

## Faculty Meeting Minutes 13873955

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## Summary Information

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<b>Repository:</b>	Rare Book and Manuscript Library
<b>Creator:</b>	Columbia University. Archives
<b>Title:</b>	Faculty Meeting Minutes
<b>ID:</b>	13873955
<b>ID:</b>	UA#0005
<b>Date [inclusive]:</b>	1864-2011
<b>Physical Description:</b>	25.54 linear feet 108 bound volumes and 12 document boxes
<b>Language of the Material:</b>	English

### Preferred Citation

Identification of specific item; Date (if known); Faculty Meeting Minutes; Box and Folder or Volume Number, University Archives, Rare Book and Manuscript Library, Columbia University Library.

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## Historical Note

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The Faculty Meeting Minutes have been collected by Columbiana curators and University Archives staff over the years. For information about the different faculties, see the series descriptions.

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## Summary

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This collection contains the recorded minutes from the different faculty meetings: from the representative University Council to the individual schools (Columbia College, Engineering,

Journalism, Law, etc.). Faculty meeting minutes include information on admissions, the academic calendar, curricular changes, faculty appointments and leaves, student petitions, fellowships, grants, prizes, and graduation requirements among other topics. Unfortunately, this collection is not complete. Additional minutes can be found in the record collections of the different faculties. For example, there is complete set of the minutes of the Faculty of Columbia College in the Columbia College records. Similarly, the minutes of the Seth Low Junior College and the minutes for the New York School of Social Work can be found in their respective collections.

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## Arrangement

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This collection is arranged in nine series.

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## Administrative Information

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### Publication Statement

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### Revision Description

File created. EAD was imported spring 2019 as part of the ArchivesSpace Phase II migration. Added Faculty of Business minutes (Boxes 10-12 and Volumes 107-108) (JR) Removed expired restrictions. (JR) 2019-05-12 2019-06-11 2021-01-22 2022-01-07

### **Restrictions on Access**

All administrative records of the University are restricted for 25 years from the date of creation.

### **Restrictions on Access**

This collection is located on-site.

### **Accruals of Records**

Additions are expected.

### **Processing Information**

This collection was processed by Joanna Rios. Finding aid written by Joanna Rios in May 2019.

### **Terms Governing Use and Reproduction**

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## **Related Materials**

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### **Related Materials**

Columbia College records (UA#0047); School of Social Work records (UA#0099); Seth Low Junior College records (UA#0227); and Columbia University Senate records (UA#0054).

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## **Controlled Access Headings**

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- Minute books
- minutes (administrative records)
- Columbia College (Columbia University)

- Columbia University. Faculty of Fine Arts
- Columbia University. Faculty of Political Science
- Columbia University. Faculty of Pure Science
- Columbia University. Graduate School of Architecture, Planning and Preservation
- Columbia University. Graduate School of Arts and Sciences
- Columbia University. Graduate School of Business
- Columbia University. Graduate School of Journalism
- Columbia University. School of Engineering and Applied Sciences
- Columbia University. School of General Studies
- Columbia University. School of International Affairs
- Columbia University. School of International and Public Affairs
- Columbia University. School of Law
- Columbia University. School of Library Service
- Columbia University. School of Mines
- Columbia University. School of the Arts
- Columbia University. University Council
- Columbia University. University Extension
- Fu Foundation School of Engineering and Applied Science
- Columbia University -- Faculty
- Columbia University. Faculty of Philosophy
- Columbia University. Teachers College
- Columbia University -- Administration

## Collection Inventory

### Series I. University Council, 1890-1968

#### Scope and Contents

In 1888 the Trustees appointed a special committee to establish a University Council, a body to bring about "a true University organization." Each faculty would elect two or three representatives who, together with the President and the Deans, would constitute the Council. In 1892 the University Council was given definite legislative and administrative powers (not just an advisory role) and continued to serve until 1968, when it was replaced by the University Senate. The Council, working with the President, managed the academic organization and operations of the University, including admission criteria, degree requirements, the academic calendar, the date and order of Commencement exercises. In addition to the meeting minutes, the volumes include lists of recipients of Ph.D.s, M.A.s, fellowships, and awards, as well as reports prepared by/for the Council. In the back of each volume, there is a name/subject index for each academic year included in the volume. University Senate committee minutes can be found in the [University Senate records](#). Plenary minutes starting from April 28, 1995, are available [on their website](#).

