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John Otis Given Papers4078811

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Description is written in: English.

Describing Archives: A Content Standard

Rare Book and Manuscript Library

Butler Library, 6th Floor
Columbia University, Mail Code 1127
535 W. 114th St.
New York, NY 10027
Business Number: (212) 854-5153
Fax Number: (212) 854-1365
rbml@libraries.cul.columbia.edu
URL: <http://www.columbia.edu/cu/lweb/indiv/rbml/index.html>

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Summary Information

Repository:	Rare Book and Manuscript Library
Creator:	Given, John Otis
Title:	John Otis Given Papers
ID:	4078811
ID:	MS#0489
Date [inclusive]:	1845-1909
Physical Description:	2 linear feet 4 boxes
Language of the Material:	English .
Abstract:	Correspondence and documents of the Maine merchant ship's captain John Otis Given (1819-1889), from business associates and members of his family. Included among the documents are insurance policies for ships, various ships' accounts, and a ship's log for Given's ship, the <i>Juan Fernandez</i> .

Preferred Citation

Identification of specific item; Date (if known); John Otis Given papers; Box and Folder; Rare Book and Manuscript Library, Columbia University Libraries.

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Biographical note

John Otis Given (1819-1889) was a merchant ship captain who lived in Bowdoinham, Maine.

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Biographical / Historical

Given was born on April 16, 1819 in Bowdoinham, Maine, to William and Mary Whitmore Given. His brother and sometime business partner, Saint Vincent Given (1805-1861), was also a ship captain. Between 1855 and 1857, John O. Given sailed the ship *Juan Fernandez* (built at Bowdoinham in 1854) from Orleans, France to Liverpool, England; then to Calcutta, India; London, England; and Callao, Philippines. In 1860, he paid over \$11,500 to build the ship John Leslie, which he sailed between Liverpool and Philadelphia in 1862.

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Biographical / Historical

John O. Given married Annie Rachel Kelley (1827-1911) in Boston, Massachusetts on December 4, 1854. They had three children: John L. Given (1858-1920), Mary Whitmore "Minnie" Given (circa 1865-), and Margaret E. Given (1870-).

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Biographical / Historical

He died on January 22, 1889 in Maine.

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Scope and Contents

The collection is primarily composed of the personal and professional correspondence and business documents of the Bowdoinham, Maine merchant ship's captain John Otis Given (1819-1889). The collection also contains some correspondence belonging to his wife, Annie Rachel Given. Annie Rachel Given's letters to her sister describe events of a voyage with her husband. Many of the letters reveal interesting sidelights on the seafaring life of the day.

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Scope and Contents

Also included is a typewritten copy of an account of an incident at sea, thought probably to have been written by Annie Rachel Given. Included among the business documents are insurance policies, crew agreements, and accounts for ships including the *S. V. Given*, *Juan Fernandez*, *Vigilante*, *Marcia Greenleaf*, *E. S. Thayer*, *Warren Adams*, and *R. D. Spear*. There is also a ship's log for an 1859 voyage on Given's ship, the *Juan Fernandez*. Finally, there are several photographs of the Givens' home in Maine.

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Arrangement

This collection is arranged in two series. Correspondence is arranged in alphabetical order by the sender's last name. Documents are arranged in chronological order. Selected material cataloged; remainder listed and arranged.

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Administrative Information

Publication Statement

Rare Book and Manuscript Library

Butler Library, 6th Floor
Columbia University, Mail Code 1127
535 W. 114th St.
New York, NY 10027

Business Number: (212) 854-5153

Fax Number: (212) 854-1365

rbml@libraries.cul.columbia.edu

URL: <http://www.columbia.edu/cu/lweb/indiv/rbml/index.html>

Revision Description

PDF finding aid converted to EAD by CLB. 2020-05-29

Restrictions on Access

The following boxes are located off-site: 2-4. You will need to request this material from the Rare Book and Manuscript Library at least three business days in advance to use the collection in the Rare Book and Manuscript Library reading room.

Restrictions on Access

This collection has no restrictions.

Immediate Source of Acquisition

Source of acquisition--Bancroft. Method of acquisition--Purchase; Date of acquisition--1949. Accession number--M-49.

Accruals

Gift of Professor Margaret Bancroft, 1952, 1960-1964, 1970.

Processing Information

Cataloged Christina Hilton Fenn 06/--/89.

Terms Governing Use and Reproduction

Reproductions may be made for research purposes. The RBML maintains ownership of the physical material only. Copyright remains with the creator and his/her heirs. The responsibility to secure copyright permission rests with the patron.

