



# ArchivesSpace

a community served by †Lyrasis

## Guy Redvers Lyle papers4079054

---

This finding aid was produced using ArchivesSpace on January 15, 2025.

Description is written in: English.

Describing Archives: A Content Standard

### Rare Book and Manuscript Library

Butler Library, 6th Floor  
Columbia University, Mail Code 1127  
535 W. 114th St.  
New York, NY 10027

Business Number: (212) 854-5153

Fax Number: (212) 854-1365

[rbml@libraries.cul.columbia.edu](mailto:rbml@libraries.cul.columbia.edu)

URL: <http://www.columbia.edu/cu/lweb/indiv/rbml/index.html>

---

## Table of Contents

---

|                                  |   |
|----------------------------------|---|
| Summary Information .....        | 3 |
| Biographical / Historical .....  | 3 |
| Summary .....                    | 3 |
| Arrangement .....                | 4 |
| Administrative Information ..... | 4 |
| Controlled Access Headings ..... | 5 |
| Other Finding Aids .....         | 5 |
| Collection Inventory .....       | 6 |
| Guy Redvers Lyle papers .....    | 6 |

---

## Summary Information

---

|                                  |                                  |
|----------------------------------|----------------------------------|
| <b>Repository:</b>               | Rare Book and Manuscript Library |
| <b>Creator:</b>                  | Lyle, Guy Redvers, 1907-1994     |
| <b>Title:</b>                    | Guy Redvers Lyle papers          |
| <b>ID:</b>                       | 4079054                          |
| <b>ID:</b>                       | MS#0810                          |
| <b>Date [inclusive]:</b>         | 1959-1972                        |
| <b>Physical Description:</b>     | 3 boxes                          |
| <b>Language of the Material:</b> | English .                        |

### Preferred Citation

Identification of specific item; Date (if known); Guy Redvers Lyle papers; Box and Folder; Rare Book and Manuscript Library, Columbia University Library.

[^ Return to Table of Contents](#)

---

## Biographical / Historical

---

Former Director of Libraries, Emory University. (B.S. SLS, 1929; M.S. SLS, 1932).

[^ Return to Table of Contents](#)

---

## Summary

---

Library survey papers documenting Lyle's service on "visitation committees" of the Southern Association of Colleges and Universities. For each library evaluation or survey there are letters, committee documents, and related supporting materials supplied by the library under study. Southern academic libraries surveyed include the Universities of North and South Carolina, Rice University, and Washington and Lee University.

[^ Return to Table of Contents](#)

---

## Arrangement

---

Chronological.

[^ Return to Table of Contents](#)

---

## Administrative Information

---

### Publication Statement

Rare Book and Manuscript Library

Butler Library, 6th Floor

Columbia University, Mail Code 1127

535 W. 114th St.

New York, NY 10027

Business Number: (212) 854-5153

Fax Number: (212) 854-1365

[rbml@libraries.cul.columbia.edu](mailto:rbml@libraries.cul.columbia.edu)

URL: <http://www.columbia.edu/cu/lweb/indiv/rbml/index.html>

### Revision Description

PDF replaced with full finding aid, YH September 2021

### Restrictions on Access

This collection is located off-site. You will need to request this material at least three business days in advance to use the collection in the Rare Book and Manuscript Library reading room.

### Restrictions on Access

This collection has no restrictions.

## Terms Governing Use and Reproduction

Reproductions may be made for research purposes. The RBML maintains ownership of the physical material only. Copyright remains with the creator and his/her heirs. The responsibility to secure copyright permission rests with the patron.

## Immediate Source of Acquisition

Source of acquisition--Lyle, Guy R. Method of acquisition--Gift; Date of acquisition--1977. Accession number--M-77.

## Processing Information

Cataloged Christina Hilton Fenn 08/--/89.

## Accruals

Materials may have been added to the collection since this finding aid was prepared. Contact [rbml@columbia.edu](mailto:rbml@columbia.edu) for more information.

