

# Guide to Alumnae Association/Office of Alumnae Affairs Records BC09.00

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English

Describing Archives: A Content Standard

Barnard Archives and Special Collections

3009 Broadway

New York, NY 10027

[archives@barnard.edu](mailto:archives@barnard.edu)

URL: <http://archives.barnard.edu/>

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## Summary Information

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<b>Repository:</b>	Barnard Archives and Special Collections
<b>Creator:</b>	Barnard College. Alumnae Association
<b>Creator:</b>	Barnard College. Office of Alumnae Relations
<b>Creator:</b>	Barnard College. Office of Alumnae Relations
<b>Title:</b>	Alumnae Association/Office of Alumnae Affairs Records
<b>ID:</b>	BC09.00
<b>ID [aspace_uri]:</b>	/repositories/2/resources/322
<b>Date [inclusive]:</b>	1889-2015
<b>Physical Description:</b>	68.5 Linear Feet 78 boxes, 3 half document boxes, 15 oversize boxes, 15 cartons, 2 document drawers, 4 gigabytes
<b>Physical Location:</b>	This collection is located in the Barnard Archives and Special Collections, Barnard Library. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
<b>Language of the Material:</b>	English .
<b>Abstract:</b>	This collection consists of records from the Alumnae Association and the Office of Alumnae Affairs.

### Preferred Citation

Alumnae Association/Office of Alumnae Affairs Records, 1889-2015; Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College.

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## Historical Background

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The Associate Alumnae of Barnard College (AABC) was organized in 1895. In 2002, the name of the organization was changed to the Alumnae Association of Barnard College. The organization has two primary aims: to keep graduates in contact with the College and with each other; and to provide financial help for the College and its students. The AABC works

closely with the Alumnae Affairs Office to organize award presentations, concerts, lectures, luncheons, and reunions.

Since 1898, the group has had a representative on the Board of Trustees. In 1899 the alumnae set up the Student Loan Committee which has provided tuition funds to worthy candidates in the form of loans and scholarships. In the late 1920's the AABC raised funds for the purchase of Barnard Camp, a country retreat which operated from that time until as late as 1974. The AABC has published a magazine since 1912. Originally called Barnard College Alumnae Bulletin, it is currently called Barnard Alumnae Magazine and is published quarterly. Issues of the magazine comprise collection BC 11.8.

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## Collection Scope and Content Summary

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The Alumnae Association/Office of Alumnae Affairs records include correspondence, memos, meeting minutes, flyers, promotional materials, invitations and guest lists, mailings, biographical questionnaires, statistics, photographs, moving images, president and trustee reports, bound account books, receipts, reunion booklets, scrapbooks, and memorabilia.

Of particular interest are the Marian Churchill White '29 and Joan Sweet Jankell '58 files; these series give insight into the role of President of the AABC (White) and Class President (Jankell). Additionally, there is a considerable amount of WWII material in the series Alumnae Affairs Office Files and Committees, dealing mainly with Barnard's efforts on the home front, participation in the National Service Committee, and the S.S. Barnard Victory.

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## Collection Arrangement

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The records are arranged in the following series and subseries.

- Series 1. Alumnae Affairs Office Files, 1903-2012
- Series 2. Committees and AABC Minutes, 1889-2006
- Series 3. Reports & Registers, 1894-2008
- Series 4. Directories, 1895-2010
- Series 5. Alumnae Fund, 1904-2004
- Series 6. Alumnae Council, 1914-1993
- Series 7. Reunion, 1908-2015

Subseries 7.1. By Class Year, 1929-2015

Subseries 7.2. By Year, 1966-2014

Subseries 7.3. Office Files, 1908-2009

Series 8. Marian Churchill White '29 Reunions Files, 1926-1967

Series 9. Joan Sweet Jankell '58 Reunions Files, 1965-1978

Series 10. Alumnae Clubs, 1926-2000s

Subseries 10.1. Cities Regions, 1929-2000s

Subseries 10.2. Barnard in Westchester, 1933-1997

Subseries 10.3. City of New York, 1950-1997

Subseries 10.4. Long Island, 1937-1990

Subseries 10.5. General, 1930s-2000s

Series 11. Class Files, 1929-2011

Series 12. Photographs, 1930-2010

Series 13. Memorabilia, 1950s-2000s

Series 14. Media, 1990s-2000s

Material within each series is arranged in alphabetical order, and chronological therein. Boxes 92-110 comprise an accession from 2015. Files from the accession are arranged alphabetically then chronologically in series 1-10 and chronologically in series 11-14.

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## Administrative Information

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### Publication Statement

Barnard Archives and Special Collections

3009 Broadway

New York, NY 10027

[archives@barnard.edu](mailto:archives@barnard.edu)

URL: <http://archives.barnard.edu/>

### Access

Two files in box 19 are restricted.

Contact the Archives at [archives@barnard.edu](mailto:archives@barnard.edu) to access untransferred analog media or born-digital media.

### Reproduction Restrictions

Photocopies or scans may be made for research purposes.

## Publication Rights

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## Acquisition Information

Transferred from the Office of Alumnae Affairs.

## Accruals

Additions are expected.

## Processing History

This collection was processed by Marcia Bassett and Julia Mix Barrington, BC '12. Finding aid written by Julia Mix Barrington in April 2012.

This finding aid was updated by Hilary Price in July, 2015. This finding aid was updated by Charlotte Kostelic in December, 2015.

Descriptive Rules Used: Finding aid adheres to that prescribed by Describing Archives: A Content Standard. Encoding: Machine readable finding aid encoded in EAD 2002.

Finding aid written in English.

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## Controlled Access Headings

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- Registers
- Committees
- Class reunions
- Barnard College -- Alumni and alumnae
- Barnard College. Alumnae Association
- Barnard College. Office of Alumnae Relations
- Barnard College. Office of Alumnae Relations

## Collection Inventory

### Office Files, 1903-2020

Physical Description: 15 boxes

Language of the Material: English.

#### Series Scope and Content Summary

This series contains office files of the AABC and Office of Alumnae Affairs including correspondence, minutes, memos, by-laws, alumnae questionnaires, and promotional materials.

