

Guide to the Office of the Provost and Dean of Faculty Collection BC05.06

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English

Describing Archives: A Content Standard

Barnard Archives and Special Collections

3009 Broadway

New York, NY 10027

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URL: <http://archives.barnard.edu/>

Table of Contents

Summary Information	3
Collection Scope and Content Summary	3
Collection Arrangement	4
Administrative Information	4
Related Materials	5
Controlled Access Headings	6
Collection Inventory	6
Correspondence, Memorandums, Misc Administrative Documents	6
Middle States Association Self Study Documents	7

Summary Information

Repository:	Barnard Archives and Special Collections
Creator:	Barnard College. Provost and Dean of Faculty
Title:	Office of Provost and Dean of Faculty
ID:	BC05.06
ID [aspace_uri]:	/repositories/2/resources/33
Date [inclusive]:	1900-2011
Date [bulk]:	1969-2011
Physical Description:	19.27 Linear Feet 35 full size document boxes, 6 half size document boxes, 2 bankers boxes, 1 oversize box
Physical Location:	This collection is located in the Barnard Archives and Special Collections, Barnard Library. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
Language of the Material:	English .
Abstract:	This collection consists of documents from the Office of the Provost and Dean of Faculty of Barnard College. The collection includes memorandum, correspondence, reports, and studies.

Preferred Citation

Office of the Provost and Dean of Faculty; 1900 - 2011; Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College.

[^ Return to Table of Contents](#)

Collection Scope and Content Summary

This collection consists of documents originating from the Provost's office. The materials address faculty procedures, regulations, and services.

Included are reports to the Committee on Instruction and reports by the Middle States Association. There is also correspondence between the Provost's office and the Middle States

Association. Additional outgoing correspondence and memorandum to faculty and academic departments are also included

Also included are building plan documents, self-studies on individual academic departments, self-studies for the commission of Higher Education of the Middle States Association, and annual reports.

[^ Return to Table of Contents](#)

Collection Arrangement

The collection has been organized into two series, and items are arranged chronologically in each box:

Series 1, Correspondence, Memorandums, Misc Administrative Documents, 1900 - 2010
Boxes 17-29 in Series 1 are almost exclusively correspondence.

Series 2, Middle States Association Self Study Documents, 1979 - 2001
Boxes 30-33 in Series 2 include alphabetical files for each academic and administrative office.

[^ Return to Table of Contents](#)

Administrative Information

Publication Statement

Barnard Archives and Special Collections

3009 Broadway

New York, NY 10027

archives@barnard.edu

URL: <http://archives.barnard.edu/>

Access

This collection has no restrictions.

Publication Rights

Permission to publish material from the collection must be requested from the Barnard College Archives and Special Collections. The Barnard College Archives and Special

Collections approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

Reproduction Restrictions

Single photocopies may be made for research purposes.

Acquisition Information

Transferred from the Barnard College Provost's office.

Accruals

Additions are expected.

Processing History

This collection was processed and the finding aid written by Heather Lember in January 2014. The finding aid was updated by Dinah Handel, June 2015.

Descriptive Rules Used: Finding aid adheres to that prescribed by Describing Archives: A Content Standard

Encoding: Machine readable finding aid encoded in EAD 2002.

Finding aid written in English.

[^ Return to Table of Contents](#)

Related Materials

Related Collections

Materials relating to Items in Series 1, Correspondence, Memorandums, Misc Administrative Documents, 1900 - 2010, may be found in in the following collections in this repository: BC 3 Buildings and Grounds Collection, and BC 17 Photography Collection, Series 4: Buildings and Grounds (1899 - 2010).

[^ Return to Table of Contents](#)

Controlled Access Headings

- Universities and colleges -- Faculty
- College administrators
- Barnard College
- Correspondence
- Women's colleges -- New York (State) -- New York

Collection Inventory

Correspondence, Memorandums, Misc Administrative Documents, 1900-2010, (1969-2009)

Physical Description: 9.59 Linear Feet 23 full size document boxes, 2 half size document boxes, 1 oversize box

Language of the Material: English.