Title/Description	Instances
University Council minutes, 1890 May-1892 May	volume 1
University Council minutes, 1892 November-1896 May	volume 2

**Scope and Contents**

Under the 22 November 1892 minutes: "Proposed Agreement Between the Trustees of Columbia College and the New York College for the Training of Teachers"

5 December 1893: "Report of Committee on the Award of University Fellowships", "Regulations as to University Fellowships: Approved by the University Council, February 14, 1891", [Exhibit A] Application for a University Fellowship, [Exhibit B] Report on Application for Fellowship 16 January 1894: "The Degree of Doctor of Philosophy: Suggestions by William A. Keener and Henry F. Osborn", "Degrees of Master of Arts and Doctor of Philosophy: Remarks by Professor John W. Burgess in Committee, February 24, 1893", "Degrees of Master of Arts and Doctor of Philosophy: Remarks by Professor John W. Burgess in Committee, February 24, 1893 and April 6, 1893", "The Practice of German Universities Concerning I.--The Duplication of Degrees and II.--The Subdivision of Subjects for the Degree of Ph.D.: A Correspondence Carried on in 1893"

20 February 1894: "University Faculty of Philosophy: Report of Special Committee Appointed November 10, 1893 to Revise the List of Subjects to be Accepted for the Degrees of A.M. and Ph.D."

20 March 1894: "Protest of the Faculty of the School of Mines Against the Plan for Awarding University Fellowships", "University Council Report on the Acceptance of Degrees from Other Colleges as Equivalent to Graduation from the School of Arts"

27 May 1895: "School of Mines Report of the Committee on the Regulations for the Degrees of Master of Arts and Doctor of Philosophy"

18 February 1896: "Report of the Committee on the Regulations for the Degrees of Master of Arts and Doctor of Philosophy, January 21, 1896"

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University Council minutes, 1896 October-1902 June volume 3

**Scope and Contents**

Under the 13 January 1898 minutes: "Letter of the President to the Committee on Education in Regard to the Modification of the Alliance Between the Teachers College and Columbia University, 21 December 1897"

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University Council minutes, 1902 November-1906 May volume 4

### **Scope and Contents**

Under the 18 April 1905 minutes: "Report of a Special Committee on the Establishment of the Degree of Doctor of Law, Submitted April 18, 1905"

17 April 1906: "Report of a Special Committee on the Constitution and Powers of the University Council, To be Submitted April 17, 1906"

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University Council minutes, 1906 October-1909 June

volume 5

### **Scope and Contents**

Under the 18 December 1906 minutes: "Report of a Special Committee on the Constitution and Powers of the University Council, Submitted April 17, 1906", "Memorandum by President Butler in relation to the policy to be pursued by Columbia University toward athletic sports and intercollegiate contests, 8 November 1906"

19 February 1907: "Report of the Second Special Committee on the Constitution and Powers of the University Council, Submitted February 19, 1907"

15 October 1907: "Report of the Special Committee on Academic Leaves of Absence, Submitted July 1, 1907"

19 May 1908: "Extract From the Report of the Committee on Finance Submitted to the Trustees of Columbia University, May 4, 1908"

16 February 1909: "Amendments to the Statutes [regulating the retiring allowance of professors]"

20 April 1909: "Report of the Committee on Nine of the University Council Appointed May 19, 1908, Submitted February 16, 1909"

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University Council minutes, 1909 October-1915 April

volume 6

### **Scope and Contents**

Under the 21 December 1909 minutes: "Report of the Committee on Five of the University Council on Departmental and Divisional Organization, Submitted December 21, 1909"

15 February 1910: "Letter From the Director of Extension Teaching to the University Council, February 8, 1910"

19 April 1910: "Report of the Committee on Education on the Extension of the Combined College and Professional School Course"

8 October 1910: "Report of a Committee of the University Council on the Degree of Master of Arts"

22 March 1911: "Report of Committee of Advice"

18 April 1911: "Considerations Regarding the Degree of Doctor of Law, April 3, 1911"

17 October 1911: "Report of the Committee on Instruction of the Faculty of Applied Science Upon the Proposed Six-Year Course Leading to the Degrees in Engineering"

20 October 1914: "Memorandum on Proposed Instruction in Business and Public Service"

20 April 1915: "Papers Relating to the Game of Football, Printed for the University Council February 16, 1915", "Report of the College Committee on Football"