Title/Description	Instances
Alumnae Athletics '29-'30, 1925-1937 <u>Physical Description</u> : 1 file	box 1
Alum Blue Books for recent grads, 1950-1969 <u>Physical Description</u> : 1 file	box 1
Alumnae Collection (bibliography of alum volumes in BC's collection), 1976-1979 <u>Physical Description</u> : 1 file	box 1
Alumnae Day—Fashion Show, 1939 <u>Physical Description</u> : 1 file	box 1
Alumnae Events (Reunion, Alumnae College), 1982-1989 <u>Physical Description</u> : 1 file	box 1
Alumnae Exhibit (checklist to the 1935 art show), 1935 <u>Physical Description</u> : 1 file	box 1
The Alumnae Handbook (two pamphlets), 1991 <u>Physical Description</u> : 1 file	box 1
Alumnae Magazine: Awards, 1953-1971 <u>Physical Description</u> : 1 file	box 1
Alumnae Magazine: Budget, 1956-1957 <u>Physical Description</u> : 1 file	box 1
Alumnae Magazine: Editorial Board Minutes, 1952-1979 <u>Physical Description</u> : 1 file	box 1
Alumnae Authors Bibliographies, 1889-2012 <u>Physical Description</u> : 1 file	box 1
Abbot, Mr. Forrest L. – Treasurer, 1971-1978	box 2

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<u>Physical Description:</u> 1 file	
Administrative Council, 1972-1977	box 2
<u>Physical Description:</u> 1 file	
Advertising Policy, 1966-1970	box 2
<u>Physical Description:</u> 1 file	
Albany – Development & Fund, 1969-1974	box 2
<u>Physical Description:</u> 1 file	
Alumnae Affairs Publications, 1995	box 2
<u>Physical Description:</u> 1 file	
Alumnae Monthly, 1934-1939	box 3
<u>Physical Description:</u> 1 file	
Alumnae Statistics, 1939-1947	box 3
<u>Physical Description:</u> 1 file	
Anniversary Dinner – Dean Gildersleeve 25th, (thank you card; seating chart), 1936	box 3
<u>Physical Description:</u> 1 file	
Art Workshop (flyers; booklets), 1929-1935	box 3
<u>Physical Description:</u> 1 file	
Associate Alumnae Biographical Questionnaires, 1956	box 3
<u>Physical Description:</u> 1 file	
Associate Alumnae Bylaws & Legislation, 1903-1962	box 3
<u>Physical Description:</u> 1 file	
Associate Alumnae Correspondence, 1957	box 3
<u>Physical Description:</u> 1 file	
Associate Alumnae Fellowship. (Correspondence, winner/applicant lists, memoranda, accounting re: AABC Fellowship, Scholarship, and Loans), 1940-1954	box 3
<u>Physical Description:</u> 1 file	
Associate Alumnae Fellowship. (Correspondence, winner/applicant lists, applications, notes and reports), 1960-1982	box 4
<u>Physical Description:</u> 1 file	
Associate Alumnae welcome pamphlet, undated	box 4
<u>Physical Description:</u> 1 file	
Association of Class Presidents and Secretaries, 1922-1937	box 4
<u>Physical Description:</u> 1 file	
Award recipient files, 1980-2020	box 112



## Scope and Contents

bios written for award recipients at reunions and galas  
by alumni Toni Coffee '56.

"Back to the Best", 1978 <u>Physical Description:</u> 1 file	box 4
Barnard College 75th Anniversary, 1964 <u>Physical Description:</u> 1 file	box 4
Barnard College First 50 Years—Publicity & Distribution, 1939-1944 <u>Physical Description:</u> 1 file	box 4
Barnard-Columbia Development & Fund, 1970-1979 <u>Physical Description:</u> 1 file	box 4
Barnard-Columbia Development & Fund, 1970-1979 <u>Physical Description:</u> 1 file	box 4
Barnard-Columbia Relations, 1952-1962 <u>Physical Description:</u> 1 file	box 4
Barnard-Columbia Relations, 1961-1984 <u>Physical Description:</u> 1 file	box 4
Barnard Cousins, 1963-1969 <u>Physical Description:</u> 1 file	box 4
Barnard Cousins: Alumnae Info Sheets (Inactive), 1963-1967 <u>Physical Description:</u> 1 file	box 5
Barnard Cousins: Older records (Mailings, applications, correspondence, contact lists), 1963-1967 <u>Physical Description:</u> 1 file	box 5
Barnard Cousins: Questionnaires, 1963-1967 <u>Physical Description:</u> 1 file	box 5
Barnard fair (Bulletin copy and NYT supplement), 1936 <u>Physical Description:</u> 1 file	box 5
Barnard in Washington D.C.—Special War Housing Job, 1942 <u>Physical Description:</u> 1 file	box 5
Barnard Women in the Law Issues & Options" event, 1988 <u>Physical Description:</u> 1 file	box 5
"Be Your Own Boss" Event, 1990	box 5

<u>Physical Description:</u> 1 file	
Book-In (Correspondence, meeting minutes), 1969-1972	box 5
<u>Physical Description:</u> 1 file	
Brakeley, John Price Jones, Inc, 1976-1986	box 5
<u>Physical Description:</u> 1 file	
Bus to Barnard Logistics, 1975	box 5
<u>Physical Description:</u> 1 file	
"Career & Life Junctions" event, 1983	box 6
<u>Physical Description:</u> 1 file	
Christmas Cards, 1981-1984	box 6
<u>Physical Description:</u> 1 file	
CICU Progress Report, 1974	box 6
<u>Physical Description:</u> 1 file	
Columbia University Bookstore, 1962-1965	box 6
<u>Physical Description:</u> 1 file	
Comments and Criticisms on Barnard (2) Includes three copies of page 25-the end, 1957	box 6
<u>Physical Description:</u> 1 file	
Contact Sheet: New Jersey Event Photos, 1994	box 6
<u>Physical Description:</u> 1 file	
Consortium on Funding Higher Education & Correspondence, 1976-1977	box 6
<u>Physical Description:</u> 1 file	
Corporate Giving Program, 1984	box 6
<u>Physical Description:</u> 1 file	
Correspondence on AABC: Marian White, 1961-1971	box 6
<u>Physical Description:</u> 1 file	
Endowment Fund (Reports, newsletters, solicitations), 1921-1932	box 6
<u>Physical Description:</u> 1 file	
Event invitations (including Lunch & Learn, Project Continuum, Smart Mothers, club events, and other fundraising events), 2002-2005	
<u>Digital Object:</u> <a href="#">Event invitations (including Lunch &amp; Learn, Project Continuum, Smart Mothers, club events, and other fundraising events)</a>	
Faculty Speakers Material, 1950-1970	box 6

