

Guide to the McIntosh Activities Council (McAC) Records BC37.13

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Description is written in: English.

Describing Archives: A Content Standard

Barnard Archives and Special Collections

3009 Broadway

New York, NY 10027

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Summary Information

| | |
|----------------------------------|---|
| Repository: | Barnard Archives and Special Collections |
| Creator: | McIntosh Activities Council (McAC) |
| Title: | McIntosh Activities Council (McAC) Records |
| ID: | BC37.13 |
| ID [aspace_uri]: | /repositories/2/resources/290 |
| Date [inclusive]: | 1970-2023 |
| Physical Description: | 2 Linear Feet 2 document boxes, 1 record carton |
| Physical Description: | 16.8 Gigabytes 2,612 files, PDFs, docx, MP4, xlxs |
| Physical Location: | This collection is located in the Barnard Archives and Special Collections, Barnard Library. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu. |
| Language of the Material: | English . |
| Abstract: | This collection consists of materials from the Barnard College McIntosh Activities Council. |

Preferred Citation

McIntosh Activities Council (McAC), 1970-2023; Box and Folder; Barnard College Archives and Special Collections, Barnard Library, Barnard College.

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Historical Background

The McIntosh Activities Council (McAC) was established in 1969 with the goal of enhancing student experience on campus. McAC naturally formed off the dedication of the Millicent McIntosh Student Center which was a campus hub of student activity. The first iteration of McAC had only two committees: A social committee and a special events committee. By 1971, McAC had seven committees: social events, special events, films, speakers, student-faculty,

Monday evening speaker dinner program, and recreation committees. In 1981, the committees changed again: commuter action, cultural events, ski and recreation, social committee, Student/Faculty, theater goers guild, and Zooprax Film Organization. In 1990, the committees were as follows: coffeehouse, mincourse, social, special events, lecture, and Emily Gregory. In 2005, the committees were as follows: performance events, special events, multicultural, community service, social study breaks, and student faculty alumnae interaction. As of Spring 2023, the committees are as follows: Action Committee, Community Committee, Mosaic Committee, Network Committee, the Spirit Week subcommittee, and the Wellness Committee.

Earlier versions of student committees with the goal of creating campus-wide events existed in the form of general student activities council. During the mid 1950s, there was a student-run Club Council where all Barnard activities would be submitted to. In 1962, following student desires for change, there was an Activities Council proposed which replaced the Club Council. Its purpose was to "provide a coordinating body for all extracurricular and co-curricular activities at Barnard" however, in its earlier years, it was hardly effective.

Goals of the council included creating consistent programming focused on community service, networking, diversity, and community building. Several of the events created by McAC became Barnard traditions. While McAC's current goals (as of the writing of this finding aid in 2023) are to maintain these traditional events, they continue to create innovative and new programming based on the needs of the student body.

McAC plans and supports the following Barnard traditions: Midnight Breakfast, Big Sub, Spirit Week, Founder's Day, and Emily Gregory. McAC has also revitalized the Greek Games in a different format than the original Games which were held in the early 20th century.

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Collection Scope and Content Summary

Most of the materials represented in these records are event planning materials from the late 1990s to early 2000s. This collection also contains mostly committee materials from the current committees as of Spring 2023: Action, Community, Mosaic, Network, and Wellness. Within these current committees, are earlier iterations of the committees with alternate names. The McAC Leadership Committee (MLI) no longer exists. The record types included are meeting minutes, agendas, event budgets, event planning, photography, programming notes, rosters, and event ephemera.

Series 1, Committees, 1999-2023 contains materials related to McAC committees. McAC's programming stems from five distinct, student-led and student-run committees: Action, Spirit, Mosaic, Network and Wellness. There are also subcommittees formed to address specific events or special projects. The Committee materials contain event planning, budgets, committee chair training, correspondence, event fliers, and committee rosters.

Series 2, Publicity, 1970-2023, undated contains photographs, both analog and digital, of McAC events, event programs, event fliers, event invitations, and event ephemera like t-shirts and tote bags.

