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William L. Barton papers 10565014

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Description is written in: English.

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Summary Information

Repository:	Rare Book and Manuscript Library
Creator:	Barton, William L
Title:	William L. Barton papers
ID:	10565014
ID:	MS#1699
Date [inclusive]:	1931-1992
Physical Description:	6.5 linear feet 5 record cartons and 1 tube box
Language of the Material:	English .
Abstract:	The office files of William L. Barton, a banking executive and WWII Navy veteran.

Preferred Citation

Identification of specific item; Date (if known); William L. Barton Papers; Box and Folder; Rare Book and Manuscript Library, Columbia University Library.

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Biographical / Historical

William L. Barton (1909-1999) was a graduate of Columba's School of General Studies (B.S., 1934), a NYC bank executive of a NYC thrift institution (East River Savings Bank, now Century 21), and an officer of some state and national banking associations (AIB of ABA and NAMSB). Prior to becoming a banker, Barton worked in government administration and served as a lieutenant commander in the Navy during World War II. Barton was active in some NYC and NYS civic associations. He also served a couple of terms on Governor Nelson Rockefeller's NY State Management Advisory Committee.

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Summary

Office files and materials that he took with him after he retired (in the 1970s). Most of these are business-related documents, including some correspondence, memoranda, business reports (many ditto or the like and not published formally, but some published) with some drafts/printed copies of speeches or articles he delivered/wrote (about business, banking, and personnel topics), some clippings and news articles, and some related background material. His research material connected with a thesis he wrote for Rutgers' Stonier School of Banking on benefit and pension programs at NYS thrift institutions in 1954 is included. The thesis was subsequently published as a book by a small business press. Included in the files are some photos, including some of the WTC site and area, and some of other East River Savings Bank offices throughout NYC (dating the late 60s and early 70s); surveys for new branches, related negotiations, and construction oversight of them was the work he did at the end of his banking career, and then as a consultant for a while after that. There are two versions of the same formal photo of the Rockefeller Committee group, before and after the photo was retouched to remove drinking glasses and smoking materials, at Rockefeller's request.

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Arrangement

This collection is arranged in eight series.

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Administrative Information

Publication Statement

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Revision Description

File created. EAD was imported spring 2019 as part of the ArchivesSpace Phase II migration. 2014-01-23 2019-05-20

Restrictions on Access

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Restrictions on Access

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Immediate Source of Acquisition

Source of acquisition--Jeff barton. Method of acquisition--Gift; Date of acquisition--2013. Accession number--2013-2014-M107.

Processing Information

Processed ptl date.

Processing Information

Finding aid written ptl date.

Accruals

Materials may have been added to the collection since this finding aid was prepared. Contact rbml@columbia.edu for more information.

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Controlled Access Headings

- Bank management
- Banks and banking
- Navy organization
- Personnel management
- World War, 1939-1945
- Scrapbooks
- Memorandums
- Photographs
- Barton, William L
- Rockefeller, Nelson A. (Nelson Aldrich), 1908-1979
- East River Savings Bank (New York, N.Y.)
- World Trade Center (New York, N.Y. : 1970-2001)

Collection Inventory

Series I: Correspondence

Title/Description	Instances	
Levien & Barton, Inc. correspondence, 1975	box 1	folder 5
Letter from Mrs. James Parker Bazzle, 1971	box 1	folder 13
Correspondence, 1958	box 3	folder 2
Correspondence, 1958-59	box 3	folder 4
Correspondence, 1959-75	box 4	folder 33
Correspondence, 1972	box 5	folder 23
Nelson Rockefeller letters, 1966-69	box 4	folder 4
Letter, 1958 and photocopy of photograph, undated, 1958, undated	box 4	folder 9

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Series II: Navy

Title/Description	Instances	
Navy. Organization manuals, 1943	box 2	folder 25
Navy. Operation manual, 1944	box 1	folder 26