<u>Physical Description:</u> 1 file	
Fiftieth Anniversary Fund Publicity, 1939	box 6
<u>Physical Description:</u> 1 file	
Filing Training Workshop materials, 1976	box 6
<u>Physical Description:</u> 1 file	
"Film TREMORS" Vol I no 1, 1990	box 7
<u>Physical Description:</u> 1 file	
Finance, 1954-1967	box 7
<u>Physical Description:</u> 1 file	
G. E. Plimpton Testimonial Dinner, 1934	box 7
<u>Physical Description:</u> 1 file	
Gildersleeve Lectureship, 1957-2008	box 111
<u>Physical Description:</u> 1 file	
Graduates' Awards and Honors, 1985-1989	box 7
<u>Physical Description:</u> 1 file	
Greek Games (Correspondence, publicity), 1921-1933	box 7
<u>Physical Description:</u> 1 file	
"How to set up a contact program" booklet, 1977	box 7
<u>Physical Description:</u> 1 file	
Intercollegiate Bureau of Occupation (Constitution, correspondence, reports), 1911-1918	box 7
<u>Physical Description:</u> 1 file	
Internal Revenue Service, 1940-1970	box 7
<u>Physical Description:</u> 1 file	
International Federation of University Women (Correspondence), 1920-1930	box 8
<u>Physical Description:</u> 1 file	
Letters in Response to Questionnaires, 1973	box 8
<u>Physical Description:</u> 1 file	
"Lunch", 1994	box 8
<u>Physical Description:</u> 1 file	
Mailings, 1986-1992	box 8
<u>Physical Description:</u> 1 file	
Major Gifts Reports, 1973-1977	box 8

<u>Physical Description:</u> 1 file	
Mary Diehl Aragona '12, 1965	box 8
<u>Physical Description:</u> 1 file	
Memorandum on Transfer & Nontransfer Students Among Barnard Alumnae, 1957	box 8
<u>Physical Description:</u> 1 file	
Minor Latham Workshop, 1933-1954	box 8
<u>Physical Description:</u> 1 file	
Newspaper Articles, 2000	box 8
<u>Physical Description:</u> 1 file	
N. M. Butler Testimonial Dinner, 1932	box 8
<u>Physical Description:</u> 1 file	
"Nuts & Bolts for Barnard Area Reps" event, 1987	box 8
<u>Physical Description:</u> 1 file	
NY State: Income Tax, 1943-1951	box 8
<u>Physical Description:</u> 1 file	
Office files: various subjects A-D, 1903-2011	carton 92
<u>Physical Description:</u> 1 box	
Office files: various subjects G-Y, 1901-2010	carton 93
<u>Physical Description:</u> 1 box	
Past Budgets, 1973-1976	box 9
<u>Physical Description:</u> 1 file	
Pelz Trips, 1960-1969	box 9
<u>Physical Description:</u> 1 file	
Pied Piper Carnival, 1952-1953	box 9
<u>Physical Description:</u> 1 file	
Presidents Discretionary Account, 1974-1976	box 9
<u>Physical Description:</u> 1 file	
Printing Estimates, 1942	box 9
<u>Physical Description:</u> 1 file	
Publications Associate, 1934-1937	box 9
<u>Physical Description:</u> 1 file	
Questionnaire and Directory, 1962	box 9
<u>Physical Description:</u> 1 file	
Questionnaire Comments, 1962	box 9

<u>Physical Description:</u> 1 file	
Questionnaire McBee, 1958-1959	box 9
<u>Physical Description:</u> 1 file	
Questionnaire Samples, 1955	box 9
<u>Physical Description:</u> 1 file	
Reservations, 1982-1983	box 9
<u>Physical Description:</u> 1 file	
Scholarship Loans Written Off, 1927	box 9
<u>Physical Description:</u> 1 file	
Scholarship Loans Written Off, 1927	box 10
<u>Physical Description:</u> 1 file	
"SISTER" Vol IV no 2, 1992	box 10
<u>Physical Description:</u> 1 file	
SS Barnard Victory!, 1945-1951	box 10
<u>Physical Description:</u> 1 file	
Student Affairs, 1988-1989	box 10
<u>Physical Description:</u> 1 file	
Sub-Freshman Day, 1953-1963	box 11
<u>Physical Description:</u> 1 file	
Teachers' Symposium, 1960-1961	box 11
<u>Physical Description:</u> 1 file	
"Transitions" Classes of '60's event, 1985	box 11
<u>Physical Description:</u> 1 file	
"Transitions" Classes of '50's event, 1986	box 11
<u>Physical Description:</u> 1 file	
Travel, Mrs. McIntosh: The West, 1960-1961	box 11
<u>Physical Description:</u> 1 file	
Travel, Mrs. White: New York, 1961	box 11
<u>Physical Description:</u> 1 file	
Travel, Mrs. White: The West, 1961	box 11
<u>Physical Description:</u> 1 file	
Treasury Dept—War Finance Committee, 1943-1945	box 11
<u>Physical Description:</u> 1 file	
Tuesday Nights Correspondence, 1937	box 11

Physical Description: 1 file

Tuesday Nights Publicity, 1937-1938 <u>Physical Description:</u> 1 file	box 11
United States Post Office, 1933-1954 <u>Physical Description:</u> 1 file	box 11
Varied Harvest, 1953 <u>Physical Description:</u> 1 file	box 11
Virginia C Gildersleeve Essays, 1957-1963 <u>Physical Description:</u> 1 file	box 11
Virginia C Gildersleeve Lectureship Fund Committee, 1947-1948 <u>Physical Description:</u> 1 file	box 11
Virginia C Gildersleeve Luncheon, 1947 <u>Physical Description:</u> 1 file	box 11
"Women in the Workplace" Event, 1992 <u>Physical Description:</u> 1 file	box 11
Millicent McIntosh Initiative Book, 1960 <u>Physical Description:</u> 1 box	box 12

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## Committees and AABC Minutes, 1889-2006

Physical Description: 9 boxes

Language of the Material: English.

### Series Scope and Content Summary

This series contains reports, minutes, correspondence, and literature produced by and for over twenty-five committees formed under the aegis of the AABC, including the Board of Directors and Standing Committees, the Nominating Committee, the Youth Alumnae Committee, the Advisory Vocational Committee, the Distinguished Alumna Award Committee, and the National Service Committee.

