

# Guide to the Scrapbook of Printed Bulletins, Notices, and Invitations BC35.04

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Description is written in: Undetermined.  
Describing Archives: A Content Standard

Barnard Archives and Special Collections

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New York, NY 10027

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URL: <http://archives.barnard.edu/>

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## Summary Information

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<b>Repository:</b>	Barnard Archives and Special Collections
<b>Title:</b>	Scrapbook of Printed Bulletins, Notices, and Invitations
<b>ID:</b>	BC35.04
<b>ID [aspace_uri]:</b>	/repositories/2/resources/273
<b>Date [inclusive]:</b>	1935-1938
<b>Physical Description:</b>	0.42 Linear Feet
<b>Physical Location:</b>	This collection is located in the Barnard Archives and Special Collections, Barnard Library. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
<b>Language of the Material:</b>	English .
<b>Abstract:</b>	This collection consists of a scrapbook of printed bulletins and invitations released by Barnard College.

### Preferred Citation

Printed Bulletins, Notices and Invitations, 1935-1948; Box and Folder; Barnard College Archives, Barnard Library, Barnard College.

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## Collection Scope and Content Summary

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The collection consists of foldered pages from a scrapbook dating from 1935 to 1948. Materials include invitations to faculty, alumnae, and board members for dinners and events; tickets to events; pleas for donations and announcements of donation acceptances; announcements about the establishment of new programs and the unveiling of new buildings; and publicity brochures for recruitment purposes.

Material is from the President's office, departmental offices, individual faculty members, and the Public Relations office. Many of the brochures contain candid and formal photographs of

student life at Barnard. At the bottom of many of the scrapbook pages are notes of the printer used, number of copies, and total cost of the bulletins and invitations.

Notable pieces in the collection are a 1948 informational leaflet about Barnard College, the backside of which is printed with a detailed map of Manhattan from that time, and a 1947 brochure on "Education in Health and Physical Recreation" which features the archery team and the Barnard Camp in Westchester.

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## Collection Arrangement

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This collection is arranged chronologically. Materials were removed from original housing and placed into file folders. Each folder contains all material from its specific year.

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## Administrative Information

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### Publication Statement

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### Access

This collection has no restrictions. This collection is located on-site.

### Publication Rights

Permission to publish material from the collection must be requested from the Barnard College Archives. The Barnard College Archives approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

## **Reproduction Restrictions**

Single photocopies may be made for research purposes.

## **Acquisition Information**

The acquisition date and source is unknown.

## **Accruals**

No additions are expected.

## **Processing History**

This collection was processed and the finding aid written by Johana Godfrey in October 2011.

Descriptive Rules Used: Finding aid adheres to that prescribed by Describing Archives: A Content Standard

Encoding: Machine readable finding aid encoded in EAD 2002.

Finding aid written in English.

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## **Controlled Access Headings**

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- Scrapbooks
- Barnard College