



# ArchivesSpace

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## Handwriting Institute Inc. card files 4079531

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This finding aid was produced using ArchivesSpace on January 13, 2025.

Description is written in: English.

Describing Archives: A Content Standard

### Rare Book and Manuscript Library

Butler Library, 6th Floor  
Columbia University, Mail Code 1127  
535 W. 114th St.  
New York, NY 10027

Business Number: (212) 854-5153

Fax Number: (212) 854-1365

[rbml@libraries.cul.columbia.edu](mailto:rbml@libraries.cul.columbia.edu)

URL: <http://www.columbia.edu/cu/lweb/indiv/rbml/index.html>

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## Summary Information

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**Repository:** Rare Book and Manuscript Library  
**Creator:** Handwriting Institute, Inc  
**Title:** Handwriting Institute Inc. card files  
**ID:** 4079531  
**ID:** MS#0551  
**Date [inclusive]:** 1800-1900  
**Physical Description:** 1 linear feet 5 boxes  
**Language of the Material:** English .

### Preferred Citation

Identification of specific item; Date (if known); Handwriting Institute, Inc. card files; Box and Folder; Rare Book and Manuscript Library, Columbia University Library.

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## Biographical / Historical

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An institute located in New York City, founded and presided over by Huntington Hartford devoted to the study of handwriting.

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## Summary

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The card files for a collection of books on handwriting. The book collection has been classified and cataloged for the General Library, and various departmental libraries (primarily Psychology). The card files are arranged in two alphabetical sequences: Authors, A-Z; Subjects, A-Z

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## Arrangement

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This collection is arranged into 3 series.

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## Administrative Information

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### Publication Statement

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### Revision Description

Legacy finding aid created from Pro Cite. EAD was imported spring 2019 as part of the ArchivesSpace Phase II migration. 2010-02-11 2019-05-20

### Restrictions on Access

This collection is located off-site. You will need to request this material at least three business days in advance to use the collection in the Rare Book and Manuscript Library reading room.

### Restrictions on Access

This collection has no restrictions.

## Terms Governing Use and Reproduction

Reproductions may be made for research purposes. The RBML maintains ownership of the physical material only. Copyright remains with the creator and his/her heirs. The responsibility to secure copyright permission rests with the patron.

## Immediate Source of Acquisition

Source of acquisition--the Institute. Method of acquisition--Gift; Date of acquisition--1975. Accession number--M-1975.

## Ownership and Custodial History

Gift of the Institute (via Huntington Hartford), 1975.

## Processing Information

Processed BRC 04/03/75.

## Accruals

Materials may have been added to the collection since this finding aid was prepared. Contact [rbml@columbia.edu](mailto:rbml@columbia.edu) for more information.

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## Controlled Access Headings

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- Calligraphy
- Penmanship
- Writing
- Card catalogs
- Card files

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## Collection Inventory

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| Series I: Title   |           |
|-------------------|-----------|
| Title/Description | Instances |
| A-Po              | box 1     |

Pr-Z

box 2

[^ Return to Table of Contents](#)**Series II: Author**

| Title/Description | Instances |
|-------------------|-----------|
| A-G               | box 2     |
| H-Z               | box 3     |

[^ Return to Table of Contents](#)**Series III: Subject Files****Subseries III.1: Handwriting Medical Reference**

| Title/Description | Instances |
|-------------------|-----------|
| A-Z               | box 4     |

**Subseries III.2: General Graphology**

| Title/Description | Instances |
|-------------------|-----------|
| A-Z               | box 4     |

**Subseries III.3: Psychology - Tests and Measurements**

| Title/Description | Instances |
|-------------------|-----------|
| A-Z               | box 5     |

**Subseries III.4: Sociology - Tests and Measurements**

| Title/Description | Instances |
|-------------------|-----------|
| A-Z               | box 5     |

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