Title/Description	Instances
AABC Committee Reports, 1981-1986 <u>Physical Description:</u> 1 file	box 13
AABC Scholarship and Loans Committee. (Students' Aid Committee), 1889-1939	box 13

Physical Description: 1 file

AABC minutes, agendas, committee reports, orientation packets, org charts, and mission/vision statements, 2017-2023

Digital Object: [AABC minutes, agendas, committee reports, orientation packets, org charts, and mission/vision statements](#)

Advisory Vocational Committee, 1967-1980

box 13

Physical Description: 1 file

Advisory Vocational Committee (minutes, programs, reports), 1920

box 14

Physical Description: 1 box

Advisory Vocational Committee (Committee on Employment) reports, 1930

box 15

Physical Description: 1 file

Advisory Vocational/Student Affairs Meal Meetings, 1975

box 15

Physical Description: 1 file

Alumnae Committee on Social Activities for Off-Campus Students, 1920

box 15

Physical Description: 1 file

Barnard Fund Committee, 1951-1959

box 15

Physical Description: 1 file

Barnard Fund Alumnae Committee Minutes, 1957-1961

box 15

Physical Description: 1 file

Barnard Fund Alumnae Committee Minutes, 1962-1966

box 15

Physical Description: 1 file

Camp Committee, 1924-1938

box 15

Physical Description: 1 file

Class Committee Minutes, 1959

box 16

Physical Description: 1 file

Committees: various subjects, 1952-2006

carton 94

Physical Description: 1 box

Continued Education Committee, 1929

box 16

Physical Description: 1 file

Distinguished Alumna Award Committee, 1959

box 16

Physical Description: 1 file

Distinguished Alumna Award Committee, 1950

box 17

<u>Physical Description:</u> 1 box	
Distinguished Alumna Award Committee, 1953	box 18
<u>Physical Description:</u> 1 file	
Ella Weed Library Committee Reports (Correspondence, reports), 1897-1908	box 18
<u>Physical Description:</u> 1 file	
Executive Committee Reports, 1928-1951	box 18
<u>Physical Description:</u> 1 file	
Finance Committee, 1957	box 18
<u>Physical Description:</u> 1 file	
Foreign Students Committee Annual Reports, 1928-1937	box 18
<u>Physical Description:</u> 1 file	
Hospitality Committee, 1945-1949	box 18
<u>Physical Description:</u> 1 file	
Membership Committee Publicity Pieces, 1937-1940	box 18
<u>Physical Description:</u> 1 file	
National Service Committee, 1941	box 19
<u>Physical Description:</u> 1 file	
Notes from Communications & Editorial Advisory Committees, 1991	box 19
Project Continuum - Oral History Interviews, 2012-2014	box 19
<u>Access:</u>	
<b>Access</b>	
These files are restricted in the absense of release forms from interviewees.	
Publications Committee Minutes, Barnard Alumnae Magazine, 1951	box 19
<u>Physical Description:</u> 1 file	
Recreation Committee Reports, 1919-1921	box 20
<u>Physical Description:</u> 1 file	
Report of the Lunch-Room Investigation Committee, 1908	box 20
<u>Physical Description:</u> 1 file	
Resident Scholarship Committee (Reports), 1910-1912	box 20
<u>Physical Description:</u> 1 file	
Seven Colleges: Reports on Advertising Committee, 1937	box 20



Physical Description: 1 file

Statistics Committee (Correspondence, reports), 1896-1913      box 20

Physical Description: 1 file

Student Affairs Committee Minutes, 1973-1988      box 20

Physical Description: 1 file

Student Loan Committee, 1940      box 20

Physical Description: 1 file

Survey/Reorganization Committee, 1936-1940      box 20

Physical Description: 1 file

Young Alumnae Committee (newsletters), 1998      box 20

Physical Description: 1 file

Alumnae Committee and Events, 1896-2005      box 21

Physical Description: 1 box

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## Reports and Registers, 1894-2008

Physical Description: 6 boxes

Language of the Material: English.

### Series Scope and Content Summary

The series contains reports, registers, and minutes for the day-to-day running of the AABC, particularly by the AABC President and Treasurer, the AABC Board of Directors, and the reports of the Alumnae Magazine.

Title/Description	Instances
AABC Annual Reports, 1966 <u>Physical Description</u> : 1 file	box 22
AABC Annual Reports & Annual Meeting Minutes, 1957-1968 <u>Physical Description</u> : 1 file	box 22
Alumnae Abroad Directories, 1961 <u>Physical Description</u> : 1 file	box 22
Alum Affairs Office Annual Reports, 1974-1985 <u>Physical Description</u> : 1 file	box 22
Alumnae Magazine: Reports, 1912 <u>Physical Description</u> : 1 file	box 22
Alumnae Magazine Advertising Reports, 1953-1964	box 22

<u>Physical Description:</u> 1 file	
Alumnae Register, 1947	box 23
<u>Physical Description:</u> 1 file	
Alumnae Trustee Annual Reports (incl. By-laws; reports; meeting minutes), 1900-1915	box 23
<u>Physical Description:</u> 1 file	
Alumnae Trustee Annual Reports (letters and reports), 1919-1937	box 23
<u>Physical Description:</u> 1 file	
Annual and Reunion Reports, 1974-1987	box 23
<u>Physical Description:</u> 1 file	
Auditor Reports, 1938-1951	box 23
<u>Physical Description:</u> 1 file	
Board of Directors - Annual Reports & Annual Meeting Minutes, 1919-1938	box 23
<u>Physical Description:</u> 1 file	
Board of Directors - Annual Reports & Annual Meeting Minutes, 1948	box 24
<u>Physical Description:</u> 1 box	
Board of Directors - Minutes, 1961	box 25
<u>Physical Description:</u> 1 box	
Board of Directors - Minutes, 1981	box 26
<u>Physical Description:</u> 1 file	
Conference of Alumni Secretaries Report, 1925	box 26
<u>Physical Description:</u> 1 file	
Directory, 1956	box 26
<u>Physical Description:</u> 1 file	
Dramatic Group Reports (Correspondence, reports, participant lists), 1923-1930	box 26
<u>Physical Description:</u> 1 file	
Editorial Board Reports, 1943-1953	box 26
<u>Physical Description:</u> 1 file	
"Evolution of Barnard College for Middle States Assoc." Report, 1960	box 26
<u>Physical Description:</u> 1 file	
Executive Secretary's Annual Reports, 1920-1937	box 26