[^ Return to Table of Contents](#)

---

## Controlled Access Headings

---

- Academic libraries -- Virginia -- Lexington
- Academic libraries -- North Carolina -- Chapel Hill
- Academic libraries -- South Carolina -- Columbia
- Academic libraries -- Texas -- Houston
- Academic librarians
- University of North Carolina at Chapel Hill -- : Libraries
- University of South Carolina -- : Libraries
- Rice University -- : Libraries
- Washington and Lee University -- : Libraries
- Emory University -- : Libraries
- Southern Association of Colleges and Schools. Commission on Colleges and Universities

---

## Other Finding Aids

---

[http://www.columbia.edu/cu/libraries/inside/projects/findingaids/scans/pdfs/30\\_LY-MAL\\_01.pdf](http://www.columbia.edu/cu/libraries/inside/projects/findingaids/scans/pdfs/30_LY-MAL_01.pdf)

[^ Return to Table of Contents](#)


---

## Collection Inventory

---

### Guy Redvers Lyle papers

| Title/Description  | Instances    |
|--|--------------|
| <p>SOUTHWESTERN AT MEMPHIS, Memphis, Tenn., Jan 21 - March 27, 1959</p> <p><u>Physical Description</u>: 15 items 33 pieces</p> <p><b>Scope and Contents</b></p> <p>The Librarian was part of a visitation committee acting on behalf of the Southern Association, to visit Southern University at Memphis for the purpose of evaluating the institution and its self-study program. The dates for visitation were, Feb. 16-19, 1959. The Librarian's report on Southwestern University is included.</p> <p>Included in this folder are 9 letters covering the period Jan. 21-March 27, 1959. Also included are: "The Burrow Library" a report prepared by the Librarian containing his observations and recommendations for the University Library (8 pages); Librarian's expense voucher (1 sheet); Burrow Library, Southwestern at Memphis, dedication brochure, Oct. 8, 1953 (unpages, illustrated); "Faculty Committee on the Library" a report prepared by Albert M. Johnson, Secretary to the Committee, on the meeting held Feb. 17, 1959.</p> <p>Charles S. Davis, Dean of the Faculties, Florida State University, Tallahassee, Fla.; Leon F. Sensabaugh, Dean of the University, Washington and Lee University, Lexington, Va.; Martha S. Grafton, Dean, Mary Baldwin College, Staunton, Va.</p> | <p>box 1</p> |
| <p>UNIVERSITY OF CHATTANOOGA, Chattanooga, Tenn., July 22, 1959 - Jan. 12, 1960</p> <p><u>Physical Description</u>: 30 items 48 pieces</p> <p><b>Scope and Contents</b></p> <p>An invitation was extended by Elford C. Morgan, Project Director, Southern Association of Colleges and Schools to the librarian to become a member of a visitation team being sent to the University of Chattanooga Nov. 15-18, 1959. The purpose of the visit was to evaluate the institution's own Self-Study and its programs in all phases. The librarian's specific</p>  | <p>box 1</p> |

task was the evaluation of the library program, his report is included.

Included in this folder are 20 letters covering the period July 22, 1959 - Jan 12, 1960. Also included are: "The library of Chattanooga" a rough draft of the report prepared by the librarian containing his observations and recommendations for the University Library. (9 plus 2 pages); "University of Chattanooga - Committee for 1959-60" roster list (1 sheet); "Results of Survey of Library Use, University of Chattanooga, Oct. 19, 1959"; Campus map and Room Directory (3 copies); Selected List of Recent Reference Books (3 pages); "Work and Responsibility of the Visiting Committee" prepared by the Southern Association of Colleges and Schools, Inc. (4 pages)

Elford C. Morgan, Dean, Converse College,  
Spartanburg, S. C. Gilbert E. Govan, Director of  
Libraries, University of Chattanooga, Chattanooga,  
Tenn.; Leon F. Senabaugh, Dean of the University,  
Washington and Lee Univ., Lexington, Va.; LeRoy A.  
Markin, President, Univ. of Chattanooga, Tenn.

---

WOFFORD COLLEGE, Spartanburg, S. C., Dec. 16, 1959 -  
May 11, 1960

box 1

Physical Description: 21 items 34 pieces

### **Scope and Contents**

The University Senate of the Methodist Church planned a survey of Wofford College Feb. 2-5, 1959. Dr. Myron Wicke, Dean, Southwestern University, Georgetown, Texas, and Chairman of the Survey Committee extended an invitation to the librarian to serve as a member of the committee. The purpose of the visitation was to make a complete study of the college program in all its phases, administrative, financial, curriculum programs, library, etc. as part of the periodic survey of the Board, Higher Education of the Methodist Church.