Series 3, McAC Administrative Materials, 1986-2023 contains administrative materials that are not easily identifiable with any specific committee. This series also includes the materials related to the Executive board, which consists of the President, Vice President, Treasurer, and Publicity Officer. The executive board creates correspondence, meeting minutes, meeting agendas, McAC rosters, and spending reports.

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Collection Arrangement

Series 1, Committees, 1999-2023, undated, is further arranged into subseries that reflect the five McAC committees and one subcommittee. This series contains born digital materials. It is organized chronologically by folder for both analog and digital files. Series 1.1: Action Committee, 2008-2023 Series 1.2: Community Committee, 1999-2023, undated Series 1.3: Mosaic Committee, 2000-2016, undated Series 1.4: Network Committee, 1985-2023, undated Series 1.5: Wellness Committee, 2016-2023 Series 1.6: McAC Leadership Committee (MLI), 2015-2017, undated

Series 2, Publicity, 1970-2023, undated, is further arranged into three subseries. This series contains born digital materials. The subseries are grouped generally by genre and format. Within each subseries, it is organized chronologically by folder for both analog and digital files. Series 2.1: Photography, 2014-2023, undated Series 2.2: Event Programs, Invitations, and Fliers, 1970-2023, undated Series 2.3: T-Shirts, Tote-Bags, and Event Ephemera, 2012-2021

Series 3, McAC Administrative Materials, 1986-2023 is arranged at the file level and grouped by record type and genre.

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Administrative Information

Publication Statement

Barnard Archives and Special Collections

3009 Broadway
New York, NY 10027

archives@barnard.edu

URL: <http://archives.barnard.edu/>

Access

This collection has no restrictions.

Accruals

Additions are expected.

Acquisition Information

The majority of the collection was transferred to the Barnard Archives by a SEE staff member in 2023.

Appraisal Note

A number of duplicate programs and fliers, McAC event ephemera, photographs of faculty award winners, additional shirts, mugs, and tote bags, student McAC committees applications, invoices, routine correspondence with vendors, budget drafts, and duplicate chair guidelines were removed because they contain no historical value, documentary value, or are represented elsewhere in a final form within the collection.

As part of the processing, an archives staff member moved a CD of a Town Hall recording to the IMATS collection. A staff member also moved a CD recording of a SGA sponsored town hall to IMATS collection (05.13) and 4 DV cassettes of Greek Games events videos to the Greek Games collection (BC38).

Processing History

The original order of the digital files as received by the Archives has not been retained as the arrangement of the material does not reflect the office's current working practice and some intellectual reorganization was undertaken to allow the digital materials to be easily integrated into a single system of arrangement.

This collection was processed and the finding aid written by Charlotte Kostelic in November 2015. The finding aid was heavily revised due to a large accrual by Olivia Newsome from November-December 2023.

Publication Rights

Permission to publish material from the collection must be requested from the Barnard College Archives. The Barnard College Archives approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

Reproduction Restrictions

Photocopies or scans may be made for research purposes.

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Related Materials

Related Collections

Related materials can be found in BC 12.3, the Barnard Bulletin, and BC 12.1, Mortarboard, both of which are available online through our Digital Collections, digitalcollections.barnard.edu.

Related materials can be found in BC38, Greek Games to see the original Greek Games. <https://collections.barnard.edu/public/repositories/2/resources/330>

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Controlled Access Headings

- Barnard College
- Student activities
- College student records
- Students -- Social life and customs

Collection Inventory

Committees, 1985-2023

Series Scope and Content Summary

This series contains materials related to McAC committees. McAC's programming stems from five distinct, student-led and student-run committees: Action, Spirit, Mosaic, Network and Wellness. There are also subcommittees formed to address specific events or special projects. The Committee materials

contain event planning, budgets, committee chair training, correspondence, event fliers, and committee rosters.

