



ArchivesSpace

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Archons of Colophon records 4078665

This finding aid was produced using ArchivesSpace on January 13, 2025.

Description is written in: English.

Describing Archives: A Content Standard

Rare Book and Manuscript Library

Butler Library, 6th Floor
Columbia University, Mail Code 1127
535 W. 114th St.
New York, NY 10027
Business Number: (212) 854-5153
Fax Number: (212) 854-1365
rbml@libraries.cul.columbia.edu
URL: <http://www.columbia.edu/cu/lweb/indiv/rbml/index.html>

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Summary Information

Repository:	Rare Book and Manuscript Library
Creator:	Archons of Colophon
Title:	Archons of Colophon records
ID:	4078665
ID:	MS#0041
Date [inclusive]:	1915-2002
Physical Description:	7 linear feet 16 boxes
Language of the Material:	English .

Preferred Citation

Identification of specific item; Date (if known); Archons of Colophon records; Box and Folder; Rare Book and Manuscript Library, Columbia University Library.

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History

Originally founded in 1909, the Archons of Colophon is an association of American library administrators.

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Summary

Correspondence, minutes, and financial records, 1915, 1928-1974, 1983, in the organization's archives, including announcements of meetings, letters of acceptance and regret, membership lists, financial records, some miscellaneous notes concerning members, and material relating to the history of the Archons.

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Arrangement

The collection is arranged in two sections; records received in 1990 were placed at the end of the collection.

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Administrative Information

Publication Statement

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Revision Description

File created. XML document instance created by Catherine C. Ricciardi EAD was imported spring 2019 as part of the ArchivesSpace Phase II migration. 2009-06-26 2012-01-19 2019-05-20

Restrictions on Access

This collection is located off-site. You will need to request this material at least three business days in advance to use the collection in the Rare Book and Manuscript Library reading room.

Restrictions on Access

This collection has no restrictions.

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Immediate Source of Acquisition

Source of acquisition--Archons of Colophon. Method of acquisition--Gift; Date of acquisition--1958. Accession number--M58.

Immediate Source of Acquisition

Correspondence, minutes, agendas, membership and financial files, 1960-1989: Source of acquisition--Archons of Colophon. Method of acquisition--Gift.

Ownership and Custodial History

Gift of Archons of Colophon, 1958-1974; 1983; 1990.

Processing Information

Cataloged Christina Hilton Fenn 03/24/89.

Processing Information

Correspondence, minutes, agendas, membership and financial files, 1960-1989 Processed 05/14/90.

Accruals

Materials may have been added to the collection since this finding aid was prepared. Contact rbml@columbia.edu for more information.

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Controlled Access Headings

- Library science -- Societies, etc
- Library administrators -- Societies, etc

Collection Inventory

Records	
Title/Description	Instances
1915, 1928-1943, 1915, 1928-1943	box 1
1944-1947	box 2
1948-1950	box 3
1951-1955	box 4
1955-1972	
A-History (Part I)	box 5
Scope and Contents	
(One 1983 letter has been added to the file "General Correspondence Folder")	
History (Part II)-Meetings (1970)	box 6
Meetings (1970-1971)-Portraits (End of file)	box 7
Scope and Contents	
(Includes meeting minutes through 1974)	
Ash, Lee. <i>The Archons of Colophon 1909-1917 and 1926-1969: Much and Little Changed</i> , 1969	box 8
Scope and Contents	
(Multiple copies of a printed history of Archons)	

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Additions to the Collection, 1990-2021

1990 Addition

Title/Description	Instances
1960-1979	box 9
1980-1987	box 10
1987-1989	box 11
Minutes, 1954-1985	box 11

Scope and Contents

(Please note that there is a set of minutes interfiled
in the Convener's files, 1970-1979)

Membership Files, 1980-1988	box 12
Financial Records, 1975-1989	box 13
2012 Addition	
Title/Description	Instances
Ballots, 2005-2009 <u>Physical Description</u> : 6 folders	box 14
Invoices, 2005-2010	box 14
Membership, 2005-2010	box 14
Bank Statements, 2005-2009 <u>Physical Description</u> : 2 folders	box 14
Correspondence, 2005-2010	box 14
Permanenet Records	box 14
Floppy Disks	box 14
Committee on Archives and History	box 15
History	box 15
Nominating Committee	box 15
Secretary and Treasurer Files	box 15
Miscellaneous	box 15
Eligibility and Membership	box 15
Eligibility and Membership	box 15
Membership Lists	box 15
Eligibility and Membership <u>Physical Description</u> : 2 folders	box 15
Agendas	box 15
Committees	box 15
Convenor, 1989-1990	box 15
Convenor Guide, 1986-1997	box 15
Dues Notices	box 15
General Files, 2003-2005	box 15

2021 Addition		
Title/Description	Instances	
History of the Archons of Colophon (from the <i>Encyclopedia of Library and Information Science</i>)	box 16	folder 1
Regulations on Eligibility and Membership, 1991 & 2002	box 16	folder 2
Correspondence, 2000-2002	box 16	folder 3
Management Mailing & Paperwork, 4 April 2002	box 16	folder 4
Meetings, 2000-2012 <u>Physical Description:</u> 3 folders	box 16	folder 5-7
Speakers, Programs, Venue Ideas, 2001	box 16	folder 8
List of Conveners, 1954-2001	box 16	folder 9
Programs, 2001-2002	box 16	folder 10
Committees, 2001	box 16	folder 11
Ballots, 2000-2002 <u>Physical Description:</u> 2 folders	box 16	folder 12-13
Finances, 2002	box 16	folder 14
Mailing Labels, 23 July 2001	box 16	folder 15
Membership Lists & Directory, 2000-2002 <u>Physical Description:</u> 6 folders	box 16	folder 16-21
Member Survey, 2001	box 16	folder 22
Nominations for Membership, 2002-2007	box 16	folder 23
Membership Dues Letter, 2001	box 16	folder 24
New Archons, 2002	box 16	folder 25
Floppy Disks:		
General Files	box 16	folder 26
Committee & Membership Files	box 16	folder 26
Reservation & Dues Forms	box 16	folder 26

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