

Guide to the Sherry Suttles Papers BC20.07

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Description is written in: English.

Describing Archives: A Content Standard

Barnard Archives and Special Collections

3009 Broadway

New York, NY 10027

archives@barnard.edu

URL: <http://archives.barnard.edu/>

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Summary Information

Repository:	Barnard Archives and Special Collections
Creator:	Suttles, Sherry A.
Title:	Sherry Suttles Papers
ID:	BC20.07
ID [aspace_uri]:	/repositories/2/resources/243
Date [inclusive]:	1930-2019
Date [bulk]:	1963-2000
Physical Description:	13.75 Linear Feet 27 full size document boxes, 2 half size document boxes, 2 custom size boxes
Physical Location:	This collection is located in the Barnard Archives and Special Collections, Barnard Library. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
Language of the Material:	English .
Abstract:	This collection consists of the personal papers of Barnard College alum Sherry Suttles.

Preferred Citation

Sherry Suttles Papers, 1930-2019; Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College.

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Biography

Sherry Suttles (1945-) was born in Chicago, Illinois to Ann E. and Nathaniel Suttles and raised in Detroit, Michigan. Suttles joined Barnard College in 1966 as one of few Black students on Barnard's campus. At Barnard she pursued a degree in Government, graduating in 1969. Suttles' time at Barnard was divided between her courses, student organizations, and being a socially active community member. She showed interest in the Community Schools program, which worked towards the development of schools in Harlem, as well as the Student

Nonviolent Coordinating Committee. In 1968 Sherry went on a trip to the Ivory Coast with the Africa Crossroads program. She also took part in the Student Afro-American Society and within her last year at Barnard was a founding member of the newly formed Barnard Organization of Soul Sisters, now the Barnard Organization of Soul and Solidarity (B.O.S.S.). While at Barnard, Suttles also formed lifelong bonds with drummer and educator Babatunde Olatunji and his family.

After graduation in 1969, Suttles went on to participate in New York's Urban Fellowship Program. She completed a Master's in Public Policy from the University of Michigan in 1971 and held several positions within city government across the United States, including becoming the first Black female city manager in the country in Oberlin, Ohio (in 1979). She also built historical collections to preserve Black history in the Gullah-Geechee region of the southeast United States and established the Atlantic Beach Chamber of Commerce and the Atlantic Beach Historical Society in Horry County, South Carolina.

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Collection Scope and Content Summary

The Sherry Suttles Papers documents Suttles' personal and professional life, as well as family history, and consists of letters and postcards with family and friends, correspondence with Barnard College and other organizations, fliers, newspaper clippings, class notes, travel materials, programs and other reunion materials, manuscripts and drafts, documentaries and other audiovisual materials, resumes, job application materials, city manager reports and memos, diaries, funeral programs, scrapbooks, photographs, and audio cassettes.

Series 1, General Correspondence, includes letters Sherry Suttles sent to her mother, Ann Suttles, as well as letters Ann Suttles sent to Sherry Suttles. Additionally, the correspondence series includes letters received from her father, her sister Billye, and letters and post cards from friends. The series also includes letters from Suttles' 1968 trip to Africa.

Series 2, Barnard Activities and Social Activism, highlights Suttles' involvement with student organizations and her social activism during her time at Barnard College and after her graduation as an alum. Suttles was involved with multiple student organizations including: Students Afro-American Society, Student Non-Violent Coordinating Committee, the Africa Crossroads program in which Suttles traveled to the Ivory Coast and the Barnard Organization of Soul Sisters (B.O.S.S., now known as the Barnard Organization of Soul and Solidarity). Further, materials include Suttles' post-graduation fellowship with the Urban Fellowship Program, a New York program designed to give college students the opportunity to work in research and administrative positions with top government officials for one year. Finally, this series includes Suttles' course materials as a student at Barnard and materials created and received as an alum, particularly in relation to reunion and celebrations of the history of B.O.S.S.

Series 3, Publication and Writings, is further divided into three series: Subseries 3.1, Written by Suttles; Subseries 3.2, Materials Related to documentary film projects; and Subseries 3.3, Collected by Suttles. The materials include manuscripts and drafts authored by Suttles (often drawn from her own experiences), materials related to documentary film productions, and items collected by Suttles (often related to her own work). Additionally, this series also contains a book co-authored by Suttles. This series relates to and overlaps with Series 4, City Manager Papers and Professional Life; archivists attempted to group personal writings in Series 3.1 and include professional writings by Suttles in Series 4.

