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Amnesty International of the USA Inc. Rena Margulis Papers11002627

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Description is written in: English.

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Summary Information

Repository:	Rare Book and Manuscript Library
Creator:	Margulis, Rena
Title:	Amnesty International of the USA Inc. Rena Margulis Papers
ID:	11002627
ID:	HR#0001.33
Date [inclusive]:	1973-2000
Date [bulk]:	1987-2000
Physical Description:	7 linear feet 7 record cartons
Language of the Material:	English .
Abstract:	This collection documents AIUSA human rights activist Rena Margulis's work on the creation of the AIUSA Casework Manual and on many other issues.

Preferred Citation

Identification of specific item; Date (if known); Amnesty International of the USA, Inc. Rena Margulis Papers, 1973-2000; Box and Folder; Center for Human Rights Documentation and Research, Rare Book and Manuscript Library, Columbia University Library.y.

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Biographical / Historical

Rena Margulis was a member of the Board of Directors from 1995-1998 and worked on the creation of the AIUSA Casework Manual. The papers include material on board meetings, the creation of a Casework Manual, membership, and local groups.

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Summary

Materials include meeting minutes, correspondence, drafts, notes, case files, manuals, and policy materials.

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Arrangement

The papers are organized into three series.

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Administrative Information

Publication Statement

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Revision Description

EAD document created by CCR. 2021-04-21

Restrictions on Access

This collection is located off-site. You will need to request this material at least three business days in advance to use the collection in the Rare Book and Manuscript Library reading room.

Restrictions on Access

This collection has no access restrictions.

Terms Governing Use and Reproduction

Reproductions may be made for research purposes. Permission to publish material from the collection must be requested from Amnesty International of the USA, Inc.

Immediate Source of Acquisition

Source of acquisition--Unknown donor. Method of acquisition--Deposit at University of Colorado Boulder.

Immediate Source of Acquisition

Source of acquisition--AIUSA. Method of acquisition--Deposit; Date of acquisition--2006.

Ownership and Custodial History

The papers were originally donated to the University of Colorado Boulder as part of the AIUSA collection. In 2006 the AIUSA collection was transferred to RBML.

Processing Information

This collection was processed by Carolyn Smith, archivist, and Rachel Dunphy, Barnard '16 in October 2014. Finding aid written by Carolyn Smith in August, 2018.

Accruals

Materials may have been added to the collection since this finding aid was prepared. Contact rbml@columbia.edu for more information.

Conditions Governing Access

All original copies of audio / moving image media / born digital materials are closed until reformatting. Please email rbml@columbia.edu.

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Related Materials

Related Materials

See Center for Human Rights Documentation and Research (CHRDR) page for more information about all AIUSA collections: https://library.columbia.edu/libraries/chrdr/archive_collections/aiusa.html

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Controlled Access Headings

- Human rights
- Correspondence
- Abduction
- Anti-racism
- Capital punishment
- Congresses and conventions
- Fund raising
- Human rights in art
- Human rights in mass media
- Meetings
- Membership campaigns
- Political kidnapping
- Political prisoners
- Psychiatric ethics
- Racism
- Refugees
- Strategic planning
- Universal Declaration of Human Rights
- Margulis, Rena
- Amnesty International USA
- Amnesty International

Collection Inventory

Series I: Board of Directors, 1983-1997

Scope and Contents

This series contains material relating to Margulis's work on the AIUSA Board of Directors, and contains board meeting minutes, clippings, and handbooks.

Title/Description	Instances	
Index to Box 1 of 8, 1995-1996	box 1	folder 1
Board Meetings, 1995 September <u>Physical Description</u> : 2 folders	box 1	folder 2-3
Board Meetings, 1996 <u>Physical Description</u> : 13 folders	box 1	folder 4-16
Index to Box 2 of 8, 1996-1997	box 2	folder 1
Board Meetings, 1997 <u>Physical Description</u> : 9 folders	box 2	folder 2-10
Membership Training Handbook, 1983-1992 <u>Physical Description</u> : 2 folders	box 2	folder 11-12
Board--Media Clippings, 1995-1997 <u>Physical Description</u> : 3 folders	box 2	folder 13-15

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Series II: Casework Manual, 1985-2000**Scope and Contents**

This series thoroughly documents the creation of the AIUSA Casework Manual, which outlines how to handle the cases of prisoners of conscience and other victims. It includes drafts, responses by editors, graphics, correspondence, among other materials.