Included in this folder are 9 letters covering the period from Dec. 16, 1959 to May 11, 1960. Also included are: Charter and By-Laws of Wofford College, Oct. 2, 1956 (25 pages); University Senate of the Methodist Church: Survey Schedules (various paging) prepared by Wofford College for the University Senate; The South Carolina Librarian, vol. 3, no. 2, March 1959; Wofford College: Five Year Academic Program Estimated Requirements for Additional Funds, March 1958 (unnumbered pages); Background to Wofford College Five Year Academic Program (1 page); Supportive materials on Wofford College faculty and Board of Trustees (14 sheets); The report of the Librarian's findings and his recommendations (13

pages); Survey Report to the President and the Board of Trustees of Wofford College, May 1960 prepared by the visitation committee of the University Senate of the Methodist Church (225 pages).

Herbert Hucks, Jr., Librarian, Wofford College, Spartanburg, S. C.; Myron F. Wicke, Dean, College of Arts and Sciences, Southwestern University, Georgetown, Texas

---

TEXAS CHRISTIAN UNIVERSITY, Fort Worth, Texas, May 6 - Dec. 6, 1960 box 1

Physical Description: 26 items 57 pieces

### **Scope and Contents**

At the invitation of Charles S. Davis, Chairman of the visiting Committee, Southern Association of Colleges and Schools, Inc., the librarian became a member of a team to Texas Christian University, Nov. 6-10, 1960. The purpose of the visit was to evaluate the Self-Study Program carried on by the university and the quality of the institution's programs. The team's evaluation will be used in considering the university for accreditation by the Southern Association. The librarian was to evaluate the university library program. His report is included.

Included in this folder are 9 letters covering the period May 6-Dec. 6, 1960. Also included are: Report of the Visiting Committee on Texas Christian University, Nov. 6-9, 1960, 43 pages; The librarian's 7-page report of suggestions for changes to the report of the Visiting Committee "The Mary Couts Burnett Library", Texas Christian University, prepared by the librarian stating his observations and recommendations for the library program (13 pages); "The work and Responsibility of the Visiting Committee", prepared by the Southern Association of Colleges and Schools, Inc. (4 pages, 2 copies); University Self-Evaluation Study Program, Organizational Chart (12. pages); "Summary of Survey of Library Use" prepared by the Texas Christian University, 1 sheet; "Schedule of Meeting to Visiting Team", Texas Christian Univ.; "Selected List of Recent Reference Books" (3 pages); "Statistics of Southern Colleges and University Libraries, 1958-59, Baton Rouge, La., L. S. U. Library, 1959" (2 sheets); The William Luther Lewis Collection of English and American Literature, Located at Texas Christian University, Fort Worth, Texas (11 pages, illus.); Faculty Handbook, Texas Christian University (47 pages); Library Handbook, A Guide to Mary Couts Burnett Library (22 pages, illus)

Charles S. Davis, President, Winthrop College, Rock Hill, N. C.; Elford C. Morgan, Project Director,



Commission on Colleges and Schools, Southern Association of Colleges and Schools, Inc., Atlanta, Ga.; Otto R. Nielson, Dean of Education, Texas Christian University, Fort Worth, Texas; D. Ray Lindley, President, Texas Christian University, Fort Worth, Texas

---

UNIVERSITY OF SOUTH CAROLINA, Columbia, South Carolina, Jan. 50 - May 8, 1961

box 1

Physical Description: 25 items 56 pieces

### **Scope and Contents**

At the invitation of Elford C. Morgan, Project Director, Commission on Colleges and Universities, Southern Association of Colleges and Secondary Schools, the librarian became a member of a visiting committee for April 16-19 at the University of South Carolina. The purpose of the committee was to evaluate the institution's Self-Study Report and the college programs in all phases, with respects to Southern Association Standards for Accreditation. The librarian's specific task was to evaluate the library and assist in evaluating the graduate and research programs.

Included in this folder are 11 letters covering the period Jan. 30 - May 9, 1961. Also included are: A list of visiting committee members and the areas they were assigned (1 sheet); "The Work and Responsibility of the Visiting Committee" prepared by the Southern Association of Colleges and Secondary Schools, (4 unnumbered pages); A copy of the summary of an article written by Miles O. Price, Law Librarian and Emeritus Professor of Law, Columbia University, College and Research Libraries, vol. 21, page 19, Jan. 1960, entitled "The Place of the Law School Library in Library Administration" (2 typed pages); Self-Study and Projected Expansion Needs; Law Library, University of South Carolina: Survey and Report, Nov. 1960, prepared by Ernest L. Folk, III, Associate Professor, School of Law and Sarah Leverette, Librarian, School of Law, University of South Carolina."; Selected List of Recent Reference Books" (4 pages); "Statistics of Southern College and University Librariae" Reproduced from the annual list; "Statistics of Southern Colleges and University Libraries, 1959-60" published L. S. U., 1960; "Schedule of Hours, Main Library Building, Regular Session, of a Selected Group of Colleges and Universities" (based on mail inquiry made by Emory University Library, Dec. 1959 and July 1960) 3 pages

