools Committee, 1963	box 18	folder 7
East Harlem Schools Committee, 1964-65	box 19	folder 1
East Harlem Schools Committee, 1966-68	box 19	folder 2
Benjamin Franklin High School Improvement Committee, 1959-66	box 19	folder 3
Benjamin Franklin High School Improvement Committee, January-June 1967	box 19	folder 4
Benjamin Franklin High School Improvement Committee, July-December 1967	box 19	folder 5
Benjamin Franklin High School Improvement Committee, 1968	box 19	folder 6
Benjamin Franklin High School Improvement Committee, 1969	box 19	folder 7
Benjamin Franklin High School Improvement Committee, 1970-71	box 20	folder 1
Liaison and Consultant Committee, 1961-63	box 20	folder 2
Neighborhood Organization Study Conference, 1967	box 20	folder 3
105th Street Boy Scouts, 1968-71	box 20	folder 4
Schools-P.S. 108, 1958, 1963	box 20	folder 5
Schools-P.S. 168, 1958-64	box 20	folder 6
Schools-Screening Committee for School District 2, 1966	box 20	folder 7
Twenty-Third Precinct, 1964-70	box 20	folder 8
Wilson Houses, 1960-61	box 20	folder 9
Wilson Houses, 1962-64	box 20	folder 10
Youth Employment Service, 1961, 1966-67	box 20	folder 11
Youth Employment Service, 1968-71	box 20	folder 12

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Series IV: Fundraising, 1914-1970

Arrangement

Folders arranged alphabetically. Documents arranged chronologically.

Scope and Contents

Includes appeals, benefit records, foundation correspondence.

Title/Description	Instances	
40th Anniversary, 1935	box 21	folder 1
50th Anniversary, 1944-46	box 21	folder 2
Appeals-Foundations, 1942-48	box 21	folder 3
Appeals-General, 1915-48	box 21	folder 4
Appeals-Summer, 1914-49	box 21	folder 5
Contributions-Analysis, 1944-49	box 21	folder 6
Contributions-Correspondence, 1940-43	box 21	folder 7
Contributions-Correspondence, 1944-45	box 21	folder 8
Contributions-Correspondence, 1946-48	box 21	folder 9
Development Proposal, 1970	box 21	folder 10
Dinner Parties, 1947-48	box 22	folder 1
"Drawing,", 1948-49	box 22	folder 2
Fashion Show, 1948	box 22	folder 3
Foundations (A), 1928-34, 1942-49	box 22	folder 4
Foundations (B), 1942-47	box 22	folder 5
Foundations (C), 1932-37, 1941-48	box 22	folder 6
Foundations (D), 1936-37, 1942-49	box 22	folder 7
Foundations (E), 1944-48	box 22	folder 8
Foundations (F), 1932, 1940-47	box 22	folder 9
Foundations (G), 1932, 1942-48	box 22	folder 10
Foundations (H), 1921-48	box 22	folder 11
Foundations (I-K), 1941-47	box 22	folder 12
Foundations (L), 1942-49	box 22	folder 13
Foundations (M), 1932-37, 1941-47	box 23	folder 1
Foundations (N-O), 1932, 1943-47	box 23	folder 2
Foundations (P), 1932-33, 1942-48	box 23	folder 3
Foundations (R), 1942-49	box 23	folder 4

Foundations (S), 1941-51	box 23	folder 5
Foundations (T), 1941-47	box 23	folder 6
Foundations (U-V), 1943-46	box 23	folder 7
Foundations (W), 1942-48	box 23	folder 8
Joint Supplementary Fundraising Committee, 1947	box 23	folder 9
Music Benefits, 1942-44	box 23	folder 10
Theater Benefit, 1948-49	box 23	folder 11

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Series V: William Kirk Files, 1953-1971

Scope and Contents

Records of Executive Director include correspondence, memos, program reports and planning files, community organization minutes and correspondence, United Neighborhood Houses files.