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University Council minutes, 1915 October-1921 April

volume 7

**Scope and Contents**

Under the 19 October 1915 minutes: "Agreement Between Columbia University and Teachers College, June 8, 1915"

18 April 1916: "Report and Recommendations of the Faculty of Medicine, Printed for the University Council December 2, 1915"

16 October 1917: "Report of the Committee on Nine of the University Council appointed to cooperate with a Special Committee of the Trustees, March 22, 1917"

16 April 1918: "Joint Report of the Committee on Education and the Special Committee on the State of Teaching Concerning the Establishment of a Committee of Reference, Submitted to the Trustees February 4, 1918"

20 April 1920: "Report to the University Council of the Executive Committee of the Council Concerning 'University Undergraduates'"

15 February 1921: "The Trustees of Columbia University in the City of New York and Presbyterian Hospital in the City of New York: Agreements", "The Building of Columbia University and its Next Problems, by President Butler, A Statement made to the University Council, February 15, 1921"

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University Council minutes, 1921 October-1925 April

volume 8

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University Council minutes, 1925 October-1930 April	volume 9
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**Scope and Contents**

Under the 21 February 1928 minutes: "Papers Relative to the Proposed Incorporation of St. Stephen's College, Annandale, N.Y., in the Educational System of Columbia University, 1928"

16 October 1928: "Report of the Council for Research in the Social Sciences" [These reports were subsequently printed annually in the Council's minutes], "Report of the Council for Research in the Humanities" [These reports were subsequently printed annually in the Council's minutes until 1938 and between 1956 and 1968].

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University Council minutes, 1930 October-1934 April	volume 10
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University Council minutes, 1934 October-1937 April	volume 11
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University Council minutes, 1937 October-1940 April	volume 12
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University Council minutes, 1940 October-1943 April	volume 13
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University Council minutes, 1943 October-1947 April	volume 14
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University Council minutes, 1947 October-1950 April	volume 15
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University Council minutes, 1950 October-1954 April	volume 16
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University Council minutes, 1954 October-1958 April	volume 17
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University Council minutes, 1958 October-1961 April	volume 18
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University Council minutes, 1961 October-1965 April	volume 19
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University Council minutes, 1965 October-1968 May	volume 20
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Executive Committee of the University Council minutes

**Scope and Contents**

(The Committee considered admission to candidacy for higher degrees. A name index for the candidates for each academic year is included in the back of the volume.)

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Executive Committee of the University Council minutes, 1909 April-1914 May	box 12	folder 2-3
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Executive Committee of the University Council minutes, 1914 October-1921 May	volume 21
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Executive Committee of the University Council minutes, 1921 October-1939 May	volume 22
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Executive Committee of the University Council minutes, 1939 October-1952 April	volume 23
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Executive Committee of the University Council minutes, 1952 October-1954 May	box 1	folder 1
Executive Committee of the University Council minutes, 1954 October-1956 April	box 1	folder 2
Executive Committee of the University Council minutes, 1956 October-1960 April	box 1	folder 3
Committee on Agenda of the University Council minutes, 1960 October-1966 February	box 1	folder 4
Committee of Conference of the University Council minutes, 1918 February-1940 December	box 1	folder 5-6

### Scope and Contents

(After some questionable faculty appointment terminations, the University Council requested and was granted a fully representative committee which would confer with the Trustees' Committee on Education whenever the latter was considering the termination of a professor. They would jointly consider what an appropriate action was. The Committee on Conference was made up of the President of the University and six members of the teaching staff. There are no minutes from 1921 April to 1934 November and there are gaps from 1935 to 1940. Included are supporting materials from 1918 to 1926.)

Yearly indices to the minutes of the Executive Committee of the University Council, 1924-1959	box 1	folder 7
Committee on Higher Degrees minutes, 1902 December-1914 May	volume 24	

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## Series II. Graduate Faculties, 1883-1988

### Scope and Contents

The Faculty of Political Science was established in 1880 by John W. Burgess. This was the first step in transforming Columbia College into Columbia University in the City of New York. The Faculty of Philosophy came into being in 1890, and the Faculty of Pure Science, in 1892. These faculties required students to have a bachelor's degree for admission; focused on research and the advancement of learning; and offered the highest degree, the Ph.D. Starting in 1909, these faculties shared a Dean. In 1979, the Faculties officially merged as the Graduate School of Arts and Sciences.