Elford C. Morgan, Project Director, Commission on Colleges and Universities, Southern Association of Colleges and Secondary Schools, Atlanta, Ga.; J. Paul Reynolds, Dean, College of Arts and Sciences,

Florida State University, Tallahassee, Fla.; W. H. Callcott, Dean of the University, University of South Carolina, Columbia, S. C.; Alfred Rawlinson, Director of Libraries, University of South Carolina, S. C.

---

MISSISSIPPI STATE UNIVERSITY, State College, Mississippi, box 2  
July 7 - Dec. 11, 1961

Physical Description: 40 items 54 pieces

### **Scope and Contents**

The librarian accepted the invitation of Elford C. Morgan, Project Director, Commission on Colleges and Universities, Southern Association of Colleges and Schools, to be a member of a visiting committee which was scheduled to visit Mississippi State University Oct. 15-18, 1961. The purpose of the visit was to evaluate the university in respects to association standards for admission into membership. The librarian was to evaluate the library, his report is included.

Included in this folder are 29 letters covering the period July 7 - Dec. 11, 1961. Also included are: "Table III: Circulation Statistics; Total for All Libraries, July 1, 1960 -June 30, 1961" (1 page); "Table I: Statistics of Southern College and University Libraries" (Reproduced from the annual list"; Statistics of Southern College and University Libraries, 1959 - 1960", published by L. S. U., 1960) 3 copies, 2 pages each; "Selected List of Recent Reference Books" (4 pages, typed); "Selected List of Recent Reference Books in Science and Technology" (2 pages); President's Bulletin, vol. II, no. 3, Sept. 30, 1961; Mississippi State University (11 pages); Memo to members of the visiting committee, prepared by the Southern Association of Colleges and Schools giving instructions and including a roster of personnel; "Mississippi State University: The Mitchell Memorial Library", the librarian's report and recommendations for the university library (7 pages, carbon).

Elford C. Morgan, Project Director, Commission on Colleges and Universities, Southern Association of Colleges and Schools, Atlanta, Ga.; D. W. Colvard, President, Mississippi State University, State College, Miss.; Dr. J. Paul Reynolds, Dean, College of Arts and Sciences, Florida State University, Tallahassee, Fla.; Forrest C. Palmer, Librarian, Mitchell Memorial Library, Mississippi State University, State College, Miss.; Dr. John K. Betterworth, Academic Vice President, Mississippi State University, State College, Miss.

---

WOMAN'S COLLEGE OF THE UNIVERSITY OF NORTH CAROLINA, Greensboro, North Carolina, Dec. 11, 1961 - April 17, 1962 box 2

Physical Description: 21 items 67 pieces

### **Scope and Contents**

At the invitation of Gordon W. Sweet, Executive Secretary, Commission on Colleges and Universities, Southern Association of Colleges and Secondary Schools, the librarian became a member of a visiting committee, under the chairmanship of Charles S. Davis, Dean, Winthrop College, Rock Hill, to the Women's College of the University of North Carolina, April 8-11, 1962. The purpose of the committee was to evaluate the institution's Self-Study Program and the college programs in all phases with regards to the Southern Association Standards of Accreditation. The librarian's specific task was the evaluation of the library program; his report is included.

There are 10 letters included in this folder, covering the period Dec. 11, 1961 -April 17, 1962. Also included are: The Woman's College of the University of North Carolina: The Mission of the Library (2 pages) prepared by the librarian, Charles M. Adams, Woman's College; "Library", prepared by the Librarian (6 pages, carbon) stating his observations and recommendations for the Woman's College Library; "An Instrument of Government for the Faculty of the Woman's College of the University of North Carolina, Greensboro, North Carolina", revised April 1959 (18 pages prepared by the Faculty and Board of Trustees of Woman's College); "Control and Administrative Organization of the College Library" a questionnaire prepared by the librarian and filled out by librarian Charles Adams (14 pages) pertaining to library organization, staff, by-laws, etc.; "Provoledges and Regulations for Faculty Use of the Library" Woman's College Library (10 pages); "Study and Planning Report for the Library to 1970" (8 unnumbered pages) presented Jan. 1958 to the Central Study and Planning Committee Chancellor Blackwell, Chairman and prepared by members of the library staff; "Library Service for the Proposed Graduate Program in Home Economics at the Woman's College of the University of North Carolina" prepared by Dr. Writon Powell, Librarian, Albert R. Mann Library, Cornell University, Ithaca, N. Y. March 1958 (7 pages); Outline of Information Needed for the Visiting Committees and the "Work and Responsibility of the Visiting Committee" prepared by the Southern Association of Colleges and Secondary Schools, Commission on Colleges and Universities.