Arrangement

Title/Description	Instances	
American Friends Service Committee, 1964-65	box 24	folder 1
Amherst College, 1961-67	box 24	folder 2
Building, 1956	box 24	folder 3
Carnegie Hill Neighborhood Project, 1961-63	box 24	folder 4
Carnegie Hill Neighborhood Project, 1964-66	box 24	folder 5
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Citizens Advice Bureau, 1967	box 24	folder 7
City Planning Commission, 1969	box 24	folder 8
Colby College, 1966-68	box 24	folder 9
College Readiness, 1963-67	box 24	folder 10
College Readiness, 1968-70	box 24	folder 11
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Community Development Agency, 1966-68	box 24	folder 13
Community Organizations, 1961-69	box 25	folder 1
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"Construction for Progress,", 1968	box 25	folder 3

Consumer-Farmer Milk Cooperative, Inc., 1963-69	box 25	folder 4
Consumers Union, 1957-62	box 25	folder 5
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Correspondence, 1962-65	box 25	folder 7
Correspondence, 1966-67	box 25	folder 8
Correspondence, 1968-69	box 25	folder 9
Leonard Covello Senior Center of East Harlem, 1965-69	box 25	folder 10
Credit Union, 1965-69	box 25	folder 11
Carver Children's Center, 1958-67	box 26	folder 1
Correspondence, 1961-70	box 26	folder 2
Day Care Council of New York, 1962, 1965-67	box 26	folder 3
Leggett Memorial Children's Center, 1964-69	box 26	folder 4
Pleasant Avenue, 1969	box 26	folder 5
Supervision of Programs, 1964	box 26	folder 6
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Directories of East Harlem, 1964-65	box 26	folder 9
East Harlem Community Corporation, 1967-71	box 26	folder 10
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East Harlem Council for Community Planning, 1961	box 26	folder 12
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East Harlem Council for Community Planning, 1963	box 27	folder 2
East Harlem Council for Community Planning, 1964	box 27	folder 3
East Harlem Council for Community Planning, 1965	box 27	folder 4
East Harlem Council for Community Planning-Committees, 1957-60	box 27	folder 5
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East Harlem Credit Unions, 1966-67	box 28	folder 3

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East Harlem Study Club, October 1963-64	box 29	folder 3
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East River Urban Renewal, 1965-68	box 30	folder 7
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Foundations, 1965-69	box 30	folder 9
Franklin Plaza, 1960	box 31	folder 1
Franklin Plaza, 1961	box 31	folder 2
Franklin Plaza, 1962	box 31	folder 3
Franklin Plaza, 1963	box 31	folder 4
Franklin Plaza, 1964	box 31	folder 5
Franklin Plaza, 1965	box 32	folder 1
Franklin Plaza, 1966-68, 1970	box 32	folder 2
Financial Statements, 1962	box 32	folder 3
Financial Statements, 1963-65	box 32	folder 4
"Franklin Plaza Independent,", 1962-64	box 32	folder 5

"Franklin Plaza Independent,", 1964-65	box 32	folder 6
Information Bulletin, 1964	box 32	folder 7
Minutes, 1960-62	box 33	folder 1
"News,", 1961-62, 1965-66	box 33	folder 2
Nursery School, 1961-64	box 33	folder 3
Statement of Closing of Title and of First Mortgage Loan, 1965	box 33	folder 4
Frawley Circle Project, 1965-66	box 33	folder 5
Gaylord White House, 1958-59	box 33	folder 6
Gaylord White House, 1960-65	box 33	folder 7
Gaylord White House, 1966-70	box 34	folder 1
Getzoff Proposal, 1964	box 34	folder 2
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Harlem Advisory Board, 1967-69	box 34	folder 8
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Hellgate Project, 1962-65	box 35	folder 2
Housing-Urgent Cases, 1963-69	box 53	folder 1
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James Weldon Johnson Community Centers, Inc., 1963-68	box 35	folder 3
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Junior League, 1962-64	box 35	folder 5
Legislators-Correspondence, 1962-67	box 35	folder 6
Ellen Lurie, 1955-57	box 35	folder 7
Ellen Lurie, 1958-65	box 35	folder 8
Manhattan School, 1966-68	box 35	folder 9
Kate Maremont Foundation, 1965-66	box 36	folder 1
Mental Health Programs, 1965-66	box 36	folder 2