Series 4, City Manager Papers and Professional Life includes materials related to Suttles' career as a city manager and related positions in Lawrence Township, New Jersey; Oberlin, Ohio, and Menlo Park, California. City manager materials include reports, memos, coverage of Suttles' work in local newspapers and national professional media, resumes, applications to jobs, and records of participation in professional conferences, training, and travel. Also included in this series are materials related to Suttles' work for the Olatunji International School for Life Learning, her career as an author (including of Fielding's travel guides), and her management consultancy work.

Series 5, Personal Life, Journals, and Ephemera, covers Suttles' family history, in particular the life of her mother Ann E. Suttles, personal travel, and diaries, along with other personal ephemera and records of Suttles' experiences.

Series 6, Photographs, contains photographs of Suttles, friends, and fellow students at Barnard; family photographs (including photographs of family before Suttles' birth) depicting celebrations, gathering, and travel; and images from Barnard reunions.

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Collection Arrangement

The collection was arranged at two distinct times; materials received in 2008 were physically grouped into an initial set of series (correspondence, Barnard activities, publications and writings, and photographs) and more physical arrangement was done within these series (for example, letters organized by sender or recipient). Materials received in 2019 are arranged roughly as received.

The collection is arranged into six series:

Series 1, General Correspondence

Series 2, Barnard Activities and Social Activism

Series 3, Publication and Writings

Subseries 3.1, Written by Suttles

Subseries 3.2, Materials Related to documentary film projects

Subseries 3.3, Collected by Suttles

Series 4, City Manager Papers and Professional Life

Series 5, Personal Life, Journals, and Ephemera

Series 6, Photographs

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Administrative Information

Publication Statement

Barnard Archives and Special Collections

3009 Broadway

New York, NY 10027

archives@barnard.edu

URL: <http://archives.barnard.edu/>

Revision Description

This finding aid was updated by Tamsin Ramjit in 2019 and by Martha Tenney in 2022. 2019, 2022

Access

Box 2, Folders 4 and 8 are restricted due to the Archive's policy and FERPA guidelines.

Accruals

No additions are expected.

Acquisition Information

The collection was donated to the Barnard College Archives and Special Collections by Sherry A. Suttles in 2008. Suttles donated additions to the collection in 2019 and 2024.

Processing History

This collection was processed by Marcia Bassett and Kiran Tahir, 2011. The finding aid was written by Kiran Tahir in May 2011. The finding aid was updated by Dinah Handel in July 2015, by Tamsin Ramjit in 2019, and by Martha Tenney in 2022.

Descriptive Rules Used: Finding aid adheres to that prescribed by Describing Archives: A Content Standard

Encoding: Machine readable finding aid encoded in EAD 2002.

Finding aid written in English.

Publication Rights

Permission to publish material from the collection must be requested from the Barnard Archives and Special Collections. The Barnard Archives and Special Collections approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

Reproduction Restrictions

Photocopies or scans may be made for research purposes.

Appraisal Note

Duplicates, items with sensitive information such as social security numbers, and materials out of scope for collecting (for example, lists of addresses) were removed from the collection.

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Related Materials

Related Collections

Related materials providing further information about the Barnard Organization of Soul Sisters (now known as the Barnard Organization of Soul and Solidarity) may be found in BC37.2.

A related collection of Sherry Suttles' work to found the Atlantic Beach Historical Society and other materials related to Atlantic Beach and Suttles' consultancy work and interests is held at the Avery Research Center for African American History and culture at the College of Charleston: https://avery.cofc.edu/archives/Suttles_Sherry.html

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Controlled Access Headings

- College students, Black
- African American women
- Women's colleges -- New York (State) -- New York
- Barnard College -- Alumni and alumnae
- Barnard College
- Women, Black
- Student Movements
- City managers
- Cultural relations
- Pan-Africanism
- Gullahs
- Families, Black
- Student Movements
- Civil Rights
- Lawrence (Mercer County, N.J. : Township)
- Menlo Park (Calif.)
- Oberlin (Ohio)
- Harlem (New York, N.Y.)
- Politics and government
- Atlantic Beach (S.C.)
- Olatunji, Babatunde