Gordon W. Sweet, Executive Secretary, Southern Association of Colleges and Secondary Schools, Commission on Colleges and Universities, Atlanta, Ga.; Charles S. Davis, Dean, Winthrop College, Rock Hill, South Carolina; Charles M. Adams, Librarian,

Woman's College of the University of North Carolina,  
Greensboro, N. C.; Mereb E. Mossman, Dean,  
Woman's College of the University of North Carolina,  
Greensboro, N. C.

---

WESTERN CAROLINA COLLEGE, Cullowhee, North  
Carolina, June 17 - Oct. 17, 1963

box 2

Physical Description: 21 items 29 pieces

**Scope and Contents**

At the invitation of Gordon W. Sweet, Executive Secretary, Commission on Colleges and Universities, Southern Association of Colleges and Secondary Schools, the librarian became a member of a visiting committee, Walter D. Smith, Dean of the College, Winthrop College, Chairman, to visit Western Carolina College, Oct. 20 - 23, 1963. The committee's purpose was to evaluate the institution's Self-Study Report and the college programs in all phases with regards to Southern Association Standards for accreditation. The librarian's specific task was the evaluation of the library program; his report is included.

Included in this folder are 7 letters covering the period June 17 - Oct. 17, 1963. Also included are: Outline of Information Needed for Visiting Committees (2 pages) prepared by the Southern Association of Colleges and Schools including a roster of committee members; Six by four, black and white photo of committee members; "Minutes of the Library Board, August 12, 1963" (3 pages); "Library Report to the Faculty, August 23, 1963"; "The Hunter Memorial Library" prepared by the librarian containing his observations and recommendations for the college library; Southern Association of Colleges and Schools. Constitution and Standards, Dec. 5, 1961 (44 pages); Institution Self-Study Report, 1963, Western Carolina College, Cullowhee, N. C. (160 pages)

Gordon W. Sweet, Executive Secretary, Commission on Colleges and Universities, Southern Association of Colleges and Secondary Schools, Atlanta, Ga.; Paul A. Reid, President, Western Carolina College, Cullowhee, N. C.; Lilian B. Buchanan, Librarian, Western Carolina College, Cullowhee, N.C.; Walter D. Smith, Dean of the College, Winthrop College, Rock Hill, S. C.

---

UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL,  
Chapel Hill, N. C., Oct. 14, 1963 - April 10, 1964

box 2

Physical Description: 46 items 94 pieces

**Scope and Contents**

Gordon W. Sweet, Executive Secretary, Southern Association of Colleges and Schools, Inc., invited the

librarian to become a member of a visiting committee to the University of North Carolina at Chapel Hill March 8 - 11, 1964. The librarian's specific duty was the evaluation of the library program and the library school in conjunction with the AL A. Accrediting Team which was on campus at the same time evaluating the Library School.

Included in this folder are 20 letters covering the period Oct. 14, 1963 - April 10, 1964. Also included are: The University of North Carolina, Chapel Hill: Faculty Legislation on University Government (18 pages); The librarian's travel expense voucher (1 sheet); "Chapel Hill Airline Guide" (1 sheet); Southern Association of Colleges and Schools, Commission on Colleges. "Schedule for Compliance with the New Standards" (1 sheet); The Work and Responsibility of the Visiting Committee, prepared by the Southern Association of Colleges and Schools (5 pages); Outline of Information Needed for Visiting Committees, prepared by the Southern Association of Colleges and Schools (4 pages); "Ranking of Member Libraries of the Association of Southern Research Libraries" by number of volumes, total library expenditures, expenditures for books, Periodicals and binding, 1962-1963 (1 sheet); Roster of Committee members for the University of North Carolina visit, March 8-11, 1964 (1 sheet); An organizational memorandum from the Administrative Board of the Library which describes an amendment to the Instrument of Government relating to membership, terms and functions of the Administrative Board of the Library, University of North Carolina (3 pages); "University Library" a report on all phases of the library program, book collection, technical services, staff, etc. (5 pages); "Report of University of North Carolina at Chapel Hill, School of Library Science, Chapel Hill, North Carolina, March 9, 10, 11, 1964 prepared by the Library Association Committee on Accreditation (9 pages); The librarian's report on the library (12 pages) to which is attached the librarian's recommendations (2 pages); Report of the Visiting Committee, The University of North Carolina (Chapel Hill) March 8-11, 1964 prepared by the Southern Association of Colleges and Schools, Commission on Colleges (80 pages); Self-Study Summary Report, prepared by the University of North Carolina at Chapel Hill, Jan. 15, 1964 (466 pages)