Title/Description	Instances
Office of the Dean of Faculty: Faculty Regulations, 1900 to present	box 1
Office of the Dean of Faculty: Capital Planning, Contracts and agreements, grant proposals [ca 1980s]	box 2
Office of the Dean of Faculty: ca. 1979 - 1980's	box 3
Office of the Provost and Dean of Faculty: 1970s - 1991	box 5
Office of the Provost: 2006 - 2009	box 6
Office of the Provost: 1980 - 1997	box 7
Office of the Provost: Barnard Master Plan, faculty Housing, Cathedral Gardens, Space Assessment, Barnard Master Plans	box 8-10
Office of the Provost: 1978 - 1979	box 17
Office of the Provost: 1978	box 18 - 19
Office of the Provost: 1977	box 20
Office of the Provost: 1979 - 1981	box 21
Office of the Provost: 1979 - 1980	box 22 - 23
Office of the Provost: 1980 - 1982	box 24 - 26
Office of the Provost: 1977 - 1981	box 27
Office of the Provost: 1983 - 1984	box 28 - 29

Office of the Provost and Dean of Faculty: Graduation photos 1999 - 2010; Sexual Misconduct Policies and Training, 1996 - 2003; Faculty Guide to Barnard, 2002 - 2004; BC-CU cross registration statistics 1994-1998; COFHE Campus Diversity Initiatives summaries 1998; Barnard Council Leadership Research report 2008	box 38
Office of the Provost and Dean of Faculty: 1969 - 2008	box 40
Office of the Provost and Dean of Faculty: Flag	box 41
Office of the Provost and Dean of Faculty: Reports, Memorandums, Studies, Master Plans, Newsletters , 1959-2006	box 43

[^ Return to Table of Contents](#)

Middle States Association Self Study Documents, 1960-2011

Physical Description: 7.71 Linear Feet 12 full size document boxes, 3 half size document boxes, 2 banker boxes

Language of the Material: English.

Title/Description	Instances
Office of the Dean of Faculty: Middle States Association Self Study, 1960, 1970	box 4
Office of the Provost: Middle States 1979	box 31 - 33
Office of the Provost: Middle States Self Study 1980	box 11 - 13, carton 14 16
Middle States Self-Study 1980 drafts, committee reports, prefatory note	box 11
Middle States Self-Study 1980 committee notes and correspondence, chapter drafts and correspondence, reports and sources of data	box 12
Middle States Self-Study 1980 planning documents, various tables, "Hidden Loads," Current Objectives, correspondence	box 13
Middle States Self-Study 1980 - previous Middle States evaluation (1960, 1970), correspondence, reaccreditation process 1970 and 1976-79, committee reports	carton 14
Middle States Self-Study 1980 committees and committee reports	
Office of the Provost: Middle States reports (Self-Study 1981, Periodic Review Report 1986, visiting committee reports 1987-88, Self-Study and attachments 1991, Periodic Review 1996, Middle States Evaluation and Response 1981, Self-Study after-survey 1991, Self-Study 2000, Periodic Review 2006)	carton 15

Office of the Provost: Middle States Self-Study Design 1999 and Self-Study 1988 chapters	box 44
Office of the Provost and Dean of Faculty: Middle States Association Self Study 1990 - 2001 (1990 Self-Study with attachments, report to Barnard by Middle States evaluation team, 1991, periodic review and Middle States response 1996, self-study student questionnaire 2000, report to Barnard by Middle States evaluation team 2001)	box 39
Office of the Provost and Dean of Faculty: Middle States Association Self Study documents, 2006-2011 (2010 self-study and data book, periodic review 2006, report to Barnard by Middle States evaluation team 2011)	box 42
Office of the Provost: Middle States 1990	box 34 - 37
Middle States Self-Study 1990 surveys and data	box 34
Middle States Self-Study 1990 committees, first-year seminar reports	box 35
Middle States Self-Study 1990 committees (student surveys, faculty surveys, faculty reports and background data), self-study design, trustee conference on self-study	box 36
Middle States Self-Study 1990 mission statement, statistics, drafts	box 37
Office of the Provost: Middle States Study Documents	box 30

[^ Return to Table of Contents](#)