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Grayson Kirk papers 4078452

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Rare Book and Manuscript Library

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Columbia University, Mail Code 1127
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New York, NY 10027

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Summary Information

Repository:	Rare Book and Manuscript Library
Creator:	Kirk, Grayson L. (Grayson Louis), 1903-1997
Creator:	Eisenhower, Mamie Doud, 1896-1979
Creator:	Brzezinski, Zbigniew, 1928-2017
Title:	Grayson Kirk papers
ID:	4078452
ID:	MS#0716
Date [inclusive]:	1938-1984
Physical Description:	12.67 Linear Feet 7 document boxes and 8 record cartons
Language of the Material:	English .

Preferred Citation

Identification of specific item; Date (if known); Grayson Kirk papers; Box and Folder; Rare Book and Manuscript Library, Columbia University Libraries.

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Biographical sketch

A Columbia University professor and provost, Grayson Kirk was appointed University President following Dwight D. Eisenhower's departure for the White House and officially installed on June 2, 1953.

Kirk's presidency was marked by City and State approval for the building of a gym in Morningside Park (1960), the active recruitment of black applicants at both Columbia College and Barnard College (1964), the founding of the School of Arts (1965) and the emergence of several student groups including the Students' Afro-American Society chapter (1964), Students for a Democratic Society (1965), and the Student Homophile League (1966).

Despite these accomplishments, Kirk's tenure as president was rife with conflict. Opposition to the war in Vietnam and dissatisfaction with Columbia's relationship to the Harlem community reached a head in April 1968. Students occupied five campus buildings in protest to the alleged racism inherent in the plans for the Morningside Gymnasium, Columbia's involvement with the Institute for Defense Analysis, military recruitment on campus, and bans on indoor demonstrations. Kirk was accused of mishandling the situation on campus (especially by calling in the NYC police to "bust" the occupied buildings) leading to calls for his resignation to which he finally complied in August 1968.

After leaving Columbia Kirk held positions on the Council of Foreign Relations and the Association of American Universities.

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Scope and Content

The collection contains correspondence, memoranda, drafts, committee meeting reports, speeches, calendars, etc. of Grayson L. Kirk, former Columbia University President. Also included are books from his library. There are also materials deemed by the Office of the President staff as "personal," meaning not directly related to Columbia University. These included the records of the Jacob R. Schiff Charitable Trust and the New York World's Fair 1964-1965.

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Arrangement

Collection is arranged in eight series.

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Administrative Information

Publication Statement

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Revision Description

File created. Integrated an addition to the collection (Series II) EAD was imported spring 2019 as part of the ArchivesSpace Phase II migration. Added the collection formerly known as the Records of the Office of the President Grayson L. Kirk, (UA#0066) 2009-06-26 2011-06-03 2019-05-20 2020-02-25

Restrictions on Access

This collection is located off-site. You will need to request this material at least three business days in advance to use the collection in the Rare Book and Manuscript Library reading room.

Restrictions on Access

This collection has no restrictions.

Accruals

No additions are expected.

Immediate Source of Acquisition

Source of acquisition--Office of the Secretary. Method of acquisition--Transfer; Date of acquisition--10/--/86. Accession number--M-86-10.

Ownership and Custodial History

Transfer from Secretary of University, 1986.

Processing Information

Processed 10/27/88 HH

Processing Information

Addition (series II) integrated into collection 06/03/2011 by Carrie Hintz

Processing Information

Boxes 8-15 were added to the collection in February 2020. These materials were formerly part of the Records of the Office of the President Grayson L. Kirk, 1946-1968 (UA#0066).

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Accruals

Materials may have been added to the collection since this finding aid was prepared. Contact rbml@columbia.edu for more information.

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Related Materials

Related Materials

For the official records from Kirk's tenure as University President, please consult [Central Files \(UA#0001\)](#). Additional materials can be found in [Historical Biographical Files \(UA#0004\)](#) and [Office of the Provost and Vice President for Academic Affairs records \(UA#0083\)](#).

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Controlled Access Headings

- Photographic prints
- Columbia University -- Administration
- Columbia University. Office of the President
- New York World's Fair (1964-1965 : New York, N.Y.)
- Columbia University -- Presidents

Collection Inventory

Series I: Topical Office Files, 1958-1984

Scope and Contents

This series includes files relating to a number of campus projects and issues with which Kirk was involved. Most of the folders are topical, but there are alphabetical correspondence files that include correspondence not directly related to one of the topics with its own folder.