Action Committee, 2008-2023

Subseries Scope and Content Summary

The Action committee focuses on community service and plans volunteer events for Barnard students. The Action Committee organizes a Service Fair connecting students with local volunteering efforts. This subseries contains committee chair training materials, committee rosters, meeting minutes, meeting agendas, and event planning records.

| Title/Description | Instances | |
|--|-----------|----------|
| McAction Committee materials, 2015-2023, undated Digital Object: McAction Committee materials, 2015-2023, undated | | |
| Scope and Contents | | |
| Missing 2018 materials. | | |
| Committee chair training packet, Fall 2008 | box 1 | folder 1 |
| Committee chair training materials, 2010-2012 | box 1 | folder 2 |
| Rosters and meeting attendance lists, 2011-2014 | box 1 | folder 3 |
| Chair guidelines and resources, undated | box 1 | folder 4 |
| Welcome letters to new committee chairs, undated | box 1 | folder 5 |

Community Committee, 1999-2023, undated

Subseries Scope and Content Summary

The Community committee plans events that aim to build community between Barnard students on campus. Community is responsible for some of Barnard's best-known traditions, including Midnight Breakfast and Big Sub. Midnight Breakfast is a free breakfast hosted the midnight before finals week begins that is attended by hundreds of members of the Barnard and greater Columbia University community and has a different theme each semester.

Big Sub, created in 2000, is an over seven hundred foot long subway sandwich that is assembled annually throughout Barnard's campus. The sandwich accounts for nearly all dietary restrictions and is usually consumed by the student body in under ten minutes. This subseries contains materials related to the events the Community Committee organizes like Midnight Breakfast, Big Sub, Greek Games, and Spirit Day. This subseries also contains committee chair training materials, committee rosters, meeting minutes, meeting agendas, and event planning records.

| Title/Description | Instances | |
|--|-----------|----------|
| Big Sub event materials (1 of 2), 2000 | box 1 | folder 6 |
| Big Sub event materials (1 of 2), 2016-2021 Digital Object: Big Sub event materials (1 of 2), 2016 - 2021 | | |

Scope and Contents

Missing 2018 materials.

| | | |
|---|-------|----------|
| Midnight Breakfast event materials (1 of 2), 2000 | box 1 | folder 7 |
| Midnight Breakfast event materials (2 of 2), 2017-2023 <u>Digital Object: Midnight Breakfast event materials (2 of 2), 2017 - 2023</u> | | |

Spirit Week event materials, 2015-2023

Digital Object: [Spirit Week event materials, 2015 - 2023](#)

Scope and Contents

Missing 2021 materials.

| | | |
|-------------------------------------|-------|-------------|
| Greek Games events recordings, 2011 | box 1 | folder 8 |
| Spirit Day materials, undated | box 1 | folder 9-10 |

Scope and Contents

This includes budgets, event planning, and the Spirit Day speech given by an alumni.

Greek Games event materials, 2017-2019

Digital Object: [Greek Games event materials, 2017 - 2019](#)

Small events planning and administrative materials, 2017-2023

Digital Object: [Small events planning and administrative materials, 2017 - 2023](#)

Scope and Contents

This includes a Spring Celenbration event ideas planner, meeting minutes, and a committee chair transition document.

Mosaic Committee, 2000-2016, undated

Subseries Scope and Content Summary

The Mosaic Committee, formerly known as the Multicultural Committee, highlights different identities and cultures that are a part of campus through programming. As of the writing of the finding aid in 2023, Mosaic hosts Borough Backpacking, World's Fair, and other smaller events like Lunar New Year, LGBTQ+ paint night, foreign language learning nights, and an Allergy Awareness Bake Sale. This subseries contains materials related to the Multicultural Committee, an earlier name of the Mosaic Committee, event fliers, committee rosters, event budgets, meeting agendas, meeting minutes, and event planning materials.

