

Guide to the Barnard College Office of Admissions Collection BC05.02

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English
Describing Archives: A Content Standard

Barnard Archives and Special Collections

3009 Broadway

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Summary Information

Repository:	Barnard Archives and Special Collections
Creator:	Barnard College. Office of Admissions
Title:	Barnard College Office of Admissions
ID:	BC05.02
ID [aspace_uri]:	/repositories/2/resources/30
Date [inclusive]:	1910-1980s
Physical Description:	5.09 Linear Feet 15 document boxes, 1 card catalog box, 1 oversize folder
Physical Location:	This collection is located in the Barnard Archives and Special Collections, Barnard Library. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
Language of the Material:	English .
Abstract:	This collection consists of the documents, correspondence, minutes, statistics, posters, and administrative materials of the Barnard College Office of Admissions.

Preferred Citation

Office of Admissions, 1910-1989; Box and Folder; Barnard Archives and Special Collections, Barnard Library, Barnard College.

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Collection Scope and Content Summary

This collection contains administrative materials from the Barnard College Admissions Office. Included is student recruitment information, student rosters, materials from the College Board, statistics, scholarship information, posters, and committee minutes. Included is a large collection of scholarship materials recruiting minority students. There are also two boxes of index cards of information about transfer students.

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Collection Arrangement

This collection is arranged in original order. Admissions committee minutes are ordered by year. The rest of the collection is arranged by topic in labeled folders.

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Administrative Information

Publication Statement

Barnard Archives and Special Collections

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archives@barnard.edu

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Access

This collection has no restrictions.

Accruals

No additions are expected.

Acquisition Information

Transferred to the archives from the Barnard College Admissions Office.

Processing History

This collection was processed and the finding aid written by Heather Lember in February 2014. The finding aid was updated by Dinah Handel, June 2015. Olivia Newsome moved the Committee on Admissions minutes within this collection to BC19.03 with the rest of the Committee on Admissions materials and removed the Committee on the Developing Student within this collection to BC06.01 (Faculty Committees) in March 2024.

Descriptive Rules Used: Finding aid adheres to that prescribed by Describing Archives: A Content Standard.

Encoding: Machine readable finding aid encoded in EAD 2002.

Finding aid written in English.

Publication Rights

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Related Materials

Related Collections

Related materials can be found in BC19.03, Committee on Admissions.

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Controlled Access Headings

- College administrators
- Women's colleges -- New York (State) -- New York
- Barnard College
- Universities and colleges -- United States -- Admission
- College students -- Recruiting

Collection Inventory

Title/Description	Instances
Organizational Papers, Scholarships, Programs, 1968-1970	box 1
Organizational Papers, Research, Correspondence, Programs, 1968-1970	box 2
Organizational Papers, Research, Correspondence, Programs , 1968-2021	box 3
New York College Bound, Correspondence, Organizational Papers, 1969-1970	box 4
Correspondence, Programs, Publications, Questionnaires, 1968-1970	box 5
Organizational Papers, Programs, Correspondence, Data Collection, 1966-1970	box 6
Financial Aid, 1969; Committee on Programs and Academic Standing, 1970	box 7
Statistics, Lists, Programs, Expenses, Resources, 1962-1967	box 8
Statistics, Reports, Research, Correspondence, Organizational Papers, 1951-2006	box 9
Research, Organizational Papers, 1955-1980	box 10
Evaluations, Research, Organizational Papers, 1951-1980s	box 11
Research, Scratch Sheets Class of '70-'88, Ghosts Lists Class of '72, '73, '76, Organizational Papers, 1944-1988	box 12
Statistics, Outreach, Research, Middle States Association, Organizational Papers, 1961-1969	box 13
First Year/Transfer Applications, 1954-1955	box 14
Former School of Transfer Students, c.1920-c.1970	box 15
Informational Posters	drawer 45