Title/Description	Instances
A-Correspondence	box 1
Academy of Political Science	box 1
Alumni Federation	box 1
Altschul, Frank	box 1
American Association of University Professors	box 1
American Council on Education.	box 1
Arts, School of the	box 1
Association of American Universities	box 1
B-Correspondence	box 1
<u>Physical Description</u> : 2 folders	
Bramish, Alleyn (Albany)	box 1
Buell, Temple	box 1
Bloor, William	box 2
C-Correspondence	box 2
Chamberlain, Lawrence H.	box 2
Charter Day	box 2
Cordier, A.W.	box 2
D-Correspondence	box 2
Delafield	box 2
E-Correspondence	box 2
Eisenhower , D.D.	box 2
F-Correspondence	box 2
G-Correspondence	box 2

Physical Description: 2 folders

Garrett, ProHenry E.	box 2
Gymnasium, 1958	box 2
K-Correspondence	box 2
L-Correspondence	box 2
McGill, William J.	box 2
McGill Luncheon, 1972 April 4	box 2
Pulitzer Prize Board	box 2
Pulitzer Prizes	box 2
Real Estate	box 3
Reid Hall	box 3
<u>Physical Description:</u> 2 folders	
Teachers College	box 3
W-Correspondence	box 3
Wheeler, John W.	box 3

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Series II: Retirement Correspondence, 1968

Scope and Contents

This series is primarily composed of letters received by Kirk on the occasion of his retirement from active duty at Columbia and his being named President Emeritus of the University. Many of the letters include carbon copies of Kirk's replies.

Title/Description	Instances
Retirement Correspondence, 1968	box 7

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Series III: Books from Kirk's Library

Scope and Contents

This series contains books from Kirk's library which have been inscribed and signed by Columbia authors including Jacques Barzun, Lloyd Motz and James T. Shotwell.

Title/Description	Instances
Books from Kirk's Library	box 4
Books from Kirk's Library	box 5

Books from Kirk's Library

box 6

[^ Return to Table of Contents](#)**Series IV: Speeches, remarks and memoranda, 1949-1968****Scope and Contents**

This series contains copies of Kirk's speeches, remarks and University memoranda. The 1950s folders may include annotated drafts. The 1960s speeches (or partial remarks) are found as quoted in University press releases. There is also a list of speeches and a calendar of speeches (by school year and by month). Materials are organized chronologically.

Title/Description	Instances	
Index to Dr. Kirk's speeches, 1949-1968	box 13	folder 1
Calendar of Dr. Kirk's speeches, 1957-1966	box 13	folder 2
Speech delivered at the United States Military Academy, West Point, 1949 November 30	box 13	folder 3
Scope and Contents		
(Kirk was Provost)		
"The United States, the United Nations and World Peace" at the Barnard Assembly, 1949 December 6	box 13	folder 4
Scope and Contents		
(Outline only)		
Address at the Thomas J. Watson Luncheon, 1950 January 6	box 13	folder 5
"Basic Objectives in United States Foreign Policy" at the Annual Conference on Public Affairs, 1950 April 1	box 13	folder 6
Scope and Contents		
(Columbus, Ohio)		
Speech before the American Society of International Law, 1950 May 20	box 13	folder 7
"Education in a Time of Crisis" at the Waynesburg College Commencement, 1950 June 11	box 13	folder 8
"World Peace and World Revolution" at the Portland, Oregon Chamber of Commerce, 1950 June 12	box 13	folder 9
Thanksgiving Convocation of the Jewish Theological Seminary, 1950 November 21	box 13	folder 10
"Our Universities in a Time of Crisis" at Founders' Day, University of Wisconsin, 1951 February 6	box 13	folder 11