Title/Description	Instances
Faculty of Political Science minutes, 1883-1979	

**Scope and Contents**

(Before 1957 the graduate faculties were divided into three separate faculties. Courses taught by the Faculty of Political Science included the following disciplines: Anthropology (starting in 1946-1947 before that it was part of the Faculty of Philosophy), Economics, History, Mathematical Statistics, Public Law and Government, and Sociology.)

Faculty of Political Science minutes, 1883-1897	volume 25	
Faculty of Political Science minutes, 1897-1919	volume 26	
Faculty of Political Science minutes, 1920-1939	volume 27	
Faculty of Political Science minutes, 1940-1949	volume 28	
Faculty of Political Science minutes, 1950-1962	volume 29	
Faculty of Political Science minutes, 1963-1970	volume 30	
Faculty of Political Science minutes, 1950-1976	volume 31	
Faculty of Political Science Committee on Instruction minutes, 1915-1979		
Faculty of Political Science Committee on Instruction minutes, 1915 January	box 2	folder 1
Faculty of Political Science Committee on Instruction minutes, 1919 November-1939 May	box 2	folder 2
Faculty of Political Science Committee on Instruction minutes, 1939 September-1945 December	box 2	folder 3
Faculty of Political Science Committee on Instruction minutes, 1946 January-1952 November	box 2	folder 4
Faculty of Political Science Committee on Instruction minutes, 1953 January-1958 December	box 2	folder 5
Faculty of Political Science Committee on Instruction minutes, 1959 January-1961 April	box 2	folder 6
Faculty of Political Science Committee on Instruction minutes, 1961 May-1963 May	box 3	folder 1
Faculty of Political Science Committee on Instruction minutes, 1963 May-1964 May	box 3	folder 2
Faculty of Political Science Committee on Instruction minutes, 1964 October-1967 May	box 3	folder 3
Faculty of Political Science Committee on Instruction minutes - Subject index cards, 1919-1963	box 3	folder 4
Faculty of Political Science Committee on Instruction minutes, 1959-1979	volume 32	
Faculty of Philosophy minutes, 1890-1976		

**Scope and Contents**

(Before 1957 the graduate faculties were divided into three separate faculties. Courses taught by the Faculty of Philosophy included the following disciplines: Anthropology (until 1946 when it moved to the Faculty of Political Science), Classical Philology, Chinese, English and Comparative Literature, Germanic Languages, Indo-Iranian Languages, Japanese, Linguistics, Philosophy, Psychology (until 1947 when it moved to the Faculty of Pure Science), Religion, Romance Languages, Semitic Languages, and Slavic Languages.)

Faculty of Philosophy minutes, 1890-1903	volume 33
Faculty of Philosophy minutes, 1900-1921	volume 34
Faculty of Philosophy minutes, 1921-1941	volume 35
Faculty of Philosophy minutes, 1941-1962	volume 36
Faculty of Philosophy minutes, 1956-1976	volume 37

## Faculty of Philosophy Committee on Instruction minutes

Faculty of Philosophy Committee on Instruction minutes, 1906-1911	box 3	folder 5
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**Scope and Contents**

(Originally called the Committee on Program of Studies)

Faculty of Philosophy Committee on Instruction minutes, 1965-1975	volume 38
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## Faculty of Pure Science minutes, 1892-1979

**Scope and Contents**

(Before 1957 the graduate faculties were divided into three separate faculties. Courses taught by the Faculty of Pure Science included the following disciplines: Astronomy, Botany, Geology, Geography, Mineralogy (up to 1939), Mathematics, Physics, Psychology (starting in 1947), and Zoology.)

Faculty of Pure Science minutes, 1892 September-1932 April	volume 39
Faculty of Pure Science minutes, 1909-1925	volume 40
Faculty of Pure Science minutes, 1926-1941	volume 41
Faculty of Pure Science minutes, 1941-1951	volume 42
Faculty of Pure Science minutes, 1944-1970	volume 43
Faculty of Pure Science minutes, 1951-1962	volume 44