<u>Physical Description</u> : 1 file	
External Reports, 1957-1962	box 111
President's Reports, 1897	box 26
<u>Physical Description</u> : 1 file	
President's Reports, 1930	box 27
<u>Physical Description</u> : 1 file	
Reports of the Corresponding Secretary, 1885	box 27
<u>Physical Description</u> : 1 file	
Reports, various, 1973-2008	carton 94
<u>Physical Description</u> : 1 box	
Seven College Conference of Alumnae Presidents and Secretaries, 1927	box 27
<u>Physical Description</u> : 1 file	
Statistical Reports, 1912	box 27
<u>Physical Description</u> : 1 file	
Treasurer's Reports, 1894	box 27
<u>Physical Description</u> : 1 file	
Vice President's Reports, 1898	box 27
<u>Physical Description</u> : 1 file	

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## Directories, 1895-2010

Physical Description: 4 boxes

Language of the Material: English.

### Series Scope and Content Summary

This series contains directories with the contact information of alumnae.

Title/Description	Instances
Directories, 1895-1976	carton 28
<u>Physical Description</u> : 1 box	
Directories, 1981-2006	carton 29
<u>Physical Description</u> : 1 box	
Directory Q-Z, 1934-1937	box 86
<u>Physical Description</u> : 1 box	

Language of the Material: English.

Class of 1945 and 1950, 2010

carton 94

Physical Description: 1 file

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## **Aumnae Fund and Account Books, 1904-2004**

Physical Description: 15 boxes

Language of the Material: English.

### **Series Scope and Content Summary**

The series contains reports and records of the Barnard Alumnae Fund, correspondence pertaining to fundraising, bound volumes of receipts and accounting (1921-1951), and scrapbooks containing publicity materials about the Barnard Alumnae Fund dating from 1933-1942.

<b>Title/Description</b>	<b>Instances</b>
"A" Acknowledgements, 1972-1974 <u>Physical Description:</u> 1 file	box 30
Alumnae Association Fund, 1926-1930 <u>Physical Description:</u> 1 file	box 30
Alumnae Magazine, 1973 <u>Physical Description:</u> 1 file	box 30
Alumnae Office Gift Records, 1953-1957 <u>Physical Description:</u> 1 file	box 30
Alumnae Office Gift Records, 1958 <u>Physical Description:</u> 1 file	box 31
Bequest Philip E. Brett, 1930 <u>Physical Description:</u> 1 file	box 31
Bequest Clara Schmidt, 1956 <u>Physical Description:</u> 1 file	box 31
BFAC, 1974 <u>Physical Description:</u> 1 file	box 31
BFAC, 1973 <u>Physical Description:</u> 1 file	box 32
Correspondence, 1974 <u>Physical Description:</u> 1 file	box 32
Report for Proposed Capital Dev & Fundraising Program, 1963	box 32

<u>Physical Description:</u> 1 file	
Spring Alumnae Take-Home Exam (fundraising mailing/ gimmick), 1989	box 32
<u>Physical Description:</u> 1 file	
Students' Aid Fund, 1904-1913	box 32
<u>Physical Description:</u> 1 file	
Working Plan of the Barnard Endowment Fund, 1920	box 32
<u>Physical Description:</u> 1 file	
Gifts March 1920-December 1921, 1920-1921	box 33
<u>Physical Description:</u> 1 box	
Alumnae Fund Barnard College Gift Receipts, 1936-1938	box 34
<u>Physical Description:</u> 1 box	
Alumnae Fund Barnard College Gift Receipts, 1938-1939	box 35
<u>Physical Description:</u> 1 box	
Alumnae Fund Barnard College Gift Receipts, 1939-1940	box 36
<u>Physical Description:</u> 1 box	
Alumnae Fund Barnard College Gift Receipts, 1940-1941	box 37
<u>Physical Description:</u> 1 box	
Alumnae Fund Barnard College Gift Receipts, 1941-1948	box 38
<u>Physical Description:</u> 1 box	
Alumnae Fund Barnard College Gift Receipts, 1948-1950	box 39
<u>Physical Description:</u> 1 box	
Alumnae Fund Publicity Scrapbook, 1933-1942	box 40
<u>Physical Description:</u> 1 box	
Alumnae Fund Publicity Scrapbook, 1942	box 41
<u>Physical Description:</u> 1 box	
Alumnae Fund, various, 1933-2004	carton 95
<u>Physical Description:</u> 1 box	
Associate Alumnae Account Book, 1944-1951	box 42
<u>Physical Description:</u> 1 box	
Student Loan Committee Account Book, 1925	box 43
<u>Physical Description:</u> 1 box	
Student Loan Committee Account Books, 1899-1950	box 44
<u>Physical Description:</u> 1 box	
Alumni Giving Incentive Award Barnard College, 1962	drawer 3

Physical Description: 1 file oversized

Language of the Material: English.

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## Alumnae Council, 1914-1993

Physical Description: 9 boxes

Language of the Material: English.

### Series Scope and Content Summary

The series contains office files, literature, promotional materials, correspondence, receipts, and sample packets for Alumnae Councils.

Title/Description	Instances
Alumnae Council Adressograph Lists w/ Annotations for Corrections, 1975 <u>Physical Description</u> : 1 file	box 45
Alumnae Council Committee Meeting Minutes, 1964 <u>Physical Description</u> : 1 file	box 45
Alumnae Council Correspondence, 1930 <u>Physical Description</u> : 1 file	box 45
Alumnae Council Office Files, 1952 <u>Physical Description</u> : 1 file	box 45
Alumnae Council Office Files, 1962 <u>Physical Description</u> : 1 file	box 46
Alumnae Council Programs and Literature, 1966 <u>Physical Description</u> : 1 file	box 46
Alumnae Council Programs and Literature, 1966 <u>Physical Description</u> : 1 file	box 47
Alumnae Council Reports, 1914 <u>Physical Description</u> : 1 file	box 47
Alumnae Council, 1968 <u>Physical Description</u> : 1 file	box 47
Alumnae Council, 1969 <u>Physical Description</u> : 1 file	box 47
Alumnae Council, 1970	box 47