"Background to a Crisis" at the Dairy Industry Meeting, 1951 March 23	box 13	folder 12
Notes for a speech given at the Manhattanville Annual Dinner, 1951 April 12	box 13	folder 13
Notes for an address at the Graduation Exercises of the Nurses of St. Luke's Hospital, 1951 May 17	box 13	folder 14
Remarks at the first plenary session of the American Assembly, 1951 May 22	box 13	folder 15
Commencement Address, 1951 June 7	box 13	folder 16
Partial text of an address at the Association of Governing Boards of State Universities and Allied Institutions, 1951 October 10	box 13	folder 17
Scope and Contents		
(Texas A&M College, College Station, Texas)		
"Business Enterprise and National Security" at the Manufacturing Group of the Socony-Vacuum Oil Company, 1951 October 18	box 13	folder 18
"Redefining the Tasks of Education" before the Columbia Alumni of Charleston, West Virginia, 1951 November 12	box 13	folder 19
"The International Outlook" before the Columbia Alumni at Cincinnati, Ohio, 1951 November 13	box 13	folder 20
"Redefining the Tasks of Education" before the Columbia Alumni at Indianapolis, Indiana, 1951 November 16	box 13	folder 21
"The Bases of American Foreign Policy" before the Social Science Foundation, University of Denver, 1951 November 19	box 13	folder 22
"United States Policy for the Rimland of Europe" at West Point, 1951 December 5	box 13	folder 23
Partial text of an address before The Pilgrims of the United States Luncheon, 1952 January 23	box 13	folder 24
Remarks at the Alexander Hamilton Dinner, 1952 February 28	box 13	folder 25
Scope and Contents		
(Dr. Carlton J.H. Hayes, medal recipient)		
Notes for "Foreign Policy and the Democratic Process" at the East Side Forum, 1952 May 13	box 13	folder 26
Address at Duke Commencement, 1952 June 2	box 13	folder 27
Commencement Address, 1952 June 5	box 13	folder 28
Opening Exercises at Barnard College, 1952 September 25	box 13	folder 29

Remarks at presentation of Judge Medina's portrait, 1952 October 31	box 13	folder 30
"American Foreign Policy: The Mid-Century Prospect" at the Annual Marshall Woods Series of Lectures, Brown University, 1952 November 5	box 13	folder 31
"Foreign Trade and Foreign Policy" before the National Foreign Trade Council, 1952 November 19	box 13	folder 32
Scope and Contents		
(Final General Session of the 39th National Foreign Trade Convention)		
Columbia Bicentennial speech at European Embassy dinners, 1952 December	box 13	folder 33
Abstract of remarks at the Forum on Democracy luncheon, 1953 February 21	box 13	folder 34
"Janus, the Modern University" at the 50th Anniversary of the University of Puerto Rico, 1953 March 12	box 15	folder 20
State University Symposium, 1953 March 20	box 13	folder 35
Bicentennial Announcement Luncheon at the United Nations, 1953 March 27	box 13	folder 36
Commencement Address, 1953 June 2	box 13	folder 37
Address at the Honors Convocation, University of Wisconsin, 1953 June 18	box 13	folder 38
Remarks at the Maria Moors Cabot Convocation, 1953 October 2	box 13	folder 39
Address on the 25th Anniversary of the Founding of the Columbia-Presbyterian Medical Center, 1953 October 13	box 13	folder 40
Address at the Installation of Dr. John D. Millet at Miami University, Oxford, Ohio, 1953 October 23	box 13	folder 41
"The New Framework of American Foreign Policy" at the Columbia University Club, Washington, DC, 1953 November 13	box 13	folder 42
Brick Church speech, 1953 November 22	box 13	folder 43
Address at the meeting of the National Association of Manufacturers, 1953 December 2	box 13	folder 44
Abstract of remark at the preview of the "Knowledge for Free Men" exhibition at the Museum of the City of New York, 1954 January 5	box 13	folder 45
Address at a dinner for the Congress of Delegates to the Metropolitan Museum of Art, 1954 January 7	box 13	folder 46

Address at the First Columbia Bicentennial Convocation, Riverside Church, 1954 January 11	box 15	folder 21
Alexander Hamilton Bicentennial Dinner, 1954 January 14	box 13	folder 47
Address at the Printing Week Dinner, 1954 January 18	box 13	folder 48
Response to President Celal Bayar of Turkey, 1954 February 1	box 13	folder 49
Columbia Bicentennial "Dallas Tape", 1954 February 23	box 13	folder 50
Scope and Contents		
(Text of recorded message)		
"The University as Shield and Spear" at the luncheon meeting of the Executives' Club of Chicago, 1954 February 26	box 13	folder 51
"Knowledge, Useful and Otherwise" at University of Minnesota Commencement, 1954 March 18	box 13	folder 52
"The Idea of a University" from the series "Man's Right to Knowledge," CBS network, 1954 March 28	box 13	folder 53
Address at a meeting of the Western College Association, Los Angeles, 1954 April 9	box 13	folder 54
Address at a meeting of the Columbia University Club of Chicago, 1954 April 28	box 13	folder 55
Address at the sesquicentennial dinner of the New York Historical Society, 1954 May 3	box 13	folder 56
Address at the Michigan Alumni Bicentennial Dinner, 1954 May 19	box 13	folder 57
Welcoming remarks at the Columbia Bicentennial Dinner, 1954 May 31	box 13	folder 58
Commencement Address, 1954 June 1	box 13	folder 59
Address at Presbyterian Hospital School of Nursing Commencement, 1954 June 3	box 13	folder 60
Address before Harvard Alumni Association, 1954 June 17	box 13	folder 61
Address before the National Education Association, 1954 June 30	box 13	folder 62
"The Three R's of Education Today" reprinted from the Teachers College Record, 1954 November	box 13	folder 63
"The History of the Future" reprinted from The New-York Historical Society Quarterly, 1954 July	box 13	folder 64
Pulitzer Plaque Dedication, 1954 October 1	box 13	folder 65
Outline of "Foreign Policy & the Citizen" before the Ohio State Archeological Society, 1954 October 7	box 13	folder 66