Processing Information

Materials were intellectually arranged into two series at the same time the finding aid was converted to EAD. The biographical notes was also expanded. Nothing in the collection was physically rearranged.

Accruals

Materials may have been added to the collection since this finding aid was prepared. Contact rbml@columbia.edu for more information.

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Controlled Access Headings

- Merchant ships
- Dwellings -- Maine
- Seafaring life
- Shipping
- Maine -- Pictorial works
- Photographic prints
- logs (records)
- Ship captains
- Shipping -- Accounting
- ships' logs
- Bowdoinham (Me.)
- Given, Annie Rachel
- Given family

Collection Inventory

Series I: Correspondence

Subseries I.1: Cataloged correspondence

box 1

Title/Description	Instances
<p>Given, Annie R.</p> <p><u>Physical Description:</u> [17?] als, and typescript copies of 11 of these.</p> <p>Scope and Contents</p> <p>Letters from Annie Rachel Given to her sister from various places to which she accompanied her husband on his voyages.</p>	<p>box 1</p>
<p>Given, Annie R.</p> <p><u>Physical Description:</u> [?] als</p> <p>Scope and Contents</p> <p>Letters to Annie Rachel Given from family and business associates.</p>	<p>box 1</p>
<p>Given, John O., Captain</p>	<p>box 1</p>

Scope and Contents

Letters to Given from business associates and members of his family.

Given, [illegible]	box 1
<u>Physical Description:</u> [illegible]	
Scope and Contents	
[illegible]	
Given, Annie R.	box 1
<u>Physical Description:</u> [illegible]	
Scope and Contents	
[illegible]	

Subseries I.2: Arranged correspondence, 1846-1901

Title/Description	Instances
Augusta to A. R. Given, 1855 January 4	box 4
Augusta to A. R. Given, 1855 January 21	box 4
"Augusta" to "Annie", 1855 May 14	box 3
"Augie" [Augusta] to "Dear friend Josie", 1873 August 17	box 3
A. G. Benson to John O. Given, 1846 September 24	box 1
<u>Physical Description:</u> 2p. Als.	
David Brown & Bowden to William T. Tribbon, 1868 January 27	box 1
<u>Physical Description:</u> 1p. Als.	
David Brown & Bowden to John O. Given, 1868 November 28	box 1
<u>Physical Description:</u> 1p. Als.	
W. W. Browne to John O. Given, 1892 January 27	box 1
<u>Physical Description:</u> 2p. Als.	
Robert Butterfield to John O. Given, 1853 October 26	box 1
<u>Physical Description:</u> 2p. Als. (Enclosure)	
Robert Butterfield to John O. Given, 1857 October 12	box 1
<u>Physical Description:</u> 1p. Als.	
Robert Butterfield to John Given, 1857 December 7	box 1
<u>Physical Description:</u> 2p. Als.	
Robert Butterfield to John O. Given, 1860 November 20	box 1

<u>Physical Description</u> : 2p. Als.	
Robert Butterfield to John O. Given, 1861 January 14	box 1
<u>Physical Description</u> : 2p. Als.	
R. Butterfield to J. O. Given, 1862 March 28	box 3
Robert W. Carr to John O. Given, 1889 August 21	box 1
<u>Physical Description</u> : 1p. Als.	
H. Clarkson & Company to John O. Given, 1879 August 18	box 1
<u>Physical Description</u> : 2p. Als.	
E. S. Crosby to Anne Rachel Given, 1899 May 31	box 1
<u>Physical Description</u> : 1p. Als.	
"Cynthia" to "My Dear Sister" [Annie], [no year] July 18	box 3
Biographical / Historical	
"Cynthia" is likely Annie Rachel Given's younger sister, Cynthia Brown Kelley Girdler.	
James B. Drake to [John O. Given], 1885 February 20	box 1
<u>Physical Description</u> : 1p. Letterpress copy.	
James B. Drake to John O. Given, 1886 July 30	box 1
<u>Physical Description</u> : 1p. Als.	
James B. Drake to John O. Given, 1889 March 22	box 1
<u>Physical Description</u> : 1p. Als.	
James B. Drake to [John O. Given], 1889 March 25	box 1
<u>Physical Description</u> : 1p. Letterpress copy.	
James B. Drake to John O. Given, 1896 October 1	box 1
<u>Physical Description</u> : 1p. Letterpress copy.	
Elephant Dudley to Anne Rachel Given, 1889 April 19	box 1
<u>Physical Description</u> : 1p. Als.	
[Jonathan?] Elsrell & Company to John O. Given, 1858 February 11	box 1
<u>Physical Description</u> : Als.	
Alvan Felch to John O. Given, 1852 October 14	box 1
<u>Physical Description</u> : 4p. Als.	
To John [O. Given] from his niece, Flote, [no year] October 17	box 4
<u>Physical Description</u> : A.L.S., 4 p.	
A. P. Fulton to John O. Given, 1881 August 22	