Navy. Organization Shipbuilding Division, 1944	box 1	folder 27
Army. Control Manual, 1943	box 1	folder 28
Navy. Payroll, Leave, and Retirement, 1943	box 1	folder 30
Henry E. Niles. "Approaching and Organizational Problem", 1942	box 1	folder 31
Lt. Colonel Ewing W. Reilley. "Organization and Operation of Management Analysis of a Depot Control Office"	box 1	folder 32
Navy. OP&C Division. "Staff Manual Better Utilization of Personnel Survey"	box 1	folder 34
Navy. Process Chart by WLB	box 1	folder 35
Navy. Appropriations and Structure, 1945-46	box 2	folder 10
Army. <i>Orientation Handbook for Executive Consultants</i> , 1942	box 3	folder 8
Navy: Harbor Defense School, 1945. Samuel H. Shapiro (Governor of Illinois) letter and photographs, 1968	box 4	folder 2
Navy: WLB Separation from Service, 1946 (with letters), 1946	box 4	folder 3
Navy: Citations; Separation; Promotion, etc., 1943-46	box 4	folder 14
Navy: Citations; Correspondence; Documents, 1943-46	box 4	folder 26
Navy: WLB transcript	box 4	folder 31
Navy: Training School Directory	box 5	folder 7
Navy: manuals on work simplification and duplicating methods	box 5	folder 18
Navy: memoranda; principles of organization (publication); Naval correspondence courses (publication)	box 5	folder 19
Navy: WLB Report: "Central Administrative Operations"	box 5	folder 20
Navy Year Book, 1945	box 5	folder 21
Navy: Copy of WLB certificate of satisfactory service, 1946	box 5	folder 25

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Series III: Rutgers University

Title/Description	Instances	
Instructor's Handbook. Graduate School of Savings Banking	box 1	folder 3
"Progress and Significant Trends in New York State Savings Banks Personnel Administration 1941-1955" by WLB. Thesis. Rutgers University, 1956	box 1	folder 38

"Progress and Significant Trends in New York State Savings Banks Personnel Administration 1941-1955" by WLB. Thesis. Rutgers University, 1956	box 2	folder 5
"Progress and Significant Trends in New York State Savings Banks Personnel Administration 1941-1955" by WLB. Thesis. Rutgers University, 1956	box 3	folder 19
Rutgers University. Graduate School of Banking. William L. Barton workbook, 1954	box 3	folder 9-14
WLB's Rutgers University. Graduate School of Banking. (Binder), 1954-56	box 4	folder 21
Rutgers University Commencement, 1956	box 5	folder 27
Banking thesis research graphs. Rutgers Graduate School of Banking	box 6	

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Series IV: East River Savings Bank

Title/Description	Instances	
East River Savings Bank. Artwork, clipping, postcard, news flyer	box 1	folder 1
East River Savings Bank. Report 1971 medical Plan, 1971	box 1	folder 4
East River Savings Bank Convention, 1971	box 1	folder 6
East River Savings Bank News, 1966 with photographs, 1966	box 1	folder 7
East River Savings Bank Management, 1957	box 1	folder 8
East River Savings Bank. Logo Design and Correspondence, 1971-74	box 1	folder 14
East River Savings Bank. Retirement Income Plan, 1959	box 1	folder 15
East River Savings Bank. "125 Years of Service" by Austin S. Murphy, 1973	box 1	folder 15
East River Savings Bank. Pamphlets and Brochures, 1950s	box 1	folder 16
East River Savings Bank. Information File, 1950s	box 1	folder 17
East River Savings Bank. Newsletters, 1955 and brochures, 1955	box 1	folder 18
East River Savings Bank. Statements and reports 1961-84	box 1	folder 19
East River Savings Bank. Retirement Plan, 1955	box 1	folder 20
East River Savings Bank. Branch Plans and Design	box 1	folder 23
East River Savings Bank. Branch Plans and Design	box 1	folder 24