| Title/Description | Instances |
|-------------------|-----------|
|-------------------|-----------|

| | | |
|--|-------|--------------|
| Multicultural Committee materials, 2000-2012, undated | | |
| Multicultural Committee event fliers, 2000, undated | box 1 | folder 11 |
| Multicultural Committee event descriptions, 2008-2009 | box 1 | folder 12 |
| Multicultural Committee budget, Fall 2009 | box 1 | folder 13 |
| Multicultural Committee rosters, 2009-2010 | box 1 | folder 14 |
| Multicultural Committee meeting agendas with event budgets, 2009-2010 | box 1 | folder 15 |
| Multicultural Committee events ideas and planning, Fall 2009 and Fall 2010 | box 1 | folder 16 |
| Multicultural Committee meeting agendas and notes, 2011 | box 1 | folder 17 |
| Multicultural Committee rosters, 2011 | box 1 | folder 18 |
| Multicultural Committee meeting agendas, events planning, and events budgets and summaries, 2011-2012 | box 1 | folder 19-21 |
| Mosaic Committee Borough Backpacking event materials, 2016-2020, undated Digital Object: Mosaic Committee Borough Backpacking event materials, bulk: 2016-2020, undated | | |
| Mosaic Committee Dia de los Muertos event materials, 2019 and undated Digital Object: Mosaic Committee Dia de los Muertos event materials, 2019-, undated | | |
| Mosaic Committee small events planning materials, 2016-2023, undated Digital Object: Mosaic Committee small events planning materials, 2016-2023, undated | | |

Scope and Contents

The events include bakesales, Latinx Heritage Month, Thanksgiving Perspectives, Earth Day, Women's History Month, and The Death and Life of Marsha P. Johnson.

Mosaic Committee administrative materials, 2016-2020, undated

[Digital Object: Mosaic Committee administrative materials, 2016-2020, undated](#)

Scope and Contents

This includes committee meeting minutes, email correspondence about an Earth Day event, and a committee chair transition document.

Network Committee, 1985-2023, undated

Subseries Scope and Content Summary

The Network committee is responsible for programming events that bring together students, alums, and faculty. Each year, the Network Committee organizes the Emily Gregory Award Dinner, Staff Appreciation Week, and other smaller events. Emily Gregory is the only student-nominated faculty award at Barnard. This subseries contains Emily Gregory event planning materials, event fliers, smaller event planning materials, meeting notes, and meeting agendas.

| Title/Description | Instances | |
|---|-----------|-----------|
| Emily Gregory event materials (1 of 3), 1985-2000 | box 1 | folder 22 |

Emily Gregory event materials (2 of 3), 2013-2023

[Digital Object: Emily Gregory event materials \(2 of 2\), 2013 - 2023](#)

Scope and Contents

2012, 2014, 2017, and 2021 materials.

Emily Gregory event materials (3 of 3), 2003

[Digital Object: Emily Gregory event materials \(3 of 3\)](#)

Small events planning materials, 2014-2023

[Digital Object: Small events planning materials, 2014 - 2023](#)

Scope and Contents

The events include Dancing With President Spar, End of Semester Event with President Beilock, panel events on entrepreneurship and Barnard history, Staff Appreciation Week, Study Even with Dean Garay, and Yoga with President Beilock.

Administrative materials (1 of 2), 2008-2013

box 1

folder 23-25

Scope and Contents

This includes meeting agendas for the 2012-2013 academic year, events budgets from 2008-2012, and email correspondence from the Network Committee to Barnard offices and internal correspondence with members.

Administrative materials (2 of 2), 2016-2023

[Digital Object: Administrative materials \(2 of 2\), 2016 - 2023](#)

Scope and Contents

This includes meeting minutes and agendas, budgets, and a transition document for the committee chair.

Wellness Committee, 2016-2023

Subseries Scope and Content Summary

The Wellness committee promotes all types of wellness on campus: physical, mental, emotional, and sexual. The Wellness Committee's signature event each semester, as of the writing of the finding aid in 2023, is Yoga on the Roof, a free sunset yoga and smoothie session for students on the roof of the Diana Center. Other smaller events put on in the past include study breaks, Mocktails event in collaboration with Well Woman, and a nutrition event. This subseries contains event fliers, event planning materials, meeting minutes, and meeting agendas.

| Title/Description | Instances |
|--|-----------|
| Administrative materials, 2017-2023, undated Digital Object: Administrative materials, 2017-2023, undated | |

Scope and Contents

This includes meeting minutes, budgets, McAC wellness committee retreat planning, and transition documents for the next committee chair.

| | |
|--|--|
| Event planning and publicity materials, 2016-2023, undated Digital Object: Event planning and publicity materials, 2016-2023, undated | |
|--|--|

Scope and Contents

The events include Mocktails with Well Woman, a Study Break, Yoga on the Roof, an active listening workshop, Paint and Sip, and Period Donatino Drive, Zumba, Nutrition Event, Just Dance, crafting, Therapy dogs, and Game Night.