<u>Physical Description</u> : 3p. Als.	box 1
A. P. Fulton to John O. Given, 1882 April 10 <u>Physical Description</u> : 1p. Als.	box 1
A. R. Given to Augusta, 1855 November 7	box 4
A. R. Given to Augusta, 1858 June 25	box 4
A. R. Given to J. O. Given, 1854 December 18 <u>Physical Description</u> : (typescript copy)	box 4
A. R. Given to J. O. Given, 1881 August 30	box 4
A. R. Given to J. O. Given, 1881 November 3	box 4
Anne Rachel Given to T. W. Fogg, 1906 May 12 <u>Physical Description</u> : 1p. Als.	box 1
J. O. Given to A. R. Given, 1855 February 2	box 4
J. O. Given to A. R. Given, 1855 October 17	box 4
J. O. Given to A. R. Given, 1857 December 11	box 4
J. O. Given to A. R. Given, 1858 March 21	box 4
J. O. Given to A. R. Given, 1859 January 18	box 4
J. O. Given to A. R. Given, 1873 March 25	box 4
J. O. Given to A. R. Given, 1879 May 29	box 4
St. Vincent Given to John O. Given, 1850 June 13 <u>Physical Description</u> : 3p. Als.	box 1
St. Vincent Given to John O. Given, 1850 December 1 <u>Physical Description</u> : 2p. Als.	box 1
St. Vincent Given to John O. Given, 1851 October 26 <u>Physical Description</u> : 2p. Als.	box 1
St. Vincent Given to John O. Given, 1852 April 12 <u>Physical Description</u> : 1p. Als.	box 1
St. Vincent Given to John O. Given, 1852 June 30 <u>Physical Description</u> : 3p. Als.	box 1
St. Vincent Given to John O. Given, 1853 October 6 <u>Physical Description</u> : 2p. Als.	box 1
St. Vincent Given to John O. Given, 1853 October 13 <u>Physical Description</u> : 1p. Als.	box 1
St. Vincent Given to John O. Given, 1853 October 15	box 1

<u>Physical Description:</u> 1p. Als.	
St. Vincent Given to John O. Given, 1853 October 28	box 1
<u>Physical Description:</u> 1p. Als.	
St. Vincent Given to John O. Given, 1853 October 30	box 1
<u>Physical Description:</u> 1p. Als.	
St. Vincent Given to John O. Given, 1853 November 2	box 1
<u>Physical Description:</u> 2p. Als.	
St. Vincent Given to John O. Given, 1853 November 19	box 1
<u>Physical Description:</u> 2p. Als.	
St. Vincent Given to John O. Given, 1854 December 31	box 1
<u>Physical Description:</u> 2p. Als.	
St. Vincent Given to John O. Given, 1855 January 15	box 1
<u>Physical Description:</u> 2p. Als.	
St. Vincent Given to John O. Given, 1855 March 25	box 1
<u>Physical Description:</u> 2p. Als.	
St. Vincent Given to John O. Given, 1855 July 22	box 1
<u>Physical Description:</u> 2p. Als.	
St. Vincent Given to John O. Given, 1856 April 3	box 1
<u>Physical Description:</u> 1p. Als.	
St. Vincent Given to John O. Given, 1856 May 12	box 1
<u>Physical Description:</u> 3p. Als.	
St. Vincent Given to John O. Given, 1856 May 30	box 1
<u>Physical Description:</u> 1p. Als.	
St. Vincent Given to John O. Given, 1856 June 1	box 1
<u>Physical Description:</u> 2p. Als.	
St. Vincent Given to John O. Given, 1856 August 9	box 1
<u>Physical Description:</u> 2p. Als.	
St. Vincent Given to John O. Given, 1856 September 26	box 1
<u>Physical Description:</u> 2p. Als.	
St. Vincent Given to John O. Given, 1857 July 30	box 1
<u>Physical Description:</u> 3p. Als.	
St. Vincent Given to John O. Given, 1857 October 6	box 1
<u>Physical Description:</u> 2p. Als.	
St. Vincent Given to John O. Given, 1857 October 12	box 1

Physical Description: 2p. Als.