National Council of Churches, 1965-67	box 36	folder 3
National Federation of Settlements, 1961-65	box 36	folder 4
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New York City Board of Education, 1958-67	box 36	folder 8
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New York City Housing Authority, 1961-68	box 36	folder 10
New York Medical College, 1962, 1966-68	box 36	folder 11
New York Times, 1960, 1962	box 36	folder 12
104th Street, 1968-69	box 36	folder 13
106th Street Committee, 1964-65	box 36	folder 14
114th Street Rehabilitation Project, 1965	box 36	folder 15
Park Avenue Market, 1960-65	box 36	folder 16
Photo Training Program, 1968-69	box 37	folder 1
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Proposed Old Age Center, 1956-59	box 37	folder 3
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Ruppert Brewery Site, 1965-68	box 37	folder 5
Schools, 1960-66	box 37	folder 6
Senior Citizens, 1960-65	box 37	folder 7
"Settlement and Political Activities,", 1961	box 37	folder 8
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Steering Committee, 1969-71	box 37	folder 10
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Union Negotiations, 1952-56	box 37	folder 12
Union Theological Seminary, 1958, 1960-65	box 37	folder 13
United Neighborhood Houses, 1961-63	box 38	folder 1
United Neighborhood Houses, 1964-66	box 38	folder 2
United Neighborhood Houses, 1967-69	box 38	folder 3
Volunteers, 1965-66	box 38	folder 4
Washington Houses, 1954-63	box 38	folder 5

Washington Houses, 1964-69	box 38	folder 6
Washington Legislative Conference, 1961-66	box 38	folder 7
World's Fair, 1963-64	box 38	folder 8

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Series VI: Alber Mayer Files, 1960-1976

Scope and Contents

Records of architect and urban planner who worked on Franklin Plaza and other East Harlem developments. Includes correspondence with Union Settlement, and project files. Architectural drawings by Mayer are included in "Series VIII - Audio-Visual Materials," described below.

Arrangement

Folders arranged alphabetically. Documents arranged chronologically.

Title/Description	Instances	
Block Development Project, 1965	box 39	folder 1
Correspondence, 1968-77	box 39	folder 2
Correspondence-Union Settlement, 1960-76	box 39	folder 3
"East Harlem-The Possibilities,", 1976	box 39	folder 4
Franklin Plaza, 1961-64	box 39	folder 5
Park Avenue Market, 1974	box 39	folder 6

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Series VII: Programs and Services, 1901-1995

Scope and Contents

Includes correspondence, memos, reports, statistical and narrative reports, proposals, flyers and announcements. Also includes program case files that are restricted; see page 1 for additional information.

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Activities Council, 1949-53	box 40	folder 1
Adult Education, [nd]	box 40	folder 2
Adult Literacy, 1994	box 40	folder 3
Art Workshop, 1950-54	box 40	folder 4
Camp-Activity Reports, 1952	box 53	folder 2

Camp-Bazaar, 1953-57	box 40	folder 5
Camp-Children's Records (A-B), 1945-57	box 53	folder 3
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Camp-Children's Records (C), 1949-57	box 53	folder 4
Scope and Contents		
[RESTRICTED]		
Camp-Children's Records (D-E), 1945-57	box 53	folder 5
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Camp-Children's Records (F), 1950-56	box 53	folder 6
Scope and Contents		
[RESTRICTED]		
Camp-Children's Records (H-M), 1955-57	box 53	folder 7
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Camp-Children's Records (R), 1950-58	box 53	folder 8
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Camp-Correspondence, 1947-51	box 40	folder 6
Camp-Correspondence, 1952	box 40	folder 7
Camp-Correspondence, 1953-55	box 40	folder 8
Camp-Correspondence, 1956-58, 1964	box 40	folder 9
Camp-Dance Benefit, 1950	box 40	folder 10
Camp-Film, 1944-49	box 40	folder 11
Camp-Promotional, 1950's	box 41	folder 1
Camp-Publications, 1948-49	box 41	folder 2
Camp-Reports, 1948-53	box 41	folder 3
Cancer Detection Clinic, 1955-58	box 41	folder 4