McAC Leadership Initiative Committee (MLI), 2015-2017, undated

Subseries Scope and Content Summary

The McAC Leadership Initiative (MLI) Committee is a committee that no longer operates. This committee used to run Winterfest, Founders' Day, and aimed to further develop the committee members' leadership skills. This subseries contains meeting minutes, meeting agendas, and event planning materials.

| Title/Description | Instances |
|--|-----------|
| MLI administrative materials, 2015-2017, undated | |

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Publicity, 1970-2023, undated

Series Scope and Content Summary

This series contains photographs, both analog and digital, of McAC events, event programs, event fliers, event invitations, and event ephemera like t-shirts and tote bags.

Photography, 2014-2023, undated

box 1

folder 26

[Photography, 2014-2023, undated](#)

Scope and Contents

This subseries contains both analog and digital photographs from McAC sponsored events, Commencement, and Mortarboard photo submissions.

Event Programs, Invitations, and Fliers, 1970-2023, undated

box 1

folder 27-34

Subseries Scope and Content Summary

This subseries contains event programs, invitations, and fliers from McAC sponsored, created, and co-sponsored events.

T-Shirts, Tote-Bags, and Event Ephemera, 2012-2021

box 3

Scope and Contents

This subseries contains event ephemera like t-shirts and tote bags either promoting McAC or the events McAC puts on.

This includes a Midnight Breakfast Fall 2021 t-shirt, 18th Greek Games t-shirt, Midnight Breakfast Fall 2017 t-shirt, Spirit Day 2012 t-shirt, McAC 2014 Tote Bag, Founders Day 2016 t-shirt, Barnard Big Subway 2016 t-shirt, Winterfest 2019 t-shirt

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McAC Administrative Materials, 1986-2023

Series Scope and Content Summary

This series contains administrative materials that are not easily identifiable with any specific committee. This series also includes the materials related to the Executive board, which consists of the President, Vice President, Treasurer, and Publicity Officer. The executive board creates correspondence, meeting minutes, meeting agendas, McAC rosters, and spending reports.

Title/Description

Instances

General administrative and executive board materials (1 of 3), 2013-2023, undated

Digital Object: [General administrative and executive board materials \(1 of 2\), 2013-2023, undated](#)

Scope and Contents

This includes all files related to the executive board like meeting minutes, meeting agendas, selection materials for the board, events sponsored by the board, committee chair selection materials, and rosters. This also includes McAC general administrative materials like information about McAC and unlabeled events preparation.

| | | |
|--|-------|----------|
| General administrative and executive board materials (2 of 3), 1986-2014 | box 2 | |
| McAC correspondence, 1986-1996 | box 2 | folder 1 |
| McAC meeting minutes, 1997 | box 2 | folder 2 |
| McAC event evaluation report and membership roster, 1989-2000 | box 2 | folder 3 |
| End of year survey responses, 2000-2001 | box 2 | folder 4 |
| McAC membership roster, budgets, meeting notes, and one unlabeled floppy disk, 2000-2001 | box 2 | folder 5 |
| McAC committee chairs leadership retreat, 2001 | box 2 | folder 6 |
| Events room planning with layouts, 2007 | box 2 | folder 7 |

Scope and Contents

These might be related to the Special Events Committee, a former McAC Committee that no longer exists.

| | | |
|---|-------|-----------|
| Preliminary budget and event summary forms, 2008-2011 | box 2 | folder 8 |
| Spending reports, 2011-2013 | box 2 | folder 9 |
| Event summary forms of the Treasurer, 2013-2014 | box 2 | folder 10 |

General administrative and executive board materials (3 of 3), 2002-2004

[Digital Object: General administrative and executive board materials \(3 of 3\)](#)

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