St. Vincent Given to John O. Given, 1858 February 25	box 1
<u>Physical Description</u> : 2 p. Als.	
St. Vincent Given to John O. Given, 1858 June 15	box 1
<u>Physical Description</u> : 1p. Als.	
St. Vincent Given to John O. Given, 1858 September 2	box 1
<u>Physical Description</u> : 1p. Als.	
St. Vincent Given to John O. Given, 1858 October 23	box 1
<u>Physical Description</u> : 2p. Ads. Bill.	
St. Vincent Given to J. O. Given, 1859 December 7	box 4
S. V. Given to [J. O. Given], 1848 June 7	box 3
S. V. Given to J. O. Given, 1849 March 2	box 3
S. V. Given to J. O. Given, [no year] November 8	box 3
<u>Physical Description</u> : Telegram	
S. V. Given to J. O. Given, 1853 July 11	box 3
S. V. Given to J. O. Given, 1853 October 10	box 3
S. V. Given to J. O. Given, 1853 October 18	box 3
S. V. Given to J. O. Given, 1853 October 26	box 3
S. V. Given to [J. O. Given], 1853 November 4	box 3
S. V. Given to J. O. Given, 1854 December 22	box 3
S. V. Given to J. O. Given, 1855 April 1	box 3
S. V. Given to J. O. Given, 1855 April 22	box 3
S. V. Given to J. O. Given, 1856 April 17	box 3
S. V. Given to J. O. Given, 1856 April 21	box 3
S. V. Given to J. O. Given, 1857 September 6	box 3
S. V. Given to J. O. Given, 1857 November 2	box 3
S. V. Given to J. O. Given, 1858 January 28	box 3
S. V. Given to J. O. Given, 1858 March 13	box 3
To Captain J. O. Given from his brother, S. V. G[iven], 1853 October 28	box 4
<u>Physical Description</u> : A.L.S., 1 p.	
To Captain J. O. Given from his brother, S. V. Given, 1855 January 10	box 4

Physical Description: A.L.S., 1 p.

To Captain J. O. Given from his brother, [S. V. Given], 1855 April 8 box 4

Physical Description: A.L., 2 p.

To Captain John O. Given from his brother, S. V. Given, 1859 August 4 box 4

Physical Description: A.L.S., 2 p.

Horace A. Gray to St. Vincent Given, 1857 October 6 box 1

Physical Description: 1p. Als.

Horace A. Gray to J. O. Given, 1867 [no month] 29 box 4

Horace A. Gray to John O. Given, 1871 September 25 box 1

Physical Description: 2p. Als.

Horace A. Gray to John O. Given, 1871 November 14 box 1

Physical Description: 2p. Als.

Horace A. Gray to John O. Given, 1871 November 16 box 1

Physical Description: 1p. Als.

Horace A. Gray to John O. Given, 1872 January 17 box 1

Physical Description: 1p. Als.

Horace A. Gray to John O. Given, 1872 February 3 box 1

Physical Description: 3p. Als.

Horace A. Gray to John O. Given, 1872 February 26 box 1

Physical Description: 1p. Als.

Horace A. Gray to John O. Given, 1872 October 29 box 1

Physical Description: 1p. Als.

Horace A. Gray to John O. Given, (probably 1872) box 1

Physical Description: 1p. part of a letter.

Horace A. Gray to John O. Given, 1873 January 15 box 1

Physical Description: 2p. Als.

Horace A. Gray to John O. Given, 1873 May 15 box 1

Physical Description: 1p. Als.

William P. Gray to John O. Given, 1861 August 2 box 1

Physical Description: 1p. Als.

John Hayden to John O. Given, 1870 June 21 box 1

Physical Description: 1p. Als.