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<u>Physical Description:</u> 1 file	
Alumnae Council, 1971	box 47
<u>Physical Description:</u> 1 file	
Alumnae Council, 1972	box 47
<u>Physical Description:</u> 1 file	
Alumnae Council, 1973	box 48
<u>Physical Description:</u> 1 file	
Alumnae Council, 1974	box 48
<u>Physical Description:</u> 1 file	
Alumnae Council, 1974	box 49
<u>Physical Description:</u> 1 box	
Alumnae Council, 1975	box 50
<u>Physical Description:</u> 1 box	
Alumnae Council, 1976	box 51
<u>Physical Description:</u> 1 file	
Alumnae Council, 1978	box 51
<u>Physical Description:</u> 1 file	
Alumnae Council, 1979	box 51
<u>Physical Description:</u> 1 file	
Alumnae Council, 1980	box 52
<u>Physical Description:</u> 1 file	
Alumnae Council, 1981	box 52
<u>Physical Description:</u> 1 file	
Alumnae Council, 1982	box 52
<u>Physical Description:</u> 1 file	
Alumnae Council, 1982	box 53
<u>Physical Description:</u> 1 file	
Alumnae Council, 1983	box 53
<u>Physical Description:</u> 1 file	
Alumnae Council, 1985	box 53
<u>Physical Description:</u> 1 file	
Alumnae Council, 1993-1995	carton 95

Physical Description: 1 file

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## Reunions, 1908-2015

Physical Description: 22 boxes

Language of the Material: English.

### Series Scope and Content Summary

This series contains correspondence, documents, brochures, and booklets prepared by the reunion committees and AABC over the course of reunion planning.

## By Class Year, 1929-2015

Language of the Material: English.

### Subseries Scope and Content Summary

This subseries includes correspondence, questionnaires regarding life after Barnard, planning materials, and reunion booklets.

Title/Description	Instances
Booklets, class of 1932 to 1955, 1959-2015 <u>Physical Description</u> : 1 box	carton 96
Booklets, class of 1957 to 1971, 1986-2015 <u>Physical Description</u> : 1 box	carton 97
Booklets, class of 1972 to 1983, 1983-2013 <u>Physical Description</u> : 1 box	box 104
Booklets, class of 1984 to 1998, 1996-2007 <u>Physical Description</u> : 1 box	box 105
Class of 1893 40th Reunion Information Poster, 1933 <u>Physical Description</u> : 1 file oversize <u>Language of the Material</u> : English.	drawer 43
Class of 1893 to 1914,, 1929-1984 <u>Physical Description</u> : 1 box	box 54
Class of 1915 to 1920,, 1933-1985 <u>Physical Description</u> : 1 box	box 55
Class of 1921 to 1926,, 1933-1987 <u>Physical Description</u> : 1 box	box 56
Class of 1926 banner,, undated	box 57



Physical Description: 1 box

Class of 1926 to 1933,, 1943-1990 box 58

Physical Description: 1 box

Class of 1930 to 1989, 1941-2009 carton 95

Physical Description: 1 box

Class of 1933 to 1964,, 1958-1973 box 59

Physical Description: 1 box

Class of 1964 - Questionnaires,, 1984-1987 box 60

Physical Description: 1 box

## By Year, 1966-2014

Language of the Material: English.

### Subseries Scope and Content Summary

This subseries contains correspondence, promotional and planning materials, receipts, sample packets, menus, and thank-you letters for Reunion 1966 through Reunion 2014, with the bulk of the material coming from Reunions 1974-1987.

Title/Description	Instances
Reunion, 1966 <u>Physical Description</u> : 1 box	box 61
Reunion, 1975 <u>Physical Description</u> : 1 box	box 62
Reunion, 1983 <u>Physical Description</u> : 1 box	box 63
Reunion, 1966-1999 <u>Physical Description</u> : 1 box	box 64
Reunion, 1985 <u>Physical Description</u> : 1 box	box 65
Reunion, 1992 <u>Physical Description</u> : 1 box	box 66
Reunion, 1959-2009 <u>Physical Description</u> : 1 box	box 67
Reunion, 1988-2014 <u>Physical Description</u> : 1 box	drawer 43 carton 95

## Office Files, 1908-2009

Language of the Material: English.

## Subseries Scope and Content Summary

This subseries contains meeting minutes and reports of the Reunion Planning Committee as well as publications, correspondence, bills, and receipts related to reunion planning.

Title/Description	Instances
A Handbook of Reunion Planning: Centennial Edition, 1989 <u>Physical Description:</u> 1 file	box 68
Bills & Receipts, 1974-1976 <u>Physical Description:</u> 1 file	box 68
Office files, various, 1950s-2009 <u>Physical Description:</u> 1 box	carton 95
Program and Evaluation Reports, 1971 <u>Physical Description:</u> 1 file	box 68
Reunion Committee Commencement Reports and Programs, (Publicity), 1922-1937 <u>Physical Description:</u> 1 file	box 68
Reunion Committee February Reunion, (Publicity, planning info), 1912-1937 <u>Physical Description:</u> 1 file	box 68
Reunion Committee Minutes, 1971-1988 <u>Physical Description:</u> 1 file	box 69
Reunion Committee Mother-Daughter Luncheon (Publicity, financial data), 1933-1935 <u>Physical Description:</u> 1 file	box 69
Reunion Committee Reports, 1908 <u>Physical Description:</u> 1 file	box 69
Reunion Publications, 1942 <u>Physical Description:</u> 1 file	box 69
Reunion ads, photographs, invitations, booklets, and other ephemera, 2002-2005 <u>Digital Object:</u> <a href="#">Reunion ads, photographs, invitations, booklets, and other ephemera</a>	

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## Marian Churchill White, '29 Reunions Files, 1926-1967

Physical Description: 2 boxes

Language of the Material: English.

### Series Scope and Content Summary

Marian Churchill White '29 served as president of the Associate Alumnae from 1960-1963. Her files contain correspondence, questionnaires, handbooks, newsletters, and reports regarding the Class of 1929 and the AABC.