East River Savings Bank. Outline of Symposium; Pamphlets; Brochures; Reports, 1948-74	box 2	folder 1
East River Savings Bank. Benefits; Pension; Personnel; Newsletter, 1967	box 2	folder 3
East River Savings Bank. <i>Our Supervisor's Guide</i> , 1954	box 2	folder 4
East River Savings Bank. Newsletters, 1973-1974 Staff Performance, 1967 125 Years of Service; Names in the News, 1972, 1973-1974, 1967, 1972	box 2	folder 6
East River Savings Bank. Blueprints, 1969	box 2	folder 8
East River Savings Bank. Designs and Plans, 1969	box 2	folder 9
East River Savings Bank. Pension Plan, 1947 NYC Office Salaries, 1955, 1947, 1955	box 2	folder 11
East River Savings Bank. Pension Plan, 1950 Proposed SBNY Central Supply System, 1949, 1950, 1949	box 2	folder 12
East River Savings Bank. Pension Plan, 1947	box 2	folder 13
East River Savings Bank. Retirement Plan; Insurance Plan; Brochures, etc., 1960	box 2	folder 14
East River Savings Bank. Flushing Branch filing and photographs, 1974	box 2	folder 15
East River Savings Bank. Health Care Coverage, 1957	box 3	folder 3
East River Savings Bank. Management, 1957	box 3	folder 5
World Trade Center & East River Savings Bank(brochures)	box 4	folder 25
East River Savings Bankbrochures, etc. 1959-81	box 5	folder 4
East River Savings Bank. Report, 1977	box 5	folder 8
East River Savings Bank. 100th Anniversary Dinner, 1948. Large photograph	box 6	

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Series V: William L. Barton Biographical, Speeches, Publications

Title/Description	Instances	
William L. Barton Address, Statler Hotel, Buffalo, 1957	box 1	folder 9
William L. Barton Address, Statler Hotel, Buffalo, 1957	box 1	folder 10
William L. Barton Address, Statler Hotel, Buffalo, 1957	box 1	folder 11
William L. Barton Speeches	box 1	folder 12
Manual: <i>How They Handle Their Personnel</i> by WLB, 1957	box 1	folder 37

WLB while employed by City of NY, 1940-43: budget, management, etc.	box 2	folder 16
WLB clippings, etc.	box 3	folder 1
WLB Address: "Personnel Problems and Practices -- 1957"	box 3	folder 6
WLB: "Personnel Records for Banking Staffs, 1949	box 3	folder 7
WLB Banking Management Scrapbook, 1956-57	box 3	folder 15-18
WLB: Columbia University	box 4	folder 1
Levien & Barton ad	box 4	folder 13
Consultants & Consulting Organizations Directory, 1992 (photocopy of select pages), 1992	box 4	folder 11
WLB biographical	box 4	folder 10
WLB Scrapbook., 1940	box 4	folder 12
Business Advisory Committee--Reports, 1967 & 1969, 1967, 1969	box 4	folder 17
National Institute of Prominent Americans--Citation	box 4	folder 20
NYS Business Advisory Committee on Management	box 4	folder 24
Clippings re. WLB's banking career	box 4	folder 27-28
Dartmouth College	box 4	folder 32
WLB biographical clippings	box 4	folder 34
Ad for book <i>How They Handle Their Personnel</i>	box 4	folder 35
WLB opening remarks for conference, 1956	box 4	folder 36
WLB Article: "Personnel -- Problems and Practices, 1957"	box 4	folder 44
WLB Speeches, 1958-1965	box 4	folder 45-46
WLB Clippings	box 4	folder 47

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Series VI: Banking Organizations and Management

Title/Description	Instances	
Robert Abelow. "The Challenge to Management's Rights", 1961	box 1	folder 12
<i>How Not to Write an Employee Handbook</i>	box 1	folder 21
"What It Takes to Motivate People" and "The Function of and Executive"	box 1	folder 22

