# **Guide to the Office of the Bursar Collection BC05.04**

This finding aid was produced using ArchivesSpace on January 14, 2025. English

Describing Archives: A Content Standard

**Barnard Archives and Special Collections** 

3009 Broadway New York, NY 10027 archives@barnard.edu

URL: http://archives.barnard.edu/

# **Table of Contents**

Summary Information	3
Collection Scope and Content Summary	3
Collection Arrangement	2
Administrative Information	2
Controlled Access Headings	5

## **Summary Information**

**Repository:** Barnard Archives and Special Collections

**Creator:** Barnard College. Office of the Bursar.

**Title:** Office of the Bursar

**ID:** BC05.04

**ID** [aspace\_uri]: /repositories/2/resources/31

**Date [inclusive]:** 1893-1998

**Physical** 

1.04 Linear Feet 3 document boxes, 4 cartons, 1 bound book

**Description:** 

This collection is located in the Barnard Archives and Special

Collections, Barnard Library. To use this collection, please contact the Barnard Archives and Special Collections at

212.854.4079 or archives@barnard.edu.

Language of the

**Physical Location:** 

**Material:** 

English.

**Abstract:** This collection consists of financial documents, donation

information, statistics, and tax data from the Barnard College

Bursar's Office.

#### **Preferred Citation**

Office of the Bursar, 1919-1998; Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College.

## **Collection Scope and Content Summary**

This collection consists of financial information from the Barnard College Bursar's Office. The materials include Quarter Century Pledge Data, receipts and correspondence regarding gifts and donations, student charge tickets, financial statistics, and New York City sales tax data.

<sup>^</sup> Return to Table of Contents

<sup>^</sup> Return to Table of Contents

# **Collection Arrangement**

This collection is arranged chronologically by donation or payment type.

### **Administrative Information**

#### **Publication Statement**

**Barnard Archives and Special Collections** 

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URL: <a href="http://archives.barnard.edu/">http://archives.barnard.edu/</a>

#### Access

This collection has no restrictions.

#### **Accruals**

Additions are expected.

## **Acquisition Information**

Transferred from the Barnard College Bursar's Office.

## **Processing History**

This collection was processed and the finding aid written by Heather Lember in January 2014.

Descriptive Rules Used: Finding aid adheres to that prescribed by Describing Archives: A Content Standard.

Encoding: Machine readable finding aid encoded in EAD 2002.

Finding aid written in English.

<sup>^</sup> Return to Table of Contents

## **Publication Rights**

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^ Return to Table of Contents

# **Controlled Access Headings**

- Bursars
- College administrators
- Barnard College
- Financial statements
- Women's colleges -- New York (State) -- New York