Collection Inventory

General Correspondence, 1960-2013

Title/Description	Instances	
Correspondence with Mother, 1965-1969	box 1	folder 1
Correspondence with Father, 1965-1969	box 1	folder 2
Correspondence with Sister, 1965-1969	box 1	folder 3
Correspondence with Sister's Boyfriend, 1967-1968	box 1	folder 4
Correspondence with Friend: Adrienne, 1965-1967	box 1	folder 5
Correspondence with Friend: Piki, 1966-1975	box 1	folder 6
Correspondence with Friend: DD, 1966	box 1	folder 7
Correspondence with Friend: Evelyn, 1966-1968	box 1	folder 8
Correspondence with Friend: Lawrence, 1967-1980	box 1	folder 9

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Correspondence with Friend: Oliver, 1967-1969	box 1	folder 10
Correspondence with Friend: Ginny, 1966-1980	box 1	folder 11
Correspondence with Friend: Zonya, 1965-1969	box 1	folder 12
Correspondence with Friends: Miscellaneous, undated	box 1	folder 13
Correspondence with Friends: Cards and Postcards, undated	box 1	folder 14
Barnard Reunion Materials, 1995	box 1	folder 15
Biographical – Reunion, 1969-1993	box 2	folder 1
Correspondence from Barnard Administration, 1967-1993	box 2	folder 2
Miscellaneous Correspondence with Family, 1960-1975	box 6	folder 1
Miscellaneous Correspondence with Family, 1960-1975	box 6	folder 2
Correspondence with Friends: Billy and Lawrence, 1966-1973	box 6	folder 3
Correspondence with Sister, 1970-1980	box 6	folder 4
Correspondence with Mother, 1969-1979	box 6	folder 5
Correspondence with Mother, 1970-1977	box 6	folder 6
Correspondence with Friends: Delores, LaVergne, Evelyn, Ginny, DD, 1968-1979	box 6	folder 7
Letter to Social Worker about Antoinette Pen, "Little Sister", 195	box 6	folder 8
Correspondence with Friend: "Sis Pat", 1970-1971	box 6	folder 9
Correspondence with Former Teacher: Marty Koenig, 1999	box 6	folder 10
Letter to Congressman Charles Diggs, 1994	box 6	folder 11
Correspondence with Friend: Oliver, 1969-1977	box 6	folder 12
Correspondence with Friend: Simbai, 1995	box 6	folder 13
Miscellaneous Correspondence and Cards, undated, 1960-1980	box 6	folder 14
Correspondence with Friends: Omoshalewa and Amy, 1970-1977	box 7	folder 1
Correspondence with Friend: Barb, 1966	box 7	folder 2
Birthday Cards from Dad, 1960-1980	box 7	folder 3
Correspondence with Friend: LaVergne, 1971-1978	box 7	folder 4
Correspondence from and relating to Son: Kamau, 1983-1994	box 7	folder 5
Correspondence with Friend: Evelyn, 1971-1978	box 7	folder 6

Correspondence related to documentary film proposal about Trayvon Martin, 2013	box 7	folder 9
Correspondence related to Crossroads Africa, 1967-1969	box 8	folder 1
Miscellaneous Correspondence, 1970-1998	box 8	folder 2
Correspondence with Friend: Oliver, 1970-1982	box 8	folder 3
Correspondence with Friend: Oliver, 1970-2001	box 8	folder 4
Emails from Paul J. Cronin about !Vala!, 2008	box 8	folder 5
Emails ABout !Vala!: Documentary Film, 2008	box 8	folder 6
!Vala!: Correspondence and Release Forms, 2007-2009	box 8	folder 7
Correspondence with Howard University Press, 1994	box 8	folder 8
Correspondence for Operation Crossroads, 1970	box 19	folder 17
Correspondence, including postcards and photographs, Undated	box 29	folder 6
Correspondence from Mother, Circa 1970s	box 30	folder 1

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Barnard Activities and Social Activism, 1963-2019, undated