Savings Bank Association of NY. Committee on Employee Relations, 1955	box 1	folder 29
AIB. "Instructions to Debate Judges"	box 1	folder 33
FRB. Performance Review Plan, 1954	box 1	folder 36
AIB. Lists; Brochures; Banquets; Remarks by WLB to National Association of Mutual Savings Banks, 1959	box 2	folder 2
AIB. Banquet, 1978 Reception and Dinner, 1981, 1978, 1981	box 2	folder 3
Banking Conference and Cruise material, 1964	box 2	folder 3
<i>AIB, 1901-1976</i> ; Brochures and Pamphlet	box 2	folder 6
AIB Banquet and clipping re. banquet, 1962	box 5	folder 29
Charter NY Chapter of AIB, 1960	box 5	folder 26
Banking Post Cards	box 5	folder 22
Banking management information, 1856-67	box 5	folder 24
Personnel Management: notes, essays, etc	box 5	folder 17
AIB brochures	box 5	folder 15
National Association of Mutual Savings Banks. Special Bulletin, 1958	box 5	folder 13
<i>Burroughs Clearing House</i> , 1949	box 5	folder 12
National Office Management Association Conference Proceedings, 1954	box 5	folder 11
National Office Management Association Proceedings, 1948	box 5	folder 10
AIB. Annual Review, 1960	box 5	folder 9
NYC Budget, 1938 & 1940, 1938, 1940	box 5	folder 6
Management personnel, 1970s	box 5	folder 5
Banking Management brochure and directory, 1956-90	box 5	folder 3
Management: <i>Leader Made Not Born</i>	box 5	folder 2
AIB, 1961	box 4	folder 19
AIB Banquet; Rutgers Twentieth Annual Commencement, 1956	box 4	folder 8

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Series VII: Photographs

Title/Description	Instances
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Banking photographs of WLB, etc.	box 4	folder 5
Governor Rockefeller's Business Advisory Committee- Photographs, 1966	box 4	folder 16
World Trade Center Construction (from WLB's office at East River Savings Bank) -- Photographs	box 4	folder 18
East River Savings Bank branch opening in NYC- Photographs	box 4	folder 18
Photographs (Navy, Banking)	box 4	folder 22-23
Photograph: Mrs. WLB in group	box 4	folder 29
WLB photograph in uniform (multiple copies)	box 4	folder 30
Navy: Photographs	box 4	folder 37
WLB banking photographs	box 4	folder 38
WLB portrait photographs (Navy and banking)	box 4	folder 39
Photographs (various)	box 4	folder 40
WLB portrait photographs	box 4	folder 41
WLB photographs (Navy: Harbor Defense School), etc.	box 4	folder 42
Photographs: World Trade Center	box 4	folder 43
AIB photographs	box 4	folder 48
East River Savings Bank photograph	box 4	folder 49
Photographs: National Association of Mutual Savings Banks. Dartmouth, 1965	box 4	folder 50
AIB Photographs	box 4	folder 15
Photographs: East River Savings Bank	box 4	folder 51
Photographs (various)	box 4	folder 52-53
East River Savings Bank. 100th Anniversary Dinner, 1948. Large photograph	box 6	

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Series VIII: Miscellaneous/Clippings

Title/Description	Instances	
Carnegie Mellon. Alumni Association list, 1971	box 1	folder 2
Boy Scouts Certificate, 1972	box 1	folder 13
Jeffrey Burton. Fourth Grade Composition Book	box 2	folder 7
School clippings	box 4	folder 6

<i>Thistle 1931</i>	box 4	folder 7
Clippings	box 5	folder 1
Life Insurance brochures	box 5	folder 14
<i>Jimmy Kelly's</i> . Brochure, 1944	box 5	folder 16
Clippings	box 5	folder 28

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