Children's Program, 1956-58	box 41	folder 5
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Co-ed Program, 1950-52	box 41	folder 7
College Readiness, 1963-95	box 41	folder 8
College Summer Service Group, 1947-52	box 41	folder 9
College Summer Service Group, 1953-54	box 41	folder 10
Consumer Education, 1944	box 41	folder 11
Consumer Study Action Program, 1962-68	box 41	folder 12
Credit Union, 1957-94	box 42	folder 1
Day Camp, 1955-62	box 42	folder 2
Day Camp-Reports, 1958	box 54	folder 1
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Day Care-Administration, 1950-64	box 42	folder 3
Day Care-Children (A), 1950-55	box 54	folder 2
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Day Care-Children (A), 1950-55	box 54	folder 3
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Day Care-Children (A), 1950-55	box 54	folder 4
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Day Care-Children (B-C), 1950-55	box 54	folder 5
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Day Care-Children (D-G), 1950-55	box 54	folder 6
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Day Care-Children (L), 1950-55	box 54	folder 7

Day Care-Children (M-P), 1950-55	box 54	folder 8	
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Day Care-Children (R), 1950-55	box 55	folder 1	
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[RESTRICTED]			
Day Care-Children (R), 1950-55	box 55	folder 2	
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[RESTRICTED]			
Day Care-Children (R), 1950-55	box 55	folder 3	
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Day Care-Children (S-W), 1950-55	box 55	folder 4	
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Day Care-Registration Cards, c. 1955	box 55	folder 5	
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East Harlem Day Center, 1958-62	box 42	folder 4	
East Harlem Day Center, 1963-65	box 42	folder 5	
East Harlem Day Center, 1966-69	box 42	folder 6	
East Harlem Day Center-Financial Reports, 1954-64	box 42	folder 7	
East Harlem Legal Services Program, 1968	box 42	folder 8	
Alice in Wonderland, 1951-52	box 55	folder 6	
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Angora Juniors, 1950-51	box 55	folder 7	

Arcadians, 1951-52	box 55	folder 8
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Black Orchids, 1950-51	box 55	folder 9
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Blazons, 1953-54	box 56	folder 1
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Cobra Queens, 1953-54	box 56	folder 2
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Colts, 1951	box 56	folder 3
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Colts Juniors, 1951-51	box 56	folder 4
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[RESTRICTED]		
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[RESTRICTED]		
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Head Start: Committee of Concerned Parents, 1966-69	box 43	folder 2
Head Start: Correspondence, 1965-66	box 43	folder 3
Head Start: Correspondence, 1967	box 43	folder 4
Head Start: Correspondence, 1968-69	box 43	folder 5
Head Start: Federation of Independent Head Start Centers, 1966-68	box 43	folder 6
Head Start: Follow-up Program, 1966	box 59	folder 11
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Head Start: Proposals and Contracts, 1965-68	box 43	folder 7
Head Start: Reports to Parents, 1967	box 43	folder 8
Head Start: Title I, 1966-68	box 43	folder 9
Hotline, 1972-74	box 43	folder 10
Hungry Club, 1968-71	box 43	folder 11
Miscellaneous Announcements and Memos, 1901-95	box 43	folder 12
Music School, 1947-72	box 43	folder 13
Neighborhood Center for Block Organization, 1948	box 44	folder 1
Neighborhood Youth Project, 1957-60	box 44	folder 2
Neighborhood Youth Project, 1961-62	box 44	folder 3
Neighborhood Youth Project, 1963-64		