John Hayden to J. O. Given, 1870 August 17 box 3

John Hayden to J. O. Given, 1870 September 8	box 3
John Hayden to John O. Given, 1870 October 9 <u>Physical Description:</u> 2p. Als.	box 1
John Hayden to J. O. Given, 1870 October 28	box 3
John Hayden to J. O. Given, 1870 December 8	box 3
John Hayden to John O. Given, 1870 December 18 <u>Physical Description:</u> 3p. Als.	box 1
John Hayden to John O. Given, 1871 January 19 <u>Physical Description:</u> 2p. Als.	box 1
John Hayden to John O. Given, 1871 February 1 <u>Physical Description:</u> 1p. Als.	box 1
John Hayden to John O. Given, 1871 February 6 <u>Physical Description:</u> 1p. Als.	box 1
John Hayden to John O. Given, 1871 April 14 <u>Physical Description:</u> 1p. Als.	box 1
John Hayden to John O. Given, 1871 May 9 <u>Physical Description:</u> 1p. Als.	box 1
John Hayden to John O. Given, 1872 September 9 <u>Physical Description:</u> 1p. Als.	box 1
John Hayden to John O. Given, 1872 October 21 <u>Physical Description:</u> 1p. Als.	box 1
John Hayden to John O. Given, 1872 December 15 <u>Physical Description:</u> 1p. Als.	box 1
John Hayden to John O. Given, 1873 February 10 <u>Physical Description:</u> 3p. Als.	box 1
John Hayden to John O. Given, 1873 April 5 <u>Physical Description:</u> 1p. Als.	box 1
John Hayden to John O. Given, 1873 July 11 <u>Physical Description:</u> 2p. Als.	box 1
John Hayden to John O. Given, 1873 July 15 <u>Physical Description:</u> 1p. Als.	box 1
John Hayden to John O. Given, 1873 October 23 <u>Physical Description:</u> 2p. Als.	box 1
John Henderson & Company to St. Vincent Given, 1853 October 27	box 1

<u>Physical Description:</u> 1p. Als.	
George W. Henry & Company to John O. Given, 1852 April 6	box 1
<u>Physical Description:</u> 1p. Als.	
H. P. Kendall to Anne Rachel Given, 1890 March 19	box 1
<u>Physical Description:</u> 2p. Als.	
Alfred Lemont to Anne Rachel Given, 1868 November 16	box 1
<u>Physical Description:</u> 3p. Als.	
Alfred Lemont to Anne Rachel Given, 1868 December 10	box 1
<u>Physical Description:</u> 2p. Als.	
Alfred Lemont to Anne Rachel Given, 1889 August 12	box 1
<u>Physical Description:</u> 2p. Als.	
Alfred Lemont to John O. Given, 1869 June 2	box 1
<u>Physical Description:</u> 1p. Als.	
Alfred Lemont to John O. Given, 1872 March 1	box 1
<u>Physical Description:</u> 1p. Als.	
E. Magenson to John O. Given & Almira Robinson, 1879 May 19	box 1
<u>Physical Description:</u> 1p. Ads.	
Raphael J. Moses to [John O. Given], 1882 June	box 1
<u>Physical Description:</u> 1p. Pl.	
[Nephew] to J. O. Given, 1852 October 28	box 4
Robert Parington to John O. Given, 1869 January 2	box 1
<u>Physical Description:</u> 1p. Als.	
F. & E. Reed to Anne Rachel Given, 1868 June 18	box 1
<u>Physical Description:</u> 1p. Als.	
F. & E. Reed to Anne Rachel Given, 1874 April 4	box 1
<u>Physical Description:</u> 1p. Als.	
F. & E. Reed to John O. Given, 1866 May 30	box 1
<u>Physical Description:</u> 1p. Als.	
F. & E. Reed to John O. Given, 1871 August 10	box 1
<u>Physical Description:</u> 1p. Als.	
F. & E. Reed to John O. Given, 1873 September 6	box 1
<u>Physical Description:</u> 1p. Als.	
F. & E. Reed to John O. Given, 1881 May 30	box 1

<u>Physical Description</u> : 1p. Als.	
F. & E. Reed to John O. Given, 1881 June 3	box 1
<u>Physical Description</u> : 2p. Als.	
F. & E. Reed to John O. Given, 1881 October 1	box 1
<u>Physical Description</u> : 1p. Als.	
F. & E. Reed to J. O. Given, 1881 June 27	box 3
F. & E. Reed to J. O. Given, 1881 July 1	box 3
F. & E. Reed to J. O. Given, 1881 July 13	box 3
F. & E. Reed to J. O. Given, 1881 August 9	box 3
F. & E. Reed to J. O. Given, 1881 August 10	box 3
F. & E. Reed to J. O. Given, 1881 September 2	box 3
F. & E. Reed to J. O. Given, 1881 September 14	box 3
F. & E. Reed to J. O. Given, 1881 November 10	box 3
F. & E. Reed to J. O. Given, 1881 November 28	box 3
F. & E. Reed to Robert Butterfield, 1861 October 19	box 1
<u>Physical Description</u> : 1p. Als.	
F. L. E. Reed to Mrs. Annie Given, 1868 May 20	box 3
F. Reed to J. O. Given, 1881 July 25	box 3
Franklin Reed to John O. Given, 1881 May 28	box 1
<u>Physical Description</u> : 1p. Als.	
Richard [?] to "Dear Aunt Minnie", 1901 December 31	box 1
<u>Physical Description</u> : 2p. Als.	
Robert M. [Sliman?] to John O. Given, 1868 December 30	box 1
<u>Physical Description</u> : 2p. Als.	
A. M. Smith to Anne Rachel Given, 1890 November 1	box 1
<u>Physical Description</u> : 1p. Als.	
A. M. Smith to John O. Given, 1885 October 30	box 1
<u>Physical Description</u> : 1p. Als.	
A. M. Smith to John O. Given, 1887 June 18	box 1
<u>Physical Description</u> : 1p. Als.	
A. M. Smith to John O. Given, 1887 June 27	box 1
<u>Physical Description</u> : 1p. Als.	
A. M. Smith to John O. Given, 1887 August 30	box 1