Faculty of Pure Science minutes, 1955-1976	volume 45	
Faculty of Pure Science Committee on Instruction minutes		
Faculty of Pure Science Committee on Instruction minutes, 1910-1921	box 3	folder 6
Faculty of Pure Science Committee on Instruction minutes, 1964-1979	volume 46	
Joint Graduate Committee on Instruction minutes, 1911-1969		
Joint Graduate Committee on Instruction minutes, 1911-1922	volume 47	
Joint Graduate Committee on Instruction minutes, 1922-1939	volume 48	
Joint Graduate Committee on Instruction minutes, 1939-1955	volume 49	
Joint Graduate Committee on Instruction minutes, 1955-1965	volume 50	
Joint Graduate Committee on Instruction minutes, 1965-1969	volume 51	
Graduate School of Arts and Sciences minutes, 1971-1981		
Graduate School of Arts and Sciences minutes, 1971-1975	volume 52	
Graduate School of Arts and Sciences minutes, 1976-1981	volume 53	
Executive Committee of the Graduate School of Arts and Sciences Subcommittee on Curriculum minutes, 1979-1988	volume 54	

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### Series III. Columbia College, 1892-1975

#### Scope and Contents

The Faculty of Columbia College (previously known as the Faculty of the School of the Arts) refers to the faculty teaching undergraduate students. There is another complete set of the minutes of the Faculty of Columbia College in the [Columbia College records \(UA#0047\)](#)

Title/Description	Instances	
Columbia College faculty minutes, 1892 September-1900 May	volume 55	
Columbia College faculty minutes, 1900 October-1908 June	volume 56	
Columbia College faculty minutes, 1908 October-1916 June	volume 57	
Columbia College faculty minutes, 1916 October-1932 May	volume 58	
Columbia College faculty minutes, 1932-1933 to 1939-1940	box 4	folder 1

Columbia College faculty minutes, 1940-1941 to 1943-1944	box 4	folder 2
Columbia College faculty minutes, 1944-1945 to 1947-1948	box 4	folder 3
Columbia College faculty minutes, 1948-1949 to 1951-1952	box 4	folder 4
Columbia College faculty minutes, 1952-1953 to 1953-1954	box 4	folder 5
Columbia College faculty minutes, 1954-1955 to 1955-1956	box 4	folder 6
Columbia College faculty minutes, 1956-1957 to 1958-1959	box 4	folder 7
Columbia College faculty minutes, 1959-1960 to 1962-1963	box 4	folder 8
Columbia College faculty minutes, 1963-1964 to 1964-1965	box 4	folder 9
Columbia College faculty minutes, 1965-1966 to 1967-1968	box 4	folder 10
Columbia College faculty minutes, 1968-1969 to 1972-1973 and 1975 November	box 5	folder 1
Columbia College Committee on Admissions, 1898-1909		
<b>Scope and Contents</b>		
(Formerly known as the Committee on Entrance Examinations)		
Columbia College Committee on Admissions minutes, 1898 February-1901 March	box 9	folder 1
Columbia College Committee on Admissions minutes, 1901 May-1909 July	box 9	folder 2
Columbia College Committee on Scholarships, 1899-1921		
Columbia College Committee on Scholarships minutes, 1899 June-1910 May	box 9	folder 3
Columbia College Committee on Scholarships minutes, 1899 June-1907 June	box 9	folder 4
<b>Scope and Contents</b>		
(Incomplete set, with mostly duplicate copies, but it does include some with annotations and "corrections.")		
Columbia College Committee on Scholarships minutes, 1910 July-1914 June	box 9	folder 5
Columbia College Committee on Scholarships minutes, 1915 March-1921 May	box 9	folder 6

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## Series IV. School of Engineering, 1864-2011

**Scope and Contents**

Founded as the School of Mines in 1864, the faculty became the Faculty of Applied Science in 1892, the Faculty of Engineering in January 1929 and the Faculty of Engineering and Applied Science in May 1962. The School of Engineering and Applied Science (SEAS) was renamed the Fu Foundation School of Engineering and Applied Science in 1997. The early minutes of the Faculty of the School of Mines (Volumes 59 to 64) are handwritten and include information about graduates and doctoral student concentrations in the back of the volumes.