Gordon W. Sweet, Executive Secretary, Southern Association of Colleges and Schools, Commission on Colleges, Atlanta, Ga.; Dr. Jerrold Orne, Librarian, University of North Carolina at Chapel Hill, Chapel Hill, North Carolina; Carlyle, J. Fararey, Acting Dean, School of Library Science, U. N. C. at Chapel Hill, Chapel Hill, N. C.; George S. Bonn, Chief, Science & Technology Division, New York Public Library, N. Y., N. Y.; John H. Gribbin, Associate University Librarian,

U. N. C. at Chapel Hill, Chapel Hill, N. C.; Cecil G.  
Taylor, Dean, College of Arts and Sciences, Louisiana  
State University, Baton Rouge, La.

---

RICE UNIVERSITY, Houston, Texas, March 23 - Oct. 6, 1964      box 3

Physical Description: 20 items 38 pieces

**Scope and Contents**

At the invitation of Gordon W. Sweet, Executive Secretary, Southern Association of Colleges and Schools, the Librarian became part of a visitation team to Rice University, Oct. 18-21, 1964. The librarian's specific assignment was the observation and assessment of the library. The purpose of the visitation was to make a study of the college programs in anticipation of re-accreditation of the institution by the Southern Association.

Included in this folder are 7 letters covering the period March 23 - Oct. 6, 1964. Also included are: "The Fondren Library of Rice University" a report prepared by the Librarian, Oct. 18-21, 1964, containing his observations and recommendations. "Selection of Recent Bibliographical Works in History and English" (2 pages) "Statistics of Southern College and University Libraries" reproduced from the annual list "Statistics of Southern College and University Libraries, 1962-63" published by L. S. U., 1963. The annual list gives statistics for 7 college and university libraries (2 pages). Supportive Statistics and materials (10 pages) on the library and on Southern Universities. "Outline of Information for Visiting Committee" prepared by the Southern Association of Colleges and Schools. Commission on Colleges (2 pages). Fondren Library Handbook, Rice University, Houston, Texas, 1963 (16 pages, illus.). "The Natural History of the Librarian" by Hardin Geaig, reprinted from the AAUP Bulletin, vol. 46, no. 4, Winter 1960 (7 pages). A Ten Year Plan for Rice University, 1965-1975 (39 pages). The report of the Southern Association on Rice University at the completion of study made by the Visitation Committee (39 pages).

Dr. Gordon W. Sweet, Executive Secretary, Southern Association of Colleges and Schools, Inc., Atlanta, Ga.; Kenneth S. Pitzer, President, Rice University, Houston, Texas; Carey Cronies, Chancellor, Rice University, Houston, Texas

---

TRINITY UNIVERSITY, San Antonio, Texas, Aug. 18, 1965 -      box 3  
Nov. 7, 1967

Physical Description: 26 items 36 pieces

### **Scope and Contents**

At the invitation of Gordon W. Sweet, Executive Secretary, Southern Association of Colleges and Schools, Inc., the librarian became a member of a visiting team sent to Trinity University, Nov. 7-10, 1965. The purpose of the visitation was to evaluate the institution's Self-Study and the university programs in all its phases with regards to the Association Standards and accreditation. The librarian's specific task was the evaluation of the library program. The record of the visitation is followed up by correspondence relating to the division of library resources into graduate and undergraduate libraries.

Included in this folder are 18 letters covering the period Aug. 18, 1965 - Nov. 7, 1967. Also included are: "A bibliography of Books by and about Richard Cranshaw" (2 pages). "Library Budget, 1965-66" (1 sheet) Trinity University. "Football Expenses for Year Ending May 31, 1965", Trinity University (1 sheet). "Summary Sheet of Standards for Use by Visiting Committee of Institutional Self-Study and Periodic Visitation Program (1 sheet) prepared by the Southern Association of Colleges and Schools. Commission on Colleges and Universities. Confidential Evaluation of Institutional Self-Study by Visiting Committee prepared by the Southern Association of Colleges and Schools (2 sheets). Outline of Information Needed for Visiting Committees, prepared by the Southern Association of Colleges and Schools (2 sheets). A report by Trinity University Librarian, Mr. Robert A. Houze, discussing division of Library Resources into graduate and undergraduate libraries (5 pages).