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Neighborhood Youth Project-Financial Statements, 1957-63	box 44	folder 5
Nursery School-Wilhelm Weinberg, 1960-64	box 44	folder 6
Performing Arts, 1967-73	box 44	folder 7
Play Group Reports, 1955	box 44	folder 8
Pre-Teen Delinquency Project, 1960-63	box 44	folder 9
Pre-Teen Delinquency Project, 1964-65	box 44	folder 10
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[RESTRICTED]		
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School Age Department-Teacher Conferences, 1950-52	box 45	folder 3
Sports Team Evaluations c., 1956	box 45	folder 4
Sunnyside Day Nursery, 1941-46	box 45	folder 5
Sunnyside Day Nursery-Annual Reports, 1901-1941	box 45	folder 6
Tuesday Lounge, 1950-51	box 45	folder 7
Upward Bound, 1966-69	box 45	folder 8
Young Adult Committee, 1950-51	box 45	folder 9
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Series VIII: Audio-Visual Materials, circa 1900-1994

Scope and Contents

Includes black and white photographs, posters, maps, architectural drawings and scrapbooks.

Arrangement

Materials arranged alphabetically by subject, and chronologically when possible.

Title/Description	Instances	
Board of Directors, 1950, 1955-56 Physical Description: photographs	box 46	folder 1
Building, ca.1900-1930, ca. 1960	box 46	folder 2
Camp Nathan Hale, ca., 1900, 1940s, 1990s	box 46	folder 3

Camp Ellen Marvin, ca., 1920, 1943, 1950

	box 46	folder 4
Camp Gaylord White, ca., 1950	box 46	folder 5
Children, ca., 1900-90s	box 46	folder 6
Christmas Party, ca. 1960s	box 46	folder 7
Metro North, 1960s	box 46	folder 8
Miscellaneous, ca. 1900-90	box 46	folder 9
Performances, 1926, 1950s, 1990s	box 46	folder 10
Programs, 1940s-90s	box 46	folder 11
Seniors, 1950s-60s	box 46	folder 12
Settlement House Centennial, 1986	box 46	folder 13
Sports, 1898-1970s	box 46	folder 14
Staff, 1930s-90s	box 46	folder 15
Teens, 1960s-90s	box 46	folder 16
Washington Houses, 1960s	box 46	folder 17
Winter Carnival, 1950	box 46	folder 18

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itle/Description	Instances	
Camps, 1950s	box 302	folder 1
Physical Description: Photographs		
ildren, 1940s-70s	box 302	folder 2
ysical Description: Photographs		
nibit-Children's Programs, 1960s-70s	box 303	
ysical Description: Photographs		
nibit-Children's Programs, 1960s-70s	box 304	
ysical Description: Photographs		
hibit-Children's Programs, 1960s-70s	box 305	
hysical Description: Photographs		
cellaneous, 1950s-70s	box 302	folder 3
nysical Description: Photographs		
ghborhood Scenes, 1960s	box 306	

Ph	ysica]	<u>Descri</u>	ption:	Photo	graphs

box 302	folder 4
box 302	folder 5
box 302	folder 6
box 302	folder 7
box 52	folder 1
box 52	folder 2
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box 1	
box 1	
box 1	
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Physical Description. Drawings	
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Physical Description: Drawings	
Blake Hobbs Park, 1976	box 4
Physical Description: Drawings	
304-14 East 103rd Street, 1966-67	box 7
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Blake Hobbs, 1960s	box 4
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Hotline Conference, [nd]	box 2
Physical Description: Posters	
Aerial View, East Harlem, [nd]	box 2
Physical Description: Posters	
East Harlem Plaza, 1962	box 2
Physical Description: Mounted Posters	

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Series X: Union Settlement Archived Web Site, 2022-present

Title/Description	Instances
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Union Settlement Archived Web Site, 2022-present

Scope and Contents

Archived web site captures of the official web site of Union Settlement, at https://

Union Settlement Association records 4079915

 $www.union settlement.org/.\ Captured\ semi-annually,\\ 2022-present.$

Scope and Contents

Link to Archived Website

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