

Guide to the Board of Trustees Biographical Files Collection BC01.08

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English

Describing Archives: A Content Standard

Barnard Archives and Special Collections

3009 Broadway

New York, NY 10027

archives@barnard.edu

URL: <http://archives.barnard.edu/>

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Summary Information

Repository:	Barnard Archives and Special Collections
Creator:	Barnard College. Board of Trustees
Title:	Board of Trustees Biographical Files
ID:	BC01.08
ID [aspace_uri]:	/repositories/2/resources/14
Date [inclusive]:	1889-2005
Physical Description:	2.09 Linear Feet 5 document boxes
Physical Location:	This collection is located in the Barnard Archives and Special Collections, Barnard Library. To use this collection, please contact the Barnard Archives and Special Collections at 212.854.4079 or archives@barnard.edu.
Language of the Material:	English .
Abstract:	The collection contains materials relating to the backgrounds and achievements of the members of the Barnard College Board of Trustees. Materials include curriculum vitae, newspaper and magazine clippings, interviews, obituaries, press releases, correspondence, memoranda, speeches, publications, and donor information sheets.

Preferred Citation

Board of Trustees Biographical Files, 1889-2005; Box and Folder; Barnard College Archives and Special Collections, Barnard Library, Barnard College.

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Collection Scope and Content Summary

The collection contains materials relating to the backgrounds and achievements of the members of the Barnard Board of Trustees. Materials include curriculum vitae, newspaper and magazine clippings, interviews, obituaries, press releases, correspondence, memoranda,

speeches (both by and about trustees), publications, and donor information sheets. Together, these files provide a glimpse of these individuals' professional lives before, during, and after their time at Barnard, as well as how Barnard influenced them.

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Collection Arrangement

The collection is arranged in alphabetical order by trustees' last names.

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Administrative Information

Publication Statement

Barnard Archives and Special Collections

3009 Broadway

New York, NY 10027

archives@barnard.edu

URL: <http://archives.barnard.edu/>

Access

Access to student records and personnel files restricted.

Reproduction Restrictions

Photocopies or scans may be made for research purposes.

Publication Rights

Permission to publish material from the collection must be requested from the Barnard College Archives and Special Collections. The Barnard College Archives and Special Collections approves permission to publish that which it physically owns; the responsibility to secure copyright permission rests with the patron.

Acquisition Information

Transferred from the Barnard College Board of Trustees.

Accruals

Additions are expected.

Processing History

This collection was processed by Marcia Bassett and Maggie Astor, BC '11. Finding aid written by Maggie Astor in April 2011.

This finding aid was updated by Heather Lember in January, 2014.

Descriptive Rules Used: Finding aid adheres to that prescribed by Describing Archives: A Content Standard.

Encoding: Machine readable finding aid encoded in EAD 2002.

Finding aid written in English.

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Controlled Access Headings

- Barnard College
- Photographs
- Clippings
- College administrators
- Correspondence
- Women's colleges -- New York (State) -- New York
- Biographical sources
- College trustees