



# ArchivesSpace

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## Society of Scribes Records4079351

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This finding aid was produced using ArchivesSpace on January 13, 2025.

Description is written in: English.

Describing Archives: A Content Standard

### Rare Book and Manuscript Library

Butler Library, 6th Floor  
Columbia University, Mail Code 1127  
535 W. 114th St.  
New York, NY 10027

Business Number: (212) 854-5153

Fax Number: (212) 854-1365

[rbml@libraries.cul.columbia.edu](mailto:rbml@libraries.cul.columbia.edu)

URL: <http://www.columbia.edu/cu/lweb/indiv/rbml/index.html>

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## Summary Information

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|                                  |   |
|----------------------------------|---|
| <b>Repository:</b>               | Rare Book and Manuscript Library  |
| <b>Creator:</b>                  | Society of Scribes  |
| <b>Title:</b>                    | Society of Scribes Records  |
| <b>ID:</b>                       | 4079351   |
| <b>ID:</b>                       | MS#1177   |
| <b>Date [inclusive]:</b>         | 1975-1983   |
| <b>Physical Description:</b>     | 24 boxes 21 boxes 8 oversize folders 3 oversize boxes   |
| <b>Language of the Material:</b> | English .   |
| <b>Abstract:</b>                 | Records of the New York City Society of Scribes, an organization dedicated to the advancement of calligraphy and related writing arts, 1975-1983. |

### Preferred Citation

Identification of specific item; Date (if known); Society of Scribes records; Box and Folder; Rare Book and Manuscript Library, Columbia University Library.

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## Biographical / Historical

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The Society of Scribes, Ltd. was organized in New York City in 1974 for the advancement of calligraphy and the related writing arts. The Society has sponsored workshop courses and exhibitions, and has published calendars and other examples of fine calligraphy.

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## Summary

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The collection includes correspondence, manuscripts, membership lists, memoranda, minutes, calligraphy, tracings, announcements, financial records, photographs, and printed, and other related materials. Also, calligraphy submissions for the Society's exhibitions.

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## Arrangement

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This collection is arranged in three series.

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## Administrative Information

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### Publication Statement

Rare Book and Manuscript Library

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### Revision Description

PDF finding aid converted to EAD and box numbering revised by CLB. 2020-03-18

### Restrictions on Access

The following boxes are located off-site: 1-24. You will need to request this material at least three business days in advance to use the collection in the Rare Book and Manuscript Library reading room.

### **Restrictions on Access**

This collection has no restrictions.

### **Immediate Source of Acquisition**

Source of acquisition--Society of Scribes. Method of acquisition--Gift; Date of acquisition--1980. Accession number--M-80.

### **Immediate Source of Acquisition**

Gift of the Society of Scribes, 1980-1983.

### **Processing Information**

Cataloged Christina Hilton Fenn 09/--/89.

### **Processing Information**

Celeste Brewer revised the box numbering system to a single sequence in March 2020. Oversize Box 1 became Box 22, Oversize Box 2 became Box 23, and Oversize Box 3 became Box 24.

### **Terms Governing Use and Reproduction**

Reproductions may be made for research purposes. The RBML maintains ownership of the physical material only. Copyright remains with the creator and his/her heirs. The responsibility to secure copyright permission rests with the patron.

### **Accruals**

Materials may have been added to the collection since this finding aid was prepared. Contact [rbml@columbia.edu](mailto:rbml@columbia.edu) for more information.

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## **Related Materials**

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### **Related Materials**

[Society of Scribes newsletter](#): October 1980-Summer 1992. In RBML's Graphic Arts collection.

## Related Materials

[NewSOS : the newsletter of the Society of Scribes, Ltd](#): Summer 1993-Spring 2008. In RBML's Graphic Arts collection.

## Related Materials

[Society of Scribes Directory](#): Editions from 1989, 1994, 1998, 2001, and 2010. In RBML's Graphic Arts collection.

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## Controlled Access Headings

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- Scribes -- Societies, etc
- Calligraphy -- Exhibitions
- Calligraphy -- Study and teaching
- Calligraphy -- Societies, etc
- Photographic prints
- Calligraphy (visual works)

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## Collection Inventory

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### Series I: Administrative records

| Title/Description                              | Instances |
|--|-----------|
| Correspondence: A - K                          | box 1     |
| Correspondence: L - Z and unidentified         | box 2     |
| Calendars                                      | box 3     |
| <u>Separated Materials:</u>                    |           |
| <b>Separated Materials</b>                     |           |
| Oversize materials stored in oversize folders. |           |
| By-laws  | box 4     |
| Elections                                      | box 4     |
| Legal papers                                   | box 4     |
| Lists  | box 5     |
| Minutes and agendas                            |           |

|   |        |
|---|--------|
|   | box 5  |
| Treasurer   | box 5  |
| Miscellaneous manuscripts and documents                   | box 6  |
| <u>Separated Materials:</u><br><b>Separated Materials</b> |        |
| Oversize materials stored in oversize folders.            |        |
| Photographs   | box 6  |
| Books reviewed  | box 13 |
| Business correspondence and records                       | box 13 |
| Workshops: correspondence, printed material, and reviews  | box 13 |

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## Series II: Exhibitions

| Title/Description                             | Instances                     |
|---|-------------------------------|
| Exhibition-related manuscripts and documents  | box 4                         |
| Exhibition correspondence and documents, 1981 | box 16                        |
| Submissions: ephemera, 1981                   | box 16                        |
| Submissions: books, 1981                      | box 17                        |
| Oversize submissions, 1981                    | box 23                        |
| Oversize submissions, 1981                    | box 24                        |
| Oversize submissions, 1981                    | mapcase 15- B-3      folder 2 |
| Rejected submissions: ephemera, 1981          | box 18                        |
| Rejected submissions: books, 1981             | box 18                        |
| Oversize rejected submissions, 1981           | box 22                        |
| Oversize rejected submissions, 1981           | mapcase 15- B-3      folder 3 |
| Submissions, 1982                             | box 19                        |
| Winners' submissions, 1982                    | box 20                        |
| Rejected submissions, 1982                    | box 20                        |
| Submission duplicates, undated                |                               |

mapcase 15- folder 4  
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| <b>Series III: Publications</b>  |                    |          |
|--|--------------------|----------|
| <b>Title/Description</b>   | <b>Instances</b>   |          |
| Newsletters  | box 5              |          |
| Printed materials  | box 7              |          |
| Printed materials  | box 8              |          |
| Printed materials  | box 9              |          |
| Printed materials  | box 10             |          |
| Printed materials  | box 11             |          |
| Journal of the Society for Italic Handwriting printed materials                                    | box 12             |          |
| Newsletter galleys and copy  | box 13             |          |
| Newsletters from other societies   | box 14             |          |
| Journals and Quarterlies   | box 15             |          |
| Calligraphic Quarterly   | box 21             |          |
| <b>Scope and Contents</b>  |                    |          |
| Artistic submissions, galley copy, and printed material and correspondence related to publication. |                    |          |
| Calligraphic Quarterly tapes   | box 21             |          |
| Newsletter galleys   | mapcase 15-<br>B-3 | folder 1 |
| Calligraphic Quarterly artistic submissions  | mapcase 15-<br>B-3 | folder 5 |

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