Title/Description	Instances	
Faculty of the School of Mines minutes, 1864-1892		
Faculty of the School of Mines minutes, 1864 February-1870 February	volume 59	
Faculty of the School of Mines minutes, 1865 October-1877 May	volume 60	
<b>Scope and Contents</b>  (Includes list of graduates (1868 to 1870) and a copy of the School of Mines by-laws.)		
Faculty of the School of Mines minutes, 1877 September-1883 June	volume 61	
<b>Scope and Contents</b>  (Includes list PhD candidates course and subjects in the back of the book.)		
Faculty of the School of Mines minutes, 1883 October-1887 April	volume 62	
Faculty of the School of Mines minutes, 1887 May-1890 October	volume 63	
Faculty of the School of Mines minutes, 1890 November-1892 May	volume 64	
Faculty of the School of Applied Sciences minutes, 1892-1928		
Faculty of the School of Applied Sciences minutes, 1892 September-1894 May	box 5	folder 2
Faculty of the School of Applied Sciences minutes, 1894 October-1896 May	box 5	folder 3
Faculty of the School of Applied Sciences minutes, 1896 May-1907 May	volume 65	
Faculty of the School of Applied Sciences minutes, 1907 October-1928 December	volume 66	
Faculty of the School of Engineering minutes, 1917-1978		

**Scope and Contents**

(The Faculty of Applied Science changes names to the Faculty of Engineering in January 1929 and to the Faculty of Engineering and Applied Science in May 1962.)

Faculty of the School of Engineering minutes, 1917 January-1936 December	volume 67	
Faculty of the School of Engineering minutes, 1937 January-1939 April	box 5	folder 4
Faculty of the School of Engineering minutes, 1939 October-1942 April	box 5	folder 5
Faculty of the School of Engineering minutes, 1942 October-1944 April	box 5	folder 6
Faculty of the School of Engineering minutes, 1944 October-1947 April	box 5	folder 7
Faculty of the School of Engineering minutes, 1948 February-1949 May	box 5	folder 8
Faculty of the School of Engineering minutes, 1950 March-1952 April	box 5	folder 9
Faculty of the School of Engineering minutes, 1953 April-1956 May	box 5	folder 10
Faculty of the School of Engineering minutes, 1957 April-1958 April	box 5	folder 11
Faculty of the School of Engineering minutes, 1958 October-1961 May	box 6	folder 1
Faculty of the School of Engineering minutes, 1962 May-1965 May	box 6	folder 2
Faculty of the School of Engineering minutes, 1966 March-1968 May	box 6	folder 3
Faculty of the School of Engineering minutes, 1969 April-1970 April	box 6	folder 4
Faculty of the School of Engineering minutes, 1970 May-1971 April	box 6	folder 5
Faculty of the School of Engineering minutes, 1971 May-1973 April	box 6	folder 6
Faculty of the School of Engineering minutes, 1973 October-1974 May	box 6	folder 7
Faculty of the School of Engineering minutes, 1974 September-1978 May	box 7	folder 1
Faculty of the Fu Foundation School of Engineering and Applied Science minutes, 2002-2010		

**Scope and Contents**

(The School of Engineering and Applied Science (SEAS) was renamed the Fu Foundation School of Engineering and Applied Science in 1997.)

Faculty of the School of Engineering minutes, 2002 May 8	box 7	folder 2
<u>Conditions Governing Access:</u> <b>Conditions Governing Access</b>  (Restricted until 2028)		
Faculty of the School of Engineering minutes, 2010 May 5	box 7	folder 3
<u>Conditions Governing Access:</u> <b>Conditions Governing Access</b>  (Restricted until 2036)		
Faculty of Engineering Committee on Instruction minutes, 1913-2011		
Faculty of Engineering Committee on Instruction minutes, 1913 May-1920 November	box 7	folder 4
Faculty of Engineering Committee on Instruction minutes, 1917 January-1936 December	volume 68	
Faculty of Engineering Committee on Instruction minutes, 1937 January-1944 August	volume 69	
Faculty of Engineering Committee on Instruction minutes, 1944 September-1950 October	volume 70	
Faculty of Engineering Committee on Instruction minutes, 1950 November-1960 May	volume 71	
Faculty of Engineering Committee on Instruction minutes, 1960 September to 1962 May	box 7	folder 5
Faculty of Engineering Committee on Instruction minutes, 1962 September-1964 November	box 7	folder 6
Faculty of Engineering Committee on Instruction minutes, 1981 November-1981 December	box 7	folder 7
Faculty of Engineering Committee on Instruction minutes, 1984 December	box 7	folder 8
Faculty of Engineering Committee on Instruction minutes, 2003 May 6	box 7	folder 9
<u>Conditions Governing Access:</u> <b>Conditions Governing Access</b>  (Restricted until 2029)		
Faculty of Engineering Committee on Instruction minutes, 2008 January 30	box 7	folder 10