Gordon W. Sweet, Executive Secretary, Southern Association of Colleges and Schools, Inc., Atlanta, Ga.; Dr. Burce Thomas, Dean, Trinity University, San Antonio, Tex.; William Hugh McEniry, Jr., Dean. Stetson University, Deland, Fla.; Robert A. Houze, Librarian, Trinity University, San Antonio, Texas.

---

WASHINGTON AND LEE UNIVERSITY, Lexington, Virginia,      box 3  
May 19 - Nov. 30, 1966

Physical Description: 35 items 50 pieces

### **Scope and Contents**

At the invitation of Gordon W. Sweet, Executive Secretary, Commission on Colleges, Southern Association of Colleges and School, the librarian became a member of a visiting committee, No. 6-9, 1966, to Washington and Lee University. The function of the committee, under the Chairmanship of Cecil Abernethy, Academic Vice-President, Birmingham Southern College, was to evaluate the institution's

Self-Study Report and college programs in all phases with respects to Southern Association Standards of Accreditation. The librarian's specific function is the evaluation of the library and academic service programs.

Included in this folder are 11 letters covering the period May 19 - Nov. 30, 1966. Also included are: A campus map of Washington and Lee University. The librarian's expense voucher. Report of the Friends of the Cyrus Hall McCormick Library, Washington and Lee University, 1961 and 1965 issues. A program from an exhibition entitled "Fifty Books of the Year 1941", at Cyrus Hall McCormick Library, May 1 to May 15. McCormick Library Handbook (5 unnumbered pages). Cyrus Hall McCormick Library, Washington and Lee University, brochure of Dedication Exercises, May 9-10, 1941 (8 unnumbered pages, illus.). "The Library" chapter 6 from, Report of the Visiting Committee to Washington and Lee, Nov. 6-9, 1961, The Southern Association of Colleges and Secondary Schools, prepared by the librarian containing his observations and recommendations. Chapters II. "The University Today"; III. "The Purpose and Objectives of Washington and Lee University"; VII. "The Faculty"; VIII. "The Library and Other Academic Services"; XV. "A Plan of Action"; of the institution's self-study report.

Gordon W. Sweet, Executive Secretary, Commission on Colleges, Southern Association of Colleges and Schools, Atlanta, Ga.; Leon F. Sensabaugh, Department of History, Washington and Lee University, Lexington, Va.; Cecil Abernathy, Academic Vice-President, Birmingham Southern College, Birmingham, Ala.; Henry E. Coleman, Jr., Librarian, Washington and Lee University, Lexington, Va.; Royster Lyle, Jr., Assistant to the Director, George C. Marshall Research Foundation, Lexington, Va.; Fred C. Cole, President, Washington and Lee University, Lexington, Va.

---

UNIVERSITY OF WEST FLORIDA, Pensacola, Florida, Jan. 26 - June 17, 1968

box 3

Physical Description: 22 items 55 pieces

### **Scope and Contents**

The librarian accepted the invitation, extended by Charles B. Vail, Acting Executive Secretary, Commission on Colleges and Universities, Southern Association of Colleges and Secondary Schools, to become a member of a visiting committee to the University of West Florida, May 12 - 15, 1968. The institution was seeking the designation of Recognized Candidate for Accreditation. The principal responsibility of the visiting committee was to assess the progress of the institution in terms of the



Standards of the College Delegate Assembly. The librarian's specific task was the evaluation of the progress of the college program for the library. His report is included.

Included in this folder are 9 letters covering the dates, Jan. 26 - June 17, 1968. Also included are: Librarian's travel expense voucher (1 sheet). University of West Florida Library - Organizational Charts (2 sheets). Presidential Policy Memoranda, University of West Florida (22 pages). "The Responsibility and Work of an Evaluation Committee", prepared by the Southern Association (3 pages). Notice, "Revised Schedule of Fees, University of West Florida. "Report of the University of Western Florida, Pensacola, Florida, prepared by the visiting committee of the Southern Association of Colleges and Secondary Schools concerning Its Application as a Candidate for Membership in the Southern Association of Colleges and Schools, May 13-15, 1968 (22 pages). Standards of the College Delegate Assembly of the Southern Association of Colleges and Schools, Nov. 29, 1967. "The University of West Florida Library", prepared by the librarian containing his observations and recommendations (2 pages).