Title/Description	Instances	
Index to Box 3 of 8, 1985-1999	box 3	folder 1
Actions to Use, 1985-1999	box 3	folder 2
Actions and Exhibits Not to Use, 1988-1991	box 3	folder 3
Co-group List, 1991	box 3	folder 4
Flyers, 1994	box 3	folder 5
Dakin, 1993	box 3	folder 6
General, undated	box 3	folder 7
Printing, 1993	box 3	folder 8
First Draft--Review Requests, undated	box 3	folder 9
First Draft, 1991	box 3	folder 10

First Draft Comments, 1991	box 3	folder 11
Second Draft, 1992 (2 folders)	box 3	folder 12-13
Indexed 3rd Draft, 1993 (2 folders)	box 3	folder 14-15
O'Reilly's 3D Comments, 1993	box 3	folder 16
Forward, 1993	box 3	folder 17
Quotes, 1988-1999 <u>Physical Description:</u> 2 folders	box 3	folder 18-19
New Quotes, 1989	box 3	folder 20
Appendix XIX, 1992-1993	box 3	folder 21
Casework, Pamphlet Art, 1992	box 3	folder 22
Notes, Drafts, Art, Chapter 1-13 and Appendices, 1992 <u>Physical Description:</u> 3 folders	box 3	folder 23-25
Universal Declaration of Human Rights, undated	box 3	folder 26
Original Exhibits Shot as Half Tones, 1985	box 3	folder 27
Graphics--Carol, 1994	box 3	folder 28
Graphics--Holly, 1993	box 3	folder 29
Graphics--AI and Computer, 1993	box 3	folder 30
Amnesty-O-Matic, undated	box 3	folder 31
Dramatic Readings, 1987	box 3	folder 32
Human Rights Awards, 1993	box 3	folder 33
Disappearance Book, 1994	box 3	folder 34
General Folders, 1989	box 3	folder 35
Index to Box 4 of 8, 1987-2000	box 4	folder 1
Comments, 1991	box 4	folder 2
Outline, 1987	box 4	folder 3
Source Material, 1988-1992 <u>Physical Description:</u> 5 folders	box 4	folder 4-8
Original Exhibits/Appendix Material, 1990-1992 <u>Physical Description:</u> 2 folders	box 4	folder 9-10
2nd Draft with Original New Actions, 1992 <u>Physical Description:</u> 3 folders	box 4	folder 11-13
3rd Draft, 1993	box 4	folder 14-16

Physical Description: 3 folders

Comments on CM, 1993-1996	box 4	folder 17
Lawyers--Hogan & Hatson, 1994-2000	box 4	folder 18
Update, 1995	box 4	folder 19-20

Physical Description: 2 folders

Correspondence, 1992-1993	box 4	folder 21
Disks--Contents, 1994	box 4	folder 22

Scope and Contents

File does not contain physical disks

CM Accounting, 1994-1999	box 4	folder 23
Special Initiatives Fund, 1994	box 4	folder 24
Lists of Free CM Recipients, 1994	box 4	folder 25
Invoices, 1994	box 4	folder 26
Shipping from Kalamazoo, 1994	box 4	folder 27
Orders Fulfilled, 1994	box 4	folder 28-29

Physical Description: 2 folders

Index to Box 5 of 8, 1987-1998	box 5	folder 1
Publications Cited in Casework Manual, 1989-1994	box 5	folder 2-3

Physical Description: 2 folders

Policy File, 1993	box 5	folder 4
AIUSA Master Groups List, 1987-89	box 5	folder 5-6

Physical Description: 2 folders

AIUSA Board Manual, 1996-1997	box 5	folder 7-9
<u>Physical Description</u> : 3 folders		

General, 1988-1998	box 5	folder 10-15
<u>Physical Description</u> : 6 folders		

Books Cited in Casework Manual, 1973, 1991	box 5	folder 16
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Series III: Subject Files, 1980-1999

Scope and Contents

This series contains a wide range of subjects, such as media, training, and funding, arranged alphabetically.