Physical Description: 1p. Als.

A. M. Smith & Company to J. L. [Guin?], 1889 February 19	box 1
<u>Physical Description</u> : 1p. Als.	
H. M. Smith to "Dear Uncle", 188[?] June 3	box 3
Henry A. Thompson to John O. Given, 1874 February 1	box 1
<u>Physical Description</u> : 3p. Als.	
Henry A. Thompson to John O. Given, 1874 February 14	box 1
<u>Physical Description</u> : 3p. Als.	
D. M. Waitt to [John O. Given], 1887 July 30	box 1
<u>Physical Description</u> : 1p. printed circular.	
J. W. Wakefield to J. O. Given, 1876 February 3	box 3
F. W. Weeks to John O. Given, 1879 October 7	box 1
<u>Physical Description</u> : 1p. Als.	
F. W. Weeks to John O. Given, 1889 January 19	box 1
<u>Physical Description</u> : 1p. Als.	
F. W. Weeks to John O. Given, 1889 January 23	box 1
<u>Physical Description</u> : 1p. Als.	
N. W. Whitmore to John O. Given, 1862 April 18	box 1
<u>Physical Description</u> : 1p. Als.	
N. W. Whitmore to John O. Given, 1872 May 28	box 1
<u>Physical Description</u> : 2p. Als.	
N. W. Whitmore to John O. Given, 1872 July 17	box 1
<u>Physical Description</u> : 2p. Als.	
N. W. Whitmore to John O. Given, 1878 December 14	box 1
<u>Physical Description</u> : 2p. Als.	
S. C. Whitmore to John O. Given, 1880 February 11	box 1
<u>Physical Description</u> : 2p. Als.	
Reuel Williams to his brother, 1860 October 27	box 4
Biographical / Historical	
Williams was John O. Given's brother-in-law. He married Given's younger sister, Sarah Given.	
Reuel Williams to John O. Given, 1872 October 14	box 1
<u>Physical Description</u> : 4p. Als.	
Reuel Williams to John O. Given, 1873 June 30	box 1

<u>Physical Description</u> : 2p. Als.	
Reuel Williams to John O. Given, 1874 August 16	box 1
<u>Physical Description</u> : 3p. Als.	
Reuel Williams to John O. Given, 1875 January 17	box 1
<u>Physical Description</u> : 3p. Als.	
Reuel Williams to John O. Given, 1875 February 7	box 1
<u>Physical Description</u> : 2p. Als.	
Reuel Williams to John O. Given, 1875 December 27	box 1
<u>Physical Description</u> : 3p. Als.	
Reuel Williams to John O. Given, 1876 April 27	box 1
<u>Physical Description</u> : 2p. Als.	
Reuel Williams to John O. Given, 1876 June 12	box 1
<u>Physical Description</u> : 1p. Als.	
Reuel Williams to John O. Given, 1878 December 29	box 1
<u>Physical Description</u> : 3p. Als.	
[?] Van der Bergh fils to John O. Given, 1846 May 21	box 1
<u>Physical Description</u> : 1p. Als.	
Undersigned to James W. Wakefield, 1876 February 4	box 1
<u>Physical Description</u> : 1p. Ads.	
[unidentified] to Anna Kelley, undated	box 4
Unsigned draft to "Dear Flote", 1883 July 3	box 3
Unsigned, to Alfred Lamont, 1889 January 24	box 3
Unidentified fragment, undated	box 3

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Series II: Documents

Subseries II.1: Insurance policies, 1858-1909

Title/Description	Instances
Real-estate fire insurance policy, 1858 January 12	box 3
Lincoln Mutual Fire Insurance Company to Robert Butterfield, 1858 April 3	box 2
<u>Physical Description</u> : 4p. Ads.	
Real-estate fire insurance policy, 1859 August 26	box 3