Conditions Governing Access:  
**Conditions Governing Access**

(Restricted until 2034)

Faculty of Engineering Committee on Instruction minutes, 2011 May 10	box 7	folder 11
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Conditions Governing Access:  
**Conditions Governing Access**

(Restricted until 2037)

Faculty of Applied Science and Architecture Committee on Admissions, 1902 May-1908 January	box 8	folder 9
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Committee on Administration of the Schools of Applied Science, 1905-1907	box 9	folder 7
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**Scope and Contents**

Includes the minutes of the Committee on Program of  
Studies, 1906-1907

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**Series V. School of General Studies, 1910-1982**

**Scope and Contents**

The School of General Studies traces its beginnings to the nineteenth century when it served part-time students, active teachers, other professionals, and the general public. Originally called University Extension, the school granted Bachelor of Science degrees beginning in 1921. Following World War II and aiming to meet the needs of returning G.I.s, University Extension was restructured and designated the School of General Studies in 1947. The college began awarding Bachelor of Arts degrees in 1968.

**Title/Description**

**Instances**

Administrative Board of Extension Teaching minutes

Administrative Board of Extension Teaching minutes, 1905 October-1909 May	box 7	folder 12
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Administrative Board of Extension Teaching minutes, 1910 October-1923 April	box 7	folder 13
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**Scope and Contents**

(Accession 2006.018)

Administrative Board of Extension Teaching minutes, 1923 October-1931 April	box 7	folder 14
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Administrative Board of Extension Teaching minutes, 1931 December-1947 November	box 7	folder 15
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Faculty of the School of General Studies minutes,  
1952-1982

Faculty of the School of General Studies minutes, 1952  
February-1965 April volume 72

Faculty of the School of General Studies minutes, 1965  
November-1982 November volume 73

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## Series VI. School of Journalism, 1912-1977

### Scope and Contents

The School of Journalism was established through monies left to Columbia University in the will of Joseph Pulitzer, renowned photojournalist and newspaper magnate, who passed away in 1911. The original agreements regarding the establishment and organization of the school were made in 1903 and 1904, but the school did not actually open until 1912 – a year after Pulitzer died. The School of Journalism began as an undergraduate school offering a B.Litt. Degree to its graduates, but in 1935 the School became the first in the nation to adopt a program exclusively at the graduate level.

Title/Description	Instances	
Faculty of the School of Journalism minutes, 1931-1977		
Faculty of the School of Journalism minutes, 1931 November-1952 May, 1952	volume 74	
Faculty of the School of Journalism minutes, 1953 January to 1975 May	volume 75	
Faculty of the School of Journalism minutes, 1966 September-1977 September, 1977	volume 76	
Administrative Board of the School of Journalism minutes, 1912 March-1931 May	box 8	folder 1
Advisory Board of the School of Journalism minutes, 1912 January-1950 April	volume 77	
<p><b>Scope and Contents</b></p> <p>(Includes Advisory Board on the Pulitzer Prize minutes from 1953 April to 1964 April.)</p>		
Faculty of the School of Journalism Committee on Instruction minutes, 1916-1929	volume 78	

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## Series VII. School of Law, 1880-1977

**Scope and Contents**

The study of law at Columbia University dates back to its founding in 1754 as King's College in Lower Manhattan. In 1793, James Kent was named the first professor of law at Columbia. The School of Law, as a separate faculty, started in 1858, as one of the first independent law schools in the nation.

<b>Title/Description</b>	<b>Instances</b>	
School of Law faculty minutes, 1880 November-1915 October	volume 95	
School of Law faculty minutes, 1916 February-1934 June	volume 96	
School of Law faculty minutes, 1934 October-1944 June	volume 97	
School of Law faculty minutes, 1944 October-1953 May	volume 98	
School of Law faculty minutes, 1953 September-1956 June	volume 79	
School of Law faculty minutes, 1956 September-1959 October	volume 80	
School of Law faculty minutes, 1959 November-1961 June	volume 81	
School of Law faculty minutes, 1961 October-1963 May	volume 82	
School of Law faculty minutes, 1963-1966	volume 83	
School of Law faculty minutes, 1966-1967	volume 84	
School of Law faculty minutes, 1969-1970	volume 85	
School of Law faculty minutes, 1970-1971	volume 86	
School of Law faculty minutes, 1971-1972	volume 87	
School of Law faculty minutes, 1972-1974	volume 88	
School of Law faculty minutes, 1974-1975	volume 89	
School of Law faculty minutes, 1975-1976	volume 90	
1976-1977	box 8	folder 2

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**Series VIII. Teachers College, 1898-1963****Scope and Contents**

Founded in 1887, Teachers College is first and largest graduate school of education in the United States. The College became affiliated with Columbia University in 1898 as the University's Graduate School of Education.

