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Hannah Elizabeth Gough Stannard papers11582299

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Description is written in: English.

Describing Archives: A Content Standard

Burke Library at Union Theological Seminary

3041 Broadway

New York, NY 10027

Telephone: (212) 851-5606

burke@library.columbia.edu

URL: <https://library.columbia.edu/locations/burke.html>

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Summary Information

Repository:	Burke Library at Union Theological Seminary
Creator:	Stannard, Hannah Elizabeth Gough, 1913-2006
Title:	Hannah Elizabeth Gough Stannard papers
ID:	11582299
Date [inclusive]:	1913 -- 2006
Physical Description:	1.25 linear feet 1.25 linear feet; 3 boxes
Language of the Material:	English .
Abstract:	Hannah (Betty) Elizabeth Gough Stannard was secretary to Harry Emerson Fosdick when he worked at Riverside Church. The collection contains information on activities that Betty Gough Stannard was involved with as one of Fosdick's secretaries, as well as information on other secretaries that Fosdick employed, correspondence, and books given to Betty by Fosdick.

Preferred Citation

Item description, UTS1: Hannah Elizabeth Gough Stannard papers, 1913-2006, box #, folder #, The Burke Library at Union Theological Seminary, Columbia University in the City of New York.

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Biographical / Historical

Hannah (known as Betty) Elizabeth Gough Stannard (Mrs. Forrest Stannard) was secretary to Harry Emerson Fosdick, a Union Theological Seminary Professor of Homiletics and Practical Theology, Baptist Pastor and first pastor of Riverside Church in New York City. Betty was born March 7, 1913 in Greencastle, Indiana. She was responsible for listening to Fosdick and reading the typing and punctuation of galley proofs. Printers often made errors, and Fosdick was particular about having things exactly right. Betty eventually became the one to sign Fosdick's form letters for him using Fosdick's signature purple ink. This was especially useful in September, as there was always a great deal of mail during that time frame as Fosdick's

sermons began in September. Fosdick thanked Betty in the introduction to *A Great Time to Be Alive*. She helped prepare the manuscript, checked references and saw the volume through to the press throughout the summer of 1944, when she was pregnant and living in Madison, Connecticut. Other secretaries who worked with Fosdick were Alice Neuberger, a typist in the Riverside office who typed Fosdick's sermons; and Dorothy Noyes, who typed correspondence, went through Fosdick's mail and sorted it for Fosdick's attention, typing his answers from a Dictaphone. Mrs. Margaret Rendon was Fosdick's head secretary.

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Scope and Contents

This collection contains information on activities that Betty Gough Stannard was involved with as one of Fosdick's secretaries, as well as information on other secretaries that Fosdick employed, correspondence, and books given to Betty by Fosdick. In the correspondence, Eugene ("EE") Exman was Fosdick's contact at his publisher, Harper's, and Fosdick often wrote or signed his name as HEF.

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Arrangement

This collection is organized in one unarranged series.

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Administrative Information

Publication Statement

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Revision Description

PDF converted to EAD and description updated by Leah Edelman. 2022-05-18

Conditions Governing Access

This collection is open for research.

Conditions Governing Access

The following boxes are located offsite: Box 1-3. Please note that requests for use of boxes held in offsite storage must be made three business days in advance.

Immediate Source of Acquisition

This collection was donated in February 2006 by the daughter of Hannah Gough Stannard, Wendy Stillwell. Wendy's recollections of her mother's comments about Fosdick are found in box 1, folder 14.

Custodial History

Books that contain annotations or inscriptions from Fosdick to Stannard were kept in the archival collection; materials that had no annotations or personal accounts were removed. A full list with call numbers of books that were originally donated but removed is available upon request.

Processing Information

Metal clips and staples were removed from materials and folded items were flattened. Materials were placed in new acid-free folders and boxes. Acidic items were separated from one another by interleaving with acid-free paper as needed. Books that contain annotations or inscriptions from Fosdick to Stannard were kept in the archival collection; materials that had no annotations or personal accounts were removed. A full list with call numbers of books that were originally donated but removed is available upon request. The finding aid was created by Brigette C. Kamsler in 2015 with the support of the Henry Luce Foundation, and edited by Leah Edelman in 2022.