Title/Description	Instances	
Barnard Courses: Class Notes, undated	box 2	folder 3
Barnard Courses: Exams, 1966-1967	box 2	folder 4
Barnard Courses: Scholarships, Tuition and Student I.D., 1965-1969	box 2	folder 5
Barnard Courses: Senior Essay, 1969	box 2	folder 6
Barnard Courses: Syllabi and Reading Lists, 1963-1969	box 2	folder 7
Barnard Courses: Transcripts, 1965-1968	box 2	folder 8
Africa Crossroads: Correspondences, 1968	box 3	folder 1
Africa Crossroads: Pamphlets and Clippings, 1968-1969	box 3	folder 2
Barnard Organization of Soul Sisters, 1967-1969	box 3	folder 3
Community Schools, 1966-1967	box 3	folder 4
Conferences, 1966	box 3	folder 5
Strike of 1968, 1968; 1993	box 3	folder 6
Student Afro-American Society, 1965-1966	box 3	folder 7
Student Non-Violent Coordinating Committee, 1963-1967	box 3	folder 8

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Urban Fellowship Program: Correspondences, 1969-1979	box 3	folder 9
Urban Fellowship Program, 1969-1979	box 3	folder 10
Barnard Alumnae Magazine Class Notes, 1977-1995	box 4	folder 4
Columbia Fliers and Brochures, undated	box 4	folder 6
Student Publications at Barnard and Columbia, 1968-1970	box 4	folder 7
Columbia Spectator Clippings, 1965-1969	box 4	folder 8
Barnard Bulletin and Spectator Clippings, 1967-1969	box 4	folder 9
Alum Reunion Correspondence and Activities, 1994-2014	box 7	folder 7
Alum Reunion Correspondence and Activities continued, 1994-2014	box 7	folder 8
Students' Afro-American Society (SAS), Barnard Organization of Soul Sisters (BOSS), The Black Voice, and The Student Voice Materials, 1967-1968	box 9	folder 1
Operation Crossroads Materials, 1968	box 9	folder 2
Participants Handbook Operation Crossroads, 1968	box 9	folder 3
Columbia University Commencement Program, 1969	box 9	folder 4
Newspaper Clippings about Activism on Campus: Columbia Spectator, Barnard Bulletin, The New York Times, 1967-1972	box 9	folder 5
Newspaper and academic articles related to BOSS/Suttles/1968 Protests, 1968-2008	box 9	folder 6
Annotated Copy of Barnard Graduation Program and photocopy of evening sign-out slip, 1969	box 9	folder 7
Barnard Alumnae Questionnaire completed by Suttles, 1980s	box 9	folder 8
Reunion Directory, 1984	box 9	folder 9
Barnard Reunion Materials, 1986-2004	box 9	folder 10
Class of 1969, Reunion Survey , c. 2000	box 9	folder 11
Reunion Materials, 1976-1983	box 9	folder 12
Columbia/Barnard Reunion Materials, 2004-2008	box 9	folder 13
Hamilton Hall Leaders Panel, 2008	box 9	folder 14
40th Anniversary Materials, 2008	box 9	folder 15
Barnard Leadership Conference, 2006	box 10	folder 2
Alumnae Leadership Council, 2001	box 10	folder 1
"Nike! Class of 1969" booklet, 2009	box 10	folder 3
Alum Reunion Ephemera and Programs, 2001-2014		

	box 10	folder 4
Barnard College Class of 1969, 35th Reunion Booklet, 2004	box 10	folder 5
Certificate Recognizing Suttles's work as Director at Large of the Associate Alumnae of Barnard College, 1990	box 10	folder 6
Class of 1969 25th Reunion Directory, 1994	box 10	folder 7
Class of 1969, 35th Reunion Booklet, 2004	box 10	folder 8
Reunion Materials, 2001-2008	box 10	folder 9
Reunion Questionnaires, 2004	box 10	folder 10
Orientation/Graduation Materials and photocopies of diplomas, 1965-1969	box 10	folder 11
BOSS Commemoration Planning Materials and Correspondence, 2001	box 10	folder 12
30th Reunion Class Directory, 1999	box 10	folder 13
45th Reunion Material, 2014	box 10	folder 14
50th Reunion Event Notes, 2019	box 10	folder 15
Barnard Bulletin, 1969	box 11	folder 21
Photocopies of articles from the Barnard Bulletin and The Student Voice, 1964-1969	box 11	folder 22
Barnard Alumnae Magazine, 1983	box 11	folder 23
Annotated Copy of the 1968 Columbian, 1968	box 12	folder 7
New York Urban Fellows Materials (Includes class roster 1969-1972, and a photograph of Mayor Lindsay with participants of the 1969 cohort), 1969-1972	box 13	folder 5
Barnard Organization of Soul Sisters reunion materials and correspondence, 1995-2001	box 28	folder 4

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Publications and Writings, 1966-2015, undated

Language of the Material: English.