Title/Description	Instances	
Index to Box 6 of 8, 19	box 6	folder 1
Advertising, 1992	box 6	folder 2
Alumni Consulting Team, 1993-1994	box 6	folder 3
Amnesty In Action, 1995	box 6	folder 4
Archives, 1996	box 6	folder 5
Area Coordinators, 1995-1996	box 6	folder 6
Argentina, undated	box 6	folder 7
Assessment, 1987-1999	box 6	folder 8
Bay Area Development (BAD) Committee, 1994-1995	box 6	folder 9
Board		
Accounts, 1996	box 6	folder 10
Addresses, 1993-1997	box 6	folder 11
Affinity Card, 1996	box 6	folder 12
Business Approaches Weekly, 1994-1995	box 6	folder 65
Dismantling Racism, 1995	box 6	folder 13
Dues Waiver, 1995	box 6	folder 14
Board Elections/Report, 1996	box 6	folder 15
Board Election, 1997	box 6	folder 16
ED Evaluation, 1996-1997	box 6	folder 17
Exit Interviews, 1994-1995	box 6	folder 18
Fundraising, 1995	box 6	folder 19
General Secretary's Report, 1996	box 6	folder 20
Grievance, 1995-1996	box 6	folder 21
Group Charter, 1996	box 6	folder 22
Labor, 1996	box 6	folder 23
Liaisons, 1995	box 6	folder 24
MAG Report, 1986	box 6	folder 25
Merchandise, 1996-1997	box 6	folder 26
Membership Service, 1996		

	box 6	folder 27
Minutes, Old, 1994-1995	box 6	folder 28
Newly Joined, 1994-1995	box 6	folder 29
NY Office, 1995	box 6	folder 30
Official Copies, 1995	box 6	folder 31
Peer Review, 1995	box 6	folder 32
Resolutions and GS Reports, 1996-1997	box 6	folder 33
Secretary, 1997	box 6	folder 34
Resolutions Review, undated	box 6	folder 35
Brochures, 1995	box 6	folder 36
Burma, 1992	box 6	folder 37
Canada, 1993-1994	box 6	folder 38
Cases/Casework Nationwide, 1995	box 6	folder 39
Casework Training, 1994	box 6	folder 40
China, 1993-1994	box 6	folder 41
China Campaign, 1996	box 6	folder 42
China--Harry Wu, 1995	box 6	folder 43
China Case, 1994	box 6	folder 44
Computer--Keyboard, 1995	box 6	folder 45
Congo, 1994	box 6	folder 46
Death Penalty, 1996	box 6	folder 47
Email, 1994	box 6	folder 48
Email Addresses, undated	box 6	folder 49
Eshoo, 1994	box 6	folder 50
Fundraising, 1980	box 6	folder 51
Georgia, 1993	box 6	folder 52
Guatemala, 1995	box 6	folder 53
Georgia Case, 1995	box 6	folder 54
Group Health Workshop, 1995	box 6	folder 55
Group 19 Phone List, 1994	box 6	folder 56
Group 19 Meeting, 1995	box 6	folder 57
High School Training, undated	box 6	folder 58

Internal Reform Now!, 1994	box 6	folder 59
Internal Reform Now!--Reformcom List, 1994	box 6	folder 60
Israel, 1995	box 6	folder 61
Lantos, 1995-1996	box 6	folder 62
Legislative Update, 1995	box 6	folder 63
Local Group List, 1994	box 6	folder 64
Membership Action Team, 1995	box 7	folder 1
Index of Box, undated	box 7	folder 2
Media, 1994	box 7	folder 3
Media Resource Guide, 1995	box 7	folder 4
Monthly Mailings, 1994-1997 <u>Physical Description</u> : 4 folders	box 7	folder 5-8
Thesil Marlin, 1997	box 7	folder 9
Nigeria and Kenya, 1995	box 7	folder 10
Philippines, 1988	box 7	folder 11
Prague Tour, 1994-1995	box 7	folder 12
Publications Catalogue, 1995	box 7	folder 13
Ratliff, 1989	box 7	folder 14
Refugee Resource Packet, 1995	box 7	folder 15
Reebok, 1988	box 7	folder 16
Resolutions, 1989	box 7	folder 17
Ginetta Sagan, 1996	box 7	folder 18
Ginetta Sagan Fund, undated Scope and Contents Includes VHS videocassette	box 7	folder 19
Student Area Coordinators (SAC), 1994 <u>Physical Description</u> : 2 folders	box 7	folder 20-21
San Jose Merg, 1995	box 7	folder 22
SAY, 1992-1996	box 7	folder 23
Bill Schulz, 1994	box 7	folder 24
Sections, 1994	box 7	folder 25
Small Community Task Force, 1990	box 7	folder 26

South African Cases, 1987	box 7	folder 27
Speakers List, 1995	box 7	folder 28
Strategic Planning Team (SPIT), undated	box 7	folder 29
Staff List, 1995	box 7	folder 30
Student Groups, 1994	box 7	folder 31
Syrian Case, 1985	box 7	folder 32
Thailand, 1992	box 7	folder 33
Visas for Growth, 2000	box 7	folder 34
Vietnam Case, 1993	box 7	folder 35
Washington Update, undated	box 7	folder 36
Board Mailing, 1991	box 7	folder 37

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