Title/Description	Instances
Barnard College Publications, 1926 <u>Physical Description:</u> 1 file	box 70
Class of 1929 Reunions - 10th, 25th, and 35th, 1926-1967 <u>Physical Description:</u> 1 file	box 70
Class of 1929 - Alumnae Fund, scholarship, finances, newsletters, 1933 <u>Physical Description:</u> 1 file	box 71
Constitution for Barnard College Alumnae Classes, 1939 <u>Physical Description:</u> 1 file	box 71
Handbook for Class Officers, 1960 <u>Physical Description:</u> 1 file	box 71
News Release Concerning the Value of a Liberal Arts Education, 1954 <u>Physical Description:</u> 1 file	box 71
Suggested Procedures for Five-Year Reunion Classes, 1962 <u>Physical Description:</u> 1 file	box 71

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### Joan Sweet Jankell '58 Reunions Files, 1965-1978

Physical Description: 3 boxes

Language of the Material: English.

### Series Scope and Content Summary

Joan Sweet Jankell '58 served as president of the Class of 1958 from 1973 to 1978. Her files contain reports, correspondence, handbooks, publications, promotional materials, and worksheets for the Class of 1958. The subseries also contains the Class of 1958 donor registry cards, a record of the gifts of members of the Class of '58.

Title/Description	Instances
Alumnae Council (Inauguration of J. Mattfield), 1976 <u>Physical Description:</u> 1 file	box 72
Alumnae Fund, 1970-1976	box 72

<u>Physical Description:</u> 1 file	
Alumnae Fund Handbook, 1974-1975	box 72
<u>Physical Description:</u> 1 file	
Associate Alumnae Bylaws, 1965-1968	box 72
<u>Physical Description:</u> 1 file	
Barnard Admissions Materials, 1973-1975	box 72
<u>Physical Description:</u> 1 file	
Barnard College and BC fundraising campaign letterhead, 1973-1978	box 72
<u>Physical Description:</u> 1 file	
Barnard Fund Statistical Reports, 1972	box 72
<u>Physical Description:</u> 1 file	
Class of '58 5th Reunion Directory, 1968	box 72
<u>Physical Description:</u> 1 file	
Class of '58 10th Reunion, 1968	box 72
<u>Physical Description:</u> 1 file	
Class Fund Handbook, 1973	box 72
<u>Physical Description:</u> 1 file	
Class President Office Files, 1970-1977	box 73
<u>Physical Description:</u> 1 file	
Correspondence, 1973-1975	box 73
<u>Physical Description:</u> 1 file	
Development Statistical Report, 1977-1978	box 73
<u>Physical Description:</u> 1 file	
Handbook for Class Officers, 1970-1977	box 73
<u>Physical Description:</u> 1 file	
Reunion, 1978	box 73
<u>Physical Description:</u> 1 file	
Reunion Worksheets, 1978	box 73
<u>Physical Description:</u> 1 file	
Class of 1958 Donor Registry Cards, 1965-1978	box 74
<u>Physical Description:</u> 1 box	

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## Alumnae Clubs, 1926-2000s

Physical Description: 18 boxes

Language of the Material: English.

### Series Scope and Content Summary

The series contains reports, correspondence, publications, and promotional materials from over forty Alumnae Clubs located across the United States. Additionally, the series includes reports and minutes from the Club Committee of the AABC, information on National Barnard Day (an event in 1938), and a scrapbook of newspaper clippings related to Barnard Alumnae in Palm Beach, Florida. The folders on the Barnard Clubs of Puerto Rico, South Florida, Washington D.C., and Wisconsin contain photos from club events.

## Cities/Regions, 1929-2000s

Physical Description: 5 boxes

Title/Description	Instances
Atlanta, 1969-1996 <u>Physical Description</u> : 1 file	box 75
Baltimore, 1935-1963 <u>Physical Description</u> : 1 file	box 75
Bergen County, 1974-1977 <u>Physical Description</u> : 1 file	box 75
Boston, 1929-1977 <u>Physical Description</u> : 1 file	box 75
Brooklyn, 1956-1967 <u>Physical Description</u> : 1 file	box 75
Capitol District, 1961-1963 <u>Physical Description</u> : 1 file	box 75
Chicago, 1954-1974 <u>Physical Description</u> : 1 file	box 75
Cleveland, 1953-1960 <u>Physical Description</u> : 1 file	box 75
Dallas-Ft. Worth, 1934-1963 <u>Physical Description</u> : 1 file	box 75
Denver, 1967-1986 <u>Physical Description</u> : 1 file	box 75
Detroit, 1949-1974	box 75

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<u>Physical Description:</u> 1 file	
Fairfield, 1951-1984	box 76
<u>Physical Description:</u> 1 file	
Florida - southern, 1956-1973	box 76
<u>Physical Description:</u> 1 file	
Fort Wayne area, undated	box 76
Hartford, 1953-1975	box 76
<u>Physical Description:</u> 1 file	
Hartford, CT & Wilmington, DE, 1968-1979	box 76
<u>Physical Description:</u> 1 file	
Hawaii, 1997-2003	box 76
Houston, 1962-1975	box 76
<u>Physical Description:</u> 1 file	
Indianapolis, 1958-1963	box 76
<u>Physical Description:</u> 1 file	
Kansas City, circa 1997	box 76
Los Angeles, 1926-1977	box 76
<u>Physical Description:</u> 1 file	
Miami, 1977-2000	box 77
Midwest - upper, 1963-1970	box 77
<u>Physical Description:</u> 1 file	
Milwaukee, 1965-1975	box 77
<u>Physical Description:</u> 1 file	
Monmouth County, 1958-1982	box 77
<u>Physical Description:</u> 1 file	
New Haven, 1935-1961	box 77
<u>Physical Description:</u> 1 file	
New Jersey - north central, 1956-1963	box 77
<u>Physical Description:</u> 1 file	
New Orleans, 1956-1958	box 77
<u>Physical Description:</u> 1 file	
New York, 1926-1981	box 77
<u>Physical Description:</u> 1 file	
New York - north central, 1938-1961	box 78

<u>Physical Description</u> : 1 file	
New York- western, 1929-1963	box 78
Ohio - southwestern, 1963-1971	box 78
<u>Physical Description</u> : 1 file	
Philadelphia, 1934-1974	box 78
<u>Physical Description</u> : 1 file	
Pittsburgh, 1928-1968	box 78
<u>Physical Description</u> : 1 file	
Puerto Rico, 1957-1963	box 78
<u>Physical Description</u> : 1 file	
Rochester, 1957-1963	box 78
<u>Physical Description</u> : 1 file	
San Diego, 1957-1969	box 78
<u>Physical Description</u> : 1 file	
San Francisco, 1949-1977	box 78
<u>Physical Description</u> : 1 file	
Sea Island, Georgia, 1986	box 79
Seattle, 1948-1977	box 79
<u>Physical Description</u> : 1 file	
Springfield, MA, 1957-1962	box 79
<u>Physical Description</u> : 1 file	
St. Louis, 1958-1963	box 79
<u>Physical Description</u> : 1 file	
Twin Cities, 1960-1969	box 79
<u>Physical Description</u> : 1 file	
Washington D.C., 1934-1992	box 79
<u>Physical Description</u> : 1 file	
Wilmington, 1947-1963	box 79
<u>Physical Description</u> : 1 file	
Wisconsin, 1947-1963	box 79
<u>Physical Description</u> : 1 file	

### **Barnard in Westchester, 1933-1977**

Physical Description: 5 boxes

Language of the Material: English.