Written by Suttles, 1968-2015, undated

Title/Description	Instances	
General Publications, circa 1960's; 1993	box 4	folder 1
Un-Published Materials by Suttles, 1969-1979	box 4	folder 2
Publication by Suttles, 1986	box 4	folder 3
Paper: "Politics and Party on the Ivory", 1968		

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	box 11	folder 1
Senior Thesis Full Essay and Materials, 1969	box 11	folder 2
Paper: "The History of Pan-Africanism: A Sketch", 1969	box 11	folder 3
Presentation: "Gary-From My Perspective" Report on the National Black Political Convention held in Gary, Indiana, 1972	box 11	folder 4
Poem: "'The Night Before Christmas in Oberlin Ohio,"; "The Night Before Christmas in Lawrence Township, New Jersey," , 1979,1989	box 11	folder 5
Essay Submitted by Sherry A. Suttles for the Position of Congressional Black Caucus Executive Director, c. 1980s	box 11	folder 6
Article: "In the Middle: Is Voluntarism a Way Out?", 1982	box 11	folder 7
Manuscript: Portrait of a Black Man Manuscript, c. 2000s	box 11	folder 8
"Portrait of a Black Man": Outline and Handwritten/Typed Drafts, 2002	box 11	folder 9
Memoir Draft with Comments, 2002	box 11	folder 10
"Thoughts on Little Rock- March 15-17, 1974" and submission letter to Essence Magazine editor , 1972-1974	box 24	folder 12
Handwritten draft, "on Being a Young Black Woman Alone...", Undated	box 25	folder 2

Materials Related to documentary film projects, 2008-2015

Title/Description	Instances	
Materials, Correspondence, and Writings related to !Vala! documentary film, 2008	box 11	folder 11
!Vala!: Press Packet and Correspondence, 2008	box 11	folder 12
!Vala!: Research and Materials, 2008	box 11	folder 13
!Vala!: Letters of funding rejection, 2008	box 11	folder 14
!Vala!: Draft of Film Pretreatment, 2008	box 11	folder 15
!Vala!: Film Credits, 2008	box 11	folder 16
"44 Daze": Newspaper Article about Trayvon Martin Documentary, 2015	box 11	folder 17
!Vala!: Promotional Materials, 2008	box 19	folder 4
Materials relating to !Vala! film including scene by scene breakdown of film and Sherry Suttles headshots and correspondence for film project, 2008	box 19	folder 5
Miscellaneous research and notes for !Vala! documentary film, 2008	box 19	folder 13
DVD from Columbia University Archives, 2008		

	box 19	folder 18
DVD: Paul Cronin's 1968 film and letter from Paul Cronin, 2008	box 19	folder 19
CD: CD of Scanned photographs from RBML, 2008	box 19	folder 20
Documentaries by Sherry Suttles, 2008, circa 2010s	box 19	folder 21

Content Description

Documentaries by Sherry Suttles and son Kamau: !
 Vala!: The Power of Black Students at Columbia
 1968-2008, betacam tape and 44Daze: Managing a
 City Crisis on a Worldwide Scale: Trayvon Martin
 and the City of Sanford (Florida) DVD

Collected by Suttles, 1966-2008, undated

Title/Description	Instances	
Programs and Fliers, 1966-2008	box 4	folder 5
"Separate but Equal-Project C: Lessons From the American Civil Rights Movement", c. 2000s	box 11	folder 18
"Le Credo", 1969	box 11	folder 19
Newspaper articles about Suttles, 1975-1976	box 11	folder 20
The Cox Commission Report: "Crisis at Columbia: Report of the Fact Finding Commission Appointed to Investigate the Disturbances at Columbia University", 1968	box 12	folder 1
A Love So Fine by William Banks, 1974	box 12	folder 2
Integration is a Bitch...An Assortment by a Black White Collar Worker" by Thomas W. Floyd (Signed Copy), 1969	box 12	folder 3
Among Others by Lois Griffith, 1998	box 12	folder 4
William Morrow and Company Catalog Winter 1986 and contract for Fielding's Africa: South of the Sahara, 1986	box 12	folder 5
Different Voices: The Experiences of Women of Color at Barnard, 1997	box 12	folder 6
Newspaper article: Review of "For Colored Girls", 1997	box 12	folder 8
Newspaper Article: Marriage of Barnard Classmate, 1968	box 12	folder 9
Association of Black Social Workers and ... by Ann E. Suttles et., Undated	box 26	folder 3
"Myrtle Beach and the Grand Strand" book, 2004	box 27	folder 5