Conditions Governing Use

Some material in this collection may be protected by copyright and other rights. Information concerning copyright, fair use, and reproduction requests can be consulted at Columbia's Copyright Advisory Office.

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Related Materials

Related Materials

Item description, UTS1: Harry Emerson Fosdick papers, The Burke Library at Union Theological Seminary, Columbia University in the City of New York.

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Controlled Access Headings

- Private secretaries
- Stannard, Hannah Elizabeth Gough, 1913-2006 -- : Archives
- Fosdick, Harry Emerson, 1878-1969
- Riverside Church (New York, N.Y.)

Burke Library record group:

Union Theological Seminary Archives: UTS 1, papers of faculty and students

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Collection Inventory

Hannah Elizabeth Gough Stannard papers, 1913 -- 2006

Physical Description: 1.25 linear feet 1.25 linear feet; 3 boxes

Conditions Governing Access:

Conditions Governing Access

This series is open for research.

Arrangement

This series is unarranged.

Scope and Contents

This series contains information on activities that Betty Gough Stannard was involved with as one of Fosdick's secretaries, as well as information on other secretaries that Fosdick employed, correspondence, and books given to Betty by Fosdick. In the correspondence, Eugene ("EE") Exman was Fosdick's contact at his publisher, Harper's, and Fosdick often wrote or signed his name as HEF.

Title/Description	Instances	
Sermons with Hymns Numbers, Riverside Church Service Program, 1930-11-30	box 1	folder 1
Riverside Church 100th Anniversary-Pamphlet and Program, 1941	box 1	folder 2
Salute to Fosdicks, Riverside Church; Fosdick Memorial Service in Carillon, 1963; 1969	box 1	folder 3
Correspondence-Fosdick to Betty Gough, 1940; 1942	box 1	folder 4
Correspondence Queries - HEF and BG; Corrections and Memos, 1940	box 1	folder 5
Personality: Review of Memorandum on Relation between Glandular Function and Personality, by S. R. Hathaway; Our Knowledge of God, by J. Baillie, 1942	box 1	folder 6
On Being a Real Person - References, Checklist of Authors; Memo from HEF with Gift copy to BG of On Being a Real Person, 1943	box 1	folder 7
Correspondence-BG and Alice Neuberger, 1944	box 1	folder 8
Riverside and Fosdick-Memos, circa 1944	box 1	folder 9
Correspondence and Notes --BG/HEF, 1944	box 1	folder 10
Correspondence-Mrs Forrest Stannard (BG) and Eugene Exman of Harper Bros; Sermons on Christianity in War Time-Introduction and Contents Notes Fosdick manuscript, 1944	box 1	folder 11
Correspondence -Eleanor Jordan (Harper Bros), BG, HEF, 1944	box 1	folder 12
Personal Correspondence: H E Fosdick and Mrs. Forrest Stannard, 1945 -- 1968	box 1	folder 13
Manuscript Notes by Wendy Stillwell of Hannah Elizabeth Gough Stannard as she reviewed papers, 2006	box 1	folder 14
Prayer and Politics-Landmark Church [Riverside] ...Faces Tougher Times, Wall Street Journal, 1990	box 1	folder 15
A Form for Service for the Solemnization of Marriage, circa 1944	box 1	folder 16
Adventurous Religion and Other Essays, 1926	box 2	folder 1
Great Time to Be Alive: Sermons on Christianity in Wartime, 1944	box 2	folder 2

Guide to Understanding the Bible, 1938	box 2	folder 3
Dear Mr. Brown; Letters to a Person Perplexed about Religion, 1961	box 2	folder 4
Living Under Tension: Sermons on Christianity Today, 1941	box 3	folder 1
The Manhood of the Master, 1913	box 3	folder 2
On Being a Real Person; Successful Christian Living, 1943; 1937	box 3	folder 3
The Power to See Through; The Secret of Victorious Living, 1943; 1934	box 3	folder 4

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