The Hartford Fire Insurance Company to John O. Given, 1860 February 20 <u>Physical Description:</u> 3p. Ads.	box 2
Columbian Insurance Company to John O. Given, 1864 August 16 <u>Physical Description:</u> 1p. Ads.	box 2
Columbian Insurance Company to John O. Given, 1865 June 23 <u>Physical Description:</u> 1p. Ads.	box 2
Columbian Insurance Company to John O. Given, 1865 August 7 <u>Physical Description:</u> 1p. Ads.	box 2
Boston Insurance Company to John O. Given, 1866 February 1 <u>Physical Description:</u> 1p. Ads.	box 2
Pacific Mutual Insurance Company to John O. Given, 1866 June 11 <u>Physical Description:</u> 1p. Ads.	box 2
Phenix Insurance Company to John O. Given, 1866 December 22 <u>Physical Description:</u> 1p. Ads.	box 2
United States Lloyds to John O. Given, 1869 July 27 <u>Physical Description:</u> 1p. Ads.	box 2
Union Insurance Company to John O. Given, 1869 November 13 <u>Physical Description:</u> 1p. Ads.	box 2
Orient Mutual Insurance Company to John O. Given, 1870 June 21 <u>Physical Description:</u> 1p. Ads.	box 2
Mercantile Mutual Insurance Company to John O. Given, 1871 July 6 <u>Physical Description:</u> 1p. Ads.	box 2
Bill for marine insurance, 1871 September 1	box 3
Hartford Fire Insurance Company to John O. Given, 1871 November 7 <u>Physical Description:</u> 2p. Ads.	box 2
Merchants Marine Insurance Company to John O. Given, 1872 December 11	box 2

Physical Description: 1p. Ads.

Mercantile Mutual Insurance Company to John O. Given, 1873 February 16	box 2
<u>Physical Description:</u> 1p. Ads.	
Mercantile Mutual Insurance Company to John O. Given, 1873 July 17	box 2
<u>Physical Description:</u> 1p. Ads.	
New England Marine Insurance Company to John O. Given, 1873 August 22	box 2
<u>Physical Description:</u> 1p. Ads.	
Union Insurance Company to John O. Given, 1873 August 26	box 2
<u>Physical Description:</u> 1p. Ads.	
Orient Mutual Insurance Company, 1874 March 4	box 2
<u>Physical Description:</u> 1p. Ads.	
Marine insurance policy, 1874 July 9	box 3
New England Marine Insurance Company to John O. Given, 1874 August 24	box 2
<u>Physical Description:</u> 1p. Ads.	
Boston Marine Insurance Company to John O. Given, 1875 July 10	box 2
<u>Physical Description:</u> 1p. Ads.	
Mercantile Mutual Insurance Company to John O. Given, 1875 July 20	box 2
<u>Physical Description:</u> 1p. Ads.	
Mercantile Mutual Insurance Company to John O. Given, 1876 January 7	box 2
<u>Physical Description:</u> 1p. Ads.	
Documents relating to marine and real-estate insurance, 1876 January 7-August 15	box 3
Union Insurance Company to John O. Given, 1876 August 9	box 2
<u>Physical Description:</u> 1p. Ads.	
Ocean Marine Insurance Company to John O. Given, 1876 October 24	box 2
<u>Physical Description:</u> 1p. Ads.	
Hartford Fire Insurance Company to John O. Given, 1881 November 7	box 2

Physical Description: 2p. Ads.

Bangor Mutual Fire Insurance Co. to John O. Given, 1886 box 2
November 22

Physical Description: 2p. Ads.

Millville Mutual Marine & Fire Insurance Co., 1887 box 2
January 10

Physical Description: 1p. Ads.

Real estate insurance policy, 1909 August 24 box 3

Subseries II.2: Other documents, circa 1846-1908

Title/Description	Instances
Accounts of J. O. Given, circa 1846-1882	box 4
Scope and Contents	
Miscellaneous sheets from various account books	
Promissory Notes, 1848 June 2-1877 November 10	box 2
<u>Physical Description</u> : 9 items	
Report of damage to ship "S. V. Given", 1851	box 4
<u>Physical Description</u> : A. D., 1 p.	
Scope and Contents	
[watermark] Unsigned and undated draft.	
"Charter-Party", 1852 June 14	box 3
Scope and Contents	
Loading and sailing permit	
Disbursements of the ship "Juan Fernandez" during voyage from Orleans to Liverpool to Calcutta to London to Callao (Philippines) to London, 1855-1857	box 4
<u>Physical Description</u> : A.D., 8 p.	
Calcutta [?] Commission document, 1856 June 25	box 3
Log of the ship "Juan Fernandez", 1859 March 24-June 15	box 2
<u>Physical Description</u> : 31 pages	
Business Receipts, 1860 January 18-1886 February 20	box 2
<u>Physical Description</u> : 16 items	
Itemization of payments by Capt. J. O. Given on account to building the ship "John Leslie" (\$11,513.41), 1860 October 26	box 4

Physical Description: A.D.S. 1 p. Signed by Robert Butterfield.