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City Manager Papers and Professional Life, 1963-2016, undated

Title/Description	Instances	
Employment Information and Applications, 1963-1976	box 13	folder 6
Graduate School Acceptance Letters and Communications, 1969	box 13	folder 7
Municipal documents and correspondence, 1976-1989	box 13	folder 8
County Manager Documents, 1988	box 13	folder 9
Lawrence, New Jersey Municipal Documents, 1989-1991	box 13	folder 10
Lawrence, New Jersey Municipal Manager Reports, 1989-1990	box 13	folder 11
City Manager Papers: "Boards and Committees", circa 1980s	box 13	folder 12
City Manager Papers: "General Government", circa 1980s	box 13	folder 13
City Manager Papers: articles written about city management, circa 1980s	box 14	folder 1
Lorain County Urban League certificate and dinner remarks, 1980-1982	box 14	folder 2
Municipal documents, 1989-1990	box 14	folder 3
Certificate for Management Training from the Institute for Local Self-Government, 1975	box 14	folder 4
National Council for Black Studies Conference programs, 2009	box 14	folder 5
Photographs and materials relating to Trip to Romania, 1995	box 14	folder 6
Materials relating to Trip to Romania, 1995	box 14	folder 7
Materials relating to Trip to Romania, 1995	box 14	folder 8
Materials relating to Trip to Romania, 1995	box 14	folder 9
Cousin County Convention between Iasi County, Romania and Guilford County, North Carolina, 1995	box 14	folder 10
Articles and letters relating to Suttles' Professional Career, 1978-1995	box 14	folder 11
Management and the Role of Women in Development, 1978	box 14	folder 12
Correspondence and Newspaper Articles relating to leaving job from Guilford County, 1995-1996	box 14	folder 13
The Elyria Club of Negro Business and Professional women Professional Award, 1980	box 14	folder 14
Newspaper Articles related to City Manager Work, 1974-1975	box 15	folder 1

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Early Career Correspondence, 1974-1988	box 15	folder 2
Honorary Diploma from County Council of Iasi, Romania, 1995	box 15	folder 3
Wayne State University Acceptance Letter and Commencement Program, 1974,1977	box 15	folder 4
Correspondence for the American Society for Public Administration (ASPA), 1975-1983	box 15	folder 5
ICMA Annual Conference, 1988	box 15	folder 6
ASPA Panel Talk: "Finding Qualified Women Managers: What's the Problem?", 1984	box 15	folder 7
City Manager Papers: Materials and Correspondence, 1974-1991	box 15	folder 8
Articles about Suttles as City Manager, 1981-1985	box 15	folder 9
VHS: AB City Council Swearing In, 2005	box 20	
NY State Office of Parks Correspondence, 2011	box 24	folder 1
Olatunji International School correspondence; NC Department of Revenue correspondence, 1994	box 24	folder 2
City management articles and magazines, including articles by and about Suttles, 1977-1981	box 24	folder 6
City management articles and magazines, including articles by and about Suttles, 1973-1976	box 24	folder 7
Correspondence with International City/County Management Association (ICMA), 1992-1999	box 24	folder 8
Solid Waste Management Conference notes and correspondence, 1973-1974	box 24	folder 9
Oberlin Club of the National Association of Negro Business and Professional Women's Clubs Sojourner Truth Awards Breakfast program, 1988	box 24	folder 10
City of Long Beach performance measurement paper authored by Suttles, 1977	box 24	folder 11
Resume, 1974	box 25	folder 1
Employment Search, 2016	box 25	folder 3
Suttles Management, 1997	box 25	folder 4
Florida Commission on Human Relations Complaint of Unlawful Discrimination, 2008	box 25	folder 5
Employment Search Materials, 1977	box 25	folder 6
City of Menlo Park Employee Handbook, c. 1990s	box 25	folder 7
Articles related to Menlo park position, c. 1977	box 25	folder 8