Charter Day Dinner Address, 1954 October 30	box 13	folder 67
Address at the Third Columbia Bicentennial Convocation, 1954 October 31	box 13	folder 68
Remarks at Memorial Services for Professor Irwin Edman, 1954 November 4	box 13	folder 69
Remarks at 100-Year Association Dinner, 1954 November 9	box 13	folder 70
"Education for the Atomic Age" at the Rice Institute, 1955 January 20	box 13	folder 71
Centennial Convocation of Washington University, St. Louis, 1955 February 20	box 13	folder 72
"Religious Liberty: Man's Link to Man" at Prelude to Independence, Williamsburg, VA, 1955 May 15	box 13	folder 73
Commencement Address, 1955 June 1	box 13	folder 74
Notes on Venezuelan Trip, 1955 July 21-31	box 13	folder 75
Introduction to Bartok Concert, 1955 September 26	box 13	folder 76
Remarks at the Maria Moors Cabot Convocation, 1955 October 21	box 13	folder 77
Remarks at the Conference on Professional Education for Business, 1955 October 27	box 13	folder 78
Francis Henry Lenygon Memorial Room, 1955 October 28	box 13	folder 79
Martin Memorial Lecture at the American College of Surgeons, 1955 October 31	box 15	folder 22
Far East Trip Schedule, 1955 November-1956 January	box 13	folder 80
"Contemporary International Relations: An American View" at the America-Japan Society, 1955 November 18	box 13	folder 81
"Universities and Public Service" at the 80th Anniversary Convocation of the Johns Hopkins University, 1956 February 22	box 13	folder 82
"Mass Aspirations and International Relations" at the Brookings Institute, Washington, DC, 1956 March 10	box 13	folder 83
"The New Dimensions of Statesmanship" before The Economic Club of Detroit, 1956 April 16	box 13	folder 84
"The Changing Reader" at the meeting of the American Society of Newspaper Editors, 1956 April 20	box 13	folder 85
New York Times Magazine article, 1956 April 29	box 14	folder 1
Second Vivekananda Memorial Lecture, 1956 May 1	box 14	folder 2
Ninth American Assembly, 1956 May 5	box 14	folder 3
Citation for President Sukarno of Indonesia, Honorary Doctor of Laws, 1956 May 24	box 14	folder 4

Phi Kappa Tau Golden Jubilee Banquet, Oxford, Ohio, 1956 June	box 14	folder 5
Columbia College Class Day, 1956 June 4	box 14	folder 6
Commencement Address, 1956 June 5	box 14	folder 7
"The United States in the Family of Nations" at the annual meeting of the American Philosophical Society, 1956 August	box 14	folder 8
Memorandum to the Trustees re: confidential reports on activities, 1956 September 21	box 14	folder 9
50th Anniversary of the Columbia University Chapel, 1957 February 7	box 14	folder 10
"What the United States Can Do to Improve Understanding Between Asia and the West" at the Ninth Annual Barnard Forum, 1957 February 16	box 14	folder 11
Alexander Hamilton Dinner, 1957 May 1	box 14	folder 12
Lenox Hill Hospital's 100th Anniversary Dinner, 1957 May 13	box 14	folder 13
"Education for Survival" at Culver Military Academy, 1957 May 18	box 14	folder 14
Commencement Address, 1957 June 4	box 14	folder 15
Welcoming remarks at the International Conference on Neutron Interactions with Nuclei, Pupin Laboratories, 1957 September 9	box 14	folder 16
Columbia College Freshman Dinner, Class of 1961, 1957 September 24	box 14	folder 17
Cabot Award Dinner, 1957 October 24	box 14	folder 18
"The Marquis de LaFayette" at the New-York Historical Society, 1957 October 30	box 14	folder 19
"The Forward Look in Higher Education" during Higher Education Week, Cleveland, Ohio, 1957 November 12	box 14	folder 20
Notes on Five-Years of the Kirk Presidency, 1958 January 19	box 14	folder 21
"Bending the Twig" at Smith College, 1958 February 22	box 14	folder 22
Association of American Medical Colleges and National Fund for Medical Education luncheon, 1958 March 26	box 14	folder 23
Scope and Contents		
(In honor of the National Foundation for Infantile Paralysis)		
"The Conditions of Peace" at the Sewanee Centennial Symposium, 1958 April 19	box 14	folder 24