<b>Title/Description</b>	<b>Instances</b>
Club files and minutes, 1933-1977 <u>Physical Description</u> : 1 box	box 82
Publicity Scrapbook, 1933-1934 <u>Physical Description</u> : 1 box	box 83
Publicity Scrapbook, 1948-1953 <u>Physical Description</u> : 1 box	box 84
Publicity Scrapbook, 1941-1949 <u>Physical Description</u> : 1 box	box 85
Publicity Scrapbook, 1956-1971 <u>Physical Description</u> : 1 box	box 42

### **City of New York, 1950-1997**

Physical Description: 1 box

Language of the Material: English.

<b>Title/Description</b>	<b>Instances</b>
City of New York, 1950-1997 <u>Physical Description</u> : 1 box	box 87

### **Long Island, 1937-1990**

Physical Description: 4 boxes

Language of the Material: English.

<b>Title/Description</b>	<b>Instances</b>
Minutes, by-laws. Correspondence, 1958-1978 <u>Physical Description</u> : 1 box	box 88
Long Island, 1937-1990 <u>Physical Description</u> : 1 box	box 89-91
Long Island, 1970-1982 <u>Physical Description</u> : 1 box	box 90
Long Island, 1937-1990 <u>Physical Description</u> : 1 box	box 91

### **General, 1930s-2000s**

Physical Description: 3 boxes



**Subseries Scope and Content Note**

This subseries contains materials that relate generally to Barnard's clubs, including clippings, club committee minutes, annual reports, memos, and newsletters.

<b>Title/Description</b>	<b>Instances</b>
Clippings, 1966	box 80
Club Committee, 1953-1976 <u>Physical Description:</u> 1 file	box 80
Club Committee Minutes, 1964-1987 <u>Physical Description:</u> 1 box	box 80
Club Incorporations, 1965-1989	box 81
Club Presidents Annual Reports, 1970-1980 <u>Physical Description:</u> 1 file	box 81
Extinct, 1940-1959 <u>Physical Description:</u> 1 file	box 98
Local Clubs Reports, 1939-1943 <u>Physical Description:</u> 1 file	box 98
Memos to Class & Club Presidents, 1954-1968 <u>Physical Description:</u> 1 file	box 98
National Barnard Day, 1938-1939 <u>Physical Description:</u> 1 file	box 98
Report on Clubs Prepared by Planning and Survey Committee, 1950-1963 <u>Physical Description:</u> 1 file	box 98
Samples of Regional Newsletters, 1992-1994 <u>Physical Description:</u> 1 file	box 98
Travel to Clubs & Conferences, 1974-1976 <u>Physical Description:</u> 1 file	box 98
Visit to Clubs by Alumnae President: Mrs. White, 1962 <u>Physical Description:</u> 1 file	box 98

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**Class Files, 1929-2011**

carton 99

Physical Description: 1 box

## Series Scope and Content Summary

This series contains correspondence, newsletters, questionnaires, scrapbooks, books from Senior Week, and updates about alumnae.

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## Photographs, 1930-2010

Physical Description: 8 boxes

### Series Scope and Content Summary

This series contains photographs, negatives, slides, and contact sheets taken or commissioned by AABC, Office of Alumnae Affairs, and alumnae themselves. Events are documented, including reunions, award ceremonies, receptions, and galas. Many photographs also depict alumnae, students, and the campus.

Box 99 contains the photographs from the Class of 1940 Reunion memory board, which has been disassembled. Photographs from this board are primarily from the late 1930s and depict students on campus, at Barnard Camp, and at the 1940 graduation ceremony.

Title/Description	Instances
Class of '40 Reunion - 1965 Memory Board, 1962-1965	drawer 43
Class of '40 Reunion - 1980 Memory Board, 1965-1980	drawer 43
Class of '40 Reunion - 1990 Memory Board, 1980-1990	drawer 43
Photographs, various, 1930s-2008 <u>Physical Description</u> : 1 box	carton 99
Photographs, various, 1994-2001 <u>Physical Description</u> : 1 box	carton 100
Photographs, contact sheets,, 1998-circa 2003 <u>Physical Description</u> : 1 box	box 101
Photographs, various, 1999-2000s <u>Physical Description</u> : 1 box	carton 106
Photographs, various, circa 2000-2001 <u>Physical Description</u> : 1 box	carton 107
Photographs, various, 2001-2004 <u>Physical Description</u> : 1 box	carton 108
Photographs, various, 2004-2008 <u>Physical Description</u> : 1 box	box 109
Photographs, various, 2005-2010	box 110

Physical Description: 1 box

## Memorabilia, 1950s-2000s

box 102

Physical Description: 1 box

### Series Scope and Content Summary

This series contains items carrying the Barnard name intended for distribution to alumnae and for promotional purposes. Items include t-shirts, buttons, pins, stickers, magnets, a visor, a luggage tag, spoons, a mug, notebooks, stickers, a wallet, lanyards, a jacket, and a tote bag.

Title/Description	Instances
Class of 2012 poster, 2012	drawer 43

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## Media

Physical Description: 1 box

### Series Scope and Content Summary

This series contains CDs, DVDs, mini DVs, cassette tapes, zip disks, flash drives, Betacam, and VHS tapes documenting reunions, events, and presentations.

Title/Description	Instances
Untransferred Media, 1990s-2000s	box 103
Reunion Moth Storytelling Videos, 2011, 2013, 2015	
<u>Digital Object</u> : <a href="#">Reunion Moth Storytelling Videos: 2015</a>	
<u>Digital Object</u> : <a href="#">Reunion Moth Storytelling Videos</a>	

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