Correspondence on resignation from Menlo Park allegations of racial discrimination, 1977	box 25	folder 9
Articles on Menlo Park Belle Haven, 1974-1977	box 25	folder 10
Letters from Menlo Park residents, 1974-1976	box 25	folder 11
60 Days in Menlo Park by Sherry Suttles, Undated	box 25	folder 12
Correspondence regarding taxes and management of Olatunji International School, 2000-2008	box 25	folder 16
Afrikan Unity of Harlem newsletters and Sixth Region Diaspora Caucus materials, 2010	box 25	folder 17
Materials related to tour of Africa, circa 1990s	box 25	folder 24
Fielding's Guide to Africa Correspondence, circa 1980s	box 26	folder 1
Papers and correspondence related to United Way, 1981-1985	box 26	folder 2
Correspondence with Sen. Charles C. Diggs, 1972-1974	box 26	folder 6
Atlantic Beach Historical Society, Circa 2000-2015	box 27	folder 7
Employment search and resumes, Circa 1980s-2000	box 27	folder 8
Suttles Management Consultancy materials, resume, Circa 2000s	box 27	folder 10
Lawrence Township city management materials, clippings, Circa 1980s-1990s	box 28	folder 1
Lawrence Township city management materials, clippings, Circa 1980s-1990s	box 28	folder 2
Lawrence Township city management materials, clippings, 1989-1991	box 28	folder 3
Lawrence Township city management memos, 1989	box 28	folder 1
Lawrence Township city management materials, 1989-1991	box 29	folder 2-4
Olatunji International School and other Olatunji-related materials, Undated	box 30	folder 2
Coverage of and awards for city manager work, Circa 1970s-1980s	box 30	folder 3

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Personal Life, Journals, and Ephemera, 1950s-2016, undated

Title/Description	Instances	
Event and Informational Pamphlets, 1990-2008	box 15	folder 11
High school yearbook and commencement program, 1965	box 15	folder 12

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Family Heritage Book, circa 1980s	box 15	folder 13
Event and Informational Pamphlets, 1990-2008	box 15	folder 10
Diary, circa 1960s	box 16	folder 1
Diary, 1967	box 16	folder 2
High school yearbook, 1963	box 16	folder 3
Operation Crossroads Address Book, 1968	box 16	folder 4
Diary, 1983-1991	box 16	folder 5
Family Funeral Programs and Correspondence, 1980-2000	box 16	folder 6
High School Yearbook, 1964	box 17	folder 1
Baby Book for Brian Capers Irving (Son of Evelyn Dixon Capers), circa 1980s	box 17	folder 2
St. Mark's Church Birthday Calendar, 1961	box 17	folder 3
Ethiopia Travel Diary, circa 1980s	box 17	folder 4
Materials relating to son Kamau, circa 1980-2004	box 17	folder 5
High School 50th Reunion Booklet, 2014	box 17	folder 6
Photo Album/Homemade Children's Book, circa 1980s	box 17	folder 7
Acceptance Materials Howard University, 1965	box 17	folder 8
Materials relating to international travel, 2001	box 17	folder 9
Photocopies of Suttles's Diary, year unknown, date unknown	box 17	folder 10
Materials relating to Professor Denise, Carty-Bennia Memorial, 1990	box 17	folder 11
Travel Memorabilia, mixed	box 17	folder 12
"The Smith Family: A brief History with Recollections" by Vernice Virginia Smith Mitchel and photograph, 1987	box 17	folder 13
"Big Sisters of the District of Columbia" meeting notes, 1974	box 19	folder 7
Letters Alleging Employment Discrimination under Title VII of Civil Rights Act of 1964 from Suttles's Mother, 1976-1977	box 19	folder 8
Adoption application and hospital reservation form, circa 1980s	box 19	folder 9
Document of Registration from Writers Guild of America, circa 2000s	box 19	folder 10
Program for St. Marks Church Spring Concert, 1964	box 19	folder 11
Suttles's Wedding Reception Invitation, 1987	box 19	folder 12