Alexander Hamilton Dinner, 1958 April 28	box 14	folder 25
Scope and Contents		
(Admiral Ben Moreell)		
"New Patterns in Education" before Columbia and Barnard College alumni, 1958 May 1	box 14	folder 26
Scope and Contents		
(Cambridge, MA)		
"The Problems of Coexistence" at the Minneapolis Star's Program of Information on World Affairs awards banquet, 1958 May 12	box 14	folder 27
Commencement Address, 1958 June 3	box 14	folder 28
Edwin Arthur Burt, Nicholas Murray Butler Medal, 1958 June 3	box 14	folder 29
Memorial Service for Dr. George B. Pegram, 1958 October 3	box 14	folder 30
Presentation of the Joseph Urban Collection, 1958 October 13	box 14	folder 31
Cabot Award Dinner, 1958 November 5	box 14	folder 32
"Education for the Future" at the 75th Anniversary Convocation of the University of North Dakota, Grand Forks, 1958 November 8	box 14	folder 33
"World-wide Problems in Higher Education" at Nutrition Foundation luncheon, 1958 November 13	box 14	folder 34
Memorandum to the Trustees re: TIAA, 1958 October 27	box 14	folder 35
Memorandum to Deans and Directors re: University Policy, 1958 December 30	box 14	folder 36
Memorandum to Special Committees of the Trustees and of the Alumni Federation re: University-Alumni Relations, 1959	box 14	folder 37
"Looking Ahead in Education" at the National Education Association's Dedication Program, 1959 February 8	box 14	folder 38
"Will Our Universities Be Ready?" at the School of Engineering Dean's Day, 1959 April 4	box 14	folder 39
250th Anniversary of the Trinity School, 1959 April 27	box 14	folder 40
Barnard-Columbia Dinner and Symposium at the Denver Club, 1959 May 8	box 14	folder 41
50th Anniversary of the Neurological Institute of New York at the Columbia-Presbyterian Medical Center, 1959 May 16	box 14	folder 42
10th Anniversary of the East Asian Institute, 1959 May 27	box 14	folder 43

Commencement Address, 1959 June 2	box 14	folder 44
"American Attitudes Toward Foreign Policy" under the auspices of the American-Swiss Foundation for Scientific Exchange, 1959 July 2	box 14	folder 45
<p>Scope and Contents</p> <p>(Includes text in French.)</p>		
"Improving Higher Education" at Mills College, 1959 October 8	box 14	folder 46
<p>Scope and Contents</p> <p>(Speech given at the inauguration of Mills College President Easton Rothwell. See also 1960 October 8.)</p>		
"Science, Politics and Peace" at the New York Academy of Medicine, 1960 January 7	box 14	folder 47
"What Money Cannot Buy" at the inauguration of University of Tennessee President A. D. Holt, 1960 May 14	box 14	folder 48
Commencement Address, 1960 June 1	box 14	folder 49
Cornerstone laying at the new School of Law, 1960 September 8	box 14	folder 50
Remarks at the United Hospital Fund of New York dinner, 1960 October 3	box 11	folder 1
<p>Scope and Contents</p> <p>(Partial text in a press release.)</p>		
"Improving Higher Education" at Mills College, 1960 October 8	box 11	folder 2
<p>Scope and Contents</p> <p>(Speech given at the inauguration of Mills College President Easton Rothwell. See also 1959 October 8 speech.)</p>		
"Universities and the Political Policies They Serve" at conference "University Contracts Abroad", 1960 November 9	box 11	folder 3
<p>Scope and Contents</p> <p>(Partial text in a press release.)</p>		
Remarks at the Maria Moors Cabot Convocation, 1960 November 10	box 11	folder 4

Scope and Contents

(Partial text of remarks, includes event program.)

"The Will to Serve" at the Red Triangle Dinner of YMCA, 1960 November 14	box 11	folder 5
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Scope and Contents

(Partial text in a press release.)