Charles B. Vail, Acting Executive Secretary,  
Commission on College and University Libraries,  
Southern Association of Colleges and Secondary  
Schools, Atlanta, Ga.; Harold Bryan Crosby, President,  
University of West Florida, Pensacola, Fla.; Alfred  
R. Neumann, Dean, College of Arts and Sciences,  
University of Houston, Houston, Texas

---

University of West Florida, Pensacola, Florida, Jan. 7 - June 10, 1969      box 3

Physical Description: 17 items 96 pieces

### **Scope and Contents**

The Librarian accepted the invitation extended by Gordon W. Sweet, Executive Secretary, Commission on Colleges and Universities, Southern Association of Colleges and Secondary Schools, to become a member of a visiting committee, under the chairmanship of Dr. Alfred R. Neumann, Dean, College of Arts and Sciences, University of Houston, to the University of West Florida, May 11 - 14, The institution, a Recognized Candidate for Accreditation was seeking membership in the Southern Association of Colleges and Schools. The responsibility of the visiting committee was to evaluate the institution's programs in all phases with respects to the Southern Association's Standards of the College Delegate Assembly. The specific task of the librarian was the evaluation of the library program.

Included in this folder are 11 letters covering the period Jan. 7 - June 10, 1969. Also included are: "The Library", prepared by the librarian containing his observations and recommendations for the library (2 pages). Report on the University of West Florida, Pensacola, Florida, by the visiting committee of the Southern Association of Colleges and Schools concerning Its Application for Membership in the Southern Association of Colleges and Schools May 11 - 14, 1969 (32 pages). "The Work and Responsibility of the Candidate Committee, Recognized Candidate for Accreditation" (3 pages) prepared by the Southern Association of Colleges and Secondary Schools. The University of West Florida, 1968-69 Calendar (30 Pages) cover and pages 1 & 2 missing, pamphlet starts with Board of Regents, State of Florida on page 3. Confidential evaluation sheets of the University of West Florida, prepared by the visiting committee of the Southern Association of Colleges and Secondary Schools (67 pages).

Gordon W. Sweet, Executive Secretary, Commission on Colleges and Universities, Southern Association of Colleges and Secondary Schools, Atlanta, Ga.; Harold Bryan Crosby, President, University of West Florida, Pensacola, Fla.; John C. Haynie, Jr., Assistant to the President, The University of West Florida, Pensacola, Fla.; Alfred R. Neumann, Dean, College of Arts and Sciences, University of Houston, Houston, Tex.

---

UNIVERSITY OF ALABAMA IN BIRMINGHAM, Birmingham, Alabama, Jan. 23 - April 20, 1970 box 3

Physical Description: 12 items 26 pieces

### **Scope and Contents**

At the invitation of Dr. Gordon W. Sweet, Executive Secretary, Commission of Colleges, Southern Association of Colleges and Schools, the librarian became a member of an Evaluation Committee to visit and study the University of Alabama in Birmingham with respects to the Standards of the College Delegate Assembly in preparation for admission as a member in the Southern Association of Colleges and Schools. Date of visitation was set for April 12-15, 1970. The librarian was to evaluate the university libraries in terms of the Standards; a copy of his report and recommendations are included.

Included in this folder are 5 letters covering the period Jan. 23 - April 20, 1970. Also included are: Memo to: Committee Members, April 6, 1970 (2 pages) containing a complete roster of the evaluation committee members. "University of Alabama in Birmingham: Libraries", the librarian's report with recommendations (4 pages). The librarian's expense

vouchers (4 sheets). Standards of the College Delegate Assembly of the Southern Association of Colleges and Schools, Dec. 3, 1969 (34 pages). University of Alabama in Birmingham: Faculty Handbook (29 pages).

Dr. Gordon W. Sweet, Executive Secretary, Commission on Colleges, Southern Association of Colleges and Schools, Atlanta, Ga.; J. F. Volker, President, University of Alabama in Birmingham, Birmingham, Ala.

---

UNIVERSITY OF NORTH CAROLINA AT GREENSBORO, Greensboro, North Carolina, 1972

box 3

Physical Description: 1 item

---

The Institutional Self-Study of 1972, 1972

box 3

**Scope and Contents**

An incomplete copy of the study with Lyle's handwritten annotations.

[^ Return to Table of Contents](#)