Newspaper article about Suttles's Campaign for Atlantic Beach Town Council, 2003	box 19	folder 13
DVD: Beach Music Association International (BMAI) promo, circa 2000s	box 20	
DVD (2): Atlantic Beach, circa 2000s	box 20	
DVD: Atlantic Beach Historical Society Interviews, October 10 & 29, 2002	box 20	
VHS: Report from WBTV: Interview with Sherry Suttles on Black History, circa 1980s	box 20	
VHS: "Southern Style" TV show, Interview with Suttles promoting "Holiday Game Night", 2004	box 20	
VHS: Atlantic Beach Historical Marker Unveiling, May 22, 2005	box 20	
VHS: Olatunji "Love Drum Talk," Proclamation Board of County Commissioners, September 1, 1998	box 20	
VHS: Holiday Celebration/Talent Show, Lawrence Township, December 19, 1990	box 20	
Wedding Guestbook, 1987	box 24	folder 3
Article about wedding and invitation, 1987	box 24	folder 4
Excerpts from Sherry Suttles Diary, circa 1977	box 25	folder 13
Hillary Clinton campaign volunteer, 2016	box 26	folder 5
"Details: Our Family history" by Vernice V. Mitchell (Suttles' aunt), Circa 1994	box 27	folder 1-4
Materials related to the death of Suttles' mother, 1981	box 27	folder 9
Materials related to mother Ann Suttles, including birthday invitations, items related to runs for office, and materials related to death, Circa 1950s-1980s	box 29	folder 5
Cream-colored one-year diary filled with entries on life and feelings, 1963	box 29	folder 7
Scrapbooks (one general personal and one focused on the birth of son Kamau), cassette and microcassette tapes and floppy disks (possibly with recordings of family members or related to Atlantic Beach Historical Society), 1950s-1990s	box 31	

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Photographs, 1930s-2019, undated

Title/Description	Instances	
Images 1-13, Photos at Barnard, circa 1960s	box 5	folder 1

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Images 14-28, Photos at Barnard, circa 1969	box 5	folder 2
Negatives from Father, 1965-1969	box 3	folder 3
Urban Fellowship Program, 1970	box 5	folder 4
Barnard Reunion, New York, 1995	box 5	folder 5
Personal photos, circa 1960-1980	box 18	folder 1
Photos, circa 1990s	box 18	folder 2
Photograph of son Kamau, 2004	box 18	folder 3
Photograph, circa 1969-1999	box 18	folder 4
Photographs from Operation Crossroads, 1968	box 18	folder 5
Photographs of Evelyn Dixon Capers Irving and Family, circa 1970-1990s	box 18	folder 6
Photos from Zimbabwe Trip, circa 1990s	box 18	folder 7
Photo album, circa 1960s	box 18	folder 8
Loose pages from photo album, circa 1970s	box 18	folder 9
Alum reunion photographs, circa 1990s	box 18	folder 10
Photograph of Sherry Suttles, circa 2000s	box 18	folder 11
Headshots, circa 1990s	box 19	folder 1
Photographs, circa 1970s	box 19	folder 2
Photocopies of photographs, circa 1980s	box 19	folder 3
Photographs of Sherry on Set, circa 2000s	box 22	folder 1
Photographs from Oak Ridge Military Academy, Undated	box 22	folder 2
Barnard Reunion, Undated	box 22	folder 3
Africa , 1999	box 22	folder 4
Son Kamau's show, "How Reading Came Back to Nowhere", 1996	box 22	folder 5
Photographs, 1983-1984	box 22	folder 6
Sherry, son Kamau, Modupe Olatunji (daughter of Babatunde), Monisale, Amy Bush Olatunji (wife of Babatunde), and Belle Olatunji, 1990	box 22	folder 7
Son Kamau's birth and as a newborn, 1983	box 22	folder 8
Photographs, Undated	box 23	folder 1
Photographs of son Kamau, undated	box 23	folder 2
Photographs, 1997	box 23	folder 3
Photo album, circa 1990s	box 24	folder 5

Photo album from Barnard reunion, circa 1990s	box 25	folder 14
Photographs from Harlem funeral of Babatunde Olatunji, 2003	box 25	folder 15
Photographs , 1966-1975	box 25	folder 18
Photographs from Long Beach, circa 1980s	box 25	folder 19
Photographs & negatives , 1998	box 25	folder 20
Photographs, 1994-1999	box 25	folder 21
Photographs, circa 1980s	box 25	folder 22
Photographs, circa 2000s	box 25	folder 23
Photographs, circa 2000s	box 25	folder 25
Photo album , 1985	box 26	folder 4
Photos from Atlanta Beach, 2019	box 26	folder 7
Family and personal photo album, circa 1948-1960s	box 26	folder 8
Photo album, circa 1970s	box 26	folder 9
Personal photographs, Circa 2000s	box 27	folder 6
Family and Operation Crossroads photographs, Circa 1930s, 1970s-1980s	box 30	folder 4

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