Remarks at the Annual Dinner of the National Institute of Social Sciences, 1960 December 14	box 11	folder 6
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Scope and Contents

(Partial text of remarks.)

Remarks at the Alexander Hamilton Dinner, 1961 April 11	box 11	folder 7
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Scope and Contents

(Partial text in a press release.)

Memorandum to the Trustees on Sponsored Research, 1961 April 3	box 11	folder 8
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Remarks at the Columbia College Class Day, 1961 June 5	box 11	folder 9
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Scope and Contents

(Partial text of remarks.)

Commencement Address, 1961 June 6	box 11	folder 10
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Scope and Contents

(Partial text of address.)

"Forces Shaping World Society" at the General Meeting of the American Association of University Women, 1961 June 22	box 11	folder 11
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Scope and Contents

(Partial text in a press release.)

Memorandum to the Trustees on Morningside Heights Safety, 1961 October 18	box 11	folder 12
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President's Report, 1961 November 6	box 11	folder 13
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Scope and Contents

(Digest of Discussion and Action, Trustees Meeting)

"Our Children and their Society" at Duke University, 1961 October 4	box 11	folder 14-15
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Physical Description: 2 folders

Scope and Contents

(Partial text of remarks.)

Remarks at the Columbia-Presbyterian Medical Center Fund Dinner, 1961 October 23	box 11	folder 16
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Scope and Contents

(Partial text of remarks.)

Remarks at the Fall Dinner of the Academy of Political Science, 1961 November 28	box 11	folder 17
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Scope and Contents

(Partial text of remarks.)

"Africa, 1961" address delivered at the Columbia Associates Luncheon, 1962 January 24	box 11	folder 18
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Remarks at the groundbreaking ceremony for the new medical research building at the Medical Center, 1962 February 5	box 11	folder 19
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Scope and Contents

(Partial text in a press release.)

Message in honor of WKCR's 21st Anniversary, 1962 March 9	box 11	folder 20
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Scope and Contents

(Text of message taped for WKCR-FM, the student radio station)

Remarks for the Mayor's Luncheon for AAU-AUBC, 1962 April 4	box 11	folder 21
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Remarks at the Journalism Awards Luncheon, 1962 June 1	box 11	folder 22
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Commencement Address, 1962 June 5	box 11	folder 23
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Remarks at NYU President James M. Hester's Inauguration, 1962 October 25	box 11	folder 24
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Scope and Contents

(Partial text of remarks.)

Remarks at Teachers College's President John Fischer's Inauguration, 1962 November 13	box 11	folder 25
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Scope and Contents

(Partial text of remarks.)

Remarks at the Maria Moors Cabot Convocation, 1962 November 27	box 11	folder 26
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Scope and Contents

(Partial text of remarks.)

Remarks at the Asian Convocation, 1962 October 6	box 11	folder 27
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Scope and Contents

(Honorary Degree to Ryusaku Tsunoda)

Memorandum to Deans and Director on the Legal Considerations in the Admission and Expulsion of Students, 1963 February 7	box 11	folder 28
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"Towards an Atlantic Community" at the Annual Dinner of the Canadian Society of New York, 1963 February 8	box 11	folder 29
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Scope and Contents

(Partial text of remarks.)

Remarks at the Founders' Day Dinner, School of Social Work, 1963 March 27	box 11	folder 30
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Scope and Contents

(Partial text in a press release.)

Memorandum to Occupants of University-Owned Apartments, 1963 March 27	box 11	folder 31
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Memorandum to all full-time Officers of Instruction and Administration re: Salary Increases, 1963 April 15	box 11	folder 32
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Remarks at Barnard College President Rosemary Park's Inauguration, 1963 April 22	box 11	folder 33
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Scope and Contents

(Partial text in a press release.)

Commencement Address, 1963 June 4	box 11	folder 34
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Scope and Contents

(Partial text in a press release.)

Memorandum on Dentistry, 1963 September 16	box 11	folder 35
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Remarks on the occasion of the 100th Anniversary of the birth of Swami Vivekananda, 1963 October 4	box 11	folder 36
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Scope and Contents

(Partial text in a press release.)