<b>Title/Description</b>	<b>Instances</b>	
Teachers College faculty minutes, 1898 October-1911 November	volume 101	
Teachers College faculty minutes, 1912 January-1933 April	volume 102	

**Scope and Contents**

(Faculty of Education and Practical Arts)

Teachers College faculty minutes, 1934 April 6-1944 April 13	volume 103
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**Scope and Contents**

(Faculty of Education and Practical Arts)

Teachers College faculty minutes, 1945 April-1953 April	volume 104
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Teachers College faculty minutes, 1953 November-1963 June	volume 105
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Teachers College faculty minutes, 1963 October-1966 May	volume 106
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[^ Return to Table of Contents](#)**Series IX. Other Faculty Minutes, 1904-2001****Scope and Contents**

This series contains minutes, usually one volume, from a number of different faculties including the School of Architecture, Business, and Library Service.

**Title/Description****Instances**

Division of Philosophy, Psychology and Anthropology minutes, 1910 December-1921 April	box 8	folder 3
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**Scope and Contents**

(Includes correspondence, 1916-1917.)

**Faculty of Architecture**

Administrative Board of the School of Architecture minutes, 1914 May-1918 May	box 8	folder 4
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Administrative Board of the School of Architecture minutes, 1918 October-1931 May	box 8	folder 5
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Faculty of Architecture minutes, 1931 October-1973 February	volume 91
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**Faculty of Business**

Minutes of the School of Business Administrative Board Meetings, 1916 February-1930 May	volume 108
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Administrative Board of the School of Business minutes, 1918 January	box 8	folder 6
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Minutes of the Staff of the School of Business, 1916-1931	volume 107
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**Scope and Contents**

From its first meeting in October 1916 to its dissolution in May 1931.

Faculty of Business, 1931 October-2001 December	box 10	folder 1
Faculty of Business minutes, 1949 January-1955 May	box 10	folder 2
Faculty of Business minutes, 1951 October-1962 December	volume 92	
Faculty of Business minutes, 1956 May-1960 May	box 10	folder 3
Faculty of Business minutes, 1960 December-1962 December	box 10	folder 4
Faculty of Business minutes, 1963 October-1972 March	volume 100	
Faculty of Business minutes, 1968 March-1970 March	box 10	folder 5
Faculty of Business minutes, 1970 May-1972 May	box 10	folder 6
Faculty of Business minutes, 1972 December-1973 December	box 10	folder 7
Faculty of Business minutes, 1974 April-December	box 11	folder 1
Faculty of Business minutes, 1975 April-1976 October	box 11	folder 2
Faculty of Business minutes, 1977 February-December	box 11	folder 3
Faculty of Business minutes, 1991 April-1994 May	box 11	folder 4
Faculty of Business minutes, 1994 July-1996 May	box 11	folder 5
Faculty of Business minutes, 1996 December-1998 May	box 11	folder 6
Faculty of Business minutes, 1998 August-2001 December	box 12	folder 1

Conditions Governing Access:  
**Conditions Governing Access**

(Restricted until 2027)

Faculty of Fine Arts minutes, 1904 November-1913 December	box 8	folder 7
Faculty of the Arts minutes, 1967-1970	volume 99	

**Scope and Contents**

(Includes the Stated Rules of the Faculty of the Arts, adopted 28 April 1967.)

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**School of International and Public Affairs**

Committee on the Graduate School of International Affairs minutes, 1931 October	box 8	folder 8
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**Scope and Contents**

(Re: the will of the late Edwin B. Parker. The School of International Affairs was founded in 1946 its name changed to the School of International and Public Affairs in 1981.)

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Faculty of the School of International and Public Affairs minutes, 1961 October-1978 April	volume 93
Faculty of the School of Library Service minutes, 1931 December-1979 April	volume 94

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