Bills of Sale & Accounts, Current, 1860-1890 <u>Physical Description:</u> 20 items	box 2
Bills of Sale & Accounts, Current, 1860-1890 <u>Physical Description:</u> 22 items	box 2
Bill for rock salt, ship "John Leslie", 1861 December 20	box 3
Documents relating to voyage to Liverpool of ship "John Leslie", 1862 February-June	box 3
Receipted bill for wharfage of ship "John Leslie" at Philadelphia (\$2.00) Signed by agent of Thos. Richardson & Co., 1862 February 19 <u>Physical Description:</u> A.D.S., 1 p.	box 4
Customs clearances, Philadelphia, relating to ship "John Leslie", 1862 March 1 <u>Physical Description:</u> 2 D.S., 1 p. each.	box 4
Freight list for ship "John Leslie," on business form of Peter Wright & Sons, Philadelphia., 1862 March 1 <u>Physical Description:</u> A.D.S., 1 large leaf.	box 4
Seamen's agreement, listing crew and wages to be paid (ship "John Leslie"), rules, regulations, etc., 1862 March 1 <u>Physical Description:</u> A.D.S., 1 large leaf.	box 4
Scope and Contents	
Printed form, completed in manuscript. On verso, printed copy of "An Act for the Government and Regulation of Seamen" passed July 20, 1790."	
Receipted board bill for Capt. Given (£6.12/- for 3 weeks). Signed by Wm. Desilva., 1862 June 8 <u>Physical Description:</u> A.D.S., 1 p.	box 4
John O. Given et. al. to Benjamin Grey, 1865 August 23 <u>Physical Description:</u> 6p. Copy. Deposition.	box 2
David Brown & Bowden & William T. Tribbon, 1868 January 7 <u>Physical Description:</u> 1p. Ads. Charter-Party.	box 2
Supplies bill, ship "Vigilante", 1868 February 22	box 3
Accounts current, ship "Marcia Greenleaf", 1870 December 20	box 3
Masonic membership of J. O. Given, 1870 December 28	box 3

Cash account book, J. O. Given, 1871 October 26-1872 March 18	box 3
By-laws for the government of Village Lodge No. 26 at Bowdoinham, Maine, 1872	box 3
Cash account book, J. O. Given, 1872 April 7-1882 August 8	box 3
Cash account book, J. O. Given, 1872 October 3-1873 March 8	box 3
Account balance, John Hayden/J. O. Given, 1874 May 4	box 3
Cash account book, J. O. Given, 1879 February 8-1884 February 20	box 3
[John O. Given] Captain's copy of Shipping Receipt, 1879 November 8	box 2
Scope and Contents	
8 copies.	
Portage bill, ship "E. S. Thayer", 1881 August 7	box 3
Accounts of Schooner "Warren & Adams", 1885-1896 <u>Physical Description</u> : 26 items	box 2
Accounts of Schooner "R.D. Spear", 1886-1896 <u>Physical Description</u> : 21 items	box 2
Accounts of the Schooner "Warren Adams", 1889 October 4-1890 February 3	box 4
Accounts current, ship "Warren Adams", 1893 July 15	box 3
D. P. Allan to John O. Given's heirs, 1898 March 2 <u>Physical Description</u> : Ads. Tax bill.	box 2
F. A. Small to John O. Given's heirs, 1906 July 11 <u>Physical Description</u> : Ads. Tax bill.	box 2
George H. Hackett to John O. Given's Estate, 1908 July 13 <u>Physical Description</u> : Ads. Tax Bill.	box 2
[John O. Given] Master of Ship "John Leslie" & Seamen, undated <u>Physical Description</u> : 2p. Agreement.	box 2
Account of wages paid to crew, incomplete, undated	box 3
Biographical Data, undated	box 4
Memorabilia, undated	box 4
Photographs of the Givens' home in Maine, undated	box 4

Envelopes, undated	box 4
Printed Material, undated	box 4

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