Statement before the Select Committee on Government Research of the House of Representatives, 1963 November 20	box 11	folder 37
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Memorial Address for President John F. Kennedy, 1963 November 25	box 11	folder 38
Remarks at the Harold Uris dinner, 1963 December 3	box 11	folder 39
Scope and Contents		
(Uris was the recipient of the Brotherhood Award of the National Conference of Christians and Jews)		
Remarks at Barnard College's 75th Anniversary, 1964 January 22	box 11	folder 40
Scope and Contents		
(Partial text in a press release.)		
Memorandum to Deans on Student Discipline, Reporting of Gifts, and Internal and External Communications, 1964 February 4	box 11	folder 41
"Responsibilities of the Educated Man" at a Convocation celebrating the Centennial of the University of Denver, 1964 April 9	box 11	folder 42
Memorandum to Deans, Directors, Chairmen of Departments, Senior Administrative Officers re: budget procedures (gifts), 1964 April 24	box 11	folder 43
"The University and the 'explosion' of Knowledge" on the occasion of the Dedication of the Notre Dame Memorial Library, 1964 May 7	box 11	folder 44
Memorandum for Members of the Morningside Heights Community on Security, 1964 May 29	box 11	folder 45
"What it means to be an educated man or woman" at Bates College Commencement, 1964 June 7	box 11	folder 46
Commencement Address, 1964 June 2	box 11	folder 47
Scope and Contents		
("The Quest for Social Values in Our Time")		
Memorandum to All Deans, Directors, Chairmen of Departments, and Major Administrative Officers re: The School of Engineering and Applied Science, 1964 June 15	box 11	folder 48
Memorandum to University Faculty Members re: Dining Halls, 1964 November 6	box 11	folder 49
Memorandum to Deans, Directors, Chairmen of Departments, and Major Administrative Officers re: Art Exhibitions, 1964 November 20	box 11	folder 50
Memorandum to Deans, Directors, Chairmen of Departments, and Major Administrative Officers re: University Safety, 1964 December 9	box 11	folder 51

Memorandum to Deans, Directors, Chairmen of Departments, and Administrative Officers re: Charter Flights, 1965 January 14	box 11	folder 52
Remarks at the Memorial Service for Dr. Harry J. Carman, Dean Emeritus of Columbia College, 1965 January 22	box 11	folder 53
Memorandum to the University Community re: Picketing, 1965 February 8	box 11	folder 54
Statement of Financial Objectives, 1965 May	box 11	folder 55
"Education and Social Policy" at Teachers College Founder's Day, 1965 May 12	box 14	folder 51
Commencement Address, 1965 June 1	box 14	folder 52
Honorary Doctor of Laws from Waseda University, Tokyo, Japan, 1965 September 7	box 14	folder 53
"Student Freedoms and Responsibilities in American Higher Education" at the Greater Hartford Forum, 1965 November 3	box 14	folder 54
"The University in Contemporary Society" at the University of Michigan Commencement, 1965 December 18	box 14	folder 55
Dedication of the William Black Medical Research Building, 1966 January 3	box 14	folder 56
Pulitzer 50th Anniversary Dinner, 1966 May 10	box 14	folder 57
Commencement Address, 1966 June 1	box 14	folder 58
Opening of the Campaign to Raise \$200,000,000, 1966 October 31	box 14	folder 59
Memorandum to Trustees re: Parking on College Walk, 1966	box 14	folder 60
Memorandum to Deans, Directors, Chairmen of Departments, and Major Administrative Officers re: Financial Relationship between the Student and the University, 1967 January 3	box 14	folder 61
Memorandum to the Trustees re: Class Ranking, 1967 March 28	box 14	folder 62
"Changing Patters of Public and Private Support for Higher Education" on the occasion of A Centennial Conference on "The Higher Education of Negro Americans: Prospects and Programs," Howard University, 1967 April 17	box 14	folder 63
Commencement Address, 1967 June 6	box 14	folder 64
Press release re: Re-Casting of Central Administration, 1967 June 12	box 14	folder 65
Statement before the Consumer Subcommittee of the Senate Commerce Committee re: cigarette filter, 1967 August 24	box 14	folder 66

"The Umpirage of Reason" at the University of Virginia's Founder's Day, 1968 April 12	box 14	folder 67
Remarks on the occasion of a Founder's Day Celebration at the University of Virginia, 1968 April 12	box 11	folder 56

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Series V: Drafts, 1959-1968

Scope and Contents

This series contains drafts of Kirk's letters, statements, remarks, addresses, etc. Most are handwritten on yellow legal pads. Some include the annotated typescript drafts. For each set, there is an index which includes the document's date, addressee, and subject.

Title/Description	Instances	
Index, 1959 September-1961 September	box 15	folder 1
Drafts, 1959 September-1961 September <u>Physical Description</u> : 2 folders	box 15	folder 2-3
Index, 1961 September-1963 April	box 15	folder 4
Drafts, 1961 September-1963 April <u>Physical Description</u> : 2 folders	box 15	folder 5-6
Index, 1963 April-1965 July	box 15	folder 7
Drafts, 1963 April-1965 July <u>Physical Description</u> : 2 folders	box 15	folder 8-9
Index, 1964 July-1965 June	box 15	folder 10
Drafts, 1964 July-1965 June	box 15	folder 11
Index, 1965 July-1966 December	box 15	folder 12
Drafts, 1965 July-1966 December <u>Physical Description</u> : 2 folders	box 15	folder 13-14
Index, 1967 January-December	box 15	folder 15
Drafts, 1967 January-December	box 15	folder 16
Index, 1968 January-September	box 15	folder 17
Drafts, 1968 January-September	box 15	folder 18
Unindexed drafts, 1970	box 15	folder 19

Scope and Contents

(A collection of drafts with no index. There is a note explaining that these were discovered "later" (after the

others were organized?) and that these "are not clearly identified.")

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Series VI: Jacob R. Schiff Charitable Trust, 1938-1975

Scope and Contents

The series contains the records of the Fund Committee of the Jacob R. Schiff Charitable Trust. Files are organized alphabetically but are incomplete (A-National only). As Columbia University President, Kirk served on the Fund Committee with the Presidents of City College and the Jewish Publication Society of America.

Title/Description	Instances	
A1950-1963 <u>Physical Description:</u> 3 folders	box 8	folder 1-3
B1950-1967 <u>Physical Description:</u> 2 folders	box 8	folder 4-5
C1950-1963 <u>Physical Description:</u> 3 folders	box 8	folder 6-8
Chase Manhattan Bank, 1959-1966 <u>Physical Description:</u> 4 folders	box 8	folder 9-12
Committee Directions to the Chase Manhattan Bank, 1938-1961	box 8	folder 13
D-E, 1949-1960	box 8	folder 14
F-G, 1950-1965	box 9	folder 1
Gallagher, Buell G., 1953-1964 Scope and Contents (President of City College)	box 9	folder 2
H1950-1960	box 9	folder 3
I1954-1966	box 9	folder 4
J1951-1968 <u>Physical Description:</u> 2 folders	box 9	folder 5-6
K1952-1960	box 9	folder 7
Karamu House, 1952-1958	box 9	folder 8
L-M, 1950-1961	box 9	folder 9
Levinthal, Judge Louis E., 1949-1954	box 9	folder 10

National A-C, 1955-1965 <u>Physical Description</u> : 2 folders	box 9	folder 11-12
Schiff's Will, 1952-1975 <u>Physical Description</u> : 2 folders	box 9	folder 13-14

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Series VII: 1964-1965 New York World's Fair , 1961-1964

Scope and Contents

This series contains materials related to the New York World's Fair 1964-1965: meeting minutes, press releases, promotional brochures, newsletters, invitations, newspaper clippings, etc. There are groundbreaking programs or booklets for many of the pavilions. Materials are organized chronologically. Kirk served on the Board of Directors.

Title/Description	Instances	
1961 November-1963 January	box 12	folder 1
1963 January-February	box 12	folder 2
1963 March-May	box 12	folder 3
1963 May-August	box 12	folder 4
1963 August-October	box 12	folder 5
1963 October	box 12	folder 6
1963 November-1964 February	box 12	folder 7
1964 February-April	box 12	folder 8
1964 April-October	box 12	folder 9

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Series VIII: Calendars, 1950-1965

Scope and Contents

This series contains Kirk's desk calendars and those of his Administrative Assistants, Adrienne Swift (1950-1957) and Helen S. King (1958-1965). There is no calendar for "Dr. Kirk" for 1958, although there is one for "Mrs. King." This series also includes an annotated University directory and a personal telephone book.

Title/Description	Instances	
Dr. Kirk's calendars, 1950-1965 <u>Physical Description</u> : 15 items	box 10	

Scope and Contents

(There is no desk calendar for 1958.)

Mrs. (Adrienne) Swift's calendars, 1950-1957 box 10

Physical Description: 8 items

Scope and Contents

(Administrative Assistant to the President)

HSK's (Mrs. Helen S. King) calendars, 1958-1965 box 10

Physical Description: 8 items

Scope and Contents

(Administrative Assistant to the President)

Columbia University telephone directory, 1950 box 10

Scope and Contents

(Annotated)

Telephone book (personal), undated box 10

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